



STATE OF WASHINGTON  
DEPARTMENT OF GENERAL ADMINISTRATION

OFFICE OF STATE PROCUREMENT

Rm. 201 General Administration Building, P.O. Box 41017 • Olympia, Washington 98504-1017 • (360) 902-7400

STATE OF WASHINGTON  
INTERGOVERNMENTAL COOPERATIVE  
PURCHASING AGREEMENT FOR  
POLITICAL SUBDIVISIONS

Pursuant to Chapter 39.34 RCW and to other provisions of law, the State of Washington, Department of General Administration, Office of State Procurement, Purchasing and Contract Administration, hereinafter called the ("Office of State Procurement" or "OSP"), and the following named municipal corporation or political subdivision of the State of Washington, and any political subdivision of another state, Ben Franklin Transit hereby agrees to cooperative governmental purchasing upon the following terms and conditions:

- (1) The Office of State Procurement, in contracting for the purchase of goods and services according to the laws and regulations governing purchases by and on behalf of the State of Washington, also agrees to contract on behalf of the political subdivision, to the extent permitted by law and agreed upon by both parties. The political subdivision accepts responsibility for compliance with any additional laws and regulations governing purchases by or on behalf of the political subdivision.
- (2) When the Office of State Procurement has entered into a contractual agreement for the purchase of goods or services on behalf of political subdivision(s), the political subdivision may purchase goods and services covered by the contract on the same terms and conditions as the State of Washington. Purchases by the political subdivision may be made by a purchase order issued by the political subdivision to the state contractor. The political subdivision accepts full responsibility for payment for any goods any services purchase from contracts negotiated by OSP with private vendors or purchased directly from OSP.
- (3) The political subdivision reserves the right to contract independently for the purchase of any particular class of goods or services, with or without notice being given to OSP.
- (4) This Agreement shall continue in force until canceled in writing by either party.
- (5) In the event that either the Office of State Procurement or the political subdivision is abolished, this Agreement shall continue in operation as to any public agency succeeding to the powers and duties of the abolished agency, except as canceled or modified by operation of law.
- (6) The undersigned agrees to use only contracts available to political subdivisions, and only in accordance with contract terms and conditions. The undersigned further agrees that all purchases from state contracts will be made only for the direct use of their political subdivision programs and will not be made on behalf of other jurisdictions (political subdivisions).

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- (7) The Office of State Procurement is required by statute to recover the costs of administration of its contracts. The Subscription Fee Schedule illustrates the fee structure which is based on the total organization budget. This subscription fee is due upon subscribing for the first year of membership and by January 31 of each year thereafter. Subscription term is January through December with the initial period being September 1, 1995 through December 31 1996 The undersigned agrees to pay the annual subscription fee as a part of this agreement.

OSP may from time to time make changes to this table in either the expense categories or fees which will be effective with the very next subscription period.

**Subscription Fee Schedule**

<b>Initial in box</b>	<b>Expenses of more than</b>	<b>Expenses of less than</b>	<b>Annual Fee</b>	<b>Combined 1995-1996 Fee</b>
	\$ 0.00	\$ 3,000,000.00	\$ 200.00	\$266.00
	\$ 3,000,000.00	\$ 7,500,000.00	\$ 500.00	\$665.00
<i>AW</i>	\$ 7,500,001.00	\$ 21,000,000.00	\$ 900.00 ✓	\$1,197.00
	\$ 21,000,001.00	\$ 30,000,000.00	\$ 1000.00	\$1,330.00
	\$ 30,000,001.00	\$ 68,000,000.00	\$ 2000.00	\$2,660.00
	\$ 68,000,001.00	\$ 90,000,000.00	\$ 3000.00	\$3,990.00
	\$ 90,000,001.00	\$ 150,000,000.00	\$ 4000.00	\$5,320.00
	\$ 150,000,001.00	and over	\$ 5000.00	\$6,650.00

- (8) The State Auditors' most recently published Local Government Comparative Statistics report will be used as the authoritative document to resolve any issues regarding total expenses. Where a political subdivision is not reported separately in that document the most recently approved budget will be used.
- (9) In addition to the subscription fee, the political subdivision will pay \$100 per vehicle for each vehicle purchased from the state vehicle contract. Payment will be made to the contractor unless otherwise directed by the Office of State Procurement.
- (10) In addition to established contracts, custom contracting and procurement services are available for a predetermined fee. These include development of contracts and/or single requisitions that meet specific needs. The cost for these optional services, typically a flat fee, is established at the time of request.

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**Organization contact information:**

Contact Person (To whom contract documents and related communications are to be mailed or faxed).

Name: Linda Upton, Procurement Supervisor

Address: 1000 Columbia Drive S.E. Richland, WA 99352

Phone Number: (509) 735-4131

Federal Id #: 91-1157957

FAX Number: (509) 735-1800


The undersigned understands and agrees to the terms and conditions of this agreement and attests that the expense/budget category checked above is true and correct.

**Indicate Payment Selection:**

- Combined 95-96 subscription amount ( Annual fee plus 1/3rd for 95)

*AW* • Payment for 95 (1/3rd annual amount) now and will pay 96 by January 31, 1996.

**Political Subdivision Authorized Signature:**

Name:  Allen Walch, Director of Admin. Serv.

Address: 1000 Columbia Drive W.E. Richland, WA 99352

Phone Number: (509) 735-4131

Date: July 31, 1995

**Office of State Procurement Authorized Signature:**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

# New Resource

**Providing outstanding solutions to your contracting nightmares.**

The office of State Procurement has put together a unique team of contracting professionals to assist you with your Professional and Technical contracting efforts for Personal Services such as: Temporary employment, Accounting, Information Technology, Consulting and Environmentally Friendly Construction Consulting.

Our **personal services contracting professionals** are dedicated to not only working for you, but with you.

## **VALUE ADDED**

Our team of contracting professionals will open new doors for you by:

- ◆ Reducing Staff time dedicated to Personal Services Procurements
- ◆ Providing up front market research.
- ◆ Conducting the competitive bidding process.
- ◆ Prevent legal issues.
- ◆ Meeting and or exceeding Co-op members requirements.
- ◆ Managing Process.
- ◆ Providing individualized and job specific Consulting and oversight.
- ◆ Delivering Best Value Solutions.

To keep you updated with our latest and greatest Personal Services Contracting efforts please return to us your current e-mail address and contact information. We are available immediately to assist you with your personal services contracts. Please feel free to contact Dodie at 360-902-0432 or e-mail [dneedha@ga.wa.gov](mailto:dneedha@ga.wa.gov).