



## AGENDA

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### CITIZENS ADVISORY NETWORK REGULAR MEETING

Thursday December 19, 2024 6:00 p.m.  
BFT Administration Bldg. GM Conference Room  
1000 Columbia Park Trail, Kennewick, WA

#### Join Zoom Meeting

<https://us06web.zoom.us/j/88161679988?pwd=fxrppdq7U7NCfNysoYymMxYiXmfUTu.1>

Meeting ID: 881 6167 9988 Passcode: 155544 Dial In: (253) 215 8782 or (888) 788 0099

CAN Meeting Agenda, Meeting Minutes and archived Zooms will be available at:  
[Citizens Advisory Network - Board Information | Ben Franklin Transit \(bft.org\)](#)

#### 1. CONVENE CAN MEETING

Chair, Ed Frost

Convened at:

#### 2. ROLL CALL

Secretary / Recorder, Dennis Kreutz

Representing	Attendee Name	Title	Status
Citizen Advisory Network	Ed Frost	Chair	
Citizen Advisory Network	Dori Luzzo-Gilmour	Vice Chair / Recruitment Chair	
Citizen Advisory Network	Dennis Kreutz	Recording Secretary	
Citizen Advisory Network	Bernie Vinther	Member	
Citizen Advisory Network	Brooklyn Hufstader	Member	
Citizen Advisory Network	Frank Cuta	Member	
Citizen Advisory Network	Laurie Price	Member	
Citizen Advisory Network	Nayeli Aranda	Member	
Citizen Advisory Network	Ulises Navarro	Member	
Citizen Advisory Network	Vanessa Pruitt	Member	
BFT Staff	Janet Brett	Manager of Communication	
BFT Staff	Kevin Sliger	Chief Planning / Development	

#### 3. COMMENTS BY GUESTS:

Chair, Ed Frost

**4. NOVEMBER 2024 MEETING MINUTES APPROVAL:** Chair, Ed Frost

Discussion:

Motion to Approve the Minutes by:

Second to Approve the Minutes by:

Minutes Approved unanimously by a Voice Vote of the CAN Members: YES / NO

**5. OLD BUSINESS:** Chair, Ed Frost

**6. NEW BUSINESS:** Chair, Ed Frost

A. Report of the December 12 BFT Board Meeting – Ed Frost

B. In the June and September CAN Meeting we discussed email sent to CAN in June 2024 by Transit Awareness TC

BFT ACTON: Per CEO Tom Drozt: BFT Response to this email is deferred to a later meeting.

ACTION: CAN Members make short list of questions to send to Janet.

C. Nomination and Election of CAN Officers for 2025

D. Nomination and Approval of CAN Recruitment Committee

E. Discussion of recruitment of CAN Members

F. Assign CAN Member to attend January BFT Board Meeting:  
Assigned:

**7. BFT BOARD / BFT STAFF COMMENTS:**

**8. CAN MEMBER COMMENTS:**

**9. OTHER:**

**10. NEXT MEETING:**

Regular CAN Meeting Monday January 20, 2025 6:00 p.m.  
Ben Franklin Transit Admin Building, GM Conference Room  
1000 Columbia Park Trail, Richland WA

**11. ADJOURNMENT:** Chair, Ed Frost

A. Meeting adjourned at:

# MINUTES of November 2024 CAN Meeting

## CITIZENS ADVISORY NETWORK REGULAR MEETING

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### 1. CONVENE CAN MEETING

Chair, Ed Frost

Convened at: 6:05

### 2. ROLL CALL

Secretary / Recorder, Dennis Kreutz

Representing	Attendee Name	Title	Status
Citizen Advisory Network	Ed Frost	Chair	Present
Citizen Advisory Network	Dori Luzzo-Gilmour	Vice Chair / Recruitment Chair	Zoom
Citizen Advisory Network	Dennis Kreutz	Recording Secretary	Zoom
Citizen Advisory Network	Bernie Vinther	Member	Present
Citizen Advisory Network	Brooklyn Hufstader	Member	Zoom
Citizen Advisory Network	Frank Cuta	Member	Present
Citizen Advisory Network	Laurie Price	Member	Absent
Citizen Advisory Network	Nayeli Aranda	Member	Absent
Citizen Advisory Network	Ulises Navarro	Member	Absent
Citizen Advisory Network	Vanessa Pruitt	Member	Zoom
BFT Staff	Janet Brett	Manager of Communication	Present
BFT Staff	Kevin Sliger	Chief Planning / Development	Present

### 3. COMMENTS BY GUESTS:

Chair, Ed Frost

NONE

### 4. OCTOBER 2024 MEETING MINUTES APPROVAL: Chair, Ed Frost

Discussion: None

Motion to Approve the Minutes by: Dori Luzzo-Gilmour

Second to Approve the Minutes by: Dennis Kreutz

Minutes Approved unanimously by a Voice Vote of the CAN Members: YES

### 5. OLD BUSINESS:

Chair, Ed Frost

G. In the June and September CAN Meeting we discussed email sent to CAN in June 2024 by Transit Awareness TC

BFT ACTON: Per CEO Tom Drozt: BFT Response to this email is deferred to a later meeting.

ACTION: CAN Members make short list of questions to send to Janet.

### 6. NEW BUSINESS:

Chair, Ed Frost

A. Report of the November 14 BFT Board Meeting – Dori Luzzo-Gilmour

1. Public Comment regarding not out-sourcing to Connect.
2. Dennis Kreutz presented plan for CAN to deliver CAN Recommendations to Board in timely manner so they can be addressed in the earliest Board Meeting.

B. BFT Kevin Sliger requested to do a presentation in the November CAN Meeting regarding the process for an area within the BFT Public Transportation Benefit Area that does not currently have fixed route or Dial-A-Ride service to receive services.

1. Response to CAN Public Comment about including North Pasco unincorporated into Public Service Area.
2. Has to be approved by Board
3. Other options available such as People For People

C. Assign CAN Member to attend December 12 BFT Board Meeting:

Assigned: Ed Frost, Dennis Kreutz as backup.

#### **7. BFT BOARD / BFT STAFF COMMENTS:**

1. Janet Britt – asking for input from CAN on Braille on BFT Business Cards.
2. she will respond next month on comment cards on buses and what should be on cards.

Janet Brett re Tom Drozt ideas. He would like to address CAN in early 2025 regarding CAN involvement in BFT issues.

#### **8. CAN MEMBER COMMENTS:**

Dennis Kreutz – Discuss possible involvement by CAN and BFT Staff as volunteers to help with the 2025 Tri City Ironman Race.

Dori Luzzo-Gilmour will need to quit CAN after March.

- a. New Recruitment Committee and replace Dori and Mathew

#### **9. OTHER:**

#### **10. NEXT MEETING:**

Regular CAN Meeting Monday December 16, 2024 6:00 p.m.  
Ben Franklin Transit Admin Building, GM Conference Room  
1000 Columbia Park Trail, Richland WA

#### **11. ADJOURNMENT:**

Chair, Ed Frost

- B. Meeting adjourned at: 7:40 PM