BEN FRANKLIN TRANSIT
BOARD OF DIRECTORS REGULAR MEETING
Thursday, March 14, 2013/7:00 p.m.
1000 Columbia Park Trail, Richland, WA

AGENDA

1. Convene/Roll Call
2. Pledge of Allegiance
3. Citizen’s Public Comment/Introduction of Visitors
4. Approval of Agenda

5. Board Committee Reports – Meeting Notes included in Board Packet
   A. Planning & Marketing Committee/Bob Koch, Chair
      (Meeting CANCELED)
   B. Operations & Maintenance Committee/Chair, TBD
      (Meeting Minutes March 6, 2013)
   C. Administration & Finance Committee/Steve Becken, Chair
      (Meeting Minutes March 7, 2013)

6. Consent Agenda (Any item is open for discussion at Board or Public Request)
   A. Minutes of February 14, 2013 Regular Board Meeting
   B. Payroll/Voucher Summary
   C. Resolution 8-2013 – Declaring 2 Fixed Route Buses Surplus
   D. Resolution 9-2013 – Declaring 19 Vanpool Vehicles Surplus
   F. Resolution 11-2013 – Authorizing the General Manager to extend the
      Agreement with Summit Law Group for Legal Services
   G. Resolution 12-2013 – Authorizing the General Manager to extend the
      Agreement with Kelly Services, Inc for Temporary Staffing Services

(BFT Board Standing Committees recommended approval of Consent Items to
the Full Board of Directors)

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7. **Action Items**
   A. Resolution 13-2013 – Authorizing the General Manager to enter into Agreement 
   To transfer four (4) bus options from Whatcom Transit to BFT 
   B. Resolution 14-2013 – Authorizing the General Manager to enter into a Contract 
   With Gillig LLC for four transit buses utilizing the Whatcom Transit Contract 
   C. Resolution 15-2013 – Resolution Establishing a Title VI Policy to be used for Service 
   Changes and All Fare Increases 
   D. Resolution 16-2013 – Resolution Establishing an updated Policy for notification and 
   Public Involvement Process for Service Changes and Fare Increases and Rescind 
   Resolution 55-2008 in its entirety 

(BFT Board Standing Committees recommended approval of Action Items to 
the Full Board of Directors)

8. **Discussion/Information Items**
   A. Dial-A-Ride Subcommittee and Citizens Advisory Committee Meeting Minutes 
   February 11, 2013 
   B. Board/Staff Reports on 2013 APTA Legislative Conference 
   C. APTA Bus/Paratransit Conference, May 5-8, International Bus Roadeo, May 3-7, 
   Indianapolis, IN 

9. **Staff Reports & Comments**
   A. Legal Report 
   B. Treasurer’s/Budget/Sales Tax Reports 
   C. Boardings Report 
   D. General Managers Report 

10. **Board Member Comments**

11. **Next Meeting** – Thursday, April 11, 2013 - 7:00 p.m. 
    1000 Columbia Park Trail, Richland WA 

12. **Executive Session**

13. **Adjournment**