



**BEN FRANKLIN TRANSIT  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
Thursday, January 14, 2016 at 7:00 p.m.  
1000 Columbia Park Trail, Richland, WA**

**AGENDA**

- 1. Convene Board Meeting**
- 2. Roll Call** Michaela Dimas
- 3. Pledge of Allegiance**
- 4. Citizen's Public Comment/Introduction of Visitors**
- 5. Approval of Agenda**
- 6. Retirement Recognition**
  - A. Resolution 01-2016- Andrew Tillman, Operations Supervisor Barbara Hays  
May 10, 1982 - December 9, 2015
  - B. Resolution 02-2016- Steve Alexander, Coach Operator Barbara Hays  
February 16, 1997 - November 20, 2015
- 7. Board Committee Reports – Meeting Notes included in the Board Packet**
  - A. Planning & Marketing Committee -Cancelled Bob Koch, Chair
  - B. Operations & Maintenance Committee -Cancelled Rick Miller, Chair
  - C. Admin & Finance Committee -Cancelled Steve Becken, Chair
- 8. Consent Agenda (Any item is open for discussion at Board or Public Request)**
  - A. Meeting Minutes of December 10, 2015, Regular Board Meeting
  - B. Payroll / Voucher Summary

**-BFT Board Standing Committees Recommended Approval of Consent Items to the Full Board of Directors-**
- 9. Action Items**
  - A. Resolution 03-2016- Authorization for the Interim General Manager to Jerry Otto  
Exercise Option with R.E. Powell for Bulk Fuel Delivery

## Action Items Continued

- B. Resolution 04-2016- Authorization to Release a Request for Proposals for Janitorial Services Jerry Otto

### -BFT Board Standing Committees Recommended Approval of Consent Items to the Full Board of Directors-

#### 10. Discussion & Information Items

- |  |                    |
|--|--------------------|
| A. Citizens Advisory Committee December 2015 Report ( <i>Oral Report</i> ) | CAC Representative |
| B. Art Poster Contest Update   | David Parra        |
| C. Planning & Service Development Report                                   | Tony Kalmbach      |
| D. Port of Kennewick-Columbia Drive Shelter Partnership                    | Tony Kalmbach      |
| E. Comprehensive Service Plan Study Update ( <i>Oral Report</i> )          | Tony Kalmbach      |
| F. 2016 Draft Board Member Roster, Activity Calendar, Standing Committees  | Michaela Dimas     |

#### 11. Staff Reports & Comments

- |   |               |
|---|---------------|
| A. Legal Report                         | Patrick Roach |
| B. Boarding Report                      | Tony Kalmbach |
| C. Treasurer's/Budget/Sales Tax Reports | Kevin Hebdon  |
| D. General Manager's Report             | Gloria Boyce  |

#### 12. Board Member Comments

#### 13. Next Meeting – Thursday, February 11, 2016 – 7:00 p.m. 1000 Columbia Park Trail, Richland WA

#### 14. Executive Session

#### 15. Adjournment