



BEN FRANKLIN TRANSIT
BOARD OF DIRECTORS REGULAR BOARD MEETING
Thursday, June 11, 2015/7:00 p.m.
1000 Columbia Park Trail, Richland, WA

AMENDED AGENDA

1. Convene
2. Roll Call
3. Pledge of Allegiance
4. Citizen's Public Comment/Introduction of Visitors
5. Approval of Agenda

6. **Employee/Team of the Year Recognition**
Resolution 14-2015 - Tom Turner – Support Person of the Year
Resolution 15-2015 – Norma Nelson – Operator of the Year
Resolution 16-2015 – DAR Reservationists – Team of the Year – Shae De Leon, Rebecca Streeter, Cindy Wood, Omar Castellanos

7. **Board Committee Reports – Meeting Notes included in Board Packet**
 - A. Planning & Marketing Committee/Bob Koch, Chair
 - B. Operations & Maintenance Committee/Rick Miller, Chair
 - C. Admin & Finance Committee/Steve Becken, Chair

8. **Consent Agenda (Any item is open for discussion at Board or Public Request)**
 - A. Board Meeting Minutes of May 14, 2015
 - B. Payroll / Voucher Summary
 - C. Resolution 17-2015 – Authorization to Release RFP for Comprehensive Service Plan Study (Rob Orvis, Tony Kalmbach)
 - D. Resolution 18-2015 - Authorization to Release Bids for Vanpool Vans (Rob Orvis)
 - E. Resolution 19-2015 - Authorization to Release Proposals for Fixed Route Buses (Rob Orvis)
 - F. Resolution 20-2015 - Columbia Basin College 1 Year Contract Extension (Tony Kalmbach)
 - G. Resolution 21-2015 - Amend Resolution 10-96 Establishing Credit Card Limit Increase (Kevin Hebdon)

(BFT Board Standing Committees recommended approval of Consent Items to the Full Board of Directors)

9. **Action Items**

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- A. Resolution 22-2015 - Rescind Resolution 6-90 and Authorize BFT's Treasurer and Assistant Treasurer to Contribute/Withdraw BFT's Surplus Funds through the WA State Local Government Investment Pool (LGIP) (Kevin Hebdon)
- B. Authorize the Proclamation of "Dump the Pump" Day (Christy Watts)
- C. Resolution 23-2015 – Recommendation to Award the Tulip Lane Park & Ride Project to Inland Asphalt Company*- (Jerry Otto)
- D. Motion to Receive & File WA State Auditor's Office 2014 Financial Statements and Federal Single Audit Report-(Kevin Hebon)

(BFT Board Standing Committees recommended approval of Action Items to the Full Board of Directors)

10. Discussion/Information Items

- A. CAC Meeting Minutes of May 11, 2015
- B. Information Item – Fixed Route Operators Duties* – Presentation (Barbara Hays)
- C. Information Item – Dial-A-Ride Annual Training* – Presentation (Katherine Ostrom)
- D. Information Item – 2014 Budget Review* - Presentation (Kevin Hebdon)

11. Staff Reports & Comments

- A. Legal Report (Jeremy Bishop)
- B. Boarding Report (Tony Kalmbach)
- C. Treasurer's/Budget/Sales Tax Reports (Kevin Hebdon)
- D. General Managers Report (Gloria Boyce)

12. Board Member Comments

**13. Next Meeting – Thursday, July 9, 2015 - 7:00 p.m.
1000 Columbia Park Trail, Richland WA**

14. Executive Session

15. Adjournment

***Materials not available**