



**BEN FRANKLIN TRANSIT  
BOARD OF DIRECTORS REGULAR MEETING  
Thursday, July 11, 2013/7:00 p.m.  
1000 Columbia Park Trail, Richland, WA**

**AGENDA**

1. Convene/Roll Call
2. Pledge of Allegiance
3. Citizen's Public Comment/Introduction of Visitors
4. Approval of Agenda
5. **Service Commendation**  
Brian Steinwand May 28, 1991 to July 5, 2013  
Certificate of Commendation and Lifetime Bus Pass
6. **Retirement Recognition**  
Resolution 34-2013 - Betty Gould, Dial-A-Ride Driver/Prosser, WA \*  
March 1, 1993 – June 28, 2013
7. **Board Committee Reports – Meeting Notes included in Board Packet**
  - A. Planning & Marketing Committee/Bob Koch, Chair - CANCELED
  - B. Operations & Maintenance Committee/Rick Miller, Chair
  - C. Administration & Finance Committee/Steve Becken, Chair
8. **Consent Agenda (Any item is open for discussion at Board or Public Request)**
  - A. Minutes of June 13, 2013 Regular Board Meeting
  - B. Payroll/Voucher Summary
  - C. Approval of APTA Dues Assessment July 2013-July 2014 in the amount of \$27,276
  - D. Resolution 35-2013 – Authorizing the General Manager to extend the Agreement with U.S. Linen & Uniform, Inc. (DBA Sunwest Sportswear) For Uniform Services
  - E. Resolution 36-2013 – Authorizing the General Manager to transfer Ownership and sell 3 Transit Buses to Grant Transit Authority in Moses Lake, WA
  - F. Resolution 37-2013 – Declaring 7 Service Vehicles as Surplus
  - G. Resolution 38-2013 – Re-designating BFT Bus 248 to Bus E1 with a new Vehicle Identification Number (VIN)

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**Consent Agenda, (Continued)**

- H. Resolution 39-2013 – Authorizing BFT to file FTA 5307 Grant #WA-90-X503-00 Applications for Operations Expenditures
- I. Resolution 40-2013 – Authorizing BFT to file FTA 5307 Grant #WA-90-X521-00 Applications for Transit Center Renovations and Rehab, Rolling Stock and Operations Expenditures
- J. Resolution 41-2013 – Authorizing BFT to file FTA 5309 Grant #WA-041-0091-00 Applications for Rolling Stock, 40-ft Buses

**(BFT Board Standing Committees recommended approval of Consent Items to the Full Board of Directors)**

**9. Action Items**

- A. Resolution 42-2013 – Adopting a Revised 2013 Operating and Capital Budget \*\*
- B. Approval – 2013-2019 Transit Development Plan (TDP) and State Transportation Improvement Program (STIP)

**(BFT Board Standing Committees recommended approval of Action Items to the Full Board of Directors)**

**10. Discussion/Information Items**

- A. CAC Meeting Notes of May 13, 2013 Dial-A-Ride Sub-Committee and CAC Committee  
CAC June Picnic and Electric Bus Ride Report given at June 13 Board Meeting
- B. APTA Board Member Seminar/Board Support Employee Development Workshop, July 20-23, Austin, TX
- C. WSTA Public Transportation Symposium/Roadeo, WSDOT Wall of Fame, Spokane, WA  
Red Lion Inn at the Park - Roadeo & Awards Sunday Aug. 25, Symposium Aug. 26-28,  
Wall of Fame Awards Banquet Tues. evening, Aug. 27
- D. APTA Annual Meeting, Sept. 29-Oct. 2, 2013, Chicago, IL

**11. Staff Reports & Comments**

- A. Legal Report
- B. Boardings Report
- C. Treasurer's/Budget/Sales Tax Reports
- D. General Managers Report

**12. Board Member Comments**

**13. Next Meeting – Thursday, August 8, 2013 - 7:00 p.m.  
1000 Columbia Park Trail, Richland WA**

**14. Executive Session**

**15. Adjournment**

**\* Materials not included**

**\*\* Materials for Mid-Year 2013 Operating & Capital Budget Adjustments  
(Mailed hard copy separately)**