



**BEN FRANKLIN TRANSIT
BOARD OF DIRECTORS REGULAR MEETING
Thursday, May 9, 2013/7:00 p.m.
1000 Columbia Park Trail, Richland, WA**

AGENDA

1. Convene/Roll Call
2. Pledge of Allegiance
3. Citizen's Public Comment/Introduction of Visitors
4. Approval of Agenda
5. **Board Committee Reports – Meeting Notes included in Board Packet**
 - A. Planning & Marketing Committee/Bob Koch, Chair
 - B. Operations & Maintenance Committee/Rick Miller, Chair
 - C. Administration & Finance Committee/Steve Becken, Chair *
6. **Consent Agenda (Any item is open for discussion at Board or Public Request)**
 - A. Minutes of April 11, 2013 Regular Board Meeting
 - B. Payroll/Voucher Summary
 - C. Resolution 19-2013 – Authorizing the General Manager to extend the Contract with Commercial Tire for tires and tire services
 - D. Resolution 20-2013 – Authorizing the General Manager to extend the Agreement with Sierra Electric, Inc for electrical services
 - E. Resolution 21-2013 - Authorizing the General Manager to extend the Agreement with Business Radio, Inc, (dba Columbia Communications) for Radio Maintenance Services
 - F. Resolution 22-2013 - Authorizing the General Manager to renew the Contract with Trapeze Software Group to support the Dial-A-Ride Paratransit Software System
 - G. Resolution 23-2013 - Authorizing the General Manager to enter into an Agreement with the Segal Company to complete a Salary Review of the Compensation Plan for Non-Represented BFT Employees

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Consent Agenda, Continued

- H. Resolution 24-2013 – Authorizing the General Manager to enter into a Sole Source Agreement for Professional Services with Northwest CPA Group, LLC
- I. Resolution 25-2013 – Authorizing the General Manager to enter into an Agreement to transfer 2 Bus Options from Whatcom Transit to BFT
- J. Resolution 26-2013 – Authorizing the General Manager to enter into a Contract with Gillig, LLC for 2 transit buses utilizing the Whatcom Transit Contract

(BFT Board Standing Committees recommended approval of Consent Items to the Full Board of Directors)

7. Action Items

- A. Approval of BFT ADA Reasonable Modification Plan 2013-2017
- B. Approval of BFT Title VI Plan 2013-2016

(BFT Board Standing Committees recommended approval of Action Items to the Full Board of Directors)

8. Discussion/Information Items

- A. Employee Appreciation and Awards Breakfast, Friday, May 10, 2013, 5:00 a.m. to 11:00 a.m. Operations Driver's Lounge
- B. Citizens Advisory Committee Meeting Minutes of April 8, 2013
- C. Staff Report on APTA Bus/Paratransit Conference/International Roadeo Indianapolis, IN, May 5-8, 2013
- D. APTA Board Member Seminar/Board Support Employee Development Workshop, July 20-23, Austin, TX

9. Staff Reports & Comments

- A. Legal Report
- B. Treasurer's/Budget/Sales Tax Reports
- C. Boardings Report
- D. General Managers Report

10. Board Member Comments

**11. Next Meeting – Thursday, June 13, 2013 - 7:00 p.m.
1000 Columbia Park Trail, Richland WA**

12. Executive Session

13. Adjournment

*** Materials unavailable**

