

DRAFT



**BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
Thursday, July 13, 2017 at 7:00 p.m.  
1000 Columbia Park Trail, Richland WA**

1. **Convene Board Meeting**
2. **Roll Call** Amanda Para
3. **Pledge of Allegiance**
4. **Citizen's Public Comment/Introduction of Visitors**
5. **Approval of Agenda**
6. **Recognitions**
  - A. Resolution 32-2017: Recognizing Ben Franklin Transit Employee Miguel Garcia as inaugural recipient of the General Manager's BFT Beacon Award Gloria Boyce
7. **Board Committee Reports – Meeting Notes included in the Board Packet**
  - A. Operations & Maintenance Committee - **Cancelled** Rick Miller, Chair
  - B. Planning & Marketing Committee Richard Bloom, Chair
  - C. Administration & Finance Committee Steve Becken, Chair
8. **Consent Agenda  
(Any item is open for discussion at Board or Public Request)**
  - A. Approval of June 8<sup>th</sup>, 2017 Board Meeting Minutes
  - B. June Voucher Summary
  - C. Resolution 33-2017: Receive and File the 2016 WA State Auditor's Office Financial Statement and Federal Single Audit Reports Kevin Hebdon

- D. Resolution 34-2017 Authorizing the General Manager to enter into a contract with Schetky N.W. Sales, Inc. to purchase 35 paratransit vehicles utilizing Washington State Contract #04115 John Myers
- E. Resolution 35-2017: Request to Approve the Release of BFT's Draft May 2017 Title VI Service Equity Analysis for 30-day public comment period Tony Kalmbach/  
Kevin Sliger

**9. Action Items-**

- A. Resolution 36- 2017: Adopting BFT's Reserve Fund Policy Kevin Hebdon
- B. Resolution 37-2017: 2017 Operating Budget Revision\* Kevin Hebdon
- C. Resolution 38-2017: CSP Complimentary Fixed Route Service Tony Kalmbach
- D. Resolution 39-2017: Adopting the 2017-2022 Transit Development Plan (TDP) and Program of Projects Tony Kalmbach
- E. Resolution 40-2017: Selecting Citizen Advisory Network (CAN) members; Adopting the July 13, 2017 Revisions for CAN Standing Rules; and Appointing CAN officers through December 31, 2018 Michele Casey

**10. Discussion & Information Items**

- A. Citizen's Advisory Network (CAN) Update- Oral Report Michele Casey
- B. 2<sup>nd</sup> Quarter Operations Report Tony Kalmbach
- C. Seasonal Service Presentation Tony Kalmbach

**11. Staff Reports & Comments**

- A. Legal Report Pat Roach
- B. Financial Report Kevin Hebdon
- C. General Manager's Report Gloria Boyce

**12. Board Member Comments**

**13. Next Meeting – Thursday, August 10, 2017 – 7:00 p.m.  
1000 Columbia Park Trail, Richland WA**

**14. Executive Session–** pursuant to RCW 42.30.110

**15. Adjournment**

\*Exhibit A&B to be provided as supplemental resources forthcoming