



**BOARD OF DIRECTORS**

**REGULAR BOARD MEETING**

**Thursday, February 21, 2019 at 7:00 p.m.  
1000 Columbia Park Trail, Richland WA**

1. **Convene Board Meeting**
2. **Roll Call** Catherine Getic
3. **Pledge of Allegiance**
4. **Citizen's Public Comment/Introduction of Visitors**
5. **Election of Officers – BFT Board of Directors**  
**Chair / Vice-Chair**
6. **Approval of Agenda**
7. **Recognitions**
  - A. Resolution 17-2019 Recognizing BFT Employee Dawn Donelson's Years of Service Ken Hamm
8. **Citizen's Advisory Network (CAN) Report** Ali Madison
9. **Board Committee Reports – Meeting Notes included in the Board Packet**
  - A. Operations & Maintenance Committee Shon Small
  - B. Planning & Marketing Committee Richard Bloom, Chair
  - C. Administration & Finance Committee Steve Becken, Chair
10. **Consent Agenda**  
**(Any item is open for discussion at Board or Public Request)**
  - A. Approval of January 10, 2019 Regular Board Meeting Minutes
  - B. January Voucher Summary
  - C. Resolution 11-2019 Authorizing the General Manager to declare vehicles identified in Exhibit "A" as surplus and dispose per Resolution 59-2018

- D. Resolution 12-2019 Recommendation to Award the Supply and Delivery Bulk Fuel Contract to Associated Petroleum Products, Inc.
- E. Resolution 13-2019 Adopt Job Descriptions for Represented and Non-Represented Positions

**11. Action Items**

- A. Resolution 14-2019 Authorization to Release Request for Qualifications (RFQ) for an Architecture & Engineering firm for Transit Passenger Facilities Keith Hall
- B. Resolution 15-2019 Adopting the Memoranda of Agreement for all existing Collective Bargaining Agreements between BFT and Teamsters Local Union No. 839 for “Union Membership Matters and Employee Orientation” Kelsey Schalock
- C. Resolution 16-2019 Authorizing the General Manager to increase the agreement amount with Archbright for consulting services in support of Human Resources and Agency initiatives Matthew Branson

**12. Discussion & Informational Items**

- A. 2019 Drafts – BFT Board of Directors Roster, Board Committee Assignments, Board/Staff Activity Calendar (provided in packet) Catherine Getic
- B. Service Restoration Update Keith Hall & Staff
- C. 2018 Art Contest Voting Ali Madison

**13. Staff Reports & Comments**

- A. Legal Report Pat Roach
- B. Financial Report Matthew Branson
- C. General Manager’s Report Gloria Boyce

**14. Board Member Comments**

**15. Next Meeting**

**Regular Board Meeting – Thursday, March 14, 2019 at 7:00 p.m.  
1000 Columbia Park Trail, Richland, WA 99352**

**16. Executive Session**

**17. Adjournment**