



AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, December 10, 2020 at 3:30 p.m.

Remote Meeting via Zoom

Phone: 253-215-8782 / Toll free: 877-853-5247

Meeting ID: 938 4639 5208 / Password: 610449

Per the Governor's COVID-19 Proclamation 20-28 Open Public Meetings Act, a physical meeting location will not be provided for this meeting. The public is welcome to participate in the meeting via "listen-only" mode by calling the number listed above, then enter the information as prompted. The agenda is available on the website at BFT.org

Public comment to the Board will be accepted by email at Execoffice@bft.org. In the subject line, write "Public Comment". Comments must be received 24-hours prior to the meeting to ensure distribution to the Board.

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| 1. | Convene Board Meeting | Chair Koch |
| 2. | Roll Call | Gladys Diaz |
| 3. | Pledge of Allegiance | Chair Koch |
| 4. | Public Comment | Chair Koch |
| 5. | Approval of Agenda | |
| 6. | Recognitions | |
| 7. | Citizen's Advisory Network (CAN) Report | |
| 8. | Board Committee Reports | |
| | A. Operations & Maintenance Committee | Ruben Alvarado, Chair |
| | B. Planning & Marketing Committee | Richard Bloom, Chair |
| | C. Administration & Finance Committee | Steve Becken, Chair |
| 9. | Consent Agenda: | |
| | A. November 12, 2020 Regular Board Minutes – Approve | |
| | B. November Voucher Summary – Approve | |
| | C. Resolution 44-2020: Authorizing the Ben Franklin Transit (BFT) Board of Directors to Adopt the BFT Use of Electronic Signature Policy | Jeff Lubeck |

10. Action Items

- A. Resolution 45-2020: Authorization to Enter into the Design Phase of the Operations Building with TCF Architecture Keith Hall
- B. Resolution 46-2020: Authorizing to Complete the Design of the Queensgate Transit Hub with KPFF Keith Hall
- C. Resolution 47-2020: Authorization to Enter into the Design for the Downtown Pasco Transit Hub with KPFF Keith Hall
- D. Resolution 48-2020: Authorizing the General Manager to Release a Request for Proposals for Temporary Staffing Services Wendi Warner

11. Discussion & Informational Items

- A. Ridership and Service Update Keith Hall

12. Staff Reports & Comments

- A. Legal Report Jeremy Bishop
- B. Financial Report Jeff Lubeck
- C. General Manager's Report Gloria Boyce

13. Board Member Comments

14. Executive Session

- A. RCW 42.30.110 (1)(g)

15. Other

- A. Resolution 43-2020: Recognizing Robert (Bob) Koch's Years of Service to Ben Franklin Transit's (BFT) Board of Directors Gloria Boyce

16. Next Meeting

Regular Board Meeting – Thursday, January 14, 2021 at 7:00 p.m.
1000 Columbia Park Trail, Richland, WA 99352

17. Adjournment