



**BOARD OF DIRECTORS
REGULAR MEETING
Thursday, October 13, 2022, at 6 p.m.
Ben Franklin Transit Boardroom
1000 Columbia Park Trail, Richland, Washington**

*Meeting attendance options included in person and virtual via Zoom
Simultaneous translation into Spanish was available via Zoom*

MINUTES

1. CONVENE BOARD MEETING

Chair Will McKay called the meeting to order at 6:00 p.m.

Clerk of the Board Janet Brett announced that very minor revisions had been made to the three bus procurement memoranda and resolutions distributed in the original Board packet to include the proposed contract numbers and the Arizona State contract number the three minibuses would be purchased under, if the resolutions were approved.

2. ROLL CALL

Representing	Attendee Name	Title	Status
City of Pasco	Joseph Campos	Director	Present
City of Kennewick	Brad Beauchamp	Director	Present
City of Richland	Terry Christensen	Director	Absent
City of West Richland	Richard Bloom	Vice Chair	Present
Franklin County #2	Rocky Mullen	Director	Present via Zoom
Franklin County #1	Clint Didier	Director	Excused
Benton County	Will McKay	Chair	Present
City of Prosser	Steve Becken	Director	Present
City of Benton City	David Sandretto	Director	Present via Zoom
Teamsters Union 839	Caleb Suttle	Union Representative	Present via Zoom

BFT Staff: Rachele Glazier, Janet Brett, Jaslyn Campbell, Chad Crouch, Jeff Lubeck, Tom McCormick, Rob Orvis, Joshua Rosas, Kevin Sliger, Rich Starr, Jenny Stenkamp

Legal Counsel: Jeremy Bishop

Interpreters: Ruth Medina, Ynez Vargas

3. PLEDGE OF ALLEGIANCE

Chair McKay led the meeting participants in the Pledge of Allegiance.

4. PUBLIC COMMENTS

Chair McKay opened the meeting to comments from the public. No public comments were offered.

5. APPROVAL OF AGENDA

Chair McKay asked for a motion to approve the agenda.

Vice Chair Bloom moved to approve the agenda, and Director Sandretto seconded the motion. It passed unanimously.

6. BOARD COMMITTEE REPORT

A. Executive Committee – Vice Chair Bloom reported on the Executive Committee meeting, where members reviewed the proposed acquisition of three minibuses and three 40-foot diesel buses, which are a part of the Consent Agenda. They also discussed the purchase of electric buses, which is a Discussion and Action Item on the agenda.

7. CONSENT AGENDA

Chair McKay presented the consent items and invited a motion.

A. September 8, 2022, Regular Board Meeting Minutes

B. September Voucher Summary

C. Resolution 59-2022: Authorization to Continue Core Streets Software Services with Trapeze DBA TripSpark

D. Resolution 60-2022: Approve Capital Project FLT0050 (2022) Bus – Mini with Budget Authority in the Amount of \$903,624; Increase the 2022 Capital Budget by \$903,624 for Project FLT0050; and Authorize the General Manager to Enter into a Contract with Creative Bus Sales Inc. to Purchase Three (3) New England Wheels Frontrunner Minibuses

E. Resolution 61-2022: Approve an Increase to Capital Project FLT0029 (2022) Bus with Budget Authority from \$1,656,121 to \$1,975,731; Approve an Increase to the 2022 Capital Budget by \$319,610 for Project FLT0029; and Authorize the General Manager to Enter into a Contract with Gillig LLC to Purchase Three (3) Fixed Route Buses Utilizing Washington State Contract #06719

Director Sandretto moved for approval of the Consent Agenda items. The motion was seconded by Vice Chair Bloom and passed unanimously.

8. DISCUSSION & INFORMATIONAL ITEM

A. Electric Buses – Acting Senior Manager of Transit Operations Tom McCormick presented a handout for discussion originally presented at last week’s Executive Committee meeting. Staff are seeking input from the Board of Directors as to how to incorporate zero-emissions vehicles into the BFT fleet. He also talked about the grant funds available, which have an upcoming deadline of October 31. After discussion amongst Board members, they agreed to move forward with the purchase of two battery electric buses.

9. ACTION ITEM

A. Resolution 62-2022: Authorizing the General Manager to Enter into a Contract with Gillig LLC to Purchase Two (2) Battery Electric Buses Utilizing Washington State Contract #06719

Vice Chair Bloom made a motion to approve Resolution 62-2022, and the motion was seconded by Director Mullen. It passed unanimously.

10. STAFF REPORTS & COMMENTS

A. Legal Report

BFT Legal Counsel Jeremy Bishop read a Notice to Employees of Unfair Labor Practice in Case 134361-U-21, Decision 13550 (attached). Reading the notice is one of the remedies Ben Franklin Transit must take as a result of the unfair labor practice ruling.

B. General Manager's Report

General Manager Rachelle Glazier reported on the recent APTA Conference in Seattle, which several staff members attended.

The 2023 budget process has begun, and materials will be sent out to Board members in advance of the November meeting. Arrangements will be made to meet regarding the budget with Directors Bloom and Becken, as representatives of the Administration & Finance Committee, and a discussion will also be held at the November Executive Committee meeting.

The Hanford survey has been returned to the site executives for dissemination.

Ben Franklin Transit is participating in the Coats for Kids "fill the bus" drive on November 16 and December 14 at Kadlec Healthplex in Richland.

11. BOARD MEMBER COMMENTS

Director Campos confirmed that Hanford employees are eagerly anticipating the return of transit services to the site.

12. EXECUTIVE SESSION

Mr. Bishop announced an Executive Session would be held under RCW 42.30.110(1)(g) regarding personnel evaluations and performance for 10 minutes.

The Board recessed into Executive Session at 6:27 p.m. and returned to open session at 6:37 p.m., when Mr. Bishop announced no decisions had been made in Executive Session and no actions taken.

13. OTHER

There were no other agenda items.

14. NEXT MEETING

The next meeting will be held Thursday, November 10, 2022, at 6 p.m. in the BFT Boardroom.

15. ADJOURNMENT

Chair McKay adjourned the meeting at 6:39 p.m.


Janet M. Brett, Clerk of the Board


Date

NOTICE TO EMPLOYEES OF UNFAIR LABOR PRACTICE

CASE: T34361-U-21

DECISION: T3550

STATE LAW GIVES YOU THE RIGHT TO

- self-organize, join, or assist labor or employee organizations.
- bargain collectively through a representative of your choice.
- refuse to pay dues to a union unless you have affirmatively agreed to make such payments.

THE WASHINGTON STATE PUBLIC EMPLOYMENT RELATIONS COMMISSION (PERC) CONDUCTED A LEGAL PROCEEDING, ISSUED A RULING THAT BEN FRANKLIN TRANSIT COMMITTED AN UNFAIR LABOR PRACTICE, AND ORDERED THAT THIS NOTICE BE POSTED TO EMPLOYEES:

WE UNLAWFULLY DISCRIMINATED AGAINST BARGAINING UNIT SUPERVISORS IN RETALIATION FOR THEIR EXERCISE OF RIGHTS PROTECTED BY CHAPTER 41.56 RCW.


TO REMEDY OUR UNFAIR LABOR PRACTICE(S):

WE WILL MOVE FORWARD WITH THE EMPLOYER'S PALN TO REPLACE THE EXISTING SUPERVISOR DUTY VEHICLES WITH THE PURCHASED FORD RANGER REPLACEMENT TRUCKS.

WE WILL CONTACT THE PUBLIC EMPLOYMENT RELATIONS COMMISSION TO ARRANGE A CONVENIENT DATE AND TIME FOR THE EMPLOYER'S REPRESENTATIVES TO ATTEND AGENCY TRAINING CONSISTENT WITH THE DECISION. THE EMPLOYER'S REPRESENTATIVES SHALL INCLUDE, AT MINIMUM, THE OPERATIONS DIRECTOR AND LABOR RELATIONS MANAGER.

WE WILL NOT IN ANY OTHER MANNER INTERFERE WITH, RESTRAIN, OR COERCE EMPLOYEES IN THE EXERCISE OF THEIR COLLECTIVE BARGAINING RIGHTS UNDER THE LAWS OF THE STATE OF WASHINGTON.

BEN FRANKLIN TRANSIT

BY: 
Name and Title of Authorized Representative

DATE: 9/23/22

11-94022 02 03

The decision relating to this violation can be found on the PERC website at <https://decisions.perc.wa.gov>

**THIS NOTICE MUST BE POSTED FOR 60 CONSECUTIVE DAYS
AND MAY NOT BE ALTERED, DEFACED, OR COVERED.**



Questions? Visit perc.wa.gov or contact a PERC unfair labor practice administrator:

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