



**BOARD OF DIRECTORS
REGULAR MEETING
Thursday, November 10, 2022, at 6 p.m.
Ben Franklin Transit Boardroom
1000 Columbia Park Trail, Richland, Washington**

*Meeting attendance options included in person and virtual via Zoom
Simultaneous translation into Spanish was available via Zoom*

MINUTES

1. CONVENE BOARD MEETING

Vice Chair Richard Bloom called the meeting to order at 6:00 p.m.

2. ROLL CALL

Representing	Attendee Name	Title	Status
City of Pasco	Joseph Campos	Director	Excused
City of Kennewick	Brad Beauchamp	Director	Present via Zoom
City of Richland	Terry Christensen	Director	Excused
City of West Richland	Richard Bloom	Vice Chair	Present
Franklin County #2	Rocky Mullen	Director	Present via Zoom
Franklin County #1	Clint Didier	Director	Present via Zoom
Benton County	Will McKay	Chair	Excused
City of Prosser	Steve Becken	Director	Present
City of Benton City	David Sandretto	Director	Present
Teamsters Union 839	Caleb Suttle	Union Representative	Present

BFT Staff: Rachelle Glazier, Janet Brett, Jaslyn Campbell, Chad Crouch, Terry DeJuan, Jeff Lubeck, Tom McCormick, Rob Orvis, Mike Roberts, Joshua Rosas, Erin Russell, Kevin Sliger, Jenny Stenkamp

Legal Counsel: Jeremy Bishop

Interpreters: Ruth Medina, Ynez Vargas

Guest: Bill Hale

3. PLEDGE OF ALLEGIANCE

Vice Chair Bloom led the meeting participants in the Pledge of Allegiance.

4. PUBLIC COMMENTS

Vice Chair Bloom opened the meeting to comments from the public. No public comments were

offered.

5. APPROVAL OF AGENDA

Vice Chair Bloom asked for a motion to approve the agenda.

Director Steve Becken moved to approve the agenda, and Director David Sandretto seconded the motion. It passed unanimously.

6. RECOGNITIONS

A. Resolution 63-2022 Recognizing BFT Employee Bill Hale's Years of Service

Acting Senior Manager of Fleet & Facilities Maintenance Joshua Rosas read the Board resolution recognizing Bill Hale and presented him with a retirement certificate and lifetime bus pass for his 35 years of BFT service.

Director Becken moved for approval of Resolution 63-2022; Director Sandretto seconded the motion, and it passed unanimously.

B. Resolution 64-2022 Recognizing BFT Employee Marc Lampton's Years of Service

C. Resolution 65-2022 Recognizing BFT Employee Samantha Romick's Years of Service

General Manager Rachelle Glazier read Marc Lampton's and Samantha Romick's Board resolutions recognizing their years of service into the record. Mr. Lampton and Ms. Romick were congratulated on their respective retirements but were unable to attend.

Director Becken moved for approval of Resolutions 64-2022 and 65-2022; Director Sandretto seconded the motion, and it passed unanimously.

7. BOARD EXECUTIVE COMMITTEE REPORT

Director Becken reported on the Executive Committee meeting. The four action items on tonight's agenda were discussed as well as the Third Quarter Agency Report, Annual Service Plan, and the release of the 2023 Operating and Capital Budget for public comment.

8. CONSENT AGENDA

Vice Chair Bloom presented the consent items and invited a motion.

A. October 13, 2022, Regular Board Meeting Minutes

B. October Voucher Summary

Director Sandretto moved for approval of the Consent Agenda items. The motion was seconded by Director Becken and passed unanimously.

9. ACTION ITEMS

A. Resolution 66-2022: Authorizing the Award of an On-Call MOA and Support Facilities A&E Contract to ALSC Architects

Acting Director of Planning & Service Development Kevin Sliger presented a resolution authorizing the award of an on-call MOA and support facilities architecture and engineering contract to ALSC Architects.

Director Sandretto made a motion to approve Resolution 66-2022, and the motion was seconded by Director Becken. It passed unanimously.

- B. Resolution 67-2022: Authorizing the Award of an On-Call Appraiser and Right-of-Way (ROW) Land Acquisition Contract to DCI Engineers**
Mr. Sliger offered a resolution authorizing the award of an on-call appraiser and right-of-way (ROW) land acquisition contract to DCI Engineers.

Director Sandretto made a motion to approve Resolution 67-2022, and the motion was seconded by Director Becken. It passed unanimously.

- C. Resolution 68-2022: Approve an Increase to the 2022 Capital Budget by \$1,167,925 for Project FLT0027; and Authorize the General Manager to Enter into a Contract with Northside Dwayne Lane to Purchase 25 Vanpool Minivans Utilizing Washington State Contract #05916**

Manager of Rideshare & Vanpool Terry DeJuan presented a resolution authorizing purchase of 25 Vanpool minivans utilizing Washington State Contract #05916 for Board approval.

Director Becken made a motion to approve Resolution 68-2022, and the motion was seconded by Director Sandretto. It passed unanimously.

- D. Resolution 69-2022: Approve an Increase to Capital Project FLT0029 (2022) Bus with Budget Authority from \$1,975,731 to \$12,473,888; Approve an Increase to the 2022 Capital Budget by \$10,498,157 for Project FLT0029; and Authorize the General Manager to Enter into a Contract with Gillig LLC to Purchase 16 Fixed Route Buses Utilizing Washington State Contract #06719**

Mr. Rosas offered this resolution, authorizing purchase of 16 fixed route buses, for Board approval.

Director Becken made a motion to approve Resolution 69-2022, and the motion was seconded by Director Sandretto. It passed unanimously.

10. DISCUSSION & INFORMATIONAL ITEMS

A. Q3 2022 Agency Performance Report

Mr. Sliger presented the Third Quarter Agency Performance Report, highlighting the continued growth in ridership and the impact the Youth Ride Free program has had on it. This is the first time since 2019 ridership has returned to prepandemic levels. He also touched on events BFT Marketing & Communications staff have participated in during the third quarter of 2022.

B. 2023 Annual Service Plan Release for Public Comment

Mr. Sliger explained the Annual Service Plan had been released for public comment on October 17 and will come back to the Board next month for approval. He gave the Board a brief presentation on the process used to develop it and emphasized the changes being made to service in 2023.

C. 2023 Operating and Capital Budget

Director of Administrative Services Jeff Lubeck presented an overview of the 2023 Operating and Capital Budget for Board review and input. He encouraged Board members who had questions or wanted to meet with staff regarding the budget to contact the Executive Office.

The budget will be on the December Board agenda for adoption.

11. STAFF REPORTS & COMMENTS

A. Legal Report

BFT Legal Counsel Jeremy Bishop read a Notice to Employees of Unfair Labor Practice on Cases 132082-U-19, 132083-U-19, 132084-U-19, 132085-U-19, and 132086-U-19, Decision 13409-A, into the record. A copy of the notice is attached.

B. Financial Report

Mr. Lubeck presented the financial report for the third quarter ending September 30, 2022.

C. General Manager's Report

Ms. Glazier announced that we will have two new buses arriving per week for the next three to four weeks.

We canvassed the Hanford team for feedback on the ridership survey, which they provided. We have updated the survey and sent it back to them, and they are working now on determining the best way to distribute it.

The Queensgate Transit Center and Operations Building bids will be coming to the Board next month for award.

We have Coats for Kids and Fill the Trolley campaigns ongoing. If you are interested in donating a new or gently used coat, you can drop it off here; if you're interested in helping to fill the trolley, you can take a toy to Ranch & Home.

12. BOARD MEMBER COMMENTS

Director Becken congratulated Commissioner Didier on his reelection. He also announced that the Prosser bond to build a new city hall and police station went down in flames.

13. EXECUTIVE SESSION

No Executive Session was held.

14. OTHER

There were no other agenda items.

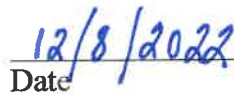
15. NEXT MEETING

The next meeting will be held Thursday, December 8, 2022, at 6 p.m. at a location to be determined.

16. ADJOURNMENT

Vice Chair Bloom adjourned the meeting at 7:12 p.m.


Janet M. Brett, Clerk of the Board


Date

NOTICE TO EMPLOYEES OF UNFAIR LABOR PRACTICE

CASES: 132082-U-19, 132083-U-19, 132084-U-19, 132085-U-19, 132086-U-19

DECISION: 13409-A

STATE LAW GIVES YOU THE RIGHT TO

- self-organize, join, or assist labor or employee organizations.
- bargain collectively through a representative of your choice.
- refuse to pay dues to a union unless you have affirmatively agreed to make such payments.

THE WASHINGTON STATE PUBLIC EMPLOYMENT RELATIONS COMMISSION (PERC) CONDUCTED A LEGAL PROCEEDING, ISSUED A RULING THAT BEN FRANKLIN TRANSIT COMMITTED AN UNFAIR LABOR PRACTICE, AND ORDERED THAT THIS NOTICE BE POSTED TO EMPLOYEES:

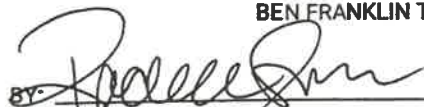
WE UNLAWFULLY ATTEMPTED TO CONTROL, DOMINATE, OR INTERFERE WITH TEAMSTERS LOCAL 839 BY INSTRUCTING THE UNION TO NAME A REPRESENTATIVE OTHER THAN RUSSELL SHJERVEN AND FAILED TO WORK WITH THE UNION TO DETERMINE ALTERNATIVE METHODS FOR SHJERVEN TO CONTINUE HIS ROLE AS THE EMPLOYEES' REPRESENTATIVE OF CHOICE.

TO REMEDY OUR UNFAIR LABOR PRACTICE(S):

WE WILL GIVE NOTICE TO AND, UPON REQUEST, NEGOTIATE IN GOOD FAITH WITH TEAMSTERS LOCAL 839 TO DETERMINE ALTERNATIVE METHODS FOR RUSSELL SHJERVEN TO CONTINUE HIS ROLE AS THE EMPLOYEES' REPRESENTATIVE OF CHOICE.

WE WILL NOT IN ANY OTHER MANNER INTERFERE WITH, RESTRAIN, OR COERCE EMPLOYEES IN THE EXERCISE OF THEIR COLLECTIVE BARGAINING RIGHTS UNDER THE LAWS OF THE STATE OF WASHINGTON.

BEN FRANKLIN TRANSIT

BY: 
Name and Title of Authorized Representative

DATE: 11/3/22

NOV 3 22 PM 5:19

The decision relating to this violation can be found on the PERC website at <https://decisions.perc.wa.gov>.

THIS NOTICE MUST BE POSTED FOR 60 CONSECUTIVE DAYS
AND MAY NOT BE ALTERED, DEFACTED, OR COVERED.



Questions? Visit perc.wa.gov or contact a PERC unfair labor practice administrator:

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