



BOARD OF DIRECTORS REGULAR MEETING

Thursday, June 8, 2023, at 6 p.m.

Benton County Administration Building, Room 303
7122 W. Okanogan Place Building E, Kennewick, Washington

Meeting attendance options included in-person and virtual via Zoom

MINUTES

1. CONVENE BOARD MEETING

Chair Will McKay called the meeting to order at 6:00 p.m.

2. ROLL CALL

Representing	Attendee Name	Title	Status
City of Pasco	Joseph Campos	Director	Present
City of Kennewick	Brad Beauchamp	Director	Absent
City of Richland	Terry Christensen	Director	Present
City of West Richland	Richard Bloom	Vice Chair	Present
Franklin County #2	Rocky Mullen	Director	Present
Franklin County #1	Clint Didier	Director	Present
Benton County	Will McKay	Chair	Present
City of Prosser	Steve Becken	Director	Present
City of Benton City	David Sandretto	Director	Present via Zoom
Teamsters Union 839	Caleb Suttle	Union Representative	Present

BFT Staff: Rachelle Glazier, Janet Brett, Imelda Collop, Sarah Funk, Tom McCormick, Anel Montejano, Michelle Olk, Rob Orvis, Joshua Rosas, Rich Starr, Jenny Stenkamp,

Legal Counsel: Jeremy Bishop

Interpreters: Ruth Medina, Ynez Vargas

3. PLEDGE OF ALLEGIANCE

Chair McKay led the meeting participants in the Pledge of Allegiance.

4. PUBLIC COMMENTS

Chair McKay opened the meeting to comments from the public. No public comments were offered.

5. APPROVAL OF AGENDA

Chair McKay asked for a motion to approve the agenda.

Vice Chair Richard Bloom moved to approve the agenda, and Director Terry Christensen seconded the motion. It passed unanimously.

6. RECOGNITIONS

A. Resolution 26-2023 Cathy Christianson Retirement

Senior Manager of Operations, Tom McCormick read the Board resolution recognizing Cathy Christianson, who was not present, for her 32 years of service.

Vice Chair Bloom moved for approval of Resolution 26-2023, and Director Rocky Mullen seconded the motion. It passed unanimously.

7. CONSENT AGENDA

Chair McKay presented the Consent Agenda items and invited a motion.

A. May 11, 2023, Regular Board Meeting Minutes

B. May Voucher Summary

C. Resolution 27-2023 Amend Ben Franklin Transit and Columbia Basin College Transportation Pass Agreement

Director Steve Becken moved for approval of the Consent Agenda items. The motion was seconded by Director David Sandretto and passed unanimously.

8. STAFF REPORTS & COMMENTS

A. Legal Report

BFT Legal Counsel Jeremy Bishop reported he has been working with staff on requests for proposals and contracts.

B. General Manager's Report

General Manager Rachelle Glazier reported we are currently seeking feedback on the proposed 2024 Annual Service Plan from staff and the public.

Ms. Glazier provided an update on ridership information provided to us by Community Transit. We are trailing Yakima Transit in Fixed Route and leading the pack in Vanpool and Paratransit.

The WSTA Second Quarter board meeting is today and tomorrow in Walla Walla, which she had the opportunity to attend earlier today.

Ms. Glazier presented information on the Fourth of July River of Fire shuttle service we are going to provide. The cost of wrapping a bus is \$6,000 to \$8,000. Instead of a bus wrap, decals were printed as a pilot to make sure they can be installed in-house for half of the cost of the labor. We would work with each city to help design a bus that would highlight their offerings, that is tailored to their city. The decals cost approximately \$600 to \$800, so it is more cost effective to go this route. After discussion with Board members, they agreed Ms. Glazier can move forward with reaching out to all of the cities to determine their interest.

Board members then discussed not having an Executive Committee meeting in July because so many people are on vacation. The items will be moved to the Consent Agenda, and if there are questions, any Board member can pull the item off and discuss it during the Board meeting.

9. BOARD MEMBER COMMENTS

Director Richard Bloom attended the CI Engage last night and he learned that CI offers catering services, including in the lunchroom at the Federal Building. We might want to consider their services if we are going to cater any meetings or events.

10. EXECUTIVE SESSION

No Executive Session was held.

11. OTHER

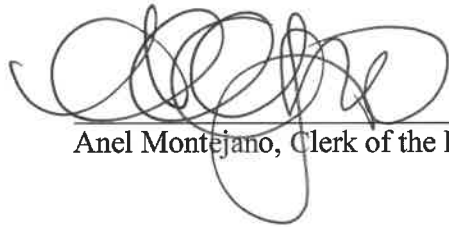
There were no other agenda items.

12. NEXT MEETING

The next meeting will be held Thursday, July 13, 2023, at 6 p.m.

13. ADJOURNMENT

Chair McKay adjourned the meeting at 6:12 p.m.



Anel Montejano, Clerk of the Board

07/13/2023

Date