



BOARD OF DIRECTORS REGULAR MEETING

Thursday, January 12, 2023, at 6 p.m.
Benton County Administration Building, Room 303
7122 W. Okanogan Place Building E, Kennewick, Washington

Meeting attendance options included in person and virtual via Zoom

MINUTES

1. CONVENE BOARD MEETING

Chair Will McKay called the meeting to order at 6:03 p.m.

2. ROLL CALL

Representing	Attendee Name	Title	Status
City of Pasco	Joseph Campos	Director	Present
City of Kennewick	Brad Beauchamp	Director	Present
City of Richland	Terry Christensen	Director	Present
City of West Richland	Richard Bloom	Vice Chair	Present
Franklin County #2	Rocky Mullen	Director	Present
Franklin County #1	Clint Didier	Director	Present
Benton County	Will McKay	Chair	Present
City of Prosser	Steve Becken	Director	Present
City of Benton City	David Sandretto	Director	Present
Teamsters Union 839	Caleb Suttle	Union Representative	Present

BFT Staff: Rachelle Glazier, Janet Brett, Jaslyn Campbell, Chad Crouch, Steve Davis, Angelica Gutierrez, Tom McCormick, Rob Orvis, Rahul Ranade, Ashley Rolland, Kevin Sliger, Rich Starr

Legal Counsel: Jeremy Bishop

Interpreters: Ruth Medina, Ynez Vargas

3. PLEDGE OF ALLEGIANCE

Chair McKay led the meeting participants in the Pledge of Allegiance.

4. PUBLIC COMMENTS

Chair McKay opened the meeting to comments from the public. No public comments were offered.

5. APPROVAL OF AGENDA

Chair McKay asked for a motion to approve the agenda.

Vice Chair Bloom moved to approve the agenda, and Director Sandretto seconded the motion. It passed unanimously.

6. RECOGNITIONS

A. Resolution 1-2023 Recognizing BFT Employee Mona Jamison's Years of Service

Acting Senior Manager of Customer Experience Steve Davis recognized Mona Jamison for her 28 years of service to BFT. He presented her with a framed certificate and lifetime bus pass.

Vice Chair Bloom moved to approve Resolution 1-2023, and Director Sandretto seconded the motion. It passed unanimously.

B. Resolution 2-2023 Recognizing BFT Employee Christina Martin's Years of Service

Senior Manager of Operations Tom McCormick read the resolution recognizing Christina Martin for her 27 years of service.

Vice Chair Bloom moved to approve Resolution 2-2023, and Director Sandretto seconded the motion. It passed unanimously.

C. Resolution 3-2023 Recognizing BFT Employee Tacine Schuyler's Years of Service

Mr. McCormick read the resolution in recognition of Tacine Schuyler's 19 years of service to BFT.

Vice Chair Bloom moved to approve Resolution 3-2023, and Director Sandretto seconded the motion. It passed unanimously.

7. CONSENT AGENDA

Chair McKay presented the Consent Agenda items and invited a motion.

A. December 8, 2022, Regular Board Meeting Minutes

B. December Voucher Summary

C. Resolution 4-2023 Authorizing the General Manager to Declare Vehicles Listed in Exhibit A as Surplus and Dispose of per Resolution 59-2018

Director Sandretto moved for approval of the Consent Agenda items. The motion was seconded by Vice Chair Bloom and passed unanimously.

8. ACTION ITEM

A. Resolution 5-2023: Approve an Increase to the Purchase Cost in Resolution 68-2022 for Project FLT0027 to Purchase Twenty-Five (25) Vanpool Minivans Utilizing Washington State Contract #05916

Manager of Rideshare & Vanpool Terry DeJuan presented a memorandum and resolution for Board approval of an increase in the cost to purchase 25 Vanpool minivans. The cost increase is almost \$4,000 per vehicle, for a total price increase of approximately \$100,000 over what was approved by the Board in November for this

purchase.

Vice Chair Bloom moved to approve Resolution 5-2023, and Director Christensen seconded the motion. It passed unanimously.

9. DISCUSSION & INFORMATIONAL ITEM

A. Proposed Fare Structure for Board Review and Input Prior to Title VI Analysis and Release for Public Comment

Chief Planning & Development Officer Kevin Sliger presented a memo for Board information on the proposed fare structure. He asked for Board input on the proposal prior to completing a Title VI analysis on it and releasing it for public comment. After discussion and questions by Board members, they agreed with the proposal. It will be brought back before the Board for approval in March or April.

10. STAFF REPORTS & COMMENTS

A. Legal Report

BFT Legal Counsel Jeremy Bishop announced he had no news.

B. General Manager's Report

General Manager Rachelle Glazier reported on Saturday's successful hiring event held at Three Rivers. Over 100 applicants came to the event, interviews were conducted by a large team of BFT staff, and 30 job offers were sent out this week.

A second round of the Hanford survey will be sent out to get responses from more participants now that the holidays are over. We should have the survey data compiled by the end of January in the hopes of getting a pilot in place in the first quarter of 2023.

We have not received any updates from Amazon on the opening date of their Pasco facility. We still plan to kick off the Route 64 service, but it does not appear we will be servicing Amazon when it begins.

11. BOARD MEMBER COMMENTS

Director Steve Becken told his fellow Board members that Rachelle met with the Prosser City Council and mayor on Tuesday night. She did a great job on her presentation—no one had any questions.

Vice Chair Bloom plans to attend the APTA Marketing & Communications Workshop in Las Vegas in February. He has a townhouse there, so Board members who wish to attend may stay there and carpool to the event.

Vice Chair Bloom also encouraged Board members to attend the APTA Legislative Conference in Washington, D.C. in March.

Director Caleb Suttle is on the Pasco Little League Board, and teams are looking for sponsorships. If you know of any businesses or individuals willing to help, please let him know.

12. EXECUTIVE SESSION

Mr. Bishop announced an Executive Session would be held under RCW 42.30.110(1)(g) regarding evaluation of public employee performance. The session will last 5 minutes, with no anticipated action afterwards. The Board recessed at 6:33 p.m. and returned to open session at 6:42 p.m.

13. OTHER

There were no other agenda items.

14. NEXT MEETING

The next meeting will be held Thursday, February 9, 2023, at 6 p.m.

15. ADJOURNMENT

Chair McKay adjourned the meeting at 6:42 p.m.


Janet M. Brett, Clerk of the Board


Date