



## BOARD OF DIRECTORS REGULAR MEETING

Thursday, December 11, 2025, at 6 p.m.  
Ben Franklin Transit Boardroom  
1000 Columbia Park Trail, Richland, Washington

*Notice: Meeting attendance options included in-person and virtual via Zoom*

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### MINUTES

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#### 1. CONVENE BOARD MEETING

Chair Will McKay called the meeting to order at 6:00 p.m.

Clerk of the Board, Pauline Escalera, asked the Board of Directors to state their name after their jurisdiction had been called.

#### 2. ROLL CALL

Representing	Attendee Name	Title	Status
City of Pasco	Charles Grimm	Director	Present
City of Kennewick	Brad Beauchamp	Director	Present (online)
City of Richland	Kurt Maier	Director	Present
City of West Richland	Richard Bloom	Director	Present
Franklin County #2	Stephen Bauman	Vice Chair	Present
Franklin County #1	Clint Didier	Director	Present
Benton County	Will McKay	Chair	Present
City of Prosser	Steve Becken	Director	Present
City of Benton City	David Sandretto	Director	Present
Teamsters Union 839	Tracy Bronson	Union Representative	Present

**Present:** Thomas Drozt, Brian Lubanski, Joshua Rosas, Kevin Sliger, Pauline Escalera

**Legal Counsel:** Jeremy J. Bishop

#### 3. PLEDGE OF ALLEGIANCE

Chair McKay led the meeting participants in the Pledge of Allegiance.

#### 4. PUBLIC COMMENTS

Chair McKay then opened the meeting to comments from the public.

Eight written public comments were received, and eleven oral public comments were made. Chair McKay then closed public comments.

#### 5. APPROVAL OF AGENDA

Chair McKay asked for a motion to approve the agenda.

*Director Bloom moved to approve the agenda; the motion was seconded by Director Sandretto and passed unanimously.*

#### 6. CITIZENS ADVISORY NETWORK (CAN) REPORT

No report.

#### 7. CONSENT AGENDA

Chair McKay presented the Consent Agenda items and invited a motion.

- A. *November 13, 2025, Regular Board Meeting Minutes*
- B. *November Voucher Summary*
- C. *Resolution 44-2025, Award EAM Software Contract*
- D. *Resolution 45-2025, Authorizing Chief Executive Office to Declare Surplus Vehicles*
- E. *Resolution 46-2025, Renewing and Removing CAN Members*
- F. *Resolution 47-2025, Updating the CAN Standing Rules*
- G. *Resolution 48-2025, Amend Resolution 60-2018*

*Director Sandretto moved to approve Consent Agenda Items A-G. The motion was seconded by Director Bloom and passed unanimously.*

#### 8. ACTION ITEMS

- A. Resolution 49-2025, Award of Progressive Design Build

*Presented by Kevin Sliger, Chief Planning & Development Officer*

*Director Bauman moved to approve Resolution 49-2025. This motion was second by Director Sandretto and passed unanimously.*

- B. Resolution 50-2025, CAN Recommendation for Public Comment

*Presented by Brian Lubanski, Chief Experience Officer*

*No motion was made.*

- C. Resolution 51-2025, Authorizing the 2026 Operating and Capital Budgets

*Presented by Thomas Drozt, Chief Executive Officer*

*Director Bloom moved to approve Resolution 51-2025. This motion was second by Director Sandretto and passed unanimously.*

**9. INFORMATION & DISCUSSION ITEMS**

**A. Release of 2026 Annual Service Plan for Public Comment**

*Presented by Kevin Sliger, Chief Planning & Development Officer*

**10. STAFF REPORTS & COMMENTS**

**A. Legal Report**

No report was made.

**B. Chief Executive Officer's Report**

Chief Executive Officer, Thomas Drozt, reported on KPI's for the month of November for Fixed Route, DAR, Rideshare, Safety, and Maintenance.

**11. BOARD MEMBER COMMENTS**

Board member comments were made.

**12. EXECUTIVE SESSION**

Executive Session was held under RCW 42.30.110.1(G)

**13. OTHER**

There were no other items.

**14. NEXT MEETING**

The next meeting will be held on Thursday, January 15, 2026, at 6:00 p.m.

**15. ADJOURNMENT**

Chair McKay adjourned the meeting at 8:04 p.m.

*Pauline J Escalera*  
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Pauline Escalera, Clerk of the Board

12.15.25  
\_\_\_\_\_  
Date