



BEN FRANKLIN TRANSIT

BOARD OF DIRECTORS REGULAR MEETING

Thursday May 08, 2025, at 6 p.m.
Ben Franklin Transit Boardroom
1000 Columbia Park Trail, Richland, Washington

Notice: Meeting attendance options included in-person and virtual via Zoom

MINUTES

1. CONVENE BOARD MEETING

Chair Will McKay called the meeting to order at 6:00 p.m.

Clerk of the Board Shea Walter asked the Board of Directors to state their name after their jurisdiction had been called.

2. ROLL CALL

Representing	Attendee Name	Title	Status
City of Pasco	Charles Grimm	Director	Present
City of Kennewick	Brad Beauchamp	Vice Chair	Present
City of Richland	Kurt Maier	Director	Present
City of West Richland	Richard Bloom	Director	Present
Franklin County #2	Stephen Bauman	Director	Present
Franklin County #1	Clint Didier	Director	Present
Benton County	Will McKay	Chair	Present
City of Prosser	Steve Becken	Director	Absent
City of Benton City	David Sandretto	Director	Present
Teamsters Union 839	Traci Bronson	Union Representative	Present

Present: Shea Walter, Thomas Drozt, Jeremy J. Bishop, Kevin Sliger, Joshua Rosas, Alex Smith

Legal Counsel: Jeremy J. Bishop

Interpreters: Agenda translation provided

3. PLEDGE OF ALLEGIANCE

Chair McKay led the meeting participants in the Pledge of Allegiance.

4. PUBLIC COMMENTS

Chair McKay then opened the meeting to comments from the public.

Public Comments were made.

No Written Public Comments were received.

5. APPROVAL OF AGENDA

Chair McKay asked for a motion to approve the agenda.

Director Bauman moved to approve the agenda, this motion was seconded by Director Bloom and passed unanimously.

6. CITIZENS ADVISORY NETWORK (CAN)

Bill Barlow presented and highlighted items in the minutes from their April 21, 2025, Citizens Advisory Network meeting.

7. RECOGNITIONS

Michael Brown introduced Frank Moreno and highlighted a few key memories during Franks years of employment. He then presented Frank Moreno with a framed Retirement Certificate along with a BFT Lifetime Bus Pass.

Chair McKay asked for a motion to approve Resolution 12-2025 recognizing Ben Franklin Transit Employee Frank Moreno Years of Service.

Director Bauman moved to approve the agenda, this motion was seconded by Director Maier and passed unanimously.

8. CONSENT AGENDA

Chair McKay asked for a motion to approve Consent Agenda items A through C.

A. April 10, 2025, Regular Board Meeting Minutes

B. April Voucher Summary

C. Resolution 13-2025 A Resolution Authorizing the Chief Executive Officer to Declare Vehicles in Exhibit "A" as Surplus and Dispose of Per BFT Policy FIN-108

Director Bauman moved to approve Consent Agenda items A through C. This Motion was seconded by Director Bloom and passed unanimously.

9. ACTION ITEMS

- A. Resolution 14-2025 A Resolution Authorizing the Chief Executive Officer Authority to Award the Benton Franklin Fairground Project.

Director Bauman moved to approve Resolution 14-2025. This Motion was seconded by Director Bloom and passed unanimously.

- B. Resolution 15-2025 A Resolution Authorizing the Chief Executive Officer to Execute the Optional 2-Year Contract Extension and to Increase the not-to-exceed Amount of Contract #1354 with KPFF Consulting Engineers (KPFF)

Director Bauman moved to approve Resolution 15-2025. This Motion was seconded by Director Bloom and passed unanimously.

- C. Resolution 16-2025 Approve an Increase to Capitol Project FAC00020 Vehicle Wash from \$800,000 to \$1,000,000 and Authorize the Chief Executive Officer to Purchase a Vehicle Wash System Utilizing Washington State Contract #25923

Director Bauman moved to approve Resolution 16-2025. This Motion was seconded by Director Maier and passed unanimously

10. STAFF REPORTS & COMMENTS

A. Legal Report

BFT Legal Counsel Jeremy J. Bishop announced there will be Executive Session Under RCW 42.30.110(1)(i)

B. Chief Executive Officer's Report

Chief Executive Officer, Thomas Drozt, briefed directors on Earth Day, Townhall, Employee Workshops, Fixed Route Graduation, BFT's upcoming Golf Tournament, Community Outreach, BFT's new Website, the recent active shooter, AI Workshops, and Same Day Dial-A-Ride.

Mr. Drozt touched on the recent conferences he attended including the APTA TripSpark Conference and APTA Legislative Conference. He also provided an update on the Security Ambassador Program, BFT is actively working on the Veterans Project along with Meals-On-Wheels.

Mr. Drozt provided a live website walkthrough highlighting the changes made and the new layout.

12. BOARD MEMBER COMMENTS

Board member comments were made

13. EXECUTIVE SESSION

Executive Session was held under RCW 42.30.110 (1)(i)

14. OTHER

There were no other agenda items

15. NEXT MEETING

The next meeting will be held Thursday, June 12, 2025, at 6:00 p.m.

16. ADJOURNMENT

Chair McKay adjourned the meeting at 7:49 PM



Shea Walter, Clerk of the Board



Date