



## BOARD OF DIRECTORS REGULAR MEETING

Thursday, October 9, 2025, at 6 p.m.  
Ben Franklin Transit Boardroom  
1000 Columbia Park Trail, Richland, Washington

*Notice: Meeting attendance options included in-person and virtual via Zoom*

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### MINUTES

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#### 1. CONVENE BOARD MEETING

Chair Will McKay called the meeting to order at 6:00 p.m.

Acting Clerk of the Board Hilary Carlson asked the Board of Directors to state their name after their jurisdiction had been called.

#### 2. ROLL CALL

Representing	Attendee Name	Title	Status
City of Pasco	Charles Grimm	Director	Present
City of Kennewick	Brad Beauchamp	Director	Present
City of Richland	Kurt Maier	Director	Present
City of West Richland	Richard Bloom	Director	Present
Franklin County #2	Stephen Bauman	Vice Chair	Present
Franklin County #1	Clint Didier	Director	Absent
Benton County	Will McKay	Chair	Present
City of Prosser	Steve Becken	Director	Present
City of Benton City	David Sandretto	Director	Present
Teamsters Union 839	Tracy Bronson	Union Representative	Present

**Present:** Thomas Drozt, Hilary Carlson, Brian Lubanski, Joshua Rosas, Kevin Sliger, Alex Smith  
**Legal Counsel:** Jeremy J. Bishop

#### 3. PLEDGE OF ALLEGIANCE

Chair McKay led the meeting participants in the Pledge of Allegiance.

**4. APPROVAL OF AGENDA**

Chair McKay asked for a motion to approve the agenda.

*Director Bloom moved to approve the agenda; the motion was seconded by Director Bauman and passed unanimously.*

**5. PUBLIC COMMENTS**

Chair McKay then opened the meeting to comments from the public.

No written public comments were received, and no oral public comments were made. Chair McKay then closed public comments.

**6. CITIZENS ADVISORY NETWORK (CAN) REPORT**

A CAN report was not given.

**7. CONSENT AGENDA**

Chair McKay presented the Consent Agenda items and invited a motion.

**A. September 11, 2025, Regular Board Meeting Minutes (page 6)**

**B. September Voucher Summary (page 10)**

**C. Resolution 35-2025, Retirement of Diane Miller (page 36)**

**D. Resolution 36-2025, Authorization to Declare Old and Failed Information Technology Items as Surplus (page 37)**

*Director Becken moved to approve Consent Agenda Items A-D. The motion was seconded by Director Bloom and passed unanimously.*

**8. ACTION ITEMS**

**A. Resolution 37-2025, Authorization to Reallocate Funds**  
Within the Capital Improvement Plans (page 44)

*Director Bauman moved to approve Resolution 37-2025, Authorization to Reallocate Funds. This motion was second by Director Maier and passed unanimously.*

**9. INFORMATION & DISCUSSION ITEMS**

**A. Introducing Zeck Board Software**

Chief of Staff, Hilary Carlson presented an introduction to Zeck, an interactive board website for Ben Franklin Board Meetings that will create a modern and seamless process moving forward.

**10. STAFF REPORTS & COMMENTS**

**A. Legal Report**

Legal Counsel Jeremy Bishop presented a discussion on **RCW 36.57A.050**, which takes effect January 1, 2026. This statutory change allows the Board to elect to add two non-employee, transit-using members from the public. Mr. Bishop asked if the board would like to vote on this prior to the end of the year, after the first of the year, or in December 2027, when the board composition is discussed.

Chair Will McKay decided to vote on this item for the next board meeting in November.

**B. Chief Executive Officer's Report**

Mr. Drozt provided an update on KPI's for 2025. KPI data is published on BFT website for public review.

**11. BOARD MEMBER COMMENTS**

Board member comments were made.

**12. EXECUTIVE SESSION**

Executive Session was held under RCW 42.30.110.1(G)

**13. OTHER**

There were no other items.

**14. NEXT MEETING**

The next meeting will be held Thursday, November 13, 2025, at 6:00 p.m.

**15. ADJOURNMENT**

Chair McKay adjourned the meeting at 6:53 p.m.



Hilary Carlson, Acting Clerk of the Board

11/13/2025

Date