



BEN FRANKLIN TRANSIT

BOARD OF DIRECTORS REGULAR MEETING

Thursday, August 13 ,2026, at 6 p.m.
Ben Franklin Transit Boardroom
1000 Columbia Park Trail, Richland, Washington

Notice: Meeting attendance options include in-person and virtual via Zoom

Meeting Link:

[Join Meeting](#)

Phone: 253-215-8782 / Toll Free: 877-853-5247

Meeting ID: 989 6217 8731 / Password: 833979

If you'd like to share your thoughts with the Board in writing or speak during the Public Comments section of a Board meeting, please fill out and submit [this form](#). If you plan to speak at the meeting, you'll have up to **three minutes** to talk about items on the agenda or other topics that fall under the authority of the Ben Franklin Transit Board of Directors. To make sure written comments are received by the Board before the meeting, please send them at least **24 hours in advance**. The Public Comments section is usually limited to **30 minutes in total**, unless the Board decides to allow more time. **Priority will be given to those who sign up in advance.**

AGENDA

- | | |
|---|-------------------------------------|
| 1. Convene Board Meeting | Chair -Stephen Bauman |
| 2. Roll Call | Clerk of the Board-Pauline Escalera |
| 3. Pledge of Allegiance | |
| 4. Approval of the Agenda (page 1-2) | Chair – Stephen Bauman |
| 5. Employee Appreciation Highlight | CEO- Brian Lubanski |
| 6. Public Comments | |
| 7. Citizens Advisory Network (CAN) Report (page 3) | CAN Chair-Dennis Kreutz |
| 8. Consent Agenda | Chair – Stephen Bauman |
| A. July 9, 2026, Regular Board Meeting Minutes (page 12) | |
| B. Special Board Meeting Minutes 4.9.26 (page 16) | |

C. July Voucher Summary *(page 19)*

D. Resolution 30-2026 Janet Williamson Retirement *(page 38)*

E. Resolution 31-2026 Recommendation to Accept Contract #1563 Vehicle Service Pit Upgrades as Complete *(page 39)*

9. Action Items

A. Resolution 32-2026 Recommendation to Approve the
Guaranteed Maximum Price for Contract # 1574 Facilities
Maintenance Building (FAC0023) *(page 41)*

Chief P&D Officer Kevin Sliger

10. Information & Discussion Items

A. Q2 2026 Performance Report

Chief P&D Officer Kevin Sliger

11. Staff Reports & Comments

A. Legal Report

Legal Counsel, Jeremy J. Bishop

B. Chief Executive Officer's Report

CEO, Brian Lubanski

12. Board Member Comments

13. Executive Session

14. Other

15. Next Meeting

Regular Board Meeting – September 10, 2026, at 6:00 p.m.

16. Adjournment

August 2026 Monthly Meeting Agenda

Ben Franklin Transit Citizens Advisory Network

Monday August 17, 2026. At the BFT Administration building.

A. Attendance

Excused Absences:

Guests:

BFT Staff members in attendance:

B. Minutes of our July meeting: See Attachment A.

C. Report of the August BFT Board Meeting – Dennis Kreutz

D. RideCo DAR Scheduling and Reservation APP rollout and CAN Testing

Presentation by Mike Lohman, the BFT RideCo lead, regarding coordination with CAN.

E. Fare Free

Should we provide input to the BFT board on the pros and cons.

Perhaps a subcommittee could take a look at it.

F. Suggestions for September agenda

Summary of CAN Member input to BFT regarding RideCo App.

G. CAN member comments

H. Representation at next BFT Board meeting –

K. Next meeting is scheduled for September 21 at BFT Admin Building.

Attachment A

July 2026 Monthly Meeting Minutes

Ben Franklin Transit Citizens Advisory Network

Meeting called to order by Vice Chair Brandon Harbo at 6:01 P.M. on Monday July 20, 2026.
At the BFT Administration building.

A. Attendance

Dennis Kreutz, Barndon Harbo, Frank Cuta, Bill Barlow, David Cortinas, Jocelyn Flores, Brooklyn Hufsader, Laurie Price, Eric Watkins.

Excused Absences: Ariel Houck, Bernie Vinther

Guests from the public were present: Chris Lindhartsen

BFT Staff members in attendance included

Pauline Escalera – BFT Representative

Brian Lubanski – BFT CEO

Mike Brown – BFT Director of Transit Operations

Gabe Martin – BFT Planning

B. Minutes of our June meeting:

David Cortinas moved to adopt the June Meeting Minutes and they were approved.

C. Report of the July BFT Board Meeting – Dennis Kreutz

D. RideCo DAR Scheduling and Reservation APP rollout and CAN Testing

Brian Lubanski is asking the CAN to participate in the testing of the RideCo app pursuant to its being rolled out in September.

Rideco is a passenger facing, on-demand smart phone app and web portal. It is destination oriented rather than pick up oriented.

Besides basic trip reservation it features flexible booking, on time guarantee, trip notification and reminders and expected arrival time. It makes possible continuous optimization and online tracking.

Michelle Lohman is the BFT RideCo lead and will coordinate with CAN.

Brian also notified us that Wi-Fi service and email recertification are coming to paratransit. Pauline will obtain personal data from the CAN members in order to get them qualified for Dial-A-Ride service for the test period.

E. Elimination of downtown transit center in Kennewick

Gabe Martin explained the decision to eliminate the downtown transit center in favor of revamping the 22nd Ave facility.

David Cortinas expressed disappointment on the part of downtown business owners.

Dennis pointed out that it is just a single stop regardless and that the number of stops might be a greater concern.

Gabe Martin committed to follow-up with David to discuss the locations of all the existing downtown Pasco bus stops, and frequency of service.

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F. Request from BFT Board

BFT Board Chair Bauman is requesting that the CAN report on our impression of the new vehicles at the August BFT meeting. We will, through Pauline, request that this report be postponed for a month since many of us will be seeing these vehicles in August as part of the RideCo testing and should be much better informed.

Note that until this meeting CAN Members that are not ADA Eligible for Paratransit have not been allowed to ride on the Dial-A-Ride vehicles even for evaluation purposes.

G. Fare Free

We discussed the fare free pilot being instituted for July. Should we provide input to the BFT board on the pros and cons. CAN members had some strong opinions as to whether or not this would be a wise use of our meeting time. Perhaps a subcommittee could take a look at it.

H. Suggestions for August agenda

Audible announcement of fixed routes stops consistently a block before each stop.

Currently cross streets are occasionally announced but not stops.

I. CAN member comments

Bill Barlow pointed out the high traffic around CBC near transit center is a concern.

Brooklyn Hufstader suggests they try and improve the shade provided along the route by Wendys and Safeway.

Bill Barlow raised a concern that we should be more involved or at least more aware of the climate action plans and engine emissions.

J. Representation at next BFT Board meeting – Dennis Kreutz

K. Next meeting is scheduled for August 17 at BFT Admin Building.

Meeting adjourned at 7:37 P.M.

Minutes submitted by:

Frank Cuta, Secretary

July 2026 Monthly CAN Meeting Report To Board

Ben Franklin Transit Citizens Advisory Network

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At the BFT Administration building.

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BFT Staff members in attendance included

Pauline Escalera – BFT Representative

Brian Lubanski – BFT CEO

Mike Lohman – BFT Director of Transit Operations

Gabe Martin – BFT Planning

B. Minutes of our June meeting:

June Meeting Minutes were approved.

C. Report of the July BFT Board Meeting – Dennis Kreutz

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Meeting adjourned at 7:37 P.M.

Minutes submitted by:

Frank Cuta, Secretary



BOARD OF DIRECTORS REGULAR MEETING

Thursday, July 9 ,2026, at 6 p.m.
Ben Franklin Transit Boardroom
1000 Columbia Park Trail, Richland, Washington

Notice: Meeting attendance options included in-person and virtual via Zoom

MINUTES

1. CONVENE BOARD MEETING

Chair Stephen Bauman called the meeting to order at 6:00 p.m.

Clerk of the Board, Pauline Escalera, asked the Board of Directors to state their name after their jurisdiction had been called.

2. ROLL CALL

Representing	Attendee Name	Title	Status
City of Pasco	Charles Grimm	Director	Present
City of Kennewick	Brad Beauchamp	Director	Present
City of Richland	Kurt Maier	Vice Chair	Present
City of West Richland	Kate Moran	Director	Present
Franklin County #2	Stephen Bauman	Chair	Present
Franklin County #1	Clint Didier	Director	Absent
Benton County	Will McKay	Director	Present
City of Prosser	Steve Becken	Director	Present
City of Benton City	David Sandretto	Director	Present
Teamsters Union 839	Tracy Bronson	Union Representative	Present

Present: Brian Lubanski, Joshua Rosas, Kevin Sliger, Mackenzie Miller, Pauline Escalera

Legal Counsel: Jeremy J. Bishop

3. PLEDGE OF ALLEGIANCE

Chair Stephen Bauman led the meeting participants in the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Chair Bauman asked for a motion to approve the agenda.

Director Will McKay moved to approve the agenda; the motion was seconded by Director Kate Moran and passed unanimously.

5. EMPLOYEE APPRECIATION HIGHLIGHT

CEO, Brian Lubanski presented fixed route operator, Jennifer Connor, with the certificate of commendation.

6. PUBLIC COMMENTS

Chair Bauman then opened the meeting to comments from the public.

No written comments were submitted. No oral public comments were made. Chair Bauman then closed public comments.

7. CITIZENS ADVISORY NETWORK (CAN) REPORT

No verbal report was made. CAN provided a report in the board packet.

8. CONSENT AGENDA

Chair Bauman presented the Consent Agenda items and invited a motion.

A. June 11, 2026, Regular Board Meeting Minutes

B. June Voucher Summary

C. Resolution 23-2026 Appointing new CAN Members

D. Resolution 24-2026 Grant Pass Program

E. Resolution 25-2026 Contingency Fleet

F. Resolution 26-2026 Vehicle Re-Activation

Director Will McKay moved to approve Consent Agenda Items A-F. The motion was seconded by Director Kurt Maier and passed unanimously.

9. ACTION ITEMS

A. Resolution 27-2026 Darcie Cornell Retirement

Presented by CEO, Brian Lubanski

Director Kate Moran moved to approve Resolution 27-2026. This motion was second by Director David Sandretto and passed unanimously.

B. Resolution 28-2026 Approving BFT's Public Transportation Agency Safety Plan

Presented by Director of Safety & Training, Marcus McCready

Director David Sandretto moved to approve Resolution 28-2026. This motion was second by Director Kate Moran and passed unanimously.

C. Resolution 29-2026 Adoption of the 2026-2032 TDP-CIP

Presented by Chief Planning & Development Officer, Kevin Sliger

Public Hearing per RCW 84.55.120 was held, with no public comments made.

Director Will McKay moved to approve Resolution 29-2026. This motion was second by Director Kate Moran and passed unanimously.

10. INFORMATION & DISCUSSION ITEMS

None.

11. STAFF REPORTS & COMMENTS

A. Legal Report

Legal counsel, Jeremy Bishop, made a report stating that no executive session will happen during the meeting.

B. Chief Executive Officer's Report

CEO, Brian Lubanski, made a report highlighting

- June fixed route ridership of 241,807 boardings was the strongest June in 10+ years, up 8.4% vs. June 2025.
- Workday Phase 2 achieved full operational status across finance processes, marking first-in-system transactions.
- AssetWorks tablets are fully deployed to maintenance staff, improving digital adoption in operations.
- Delbert E. Long earned 3rd place Bronze in BOC among 10 regional competitors, reflecting strong operator capability and safety focus.

12. BOARD MEMBER COMMENTS

Board member comments were made.

13. EXECUTIVE SESSION

No executive session was held.

14. OTHER

No other items were presented.

15. NEXT MEETING

The next meeting will be held on Thursday, August 13, 2026, at 6:00 p.m.

16. ADJOURNMENT

Chair Bauman adjourned the meeting at 7:04 p.m.

Pauline Escalera, Clerk of the Board

Date



BOARD OF DIRECTORS SPECIAL MEETING

Thursday, April 9 ,2026, at 4:30 p.m.
Ben Franklin Transit Boardroom
1000 Columbia Park Trail, Richland, Washington

Notice: Meeting attendance options included in-person and virtual via Zoom

MINUTES

1. CONVENE BOARD MEETING

Chair Stephen Bauman called the special meeting to order at 4:30 p.m.

Clerk of the Board, Pauline Escalera, asked the Board of Directors to state their name after their jurisdiction had been called.

2. ROLL CALL

Representing	Attendee Name	Title	Status
City of Pasco	Charles Grimm	Director	Present
City of Kennewick	Brad Beauchamp	Director	Absent
City of Richland	Kurt Maier	Director	Present
City of West Richland	Kate Moran	Director	Present
Franklin County #2	Stephen Bauman	Vice Chair	Present
Franklin County #1	Clint Didier	Director	Absent
Benton County	Will McKay	Chair	Present
City of Prosser	Steve Becken	Director	Present
City of Benton City	Len Burten	Benton City Delegate	Present
Teamsters Union 839	Tracy Bronson	Union Representative	Present

Present: Brian Lubanski, Joshua Rosas, Kevin Sliger, Pauline Escalera

Legal Counsel: Jeremy J. Bishop

3. PLEDGE OF ALLEGIANCE

Chair Stephen Bauman led the meeting participants in the Pledge of Allegiance.

4. APPROVAL OF THE SPECIAL AGENDA

Mier approve, McKay second, Approved

5. EXECUTIVE SESSION

Legal Counsel Jeremy Bishop announced that the Board would recess into Executive Session pursuant to **RCW 42.31.110(1)(g)** to review the completed investigation conducted by an outside investigator regarding previously reported allegations.

Mr. Bishop advised that:

- The Executive Session would initially include the Board, legal counsel, and HR Consultant Mackenzie Miller.
- CEO Thomas Drozt is invited to join the Executive Session at a later time as determined appropriate by the Board.
- The Executive Session is anticipated to last **20 minutes**, with the option to extend it if necessary.
- Director Didier joined the Executive Session by cell phone at approximately **4:45 p.m.**
- HR Consultant Mackenzie Miller departed at approximately **5:05 p.m.**
- CEO Thomas Drozt joined the Executive Session for approximately **seven minutes**.
- Executive Session ended at **5:15pm**

No action was taken during Executive Session.

6. ACTION ITEMS

Motion to Terminate CEO Contract

MOTION: To terminate CEO Thomas Drotz's employment contract effective immediately and without severance payment.

Motion: Director Maier

Second: Seconded by Director Grimm.

There being no further discussion, the Chair called for a vote.

Vote: Motion carried unanimously.

Motion Regarding Interim CEO

MOTION: To extend Brian Lubanski's designation as Interim CEO indefinitely.

Motion: Director Maier

Second: Seconded by Director Grimm.

There being no further discussion, the Chair called for a vote.

Vote: Motion carried unanimously.

Chair Bauman informed Mr. Lubanski that he would continue serving as Interim CEO.

Following Board action, Chair Bauman directed Legal Counsel Jeremy Bishop to review the investigative findings further and return to the Board with any recommended policy changes or additions to address governance or procedural deficiencies identified during the investigation.

Mr. Bishop stated he would provide at least a preliminary discussion to the Board during the May Board meeting.

7. NEXT MEETING

The next regular meeting will be held on Thursday, April 9, 2026, at 6:00 p.m.

8. ADJOURNMENT

Chair Bauman adjourned the meeting at 5:20 p.m.

Pauline Escalera, Clerk of the Board

Date



1000 Columbia Park Trail, Richland, WA 99352
509.735.4131 | 509.735.1800 fax | www.bft.org

Thursday, August 13, 2026

To: Ben Franklin Board of Directors

From: Finance Department

RE: Vouchers for July 2026

July 2026 vouchers totaled **\$4,454,860.97** An analysis of the vouchers had the following significant vendor payment amounts:

Vendor	Description	Amount
Dept Labor & Industries Payroll	Services - Benefits	\$ 662,424.69
Internal Revenue Service	Services - Benefits	\$ 611,480.18
NW Admin Transfer	Services - Benefits	\$ 568,936.00
Dept Of Retirement Systems	Services - Benefits	\$ 282,503.73
Vincent Brothers LLP	Services - Contracted Services - Other	\$ 173,002.28
Western Conf Of Teamsters Pension Trust	Services - Benefits	\$ 119,812.91
Coleman Oil Company LLC	Services - Other	\$ 79,192.41
Wex Bank	Services - Other	\$ 48,584.96
Universal Protection Service LP	Services - Contracted Services - Other	\$ 40,995.13
Dept Of Retirement Systems - DCP	Services - Benefits	\$ 19,950.95
Teamsters Union	Services - Benefits	\$ 18,147.00

Total Significant Vendors	\$	2,625,030.24
Payroll Total	\$	1,741,683.14
Total Non-Significant Vendors	\$	88,147.59
GRAND TOTAL	\$	<u>4,454,860.97</u>

I, the undersigned **CHAIRMAN/VICE-CHAIRMAN of BEN FRANKLIN TRANSIT**
Benton County, Washington, do hereby certify that the payroll related services, herein specified have been
received and that the following checks are approved for payment for the month of **July 2026**.

PAYROLL

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount
526-14	ACH	ACH	7/10/2026	\$ 843,519.42 Payroll
526-15 Off-Cycle	ACH	ACH	7/16/2026	\$ 1,645.76 Payroll
526-15	ACH	ACH	7/24/2026	\$ 896,517.96 Payroll
Total				\$ 1,741,683.14

GEORGE KATCALAS

AUTHORITY MEMBER
8/13/2026

I, the undersigned **CHAIRMAN/VICE-CHAIRMAN of BEN FRANKLIN TRANSIT**
 Benton County, Washington, do hereby certify that the merchandise or services herein specified have
 been received and that the following checks are approved for payment for the month of **July 2026**.

ACCOUNTS PAYABLE

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount	
221-26	ACH	ACH	7/10/2026	318,134.55	ACH TRANS
222-26	94842	94854	7/10/2026	48,926.65	MDSE
223-26	94841		7/9/2026	44,870.00	MDSE
223-26	94841		7/9/2026	(44,870.00)	MDSE
224-26	94855	94862	7/14/2026	2,987.38	MDSE
225-26	ACH	ACH	7/13/2026	139,597.29	ACH TRANS
226-26	ACH	ACH	7/21/2026	48,584.96	ACH TRANS
227-26	94863	94896	7/17/2026	67,096.58	MDSE
228-26	94897	94925	7/24/2026	239,526.07	MDSE
229-26	94926	94932	7/27/2026	119,812.91	MDSE
230-26	ACH	ACH	7/31/2026	1,728,511.44	ACH TRANS

Total **\$ 2,713,177.83**

GEORGE KATCALAS

*voids and prior period removed from total

AUTHORITY MEMBER

8/13/2026

July 2026 vouchers audited and certified by Ben Franklin Transit's auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been emailed to the Board members August 13, 2026.

ACTION: As of this date, August 13, 2026, I, GEORGE KAFICALAS
move that the following checks be approved for payment:

PAYROLL

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount	
526-14	ACH	ACH	7/10/2026	\$ 843,519.42	Payroll
526-15 Off-Cycle	ACH	ACH	7/16/2026	\$ 1,645.76	Payroll
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Total				\$ 1,741,683.14	

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230-26	ACH	ACH	7/31/2026	1,728,511.44	ACH TRANS
Total				\$ 2,713,177.83	

Check Register Nos. 221-2026 TO 230-26, 526-14, 526-15 Off-Cycle, 526-15 in the total amount of:

\$ 4,454,860.97

The motion was seconded by GEORGE KAFICALAS

and approved by a unanimous vote.

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 221-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 7/10/2026

DATE EFFECTIVE IN WORKDAY _____

PURPOSE:

S-10318 TEAMSTERS UNION	\$9,061.00
S-10129 DRS DCP	\$9,943.67
S-10105 IRS	\$115.45
S-10105 IRS	\$287,973.34
S-10469 COMMITTEE FOR DRIVE	\$88.00
S-10012 HRA VEBA	\$4,830.00
S-10195 AW REHN	\$1,346.05
S-10111 ICMA MISSION SQ	\$3,127.50
S-100058 WA STATE DCS	\$1,649.54
TOTAL	\$318,134.55

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

08/10/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 222-26

CHECK NUMBERS 94842 TO 94854

DATE 7/10/2026

PURPOSE APJUL26A VOUCHERS

AMOUNT \$48,926.65

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

08/10/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 223-26

CHECK NUMBERS 94841 TO _____

DATE 7/9/2026

PURPOSE APJUL26B VOUCHERS

AMOUNT \$44,870.00

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

08/10/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 223-26

CHECK NUMBERS 94841

VOID DATE 7/9/2026

CHECK DATE(S) 7/9/2026

AMOUNT (\$44,870.00)

PURPOSE AP VOID CHECK(S)

"I, the undersigned, do hereby certify, under penalty of perjury under the laws of the State of Washington, that the original instrument(s) was (were) either, 1) based upon the attached Affidavit(s) from the vendor(s), lost or destroyed and has (have) not been paid, or 2) is (are) in Ben Franklin Transit's possession and has (have) been determined to be null-and-void and that I am authorized to authenticate and certify the above and hereby the instrument(s) is (are) canceled."

GEORGE KAFKALAS
AUDITOR

08/10/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 224-26

CHECK NUMBERS 94855 TO 94862

DATE 7/14/2026

PURPOSE APJUL26C VOUCHERS

AMOUNT \$2,987.38

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

08/10/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 225-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 7/13/2026

DATE EFFECTIVE IN WORKDAY _____

PURPOSE:

S-10106 DEPT OF RETIRE PERS	\$139,597.29
TOTAL	\$139,597.29

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

08/10/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 226-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 7/21/2026

DATE EFFECTIVE IN WORKDAY 7/21/2026

PURPOSE:

S-10267 WEX	\$48,584.96
TOTAL	\$48,584.96

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS

AUDITOR

08/10/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 227-26

CHECK NUMBERS 94863 TO 94896

DATE 7/17/2026

PURPOSE APJUL26D VOUCHERS

AMOUNT \$67,096.58

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

08/10/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 228-26

CHECK NUMBERS 94897 TO 94925

DATE 7/24/2026

PURPOSE APJUL26E VOUCHERS

AMOUNT \$239,526.07

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

08/10/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 229-26

CHECK NUMBERS 94926 TO 94932

DATE 7/27/2026

PURPOSE APJUL26F VOUCHERS

AMOUNT \$119,812.91

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

08/10/2026
DATE

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 230-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 7/17/2026, 7/24/2026, 7/27/2026, 7/28/2026, 7/29/2026

DATE EFFECTIVE IN WORKDAY 7/31/2026

PURPOSE:

S-10105 IRS	\$456.93	7/17/2026
S-10105 IRS	\$320,127.99	7/24/2026
S-10469 COMMITTEE FOR DRIVE	\$88.00	7/24/2026
S-10066 TEAMSTERS UNION	\$9,086.00	7/24/2026
S-10012 HRA VEBA	\$4,890.00	7/24/2026
S-10195 AW REHN	\$1,346.05	7/24/2026
S-10129 DRS DCP	\$10,007.28	7/27/2026
S-10111 ICMA MISSION SQ	\$3,114.52	7/27/2026
S-10105 IRS	\$2,806.47	7/28/2026
S-10000 NW ADMIN TRANS	\$568,936.00	7/28/2026
S-10106 DEPT OF RETIRE SYS PERS	\$142,906.44	7/29/2026
S-10107 DEPT L&I PAYROLL	\$662,424.69	WEBSITE
S-10058 WA STATE DCS	\$2,321.07	WEBSITE
TOTAL	\$1,728,511.44	

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS 08/10/2026

AUDITOR

DATE

CHECK REGISTER CERTIFICATION

PAYROLL

CHECK REGISTER NUMBER 526-14

CHECK NUMBER

\$

ACH TRANSFER

\$ 843,519.42

PAYROLL DATE

July 10, 2026

PURPOSE: PPE 07/04/2026

AMOUNT: \$843,519.42

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims.”

George Kafcalas

AUDITOR

07/08/2026

DATE

CHECK REGISTER CERTIFICATION

PAYROLL

CHECK REGISTER NUMBER 526-15 OFF CYCLE

CHECK NUMBER
ACH TRANSFER

\$
\$ 1,645.76

PAYROLL DATE July 16, 2026

PURPOSE: PPE 07/16/2026 AMOUNT: \$1,645.76

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims.”

GEORGE KAFKALAS

AUDITOR

07/17/2026

DATE

CHECK REGISTER CERTIFICATION

PAYROLL

CHECK REGISTER NUMBER 526-15

CHECK NUMBER
ACH TRANSFER

\$
\$ 896,517.96

PAYROLL DATE July 24, 2026

PURPOSE: PPE 07/18/2026 AMOUNT: \$896,517.96

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims.”

GEORGE KAFICALAS
AUDITOR

07/22/2026
DATE

**BEN FRANKLIN TRANSIT
RESOLUTION 30-2026**

**A RESOLUTION RECOGNIZING THE RETIREMENT OF JANET WILLIAMSON AND
HER 12 YEARS OF SERVICE**

WHEREAS Janet Williamson has served our community for the last 5 years as a Ben Franklin Transit (BFT) Executive Assistant/Clerk of the Board and the Communications Manager. We would like to thank Janet for her years of service and positive impact on our customers, the agency, and her fellow employees; and

WHEREAS Janet Williamson submitted her notice of retirement to BFT with an effective date of July 17, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS THAT:

1. Janet Williamson served BFT and the Tri-Cities community for 5 years.
2. The Ben Franklin Transit Board of Directors affirms the recognition of Janet Williamson for her professional efforts on behalf of the agency, its employees, and its customers. BFT wishes Janet Williamson the best in all her future endeavors and congratulates her on her retirement.

APPROVED AT A REGULAR BEN FRANKLIN TRANSIT BOARD OF DIRECTORS meeting held August 13, 2026, at 1000 Columbia Park Trail, Richland, Washington.

ATTEST:

Pauline Escalera, Clerk of the Board

Stephen Bauman, Chair

APPROVED AS TO FORM BY:

Jeremy J. Bishop, Legal Counsel

Memorandum

Date: July 14, 2026

To: Brian Lubanski, Chief Executive Officer

From: Shane Anderson, Director of Facilities and Special Projects

RE: Resolution 31-2026 Recommendation to Accept Contract #1563 Vehicle Service Pit Upgrades as Complete

Background

The Ben Franklin Transit Board of Directors approved the award of a construction contract for the Vehicle Service Pit Upgrades project to Game Inc. at its regular meeting in September 2025. The project commenced on January 12, 2026, and was completed on June 20, 2026. Construction activities were carried out under the oversight of Ben Franklin Transit staff and Wenaha Construction Management.

The Vehicle Service Pit Upgrades Project modernized the Maintenance Department's three existing vehicle service pits after approximately 40 years of continuous service. The improvements enhanced employee safety, increased operational efficiency, and replaced aging equipment and infrastructure with modern, maintainable systems. Funding for the project was authorized through the Capital Improvement Program in the amount of **\$1,194,275**.

Funding

Budgeted: Yes

Budget Source: Capital Budget

Funding Source: Local

Contract Total after Change Orders	\$1,193,263
Potential Contract Value	\$1,194,275
Remaining Under Budget	\$1,012

Recommendation

Staff recommend the Board approve Resolution 31-2026, granting the Chief Executive Officer the authority to accept Contract #1563 with GAME INC as complete. This approval includes the authority to release retainage, performance, and payment bonds in compliance with federal, state, and local regulations.

Forward as presented:

Brian Lubanski, Chief Executive Officer

BEN FRANKLIN TRANSIT

RESOLUTION 31-2026

**A RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO ACCEPT
CONTRACT #1563 WITH GAME INC FOR VEHICLE SERVICE PIT UPGRADES AS
COMPLETE**

WHEREAS, the Board of Directors approved Resolution 34-2025 on September 11, 2025 to enter a contract with Game INC for the Vehicle Service Pit Upgrades; and

WHEREAS, Game INC reached completion on June 20, 2026, with oversight by BFT staff. The quality of work performed was acceptable; and

WHEREAS, the original contract amount with change orders totaled \$1,193,263

NOW, THEREFORE, BE IT RESOLVED BY THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS THAT:

The Chief Executive Officer is authorized to accept Contract #1563 with GAME INC as complete and release retainage, performance, and payment bonds.

APPROVED AT A REGULAR BEN FRANKLIN TRANSIT BOARD OF DIRECTORS meeting held 13 August 2026, 1000 Columbia Park Trail, Richland, Washington.

ATTEST:

Pauline Escalera, Clerk of the Board

Stephen Baumen, Chair

APPROVED AS TO FORM BY:

Jeremy J. Bishop, Legal Counsel

Memorandum

Date: August 13, 2026

To: Brian Lubanski, Chief Executive Officer

From: Kevin Sliger, Chief Planning & Development Officer

Re: Resolution 32-2026 Recommendation to Approve the Guaranteed Maximum Price for Contract # 1574 Facilities Maintenance Building (FAC0023)

Background

Ben Franklin Transit (BFT) is delivering the Facilities Maintenance Building (Project FAC0023) using a Progressive Design-Build method contracted with Bouten Construction, along with BFT's Owners Representative, Wenaha Group. This approach emphasizes early collaboration to align scope, schedule, site conditions, and budget prior to advancing into final design and construction.

Validation Report and Amendment No. 1 Summary

At its April 9, 2026, meeting, the Board of Directors reviewed the Validation Report and approved Resolution 12-2026, authorizing the Chief Executive Officer to execute Phase 1 Amendment No. 1 for Project FAC0023. The Validation Report provided detail on the project's scope, schedule, and budget and established an early target Guaranteed Maximum Price (GMP) estimate of \$7,729,527, which was \$72,526 above the original construction budget of \$7,657,000. Amendment No. 1 incorporated the validated scope, schedule, and budget, authorized early procurement of the Pre-Engineered Metal Building (PEMB) system and established a Phase 1 Not-to-Exceed amount of \$1,570,413, inclusive of the PEMB package, design fees, validation services, and related project expenses. Following Board approval, the Design-Build team continued refining the design and cost model to develop the final GMP for Board consideration.

Guaranteed Maximum Price (GMP)

The Design-Build team has finalized the GMP for the Facilities Maintenance Building Project. The final GMP of \$8,239,480, including applicable sales tax, reflects Amendment No. 1, completion of the final design, and construction through project completion.

The finalized GMP exceeds the original construction budget of \$7,657,000 by \$582,480. BFT staff have reviewed the final design and determined that all project elements are necessary to meet the project's operational objectives. The cost increase is primarily attributable to design refinement and market-driven subcontractor pricing, which exceeded the estimates developed during the validation phase.

Funding

Budgeted: Yes

Budget Source: Capital (FAC0023)

Funding Source: Local

Recommendation

Authorize the Chief Executive Officer to approve the GMP for the Facilities Maintenance Building Project in an amount Not-to-Exceed \$8,239,480, including applicable sales tax, for completion of final design and construction through project completion, consistent with Phase 1 Amendment No. 1; and authorize the use of owner contingency for change order authority of up to 6.13% of the GMP, or \$505,520.

Forward as presented:

Brian Lubanski, Chief Executive Officer

**BEN FRANKLIN TRANSIT
RESOLUTION 32-2026**

**A RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO
APPROVE THE GUARANTEED MAXIMUM PRICE FOR CONTRANCT #1574
FACILITIES MAINTENANCE BUILDING (FAC0023)**

WHEREAS, Ben Franklin Transit is delivering the Facilities Maintenance Building (Project FAC0023) using a Progressive Design-Build method; and

WHEREAS, at its April 9, 2026, meeting, the Board of Directors reviewed the Validation Report and approved Resolution 12-2026 authorizing Phase 1 Amendment No. 1, which incorporated the validated scope, schedule, and budget and authorized early procurement of the Pre-Engineered Metal Building (PEMB) system, with a Phase 1 Not-to-Exceed amount of \$1,570,413; and

WHEREAS, the Guaranteed Maximum Price (GMP) of \$8,239,480, including applicable sales tax, provides for completion of the Project's final design and construction through project completion and reflects the work authorized under Phase 1 Amendment No. 1; and

WHEREAS, the overall project budget includes sufficient funding to support the GMP and provide owner contingency in the amount of \$505,520 for change order authority to address unforeseen project-related needs that may arise during construction;

NOW, THEREFORE, BE IT RESOLVED BY THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS THAT:

The Chief Executive Officer is authorized to approve the Facilities Maintenance Building Project Guaranteed Maximum Price (GMP) in an amount Not-to-Exceed \$8,239,480, and to authorize the use of owner contingency for change order authority in an amount Not-to-Exceed \$505,520.

APPROVED AT A REGULAR BEN FRANKLIN TRANSIT BOARD OF DIRECTORS MEETING held Thursday, August 13, 2026, at 1000 Columbia Park Trail, Richland, Washington.

ATTEST:

Pauline Escalera, Clerk of the Board

Stephen Bauman, Chair

APPROVED AS TO FORM BY:

Jeremy J. Bishop, Legal Counsel



BEN FRANKLIN
TRANSIT

Facilities Maintenance

GMP & Update



Guaranteed Maximum Price

Breakdown



July 17, 2026

DESCRIPTION

		BenFranklin Transit Maintenance Building	
		Guaranteed Maximum Price	
		BenFranklin Transit	
		Total Building Area (SF):	9,428
DESCRIPTION		COST/SF	TOTAL
Phase 1 - Maintenance Facilities Shop (9,428 SF)		\$609.98	\$5,750,916
Phase 2 - Storage Facility (3,044 SF)		\$49.93	\$470,715
Direct Price		\$659.91	\$6,221,631
Phase 1 - Validation Precon		\$12.74	\$120,143
Phase 1 - Validation Savings		(\$1.43)	(\$13,493)
Design Services		\$56.09	\$528,780
Construction Contingency	3.00%	\$19.90	\$187,633
Design & Estimating Contingency	2.00%	\$15.01	\$141,550
Fee	4.00%	\$30.63	\$288,762
Design Builder's Contingency	1.00%	\$6.63	\$62,544
B&O Tax	0.47%	\$3.77	\$35,502
Indirect Price		\$143.34	\$1,351,420
Guaranteed Maximum Price w/out Washington State Sales Tax		\$803.25	\$7,573,051
Washington State Sales Tax	8.80%	\$70.69	\$666,429
Guaranteed Maximum Price w/ Washington State Sales Tax		\$873.94	\$8,239,480

GMP Breakdown

Original construction budget	\$7,657,000
Proposed GMP	\$8,239,480
Budget Delta	-\$582,480
Proposed FFE Use	\$180,000
Proposed Owners Contingency Use (original owner contingency \$908,000)	\$402,480
Remaining Contingency (6.13% of owner contingency remains)	\$505,520

Project

Funding Summary

1	Original Project Budget (approved in 2024 for 2025)	\$ 5,575,000
2	Increased Project Budget (approved in 2025)	\$ 9,575,000
3	TDP/CIP Project Budget (pending approval for 2027)	\$ 9,500,000
4	Project Budget Breakdown	
4a*	Bond & Legal, Administration & Approvals, Professional Fees, etc.	\$ 755,000
4b	Building Construction = GMP	\$ 8,239,480
4c*	Owner's Contingency (change order authority) = 6.13% of 7b	\$ 505,520
4d	Project Total	\$ 9,500,000

* Money not used in 4a will move to 4c as additional owner contingency for the project.



Budget Impact:

- **Low likelihood** of a project budget increase at this time.
- Staff will monitor project risks and return to the Board if additional funding or decisions are needed.

Identified Risks

- Pending shoreline permit approval
- Unforeseen underground conditions
- Mitigation Strategy: Breaking the project in two phases.
 - Phase 1 will proceed upon authorization, everything outside the shoreline zone.
 - Phase 2: shoreline zone. Consists of the covered storage and laydown yard.



THANK
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**BEN FRANKLIN
TRANSIT**

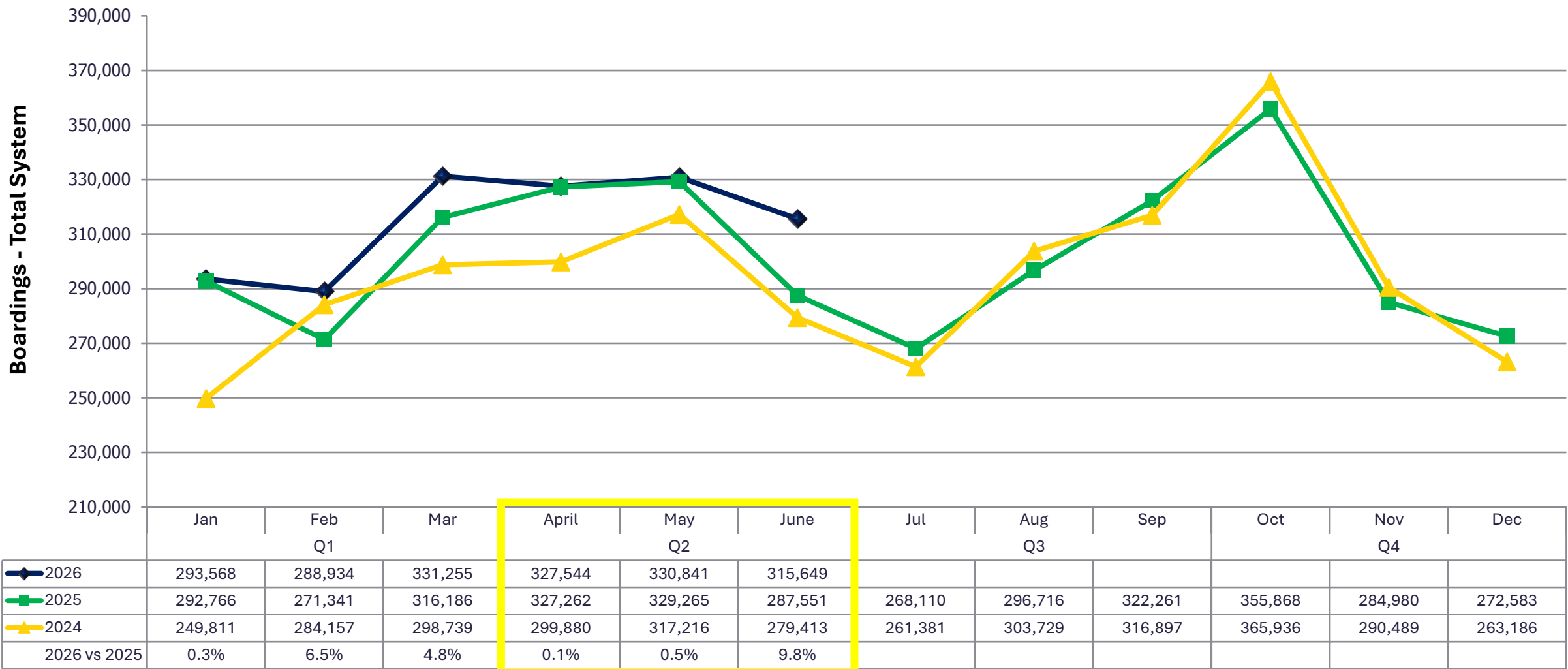
Q2 2026 Agency Performance



Total System Boardings

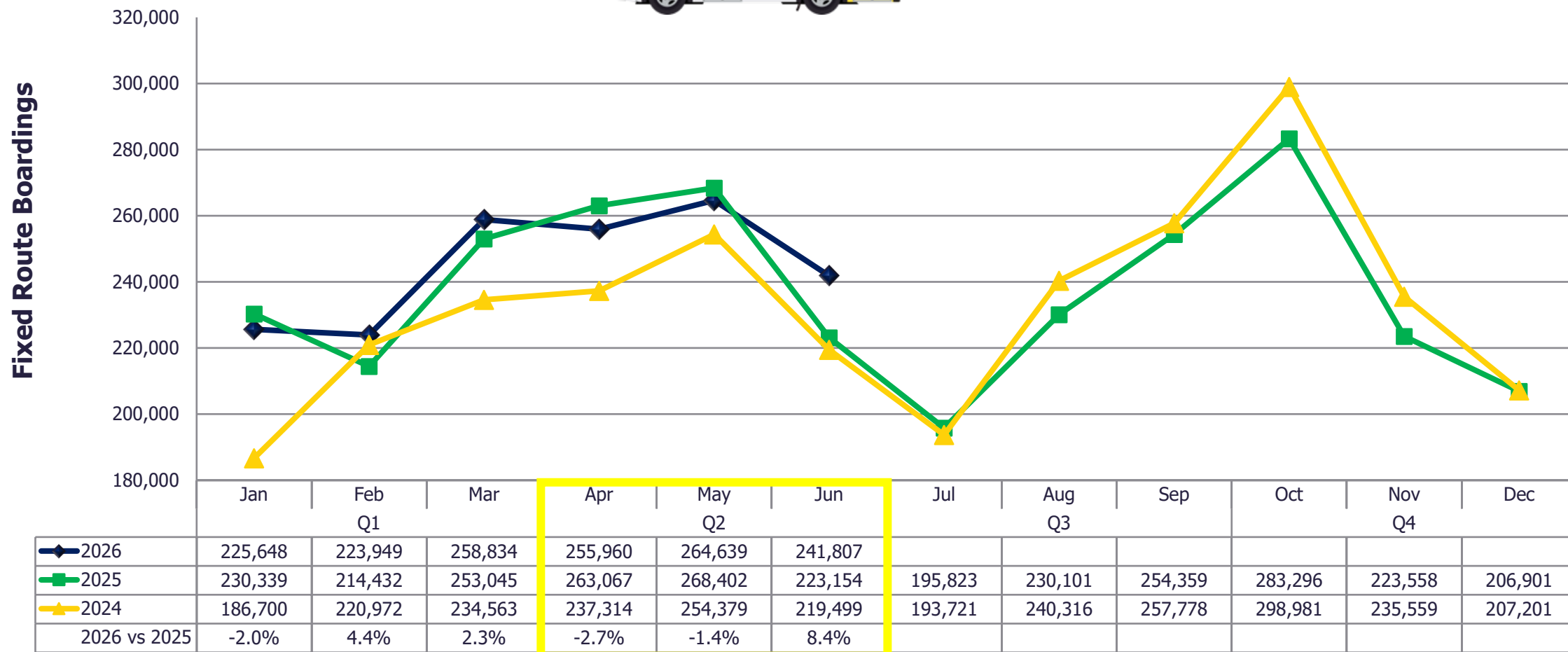


Highlight: 3.6% Increase compared 2025



Fixed Route Ridership

Highlight: 1.5% Increase compared to 2025

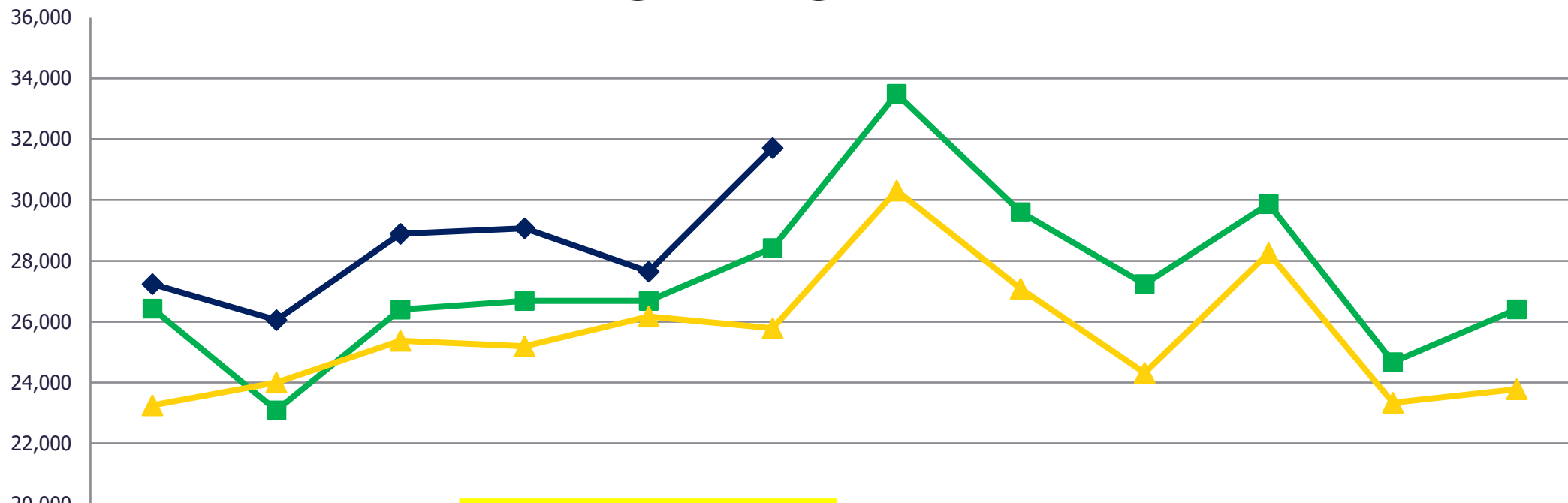


Dial-A-Ride Ridership

Highlight: 8.2% Increase compared to 2025



Demand Response
(DAR and ARC)



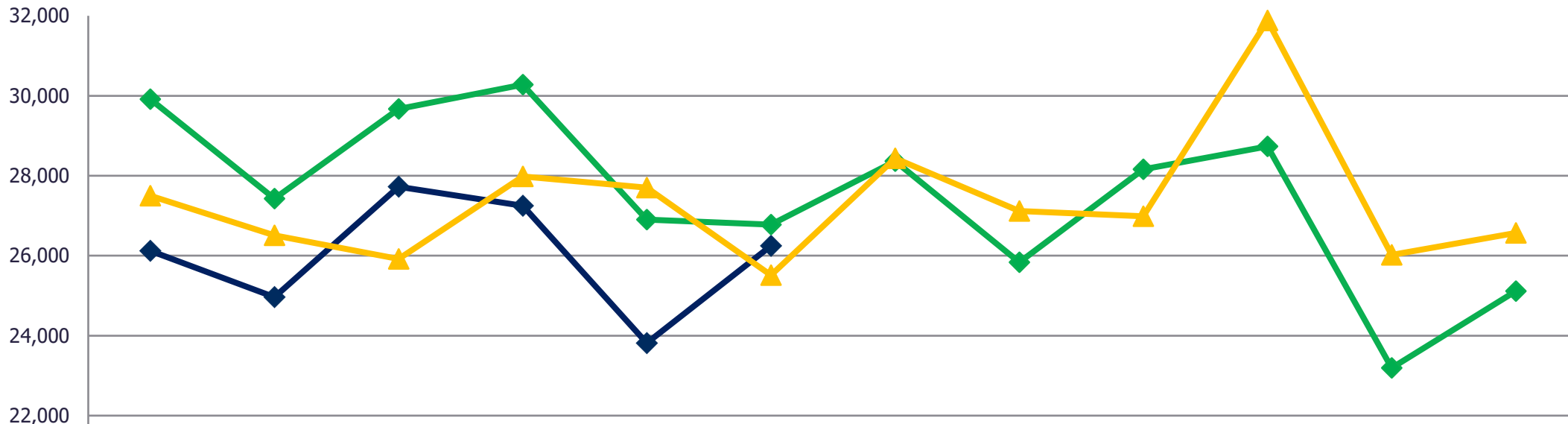
	Jan	Feb Q1	Mar	Apr	May Q2	Jun	Jul	Aug Q3	Sep	Oct	Nov Q4	Dec
2026	27,242	26,055	28,891	29,068	27,650	31,712						
2025	26,429	23,085	26,404	26,682	26,684	28,427	33,493	29,603	27,236	29,868	24,667	26,412
2024	23,249	23,996	25,372	25,190	26,172	25,781	30,310	27,091	24,313	28,260	23,332	23,781
2026 vs 2025	3.1%	12.9%	9.4%	8.9%	3.6%	11.6%						

Rideshare Ridership

Highlight: 8.6% decrease compared to 2025



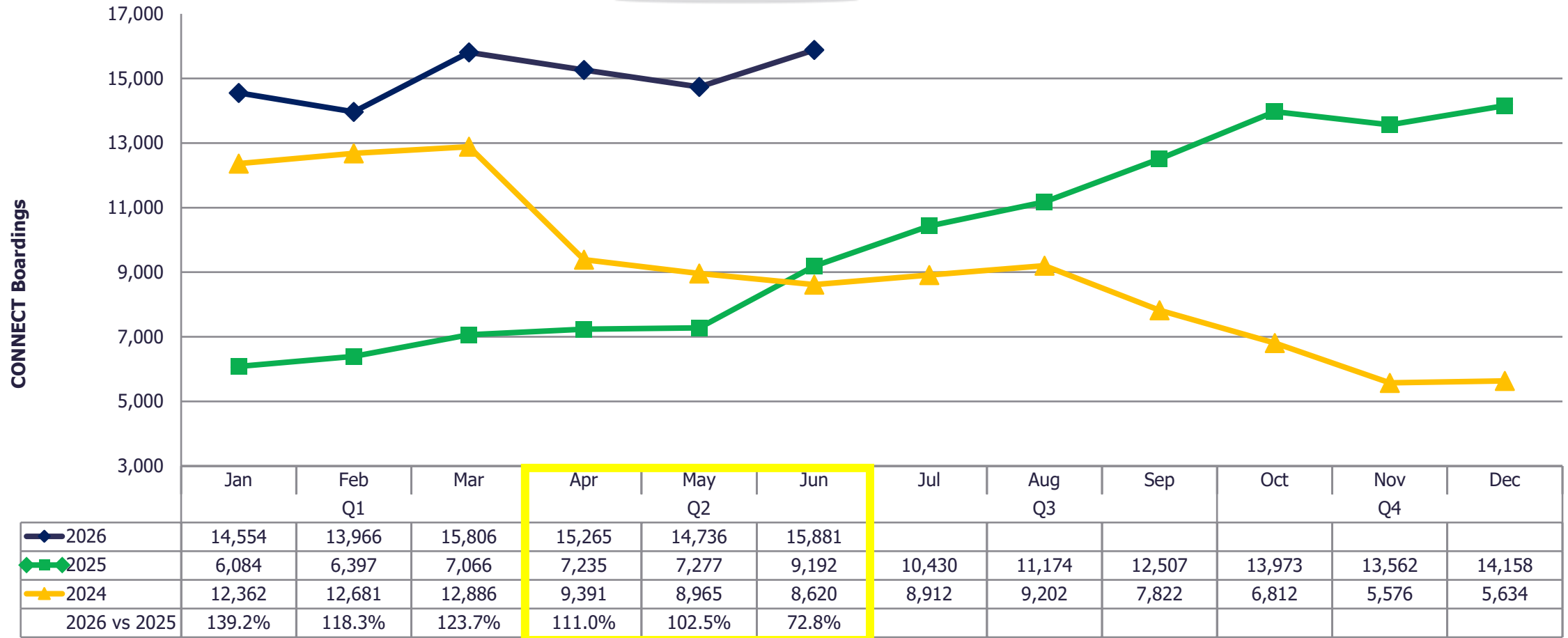
Rideshare



	Jan	Feb Q1	Mar	Apr	May Q2	Jun	Jul	Aug Q3	Sep	Oct	Nov Q4	Dec
2026	26,124	24,964	27,724	27,251	23,816	26,249	28,364	25,838	28,159	28,731	23,193	25,112
2025	29,914	27,427	29,671	30,278	26,902	26,778	28,364	25,838	28,159	28,731	23,193	25,112
2024	27,500	26,508	25,918	27,985	27,700	25,513	28,438	27,120	26,984	31,883	26,022	26,570
2026 vs 2025	-12.7%	-9.0%	-6.6%	-10.0%	-11.5%	-2.0%						

Via CONNECT Ridership

Highlight: 111.2% Increase since 2025



Fixed Route Key Performance Indicators (KPI's)



Key Performance Indicator (KPI) ▲	Monthly Goal	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
KPI 1 On-Time Performance (OTP)	≥ 90.0%	▲ 91%	▼ 86%	▲ 91%	▲ 91%	▲ 91%	▲ 92%
KPI 2 Late Departures	≤ 8.0%	▲ 6%	▼ 10%	▲ 7%	▲ 7%	▲ 8%	▲ 6%
KPI 3 In-Service Early Departures	≤ 2.0%	▲ 2%	▼ 4%	▲ 2%	▲ 2%	▲ 1%	▲ 2%
KPI 4 % of Missed Trips	≤ 1.0%	▲ 0.7%	▲ 0.7%	▲ 0.6%	▲ 0.4%	▲ 0.6%	▲ 0.6%
KPI 5 OTP Pull Out %	≥ 94.0%	▲ 96%	▲ 95%	▲ 95%	▲ 96%	▲ 95%	▲ 96%
Win/Loss		4 - 0	4 - 0	4 - 0	4 - 0	4 - 0	2 - 0

Dial-A-Ride Key Performance Indicators (KPI's)



Key Performance Indicator (KPI) ▲	Monthly Goal	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
KPI 1 On-Time Performance (OTP)	≥ 95.0%	▲ 97%	▲ 97%	▲ 98%	▲ 96%	▲ 98%	▲ 97%
KPI 2 Late Trips (Trips performed outside of 30 minute window)	≤ 5.0%	▲ 3%	▲ 3%	▲ 2%	▲ 4%	▲ 2%	▲ 3%
KPI 3 Average Passenger Trip Duration (Minutes)	≤ 30	▲ 24	▲ 24	▲ 24	▲ 24	▲ 24	▲ 24
KPI 4 Missed Trips	≤ 2	▲ 0	▲ 0	▲ 0	▲ 0	▲ 0	▲ 0
Win/Loss		4 - 0	4 - 0	4 - 0	4 - 0	4 - 0	4 - 0

Rideshare Key Performance Indicators (KPI's)



Key Performance Indicator (KPI) ▲	Monthly Goal	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
KPI 1 Passenger Boardings	≥ 25,000	▲ 26,124	▼ 24,964	▲ 27,724	▲ 27,251	▼ 23,816	▲ 26,249
KPI 2 Average Daily Boardings per Rideshare	≥ 10.0	▲ 11.0	▲ 10.9	▲ 10.9	▲ 10.6	▲ 10.7	▲ 10.3
KPI 3 Average Riders per Rideshare	≥ 7.0	▲ 7.3	▲ 7.3	▲ 7.4	▲ 7.4	▲ 7.2	▲ 7.2
KPI 4 Number of Active Vanpool Riders	≥ 1,000	▲ 1,096	▲ 1,098	▲ 1,076	▲ 1,070	▲ 1,070	▲ 1,060
KPI 5 Active Vans in Service	≥ 150	▲ 151	▲ 150	▼ 146	▼ 145	▼ 148	▼ 148
KPI 6 Greenhouse Gas Reduction (Tons)	None	▲ 309	▲ 293	▲ 335	▲ 327	▲ 220	▲ 301
Win/Loss		6 - 0	5 - 1	5 - 1	5 - 1	4 - 2	5 - 1

Safety Key Performance Indicators (KPI's)



Key Performance Indicator (KPI) ▲	Monthly Goal	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
KPI 1 AFR - Fixed Route	≤ 1.00	▼ 1.1	▲ 0.0	▼ 1.1	▲ 0.3	▲ 0.0	▲ 0.0
KPI 2 AFR - DAR	≤ 1.00	▼ 1.6	▼ 2.2	▲ 0.0	▲ 0.0	▲ 0.5	▲ 0.5
KPI 3 Days without Injury (Maintenance only)	≥ 30	▼ 12	▼ 12	▼ 28	▲ 38	▼ 26	▲ 26
Win/Loss		0 - 3	1 - 2	1 - 2	3 - 0	2 - 1	3 - 0

Maintenance Key Performance Indicators (KPI's)



Key Performance Indicator (KPI) ▲	Monthly Goal	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
KPI 1 Bus Cleanliness Score (1-10)	≥ 8	▲ 9	▲ 9	▲ 9	▲ 9	▲ 9	▼ 7
KPI 2 Mean Distance Between Failures (MDBF) - Fixed Route	≥ 13,465	▲ 73,205	▲ 57,438	▲ 52,873	▲ 118,732	▲ 49,079	▲ 33,803
KPI 3 Mean Distance Between Failures (MDBF) - Dial-A-Ride	≥ 41,648	▲ 95,797	▲ 93,626	▲ 70,750	▲ 42,663	▲ 41,791	▲ 85,400
Win/Loss		3 - 0	3 - 0	3 - 0	3 - 0	3 - 0	2 - 1

BFT Open Data Portal



Ben Franklin Transit Interactive Map

Explore transit routes, bus stops, transit centers, park-and-ride facilities, and other transportation infrastructure throughout the Ben Franklin Transit service area.

Open Interactive Map

GIS Layer Metadata



BFT Socioeconomics Analysis

Explore demographic, socioeconomic, housing, employment, and equity indicators that support transportation planning and data-driven decision-making.

Open Interactive Map

GIS Layer Metadata



BFT Wheelchair & Bike Tracker

Explore wheelchair and bicycle boarding activity throughout the Ben Franklin Transit service area to identify usage patterns and support accessible transportation planning.

Open Interactive Map

GIS Layer Metadata

Explore BFT GIS Data

Select a service type below to view downloadable Spatial Data.



Fixed Route Bus

Explore fixed route services including bus stops, routes, and snow detours.



Dial-A-Ride

View Dial-A-Ride service areas, eligibility zones, and related GIS datasets.



Connect

Explore Connect service zones and transportation resources.

[LINK: Ben Franklin Transit Open Data Portal](#)

2026 Q2 Marketing & Outreach Update

April

- Pasco School District Spring Carnival
- Surplus furniture event for nonprofits
- Senior Times Expo
- River View High School Career Fair
- Ochoa Middle School Resource Fair
- Earth Day at the REACH
- Artist Reception for Don Velasco & Patsy Cervantes Fixed Route Driver
- Golf Cart Service: Grace Clinic, Autism Journey

May

- Driver Graduation
- Cinco de Mayo Parade & Booth
- Art Bus Reception & Victory Tour
- Finley Elementary School Career Fair
- Stevens Middle School Career Fair
- Van-Me-Down: The Childs Residence, Boys & Girls Club
- Golf Cart Service: Mirror Ministries, Boys & Girls Club, Tri-Cities Cancer Center

June

- PNNL Event to promote 2X
- June Service Changes
- Tri-Cities Pride Festival
- FanZone Watch Party shuttle service
- Driver Graduation
- Juneteenth Day of Service
- Tri-City Regional Chamber of Commerce luncheon sponsor
- Cool Desert Nights
- Van-Me-Down: Lutheran Community Services, Safe Harbor
- Golf Cart Service: Benton REA





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TRANSIT

Additional Board Information

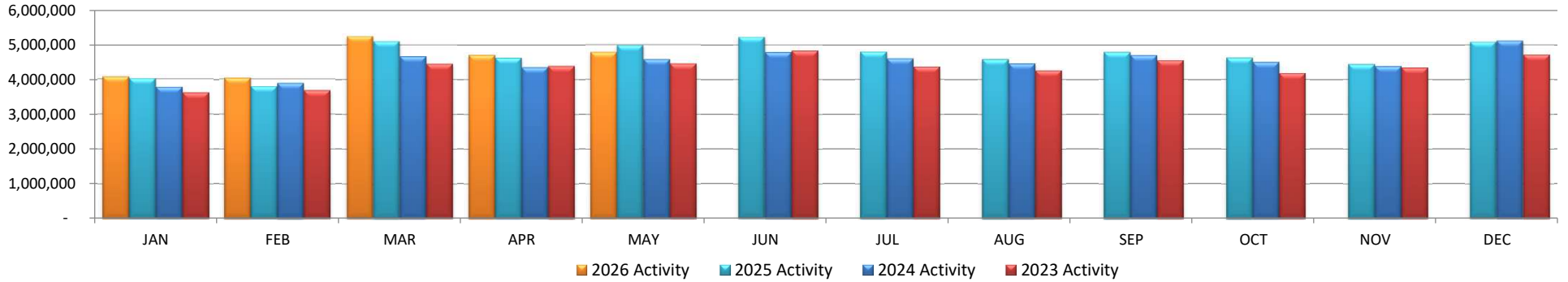
August 2026

1. Board Executive Committee Meeting Minutes of August 6, 2026
2. Upcoming Bids and Requests for Proposals
3. Sales Tax Comparison
4. Treasurer's Report
5. Grant Summary

As of: 7/24/2026	Budget	Estimated Cost	Contract Term	Type IFB/RFP	Estimated Release Date	Estimated Award Date	Executive Board Committee
In Progress							
Color Code: Yellow - In Process							
August							
Color Code: Green - Recommendation for Award							
Recommendation: Facilities Maintenance Building Validation Award	Capital	\$8,239,480	9 Months	RFQ/RFP	NA	NA	X
Recommendation: Accept Contract #1563 Vehicle Service Pits as complete	Capital	\$1,194,275	11 months	IFB	NA	NA	X
September							
Color Code: Grey - Future Procurement Awards							
October							



BFT Sales Tax Comparison 2023 to YTD 2026



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	YTD
2026 Activity	4,077,195	4,041,945	5,256,605	4,720,607	4,792,227								22,888,578	\$ 22,888,578
2025 Activity	4,028,139	3,801,594	5,109,334	4,638,629	4,990,190	5,237,821	4,806,653	4,595,278	4,797,932	4,634,421	4,450,997	5,095,641	56,186,630	\$ 22,567,887
2024 Activity	3,779,941	3,890,902	4,676,729	4,364,050	4,587,567	4,803,116	4,610,109	4,470,339	4,705,860	4,510,224	4,388,830	5,121,953	53,909,620	
2023 Activity	3,621,393	3,685,398	4,462,542	4,404,165	4,461,692	4,845,735	4,376,047	4,276,040	4,559,657	4,191,167	4,349,920	4,724,583	51,958,339	
Chg 26 to 25	49,056	240,351	147,271	81,977	(197,964)	-	-	-	-	-	-	-	320,691	
Chg 25 to 24	248,198	(89,308)	432,605	274,580	402,623	434,705	196,543	124,940	92,073	124,197	62,167	(26,312)	2,277,010	
Chg 24 to 23	158,549	205,504	214,187	(40,116)	125,875	(42,619)	234,062	194,299	146,203	319,057	38,909	397,370	1,951,280	
Chg 23 to 22	(97,068)	(133,162)	(65,409)	183,458	261,773	104,419	40,800	(201,724)	244,609	48,307	457,583	219,885	1,063,471	
% Chg 26 to 25	1.2%	6.3%	2.9%	1.8%	-4.0%								1.4%	
% Chg 25 to 24	6.6%	-2.3%	9.3%	6.3%	8.8%	9.1%	4.3%	2.8%	2.0%	2.8%	1.4%	-0.5%	4.2%	
% Chg 24 to 23	4.4%	5.6%	4.8%	-0.9%	2.8%	-0.9%	5.3%	4.5%	3.2%	7.6%	0.9%	8.4%	3.8%	
% Chg 23 to 22	-2.6%	-3.5%	-1.4%	4.3%	6.2%	2.2%	0.9%	-4.5%	5.7%	1.2%	11.8%	4.9%	2.1%	
2026 Budget	4,022,000	4,003,900	5,014,100	4,717,900	4,940,500	5,238,600	4,853,700	4,694,900	4,948,900	4,692,900	4,641,500	5,258,200	57,027,100	\$ 22,698,400
2025 Budget	3,738,700	3,748,300	4,690,300	4,528,500	4,529,100	4,965,400	4,499,800	4,484,000	4,607,600	4,403,500	4,381,400	4,942,200	53,518,800	\$ 21,234,900
2024 Budget	3,717,000	3,783,000	4,584,000	4,514,000	4,573,000	4,967,000	4,485,000	4,383,000	4,675,000	4,296,000	4,459,000	4,728,000	53,164,000	
2023 Budget	3,680,707	3,513,039	4,384,049	4,227,086	4,601,849	5,074,020	4,571,488	4,468,766	4,739,106	4,447,024	4,513,023	5,179,843	53,400,000	
Vs. 2026 Budget	55,195	38,045	242,505	2,707	(148,273)								190,178	0.8%
Vs. 2025 Budget	289,439	53,294	419,034	110,129	461,090	272,421	306,853	111,278	190,332	230,921	69,597	153,441	2,667,830	6.3%
Vs. 2024 Budget	62,941	107,902	92,729	(149,950)	14,567	(163,884)	125,109	87,339	30,860	214,224	(70,170)	393,953	745,620	1.4%
Vs. 2023 Budget	(59,315)	172,359	78,493	177,079	(140,157)	(228,285)	(195,440)	(192,726)	(179,449)	(255,857)	(163,103)	(455,260)	(1,441,661)	-2.7%



Ben Franklin Transit Treasurer's Report

Date: August 13, 2026

To: Ben Franklin Transit Board of Directors

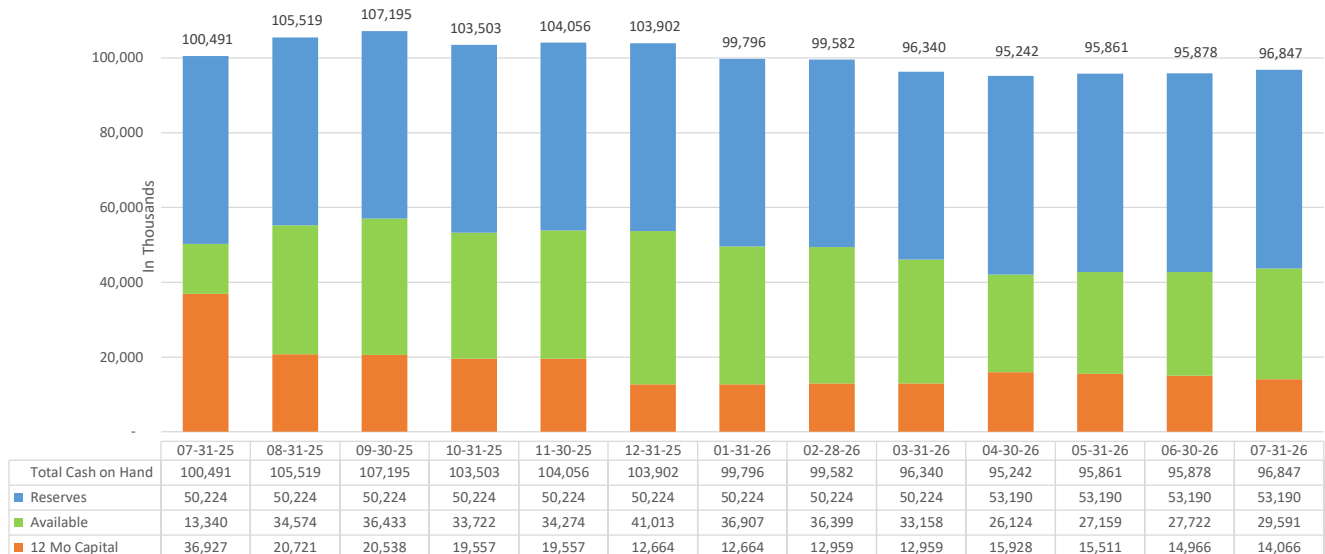
From: Finance Department

Subject: Treasurer's Report - As of Jul 31, 2026

The Investment Position of Ben Franklin Transit as of the Close of Business on Jul 31, 2026 is as follows:

ITEM	RATE	MATURITY	COST	% OF TOTAL
WA State Government Investment Pool	3.7079%	Open	\$ 87,577,620	90.4%
Subtotal Investments			87,577,620	90.4%
Check Book Balance, Petty Cash, & Travel Account			9,269,705	9.6%
				100.0%
Total Cash and Equivalents on Hand			\$ 96,847,325	
Less Reserve Funds				
Operating Reserves			(35,630,000)	
Fuel Reserves			(2,100,000)	
Fleet Replacement Reserves			(8,550,000)	
Non-Fleet Capital Reserves			(6,910,000)	
Total Reserves			(53,190,000)	
Subtotal Funds Available			43,657,325	
Local Funds Obligated for Capital Projects (2024 - 2030)	Local Funds Approved Remaining Budget Authority	12 Month Estimated Outflows	(14,066,490)	
Fleet Vehicles	(12,165,608)	1,604,891		
Facilities - Transit Centers & Amenities	(59,668,343)	(7,487,845)		
Equipment	(1,487,874)	(164,040)		
Facilities - MOA Campus	(14,127,708)	(5,580,601)		
Technology	(5,890,922)	(724,215)		
Other	(6,150,684)	(1,714,680)		
	(99,491,139)	(14,066,490)		
Net Funds Available			\$ 29,590,835	

Total Cash & Investments (in thousands) as of Jul 31, 2026



GRANTS SUMMARY

Source	Grant	Total Awards	Total Funds Available
Federal			
	5307	71,551,261	50,344,169
	5310	2,364,007	2,223,094
	5339	4,191,839	3,717,540
	Other Federal Funds	<u>1,530,000</u>	<u>1,530,000</u>
	Total Federal	79,637,107	57,814,803
State			
	Formula Grants	13,947,411	7,459,063
	RMG Grants	6,845,000	6,151,841
	Rideshare Grants	1,258,207	913,044
	Move Ahead WA Grants	12,106,000	11,862,433
	World Cup Grants	<u>265,000</u>	<u>233,830</u>
	Total State	34,421,618	26,620,211
Other			
	WSTIP	<u>5,000</u>	<u>5,000</u>
	Total Other	5,000	5,000
Total Grants		114,063,725	84,440,014

Pending	Grant	Year	Total Requested
Pending Apps			
Federal	NEA - Art Bus Wraps	2026	30,000
Federal	FTA - 5307	2021	5,028,391
Federal	FTA - 5310	2024	326,922
Federal	FTA - 5339	2023	799,085
	Total Pending Apps		5,827,476
Total Pending			5,827,476

Awarded

Awarded

FEDERAL GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL AWARD/BUDGET	TOTAL FUNDS AVAILABLE
5307	2018	6,515,735	94,500
5307	2019	6,471,622	582,406
5307	2020	6,689,922	5,017,442
5307	2021	6,704,521	1,146,853
5307	2022	8,593,081	6,926,588
5307	2023	8,729,975	8,729,975
5307	2024	9,283,725	9,283,725
5307	2025	9,808,701	9,808,701
5307	2026	8,753,979	8,753,979
TOTAL 5307			50,344,169
			50,344,169
5310	2018	176,938	36,025
5310	2019	183,530	183,530
5310	2020	192,711	192,711
5310	2021	203,019	203,019
5310	2022	294,460	294,460
5310	2023	310,451	310,451
5310	2024	326,922	326,922
5310	2025	328,366	328,366
5310	2026	347,610	347,610
TOTAL 5310			2,223,094
			2,223,094
5339	2022	777,766	303,467
5339	2023	799,085	799,085
5339	2024	862,035	862,035
5339	2025	922,212	922,212
5339	2026	830,741	830,741
TOTAL 5339			3,717,540
			3,717,540
CDS	2023	1,500,000	1,500,000
NEA	2026	30,000	30,000
		-	-
		-	-
		-	-
TOTAL OTHER FEDERAL			1,530,000
			1,530,000
TOTAL FED FUNDS		79,637,107	57,814,803

STATE GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL AWARD/BUDGET	TOTAL FUNDS AVAILABLE
Transit Support	2025-2027	7,109,914	1,868,093
Special Needs	2025-2027	6,837,497	5,590,970
			-
			-
TOTAL FORMULA		13,947,411	7,459,063
			7,459,063
RMG - W. Pasco	2025-2027	3,713,000	3,635,213
RMG - 22nd Ave	2025-2027	1,852,000	1,469,189
RMG - Peak Serv.	2025-2027	1,280,000	1,047,439
			-
			-
TOTAL RMG GRANTS		6,845,000	6,151,841
			6,151,841
PT Rideshare	2025-2027	542,700	542,700
RS Subsidy	2025-2027	715,507	370,344
			-
			-
TOTAL RIDESHARE GRANTS		1,258,207	913,044
			913,044
Long Range Corridor	2025-2033	1,606,000	1,362,433
Fleet Electrification	2025-2027	10,500,000	10,500,000
			-
			-
TOTAL MAWA GRANTS		12,106,000	11,862,433
World Cup 2026	2026	265,000	233,830
		-	-
			-
			-
TOTAL WORLD CUP		265,000	233,830
TOTAL STATE FUNDS		34,421,618	26,620,211

OTHER GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL AWARD/BUDGET	TOTAL FUNDS AVAILABLE
WSTIP - Risk Mngt.	2026	5,000	5,000
			-
TOTAL WSTIP			5,000
			5,000
		-	-
		-	-
		-	-
		-	-
		-	-
TOTAL			-
			-
		-	-
		-	-
		-	-
		-	-
TOTAL			-
			-
TOTAL STATE FUNDS		5,000	5,000

PENDING GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL REQUESTED	TOTAL FUNDS PENDING	
		-	-	
		-	-	
		-	-	
		-	-	
TOTAL OTHER			-	
			-	
		-	-	
		-	-	
		-	-	
		-	-	
TOTAL STATE			-	
			-	
NEA - Federal	2026	30,000	30,000	Awarded
FTA - 5307	2021	5,028,391	5,028,391	
FTA - 5310	2024	326,922	326,922	Awarded
FTA - 5339	2023	799,085	799,085	
TOTAL FEDERAL			5,827,476	
			6,184,398	
TOTAL PENDING AWARDS		5,827,476	5,827,476	