BEN FRANKLIN TRANSIT

BOARD OF DIRECTORS
REGULAR MEETING

Thursday, November 12 ,2026, at 6 p.m.
Ben Franklin Transit Boardroom
1000 Columbia Park Trail, Richland, Washington

Notice: Meeting attendance options include in-person and virtual via Zoom

Meeting Link:
Join Meeting
Phone: 253-215-8782 / Toll Free: 877-853-5247
Meeting ID: 989 6217 8731 / Password: 833979

If you'd like to share your thoughts with the Board in writing or speak during the Public Comments section of a Board meeting, please fill out and submit this form. If you plan to speak at the meeting, you'll have up to **three minutes** to talk about items on the agenda or other topics that fall under the authority of the Ben Franklin Transit Board of Directors. To make sure written comments are received by the Board before the meeting, please send them at least **24 hours in advance**. The Public Comments section is usually limited to **30 minutes in total**, unless the Board decides to allow more time. **Priority will be given to those who sign up in advance.**

AGENDA

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1. **Convene Board Meeting** — Chair -Stephen Bauman
2. **Roll Call** — Clerk of the Board-Pauline Escalera
3. **Pledge of Allegiance**
4. **Approval of the Agenda** *(page 1-2)* — Chair – Stephen Bauman
5. **Employee Appreciation Highlight** — CEO- Brian Lubanski
6. **Public Comments**
7. **Citizens Advisory Network (CAN) Report** *(page 3)* — CAN Chair-Dennis Kreutz
8. **Consent Agenda** — Chair – Stephen Bauman
   A. October 8, 2026, Regular Board Meeting Minutes *(page 5)*
   B. October Voucher Summary *(page 8)*

C. Resolution 43-2026 2027 FR and DAR Dispatch Wages *(page 44)*

9. Action Items

None

10. Information & Discussion Items

A. Release of 2027 Annual Service Plan for Public Comment — CP&D, Kevin Sliger

B. Q3 2026 Performance Report — CP&D, Kevin Sliger

11. Staff Reports & Comments

A. Legal Report — Legal Counsel**,** Jeremy J. Bishop

B. Chief Executive Officer's Report — CEO*,* Brian Lubanski

12. Board Member Comments

13. Executive Session

14. Other

15. Next Meeting

Regular Board Meeting – December 10, 2026, at 6:00 p.m.

16. Adjournment

Ben Franklin Transit Citizens Advisory Network
Regular Monthly Meeting Minutes and Report To Board
Monday October 19, 2026 BFT Administration Building, Room 306

1. **Convene Meeting:** 6:00 PM

2. **Roll Call:**
   a. CAN Members Present: Dennis Kreutz, Frank Cuta, Bernie Vinther, Bill Barlow,
   Brooklyn Hufstader, David Cortinas, Jocelyn Flores, Laurie Price

   b. CAN Member Excused Absences: Brandon Harbo

   c. Guest Attendance: One via Zoom

   d. BFT Staff Attendance: Pauline Escalera, Kevin Sliger, Alyssa Warner

3. **Approval of the Agenda:**
   a. Changes, if any: None
   b. Motion by: Seconded by: Approval: Yes

4. **Public Comments:** None

5. **Approval of the previous month's CAN Meeting Minutes: (Attachment A.)**
   a. Changes, if any:
   b. Motion by: Seconded by:
   c. Approval:

6. **Report on this month's BFT Board Meeting by:** Dennis Kreutz
   a. Many complaints about RideCo system start-up
   b. Board read letter to Union regarding mistakes made by prior management in removing Union materials from bulletin board and directing security to watch Union representative.

7. **BFT Report on the status of Fare Free:** BFT Kevin Sliger
   a. Program is being studied with three choices
      1. Fare Free
      2. Nominal Fare
      3. No Change
   b. Evaluation is expected to take place over the next year with a Board decision in Q4 2027.

8. **Other Rider Options:** BFT Kevin Sliger
   a. Cashless Token System using mobile devices
   b. Delivery of groceries to doorstep instead of booking ride to the store
   c. Study controlling destination less riders

9. **CAN Membership:**

a. Nayeli Aranda has requested removal from CAN and that has officially occurred as of this meeting.
b. Recruitment Committee will start vetting process for several new members.

10. **RideCo Training:** BFT Alyssa Warner
    a. Several CAN Members expressed a need for training materials and classes
    b. Alyssa explained that a few training classes are planned with more in the future
    c. A new training video was shown, which was well received by CAN Members
    d. Dennis Kreutz pointed out that the input of riders prior to releasing materials could be beneficial, pointing out as an example that the training video started on step three of using the BookBFT App rather than on step one.
    e. Frank Cuta commented on the serious accessibility problems experienced by blind and visually impaired users. He and 2 other blind users have not succeeded in ever making a reservation using the BookBFT app.
    f. The CAN discussed some ways to approach the problem. Some direct communication with the programmers is most desirable.
    g. Bill Barlow suggested that perhaps knowledgeable blind consumers could get together on a state level to identify approaches that might help the programmers. Frank Cuta disagreed that this would be constructive.
    h. Frank Cuta requested that the RideCo App accessibility be a reoccurring monthly CAN Agenda item.

11. **Suggestions for upcoming CAN Meeting Agenda:**
    a. BFT Kevin Sliger will report on the status of the Annual Service Plan
    b. Frank Cuta provide an update on the accessibility of the RideCo App

12. **BFT Staff Comments:** None

13. **CAN Member Comments:** None

14. **CAN Representative at next BFT Board meeting:** Dennis Kreutz

15. **Next meeting is scheduled for**: November 16, 2026 at BFT Admin Building.

16. **Meeting Adjourned: 7:**17 PM

BOARD OF DIRECTORS
REGULAR MEETING

Thursday, October 8 ,2026, at 6 p.m.
Ben Franklin Transit Boardroom
1000 Columbia Park Trail, Richland, Washington

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MINUTES

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1. CONVENE BOARD MEETING

Vice Chair Kurt Maier called the meeting to order at 6:00 p.m.

Clerk of the Board, Pauline Escalera, asked the Board of Directors to state their name after their jurisdiction had been called.

2. ROLL CALL

Representing	Attendee Name	Title	Status
City of Pasco	Charles Grimm	Director	Present
City of Kennewick	Brad Beauchamp	Director	Absent
City of Richland	Kurt Maier	Vice Chair	Present
City of West Richland	Kate Moran	Director	Present
Franklin County #2	Stephen Bauman	Chair	Present
Franklin County #1	Clint Didier	Director	Absent
Benton County	Will McKay	Director	Present
City of Prosser	Steve Becken	Director	Present
City of Benton City	David Sandretto	Director	Present
Teamsters Union 839	Tracy Bronson	Union Representative	Present

Present: Brian Lubanski, Joshua Rosas, Kevin Sliger, Mackenzie Miller, Pauline Escalera
Legal Counsel: Jeremy J. Bishop

3. PLEDGE OF ALLEGIANCE

Vice Chair Kurt Maier led the meeting participants in the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Vice Chair Maier asked for a motion to approve the agenda.

Director Sandretto moved to approve the agenda; the motion was seconded by Director Moran and passed unanimously.

5. EMPLOYEE APPECIATION HIGHLIGHT

CEO, Brian Lubanski presented Fixed Route Driver, Fernando Romero, with the certificate of commendation.

6. PUBLIC COMMENTS

Vice Chair Maier opened the meeting to comments from the public.

Eight written comments were submitted. Ten oral public comments were made. Vice Chair Maier then closed public comments.

7. CITIZENS ADVISORY NETWORK (CAN) REPORT

No verbal report was made. A written report was submitted in the board packet.

8. CONSENT AGENDA

Vice Chair Maier presented the Consent Agenda items and invited a motion.

A. *September 10, 2026, Regular Board Meeting Minutes*

B. *September Voucher Summary*

C. *Resolution 40-2026 Scott Pierce Retirement*

D. *Resolution 41-2026 David Schmidt Retirement*

E. *Resolution 42-2026 2027 Training Instructor*

Director Sandretto moved to approve Consent Agenda Items A-E. The motion was seconded by Director Moran and passed unanimously.

9. ACTION ITEMS

None

10. INFORMATION & DISCUSSION ITEMS

Union Letter was read out loud by Vice Chair Kurta Maier

11. STAFF REPORTS & COMMENTS

A. Legal Report

Legal counsel, Jeremy Bishop, made a report stating this appreciation to the CEO, Brian Lubanksi, for resolving ULPs with the Union. He also gave an update on the Grant Program and that business is going as usual and we are working through multiple public records requests.

B. Chief Executive Officer's Report

CEO, Brian Lubanski, made a report highlighting updates on BFT's Breast Cancer Awareness Month pink buses, featuring community members affected by breast cancer; a federal grant to wrap six buses with original artwork representing six local communities in 2027, with the RFP anticipated in November; year-to-date security incidents; and the agency's high-level financial outlook. Board members were asked to help share the public art RFP within their respective jurisdictions. A detailed budget workshop is planned for next month.

12. BOARD MEMBER COMMENTS

Board member comments were made.

13. EXECUTIVE SESSION

No executive session was held.

14. OTHER

No other items were presented.

15. NEXT MEETING

The next meeting will be held on Thursday, November 12, 2026, at 6:00 p.m.

16. ADJOURNMENT

Vice Chair Kurt Maier adjourned the meeting at 7:18 p.m.

_____ _____

Pauline Escalera, Clerk of the Board Date

1000 Columbia Park Trail, Richland, WA 99352
509.735.4131 | 509.735.1800 fax | www.bft.org

Thursday, November 12, 2026
To: Ben Franklin Board of Directors
From: Finance Department
RE: Vouchers for October 2026

October 2026 vouchers totaled $9,390,087.76. An analysis of the vouchers had the following significant vendor payment amounts:

Vendor	Description	Amount
Coleman Oil Company LLC	Supplier - Other	$ 933,741.29
Internal Revenue Service	Services - Benefits	$ 930,677.33
Dept Labor & Industries Payroll	Services - Benefits	$ 601,889.53
NW Admin Transfer	Services - Benefits	$ 552,883.80
VIA Transportation Inc	Services - Contracted	$ 519,506.70
Dept Of Retirement Systems	Services - Benefits	$ 431,646.72
Bouten Construction Co	Services - Contracted	$ 298,334.64
Western Conf Of Teamsters Pension Trust	Services - Benefits	$ 179,971.69
ARC Of The Tri-Cities Inc	Services - Contracted	$ 175,612.84
State Of Washington	Services - Benefits	$ 152,761.49
WA State Employment Security Dept	Services - Benefits	$ 126,928.13
Apollo Sheet Metal Inc	Parts - Other Services - Contracted On Call Supplier - Other	$ 125,776.01
Mohawk Lifts LLC	Parts - Facilities Services - Contracted Supplier - Other	$ 125,695.43
Heart And Hunter Inc	Services - Other	$ 90,647.69
Universal Protection Service LP	Services - Contracted Services - Professional	$ 85,279.02
Rockwalla IT LLC	Services - Contracted Services - Other	$ 72,461.82
Gillig LLC	Parts - Automotive	$ 66,626.28
Cummins Inc	Parts - Automotive	$ 60,318.97
Bridgestone Americas Inc	Parts - Automotive	$ 58,669.52
Wex Bank	Services - Other	$ 50,837.28
BFT Corporate Credit Card x3261 - Expense	US Bank Credit Card	$ 49,743.07
Clark County TBA	Services - Other	$ 42,000.00
Teamsters Union	Services - Benefits	$ 40,836.45
KPFF Inc	Services - Consulting Services - Contracted	$ 39,869.83
Construction Ahead	Services - Other	$ 37,052.06
Dept Of Retirement Systems - DCP	Services - Benefits	$ 32,186.82
CDW Government Inc	Parts - IT Software	$ 30,240.96
Ogden Murphy Wallace PLLC	Services - Contracted Services - Legal	$ 28,275.21
Mustang Signs LLC	Services - Contracted Supplier - Other	$ 27,601.53
Baker Tilly Advisory Group Parent LP	Services - Consulting Services - Contracted	$ 27,300.00
Christensen Inc	Supplier - Other	$ 26,453.40
Sara Marshall CPA LLC	Services - Consulting Services - Contracted	$ 22,093.75
City Of Richland	Services - Other	$ 19,647.22
Roach & Bishop Law LLP	Services - Legal	$ 18,914.35
Jasper Engine Exchange Inc	Supplier - Other	$ 18,264.24
Business Radio Inc	Services - Contracted Services - Other	$ 17,000.72
Wenaha Group Inc	Services - Consulting Services - Contracted	$ 16,073.83
Ednetics Inc	Services - Contracted Services - Professional	$ 15,989.58
Rideco US Inc	Services - Contracted Services - Other	$ 15,755.00
AT&T Mobility II LLC	Software	$ 15,258.71
4Imprint Inc	Supplier - Other	$ 15,096.37
WA State Auditor	Services - Professional	$ 14,927.32
Stacy A Short	Services - Consulting Services - Contracted	$ 14,799.36
The Print Guys Inc	Services - Contracted Supplier - Office	$ 14,318.72
Buenavista Services Inc	Services - Contracted Services - Other	$ 13,464.36
Meier Enterprises Inc	Services - Contracted	$ 13,458.88
Amazon Capital Services	Parts - Other Supplier - Other	$ 13,202.53
Schetky NW Sales Inc	Parts - Automotive	$ 13,042.59
P & F Automotive Warehouse Inc	Parts - Automotive Parts - Facilities	$ 12,734.78
City Of Prosser	Services - Other	$ 12,075.00
ALSC Architects PS	Services - Consulting Services - Contracted	$ 11,191.23
Turbo Images Corp	Services - Contracted	$ 10,788.25
Zeck Inc	Services - Other	$ 10,771.20
The Gordian Group Inc	Services - Consulting Services - Contracted	$ 10,682.00
HRA VEBA Trust	Services - Benefits	$ 10,500.00
Tri-Cities Visitor & Convention Bureau	Organization - Membership Fees Organization - Non Profit Donations	$ 10,000.00

Total Significant Vendors	**$**	**6,381,875.50**
Payroll Total	**$**	**2,667,788.14**
Total Non-Significant Vendors	**$**	**340,424.12**
GRAND TOTAL	**$**	**9,390,087.76**

I, the undersigned **CHAIRMAN/VICE-CHAIRMAN of BEN FRANKLIN TRANSIT** Benton County, Washington, do hereby certify that the payroll related services, herein specified have been received and that the following checks are approved for payment for the month of **October 2026.**

PAYROLL

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount	
526-20	ACH	ACH	10/2/2026	$ 869,059.84	Payroll
526-21	ACH	ACH	10/16/2026	$ 889,856.15	Payroll
526-22	ACH	ACH	10/30/2026	$ 908,872.15	Payroll
			Total	**$ 2,667,788.14**	

GEORGE KAFCALAS

AUTHORITY MEMBER
11/12/2026

I, the undersigned **CHAIRMAN/VICE-CHAIRMAN of BEN FRANKLIN TRANSIT**
Benton County, Washington, do hereby certify that the merchandise or services herein specified have been received and that the following checks are approved for payment for the month of **October 2026.**

ACCOUNTS PAYABLE

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount	
281-26	95459		10/1/2026	1,890.00	MDSE
282-26	95460	95503	10/5/2026	209,138.64	MDSE
283-26	95504	95512	10/5/2026	2,838.48	MDSE
284-26	ACH		10/2/2026	329,773.89	ACH TRANS
285-26	ACH		10/5/2026	143,516.77	ACH TRANS
286-26	95513		10/12/2026	19,541.44	MDSE
287-26	95514		10/12/2026	17,500.00	MDSE
288-26-1	95515	95574	10/16/2026	770,113.76	MDSE
288-26-2	ACH		10/14/2026	50,837.28	ACH TRANS
289-26	95575	95584	10/16/2026	159,752.12	MDSE
290-26	DD		10/16/2026	1,980.07	PPD
291-26	95585		10/20/2026	707.98	MDSE
292-26	ACH		10/6/2026	2,656.90	ACH TRANS
293-26	95586	95676	10/23/2026	1,401,192.16	MDSE
294-26	95677	95678	10/23/2026	166.50	MDSE
295-26	DD		10/23/2026	547.96	PPD
296-26-1	ACH		10/15/2026 & 10/16/2026	177,113.26	ACH TRANS
296-26-2	ACH		10/16/2026	315,030.19	ACH TRANS
297-26	ACH		10/20/2026	552,883.80	ACH TRANS
298-26	ACH		10/21/2026	350.50	ACH TRANS
299-26	95679	95743	10/30/2026	1,200,235.32	MDSE
300-26	95744	95759	10/30/2026	185,934.13	MDSE
301-26	ACH		10/30/2026	471,130.75	ACH TRANS
302-26	ACH		10/2/2026	11,574.45	ACH TRANS
303-26	ACH		10/23/2026	728,817.66	ACH TRANS
304-26	ACH		10/26/2026	1,349.65	ACH TRANS
305-26	ACH		10/20/2026	49,743.07	ACH TRANS
306-26	ACH		10/20/2026	8,118.55	ACH TRANS
307-26	VOID		10/5/2026	(10,669.83)	VOID
308-26	VOID		10/16/2026	(81,465.83)	VOID

Total **$6,722,299.62**

*voids and prior period removed from total

GEORGE KAFCALAS

AUTHORITY MEMBER
11/12/2026

October 2026 vouchers audited and certified by Ben Franklin Transit's auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been emailed to the Board members **November 12, 2026.**

ACTION: As of this date, November 12, 2026, I, GEORGE KAFCALAS move that the following checks be approved for payment:

PAYROLL

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount	
526-20	ACH	ACH	10/2/2026	$ 869,059.84	Payroll
526-21	ACH	ACH	10/16/2026	$ 889,856.15	Payroll
526-22	ACH	ACH	10/30/2026	$ 908,872.15	Payroll
			Total	**$ 2,667,788.14**	

ACCOUNTS PAYABLE

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount	
281-26	95459		10/1/2026	1,890.00	MDSE
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283-26	95504	95512	10/5/2026	2,838.48	MDSE
284-26	ACH		10/2/2026	329,773.89	ACH TRANS
285-26	ACH		10/5/2026	143,516.77	ACH TRANS
286-26	95513		10/12/2026	19,541.44	MDSE
287-26	95514		10/12/2026	17,500.00	MDSE
288-26-1	95515	95574	10/16/2026	770,113.76	MDSE
288-26-2	ACH		10/14/2026	50,837.28	ACH TRANS
289-26	95575	95584	10/16/2026	159,752.12	MDSE
290-26	DD		10/16/2026	1,980.07	PPD
291-26	95585		10/20/2026	707.98	MDSE
292-26	ACH		10/6/2026	2,656.90	ACH TRANS
293-26	95586	95676	10/23/2026	1,401,192.16	MDSE
294-26	95677	95678	10/23/2026	166.50	MDSE
295-26	DD		10/23/2026	547.96	PPD
296-26-1	ACH		10/15/2026 & 10/16/2026	177,113.26	ACH TRANS
296-26-2	ACH		10/16/2026	315,030.19	ACH TRANS
297-26	ACH		10/20/2026	552,883.80	ACH TRANS
298-26	ACH		10/21/2026	350.50	ACH TRANS
299-26	95679	95743	10/30/2026	1,200,235.32	MDSE
300-26	95744	95759	10/30/2026	185,934.13	MDSE
301-26	ACH		10/30/2026	471,130.75	ACH TRANS
302-26	ACH		10/2/2026	11,574.45	ACH TRANS
303-26	ACH		10/23/2026	728,817.66	ACH TRANS
304-26	ACH		10/26/2026	1,349.65	ACH TRANS
305-26	ACH		10/20/2026	49,743.07	ACH TRANS
306-26	ACH		10/20/2026	8,118.55	ACH TRANS
307-26	VOID		10/5/2026	(10,669.83)	VOID
308-26	VOID		10/16/2026	(81,465.83)	VOID
			Total	**$ 6,722,299.62**	
				$ 9,390,087.76	

The motion was seconded by GEORGE KAFCALAS and approved by a unanimous vote.

CHECK REGISTER CERTIFICATION

PAYROLL

CHECK REGISTER NUMBER 526-20

CHECK NUMBER	$
ACH TRANSFER	$ 869,059.84

PAYROLL DATE October 2, 2026

PURPOSE: PPE 09/26/2026 AMOUNT: **$869,059.84**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

09/30/2026
DATE

CHECK REGISTER CERTIFICATION

PAYROLL

CHECK REGISTER NUMBER 526-22

CHECK NUMBER	$
ACH TRANSFER	$ 908,872.15

PAYROLL DATE October 30, 2026

PURPOSE: PPE 10/24/2026 AMOUNT: **$908,872.15**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

10/28/26
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **281-26**

CHECK NUMBERS **95459** TO _____

DATE **10/1/2026**

PURPOSE **SUP INV**

SETTLEMENT RUN NO. **10000134**

AMOUNT **$1,890.00**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

11/04/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **282-26**

CHECK NUMBERS **95460** TO **95503**

DATE **10/5/2026**

PURPOSE **SUP INV**

SETTLEMENT RUN NO. **10000135**

AMOUNT **$209,138.64**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

11/04/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **283-26**

CHECK NUMBERS **95504** TO **95512**

DATE **10/5/2026**

PURPOSE **AD HOC CHK**

SETTLEMENT RUN NO. **10000136**

AMOUNT **$2,838.48**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

11/04/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **284-26**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/2/2026**

DATE EFFECTIVE IN WORKDAY **10/2/2026**

WORKDAY SETTLEMENT NO. **100000137**

PURPOSE:

S-10105 IRS	$305,307.65
S-10111 MISSION SQR ICMA	$3,154.05
S-10195 AW REHN	$1,396.05
S-10469 NATIONAL DRIVE	$68.00
S-10012 HRA VEBA	$5,250.00
S-10066 TEAMSTERS UNION 839	$11,762.00
S-10058 WA STATE SUPPORT DCS	$2,836.14
TOTAL	**$329,773.89**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **285-26**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/5/2026**

DATE EFFECTIVE IN WORKDAY **10/2/2026**

WORKDAY SETTLEMENT NO. **100000138**

PURPOSE:

S-10106 DRS	$143,516.77
TOTAL	**$143,516.77**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — 11/05/2026

AUDITOR — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **286-26**

CHECK NUMBERS **95513** TO _____

DATE **10/12/2026**

PURPOSE **SUP INV**

SETTLEMENT RUN NO. **10000139**

AMOUNT **$19,541.44**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

11/04/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **287-26**

CHECK NUMBERS **95514** TO _____

DATE **10/12/2026**

PURPOSE **LOCAL 839**

SETTLEMENT RUN NO. **10000140**

AMOUNT **$17,500.00**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

11/04/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **288-26-1**

CHECK NUMBERS **95515** TO **95574**

DATE **10/16/2026**

PURPOSE **SUP INV**

SETTLEMENT RUN NO. **10000142**

AMOUNT **$770,113.76**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

11/04/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **288-26-2**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/14/2026**

DATE EFFECTIVE IN WORKDAY **10/16/2026**

WORKDAY SETTLEMENT NO. **10000142**

PURPOSE:

S-10267 WEX	$50,837.28
TOTAL	**$50,837.28**

Paid in back: $50,837.26
did ($.02) invoice ins WD to match bank. Invoice is $50,837.2.8 so next invoice will be .02 over montly charges-CJF

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **289-26**

CHECK NUMBERS **95575** TO **95584**

DATE **10/16/2026**

PURPOSE **AD HOC CHK**

SETTLEMENT RUN NO. **10000143**

AMOUNT **$159,752.12**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

11/04/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **290-26**

DIRECT DEPOSIT

DATE EFFECTIVE IN BANK **10/16/2026**

DATE EFFECTIVE IN WORKDAY **10/16/2026**

WORKDAY SETTLEMENT NO. **10000144**

PURPOSE:

EXPENSE REPORT	$214.29
EXPENSE REPORT	$31.06
EXPENSE REPORT	$32.02
EXPENSE REPORT	$169.22
EXPENSE REPORT	$256.26
EXPENSE REPORT	$1,249.00
EXPENSE REPORT	$28.22
TOTAL	**$1,980.07**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **291-26**

CHECK NUMBERS **95585** TO _____

DATE **10/20/2026**

PURPOSE **SUP INV**

SETTLEMENT RUN NO. **10000145**

AMOUNT **$707.98**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

11/04/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **292-26**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/6/2026**

DATE EFFECTIVE IN WORKDAY **10/6/2026**

WORKDAY SETTLEMENT NO. **10000149**

PURPOSE:

S-10424 METLIFE BOON	$1,304.00
S-10424 METLIFE BOON	$1,352.90
TOTAL	**$2,656.90**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **293-26**

CHECK NUMBERS **95586** TO **95676**

DATE **10/23/2026**

PURPOSE **SUP INV**

SETTLEMENT RUN NO. **10000146**

AMOUNT **$1,401,192.16**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

11/04/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **294-26**

CHECK NUMBERS **95677** TO **95678**

DATE **10/23/2026**

PURPOSE **AD HOC CHK**

SETTLEMENT RUN NO. **10000147**

AMOUNT **$166.50**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

11/04/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **295-26**

DIRECT DEPOSIT

DATE EFFECTIVE IN BANK **10/23/2026**

DATE EFFECTIVE IN WORKDAY **10/23/2026**

WORKDAY SETTLEMENT NO. **10000148**

PURPOSE:

EXPENSE REPORT	$332.13
EXPENSE REPORT	$190.43
EXPENSE REPORT	$25.40
TOTAL	**$547.96**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **296-26-1**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/15/2026 & 10/16/2026**

DATE EFFECTIVE IN WORKDAY **10/16/2026**

WORKDAY SETTLEMENT NO. **10000150**

PURPOSE:

S-10106 DRS	$144,255.54	10/15/2026
S-10469 NATIONAL DRIVE	$68.00	10/16/2026
S-10066 TEAMSTERS UNION 839	$11,574.45	10/16/2026
S-10012 HR VEBA	$5,250.00	10/16/2026
S-10195 AW REHN	$1,396.05	10/16/2026
S-10111 MISSION SQR ICMA	$2,792.10	10/16/2026
S-10129 DRS DCP	$11,777.12	10/16/2026
TOTAL	**$177,113.26**	

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — 11/04/2026

AUDITOR — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **296-26-2**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/16/2026**

DATE EFFECTIVE IN WORKDAY **10/16/2026**

WORKDAY SETTLEMENT NO. **10000152**

PURPOSE:

S-10058 WA STATE SUPPORT DCS	$2,836.14
S-10105 IRS	$312,194.05
TOTAL	**$315,030.19**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **297-26**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/20/2026**

DATE EFFECTIVE IN WORKDAY **10/20/2026**

WORKDAY SETTLEMENT NO. **10000153**

PURPOSE:

S-1000 NW ADMIN	$552,883.80
TOTAL	**$552,883.80**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **298-26**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/21/2026**

DATE EFFECTIVE IN WORKDAY **10/21/2026**

WORKDAY SETTLEMENT NO. **10000154**

PURPOSE:

S-10111 MISSION SQR ICMA	$350.50
TOTAL	**$350.50**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — 11/04/2026

AUDITOR — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **299-26**

CHECK NUMBERS **95679** TO **95743**

DATE **10/30/2026**

PURPOSE **SUP INV**

SETTLEMENT RUN NO. **10000155**

AMOUNT **$1,200,235.32**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

11/04/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **300-26**

CHECK NUMBERS **95744** TO **95759**

DATE **10/30/2026**

PURPOSE **AD HOC CHK**

SETTLEMENT RUN NO. **10000157**

AMOUNT **$185,934.13**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

11/04/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **301-26**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/30/2026**

DATE EFFECTIVE IN WORKDAY **10/30/2026**

WORKDAY SETTLEMENT NO. **10000159**

PURPOSE:

S-10111 MISSION SQR ICMA	$3,163.22	
S-10469 NATIONAL DRIVE	$68.00	
S-10105 IRS	$313,175.63	
S-10129 DRS DCP	$3,186.96	
S-10129 DRS DCP	$5,648.29	$8,835.25
S-10106 DRS PERS	$143,874.41	
S-10058 WA STATE SUPPORT DCS	$2,014.24	
TOTAL	**$471,130.75**	

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **302-26**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/2/2026**

DATE EFFECTIVE IN WORKDAY **10/2/2026**

WORKDAY SETTLEMENT NO. **10000163**

PURPOSE:

S-10129 DRS DCP	$11,574.45
TOTAL	**$11,574.45**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **303-26**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/23/2026**

DATE EFFECTIVE IN WORKDAY **10/23/2026**

WORKDAY SETTLEMENT NO. **10000164**

PURPOSE:

S-10358 WA ST EMP SECURITY DEPT	$38,850.88
S-10358 WA ST EMP SECURITY DEPT	$88,077.25
S-10107 DEPT L&I PAYROLL	$601,889.53
TOTAL	**$728,817.66**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **304-26**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/26/2026**

DATE EFFECTIVE IN WORKDAY **10/26/2026**

WORKDAY SETTLEMENT NO. **10000165**

PURPOSE:

S-10101 WA EXCISE TAX	$1,349.65
TOTAL	**$1,349.65**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **305-26**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/20/2026**

DATE EFFECTIVE IN WORKDAY **10/20/2026**

WORKDAY SETTLEMENT NO. **10000166**

PURPOSE:

OCT US BANK CC x3261 EXPENSE	$49,743.07
TOTAL	**$49,743.07**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER **306-26**

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK **10/20/2026**

DATE EFFECTIVE IN WORKDAY **10/20/2026**

WORKDAY SETTLEMENT NO.

PURPOSE:

OCT US BANK CC x1116 EXPENSE	$8,118.55
TOTAL	**$8,118.55**

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS — AUDITOR

11/04/2026 — DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER	**307-26**
CHECK NUMBER(S)	**95460 & 95492**
VOID DATE IN WORKDAY	**10/5/2026**
CHECK DATE(S)	**10/5/2026**
PURPOSE	**AP VOID CHECK(S)**
SETTLEMENT RUN NO.	**10000135**
AMOUNT	**($10,669.83)**

"I, the undersigned, do hereby certify, under penalty of perjury under the laws of the State of Washington, that the orginal instrument(s) was (were) either,1) based upon the attached Affidavit(s) from the vendor(s), lost or destroyed and has (have) not been paid, or 2) is (are) in Ben Franklin Transit's possession and has (have) been determined to be null-and-void and that I am authorized to authenticate and certify the above and hereby the instrument(s) is (are) canceled."

GEORGE KAFCALAS
AUDITOR

11/05/2026
DATE

BEN FRANKLIN TRANSIT

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER	**308-26**
CHECK NUMBER(S)	**95559 & 95567**
VOID DATE IN WORKDAY	**10/16/2026**
CHECK DATE(S)	**10/16/2026**
PURPOSE	**AP VOID CHECK(S)**
SETTLEMENT RUN NO.	**10000142**
AMOUNT	**($81,465.83)**

"I, the undersigned, do hereby certify, under penalty of perjury under the laws of the State of Washington, that the orginal instrument(s) was (were) either,1) based upon the attached Affidavit(s) from the vendor(s), lost or destroyed and has (have) not been paid, or 2) is (are) in Ben Franklin Transit's possession and has (have) been determined to be null-and-void and that I am authorized to authenticate and certify the above and hereby the instrument(s) is (are) canceled."

GEORGE KAFCALAS
AUDITOR

11/05/2026
DATE

Memorandum

Date: November 12, 2026

To: Brian Lubanski, Chief Executive Officer

From: Mackenzie Miller, Chief People Officer

RE: Adopt the Collective Bargaining Agreement between Ben Franklin Transit (BFT) and Teamsters Local 839, Representing Fixed Route Dispatchers and DAR Dispatchers/Schedulers.

Background

On October 15, 2026, Ben Franklin Transit reached a tentative one-year agreement with Teamsters Local 839 for 2027 wages within the Collective Bargaining Agreement covering Fixed Route Dispatchers and DAR Dispatchers/Schedulers. The bargaining unit membership voted for their 2027 wages, with an agreement to reopen the negotiation in early 2027, with the goal to negotiate a master contract and subsequent year's wages. Today, November 12, 2026, it is now brought before the BFT Board of Directors for approval. The agreement covers the period from December 31, 2026, through December 31, 2027.

Wages

Upon ratification, all members will remain at their current wage step. Effective January 1, 2027, the wage scale will be adjusted to establish a 17% differential above the top Operator wage step. This adjustment is intended to maintain wage alignment across employee groups, minimize wage compression, and remain consistent with industry standards for represented employees.

Health & Welfare Benefits

The parties agreed to bargain healthcare premium cost share in 2027 when negotiating the Master Contract.

Employer Known Issues

- BFT bargained to strengthen scheduling language to expand outside of business hours.
- BFT bargained for Teamsters and BFT to negotiate a Master Contract.

Funding

Budgeted: Yes
Budget Source: Year over Year Operating Budget
Funding Source: Local and Federal

Recommendation

Staff recommends that the Board of Directors approve the Resolution XX-2026, adopting the Collective Bargaining Agreement between Ben Franklin Transit (BFT) and Teamsters Local 839, representing Fixed Route Dispatchers and DAR Dispatchers/Schedulers.

Forward as presented:

_____

Brian Lubanski, Chief Executive Officer

BEN FRANKLIN TRANSIT

RESOLUTION 43-2026

A RESOLUTION ADOPTING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN BEN FRANKLIN TRANSIT (BFT) AND TEAMSTERS' LOCAL 839, REPRESENTING TRAINING INSTRUCTORS

WHEREAS, Teamsters' Local 839 voted on DATE XX, 2026, and ratified a one-year wage scale for the period of January 1, 2027, through December 31, 2027, with an opener in 2027 to negotiate a Master Collective Bargaining Agreement for subsequent years; and

WHEREAS, the terms and conditions are specifically identified in the attached Collective Bargaining Agreement (Appendix A) and summarized in the attached memorandum; and

WHEREAS, Staff recommends that the Board of Directors approve the Resolution XX-2026, adopting the Collective Bargaining Agreement between Ben Franklin Transit (BFT) and Teamsters Local 839, representing Fixed Route Dispatchers and DAR Dispatchers.

NOW, THEREFORE, BE IT RESOLVED BY THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS THAT:

The Chief Executive Officer is authorized to execute the contract with Teamsters' Local 839 on behalf of Ben Franklin Transit as referenced herein by title, "Collective Bargaining Agreement Fixed Route Dispatchers and DAR Dispatchers/schedulers" by and between Ben Franklin Transit and Teamsters' Local 839 dated January 1, 2027, to December 31, 2027, and attached hereto.

APPROVED AT THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS meeting held Thursday, November 12, 2026, 1000 Columbia Park Trail, Richland, Washington.

ATTEST:

_____ _____

Pauline Escelara, Clerk of the Board Steven Bauman, Chair

APPROVED AS TO FORM BY:

_____

Jeremy Bishop, Legal Counsel

COLLECTIVE BARGAINING AGREEMENT

by and between

BEN FRANKLIN TRANSIT
and
LOCAL UNION NO. 839,
TEAMSTERS, WAREHOUSEMEN, GARAGE EMPLOYEES & HELPERS

Covering
DAR Dispatchers and Schedulers & FR Dispatchers

Ratification through December 31, 2026

Tentative Agreement
October 15, 2026

ARTICLE 15 DAR & ARTICLE 12 FR – HEALTH AND WELFARE BENEFITS

12.1 Regular full-time employees will be eligible for the benefits listed below.

12.2 The following Washington Teamsters Welfare Trust plans will remain in effect for the duration of this Agreement:

a) Medical Plan B

b) Dental Plan A

c) Vision Plan EXT

d) Employee Life/AD&D and Dependent Life – Plan A ($30,000/$3,000)

e) Employee Time-Loss – Plan A ($400 per week)

f) Nine-Month Disability Waiver of Contributions Extension (Employer contributions are waived for eligible months of coverage)

The total monthly premium cost for the insurance plans provided in this Section is hereinafter referred to as the "Aggregate Premium Rate".

Remainder of premiums pending Master bargaining.

Appendix XX – Reopener for Master Agreement Bargaining

The Parties mutually agree to reopen and meet to bargain all components of this Agreement not expressly agreed and ratified as part of these successor negotiations. Any specific terms, Articles, or Sections that are mutually agreed as part of successor negotiations and ratified independently of this reopener shall not be part of this reopener, unless mutually agreed by the Parties when bargaining the Master Agreement. The Parties shall meet to begin bargaining the Master Agreement no later than January 15, 2027. Each respective bargaining unit agreeing to participate in bargaining of the Master agreement shall have its own addendum to address all relevant terms or issues specific to that bargaining unit, which shall not be part of the broader Master Agreement. In the event bargaining a Master Agreement is unsuccessful for any reason, the Parties agree to mutually bargain all such provisions for each relevant bargaining unit individually for incorporation into that bargaining unit's individual Agreement.

The Parties agree to discuss as part of bargaining the Master Agreement the following, non-exhaustive, list of issues:

- Health and Welfare Benefits, Premiums, etc.

- RWT
- Sick Leave Accruals
- Holidays
- Probationary Periods
- Worker's Compensation/Light Duty

APPENDIX A – Fixed Route and Dial-A-Ride Dispatchers

	Year 2027
Step 6	$43.06
Step 5	$42.19
Step 4	$41.35
Step 3	$40.52
Step 2	$39.71
Step 1	$38.92

Effective January 1, 2027, employees shall be placed on the above wage scale as follows:

OLD SCALE	**NEW SCALE**
Step 8	Step 6
Step 7	Step 5
Step 6	Step 4
Step 5	Step 3
Step 4	Step 2
Steps 1-3	Step 1

Effective January 1, 2027, and for the agreed term of the Agreement, Step 6 of the Fixed Route/Dial-A-Ride wage scale shall be maintained at seventeen percent (17.0%) above the top step fixed route operator and DAR Driver wage, whichever is higher. Any increases provided to the fixed route operator or DAR Driver shall be effective as applied to ensure the sixteen and one half percent (17.0%) is maintained at the same time as provided to the fixed route operator.

Effective January 1, 2027, Employees promoted to dispatcher positions in October of 2023 shall be placed on Step 2 of the new wage table, if they would not already be placed at that Step on the chart above.

Lead Dispatcher – $2.00 per hour

Assignment of Lead Dispatcher Duties

The Employer may designate up to two (2) Fixed Route Dispatch Lead positions and up to one (1) Dial-A-Ride Dispatch Lead position. The Lead Dispatcher assignment remains an assignment made at the Employer's discretion.

The Employer retains the exclusive right to determine:

- Which Lead Dispatcher is assigned to perform Lead duties on any given day or shift;
- How Lead duties are distributed between the two Lead Dispatchers;
- Whether operational needs require one or both Lead Dispatchers to perform Lead responsibilities at any particular time; and the scheduling and assignment of Lead work based on operational, staffing, training, performance, or other legitimate business considerations.
- Nothing in this Agreement shall be interpreted as creating equal rotation, guaranteed hours, guaranteed Lead assignments, seniority rights, or any property interest in the Lead assignment.

Future Lead Vacancies
Should one of the designated Lead Dispatchers permanently vacate the Lead assignment through resignation, promotion, transfer, separation from employment, or other permanent removal from the assignment, BFT may, at its discretion and based on operational need, assign a replacement Lead
Lead assignments or removal from assignments shall be made at the discretion of the Department Management, including the duration of the assignment. Lead premium pay shall be for all hours worked while on assignment.

In WITNESS WHEREOF the parties have executed this Agreement on this ___ day of November 2026:

FOR THE EMPLOYER

_____ _____
Steven Bauman, Chair Brian Lubanski, CEO

FOR THE UNION

_____
Russell Shjerven, Secretary Treasurer, Local 839

COLLECTIVE BARGAINING AGREEMENT

by and between

BEN FRANKLIN TRANSIT
and
LOCAL UNION NO. 839,
TEAMSTERS, WAREHOUSEMEN, GARAGE EMPLOYEES & HELPERS

Covering
TRAINING INSTRUCTORS

Ratification through December 31, 2026

Tentative Agreement 9/4/2026

ARTICLE 3 – CONTRACTING OUT

3.1 The Employer shall have the right to contract out all bargaining unit work or utilize other employees to supplement performance of bargaining unit work, so long as such contracting or performance of work does not supplant or eliminate full or part-time bargaining unit positions. When bargaining unit work is contracted, the Employer shall provide the Union notice of the contracted bargaining unit work, the scope of the work performed, and the time frame within which contracting will take place.

3.2 The Employer will provide an annual report of the hours of contracted bargaining unit work and the nature of the work performed. The Employer agrees to meet with the Union, upon request, following provision of the annual report. Prior to contracting out bargaining unit work, the Employer shall endeavor to fill the need with existing qualified driver trainer employees, unless filling with driver trainer employees would create a negative impact on the Employer.

ARTICLE 8 – HOURS OF WORK AND OVERTIME

8.1 Standard Workweek. The standard work week shall be from 12:01 a.m. Sunday to 12:00 a.m. (midnight) Saturday. The standard FLSA work week shall consist of forty (40) hours of work, five (5) working days regularly scheduled Monday through Friday. The Employer may adjust the regular working hours of the employees for the convenience of the Employer and the public. If the Employer chooses to adjust regular working hours, then the Employer will provide a minimum of five (5) working days' notice of the change to affected employees except in the event of an emergency in which case, as much notice as is practical will be provided. Schedule adjustments for this purpose shall be offered in seniority order and required in reverse order. Employees may work alternative work schedules (4/10, 9/80, etc.) upon mutual agreement between the Employee and the Employer. In the event of a permanent alteration of a work week schedule or a new work week schedule, Employees shall bid for the available work week schedules based on seniority.

8.2 Overtime. Work in excess of forty (40) hours in any one (1) workweek as previously defined shall constitute overtime and shall be paid at one and one-half (1-1/2) times the base hourly rate. Holidays, as defined in Article 15, that fall on the Employees scheduled workday shall be considered hours worked. Where skills and ability are equivalent for available overtime, overtime will be offered in seniority order and required in reverse order. The Employer will fill assignments at straight time rates when practicable before offering overtime. Unless sufficient notice is provided consistent with this Article, when an Employee is required to work outside the Employee's regularly scheduled hours , such Employee will be paid at time-and-one-half (1 ½) for all hours worked outside their regularly scheduled shift.

8.3 Pyramiding. There shall be no pyramiding of overtime.

8.4 Report-in Pay. An employee who is called to report for work without prior notice shall receive a minimum of two (2) hours' pay for that report. No employee shall be entitled to report-in pay or other pay if the lack of work is due to inclement weather, fire, flood, Act of God, strike, labor dispute, or work stoppage.

8.5 Meal and Rest Periods. Pursuant to the Department of Labor and Industries in WAC 296-126-092 under the Industrial Welfare Act with respect to rest and meal periods.

All employees covered by this agreement will receive one of the following meal period options during a scheduled eight (8) hour shift:

One (1) unpaid meal period of sixty (60) minutes, or,
One (1) unpaid meal period of thirty (30) minutes with two paid fifteen (15) minute breaks during the scheduled shift.
By mutual agreement (in writing)—employees may waive their meal periods.

The meal period shall be provided within two (2) to five (5) hours of reporting for duty.

Employees working more than six (6) hours after their meal period will receive an additional fifteen (15) minute paid break.

Meal and break times may be changed based on daily business needs, pursuant to the terms of this provision.

An employee on a paid break is subject to being called to return to work as needed by the Employer, but after completing said task which disrupted the paid break, the employee will be granted the remaining time of the Employee's paid break from which they were disrupted.

8.6 Notwithstanding the above meal periods, when performing driver training on the road, employees shall follow the schedule and meal periods of the drivers being trained.

ARTICLE 12 – HEALTH AND WELFARE BENEFITS

12.1 Regular full-time employees will be eligible for the benefits listed below.

12.2 The following Washington Teamsters Welfare Trust plans will remain in effect for the duration of this Agreement:

a) Medical Plan B

b) Dental Plan A

c) Vision Plan EXT

d) Employee Life/AD&D and Dependent Life – Plan A ($30,000/$3,000)

e) Employee Time-Loss – Plan A ($400 per week)

f) Nine-Month Disability Waiver of Contributions Extension (Employer contributions are waived for eligible months of coverage)

The total monthly premium cost for the insurance plans provided in this Section is hereinafter referred to as the “Aggregate Premium Rate”.

Remainder of premiums pending Master bargaining.

Appendix XX – Reopener for Master Agreement Bargaining

The Parties mutually agree to reopen and meet to bargain all components of this Agreement not expressly agreed and ratified as part of these successor negotiations. Any specific terms, Articles, or Sections that are mutually agreed as part of successor negotiations and ratified independently of this reopener shall not be part of this reopener, unless mutually agreed by the Parties when bargaining the Master Agreement. The Parties shall meet to begin bargaining the Master Agreement no later than January 15, 2027. Each respective bargaining unit agreeing to participate in bargaining of the Master agreement shall have its own addendum to address all relevant terms or issues specific to that bargaining unit, which shall not be part of the broader Master Agreement. In the event bargaining a Master Agreement is unsuccessful for any reason, the Parties agree to mutually bargain all such provisions for each relevant bargaining unit individually for incorporation into that bargaining unit’s individual Agreement.

The Parties agree to discuss as part of bargaining the Master Agreement the following, non-exhaustive, list of issues:

- Health and Welfare Benefits, Premiums, etc.
- RWT
- Sick Leave Accruals
- Holidays
- Probationary Periods
- Worker’s Compensation/Light Duty

APPENDIX A – TRAINING INSTRUCTORS WAGES

	2027
Step 6	$42.32
Step 5	$41.47
Step 4	$40.64
Step 3	$39.83
Step 2	$39.03
Step 1	$38.25

Effective January 1, 2027, employees shall be placed on the above wage scale at the same step as the Employee's current wage step on the previous wage scale. Effective January 1, 2027, and for the agreed term of the Agreement, Step 6 of the Trainer wage scale shall be maintained at fifteen percent (15.0%) above the top step fixed route operator wage. Any increases provided to the fixed route operator shall be effective as applied to the fifteen percent (15.0%) at the same time as provided to the fixed route operator.

Lead Training Instructor – $1.50 per hour (up to (1) Lead may be assigned per recruit class, unless otherwise mutually agreed)

Mentor Training Instructor - $1.50 per hour (up to one (1) Mentor may be assigned per recruit class, unless otherwise mutually agreed)

Lead and Mentor assignments or removal from assignments shall be made at the discretion of Training Department Management, including the duration of the assignment. Lead and Mentor premium pay shall be for all hours worked while so assignment.

Employer is willing to permit APTD or CPTD to be considered as qualifying education as part of the existing tuition reimbursement program.

In WITNESS WHEREOF the parties have executed this Agreement on this ___ day of November 2026:

FOR THE EMPLOYER

_____ _____

Steven Bauman, Chair Brian Lubanski, CEO

FOR THE UNION

_____

Russell Shjerven, Secretary Treasurer, Local 839

Memorandum

Date: November 12, 2026

To: Brian Lubanski, Chief Executive Officer

From: Kevin Sliger, Chief Planning and Development Officer

Re: 2027 Annual Service Plan Release for Public Comment - Informational

Background

The 2027 Annual Service Plan (ASP) consists of service change recommendations that will continue to prioritize equity and emphasize efficiency by making changes to the fixed route network with the goal of providing faster, more frequent, and more reliable service. The recommended service changes will be implemented in June 2027 contingent upon staffing levels and vehicle availability. The 2027 ASP was released for public comment on November 8, 2026.

Recommended Fixed Route Service Changes:

Resource Reductions:

- Route 3: Reducing Saturday frequency from every 15 minutes to every 30 minutes between 7:00 and 9:00 AM, given low ridership on the eight early trips across both directions.
- Route 25: Eliminating the Saturday 6:45 AM trip and starting at 7:15 AM.
- Route 50: Evaluate shortening the service span by starting service at 8:30 AM on weekdays and Saturdays and ending service around 7:00 PM during the weekday
- Route 2X: Reducing frequency from every 15 minutes to every 30 minutes and reallocating service hours to provide midday service.
- Route 27X: Discontinuation of the full Route due to low ridership.
- Route 240X: Eliminating service on Saturday due to low ridership.

Resource Additions

- Route 1: Converting the partial AM trips to begin at 5:45 AM on weekdays and expanding PM span of final trips on Sundays
- Route 40: Adding 6:30 PM eastbound Sunday trip. Adding 8:15pm Eastbound weekday trip.
- Route 42: Adding 7:00pm Eastbound Saturday trip.

Special Event Service

BFT supports the community by providing shuttle services to the following events:

- Benton Franklin Fair & Rodeo
- Cinco de Mayo Shuttle Service
- Cable Bridge Run
- Prosser Balloon Rally - Night Glow
- Art in the Park

New and Modified Services

- Route 49: Provides service west of Columbia Center Blvd. along 10th Ave. capturing Desert Hills Middle School, apartments along Ridgeline Dr., and new development on West Clearwater. The route will offer 30-minute service on weekdays from 6 a.m.–8 p.m. and no weekend service.
- Route 10 Extension: Expand the coverage area of Route 10 in West Richland to include portions of Belmont Blvd, Libby Middle School, and The Heights at Red Mountain Ranch. Offering 30-minute weekday service and hourly on Saturdays.

Recommended CONNECT Service Changes:
Maintaining CONNECT's current service while improving reliability and wheelchair accessibility, with the upcoming Short Range Service Plan (SRTP) evaluating service redesigning to reduce fixed route overlap and better serve areas with limited transit access.

Recommended ADA/Dial-A-Ride Service Changes:
Improving DAR reliability and booking through RideCo, evaluating the feasibility of same-day service, monitoring performance and rider feedback.

Recommended Rideshare Service Changes:
Expanding Rideshare by placing 20–30 additional vehicles into use, strengthening employer partnerships, evaluating fare zones, safety investments, and exploring WSDOT funding opportunities.

Title VI Service Equity Analysis:

BFT conducted a Title VI Service Equity Analysis in accordance with federal requirements to ensure equitable delivery of transit services. Four 2027 ASP modifications meet the definition of a major service change: the Route 10 extension into West Richland, new Route 49 along West Clearwater, the Route 2X change from peak-only to all-day service, and the Route 50 service span reduction. The Route 10 extension and Route 49 add service, and the Route 50 reduction falls mainly on areas with lower shares of minority and low-income residents than the service area as a whole. None of these three changes reaches BFT's adverse effect thresholds. The Route 2X change reduces peak trips in a corridor with a high concentration of minority residents, which reaches the threshold for a potential disparate impact; it does not reach the disproportionate burden threshold for low-income residents. Before finalizing the plan, BFT will document the justification for the 2X change, including new midday service and airport access, and evaluate alternatives such as keeping trips during the busiest periods. BFT remains committed to equitable service planning and ongoing monitoring across its service area. For more detail, please refer to the Title VI Service Equity Analysis in the draft 2027 ASP.

Labor & Vehicle Resources:

Implementation of the 2027 ASP is estimated to require two (2) additional operators for fixed route service in 2027, resulting in a final headcount of approximately 175. Operations and Training staff will continue a hiring effort to address current labor shortages and work towards reaching the approved fixed route operator headcount.

Fixed Route Vehicles Operated in Maximum Service (VOMS) are projected to decrease from 61 to 59 on weekdays due to adjustments to express services. While this represents a reduction in current maximum service requirements, BFT anticipates continued evaluation of fleet needs to address overcrowding, growing ridership, and an upcoming on-time performance analysis with potential operational adjustments. BFT expects to maintain its 20% spare vehicle ratio.

Public Comment:

The 2027 ASP was open for public comment from November 8, 2026, to December 8, 2026. Staff provided various opportunities for the community to provide feedback. Sessions were available in person and online. Prior to the 30-day public comment period, additional opportunities were provided for internal and location-specific feedback.

Internal feedback from operators:

May 5, 2026, from 11 AM – 3 PM.
Location: Drivers' Lounge located at 1000 Columbia Park Trail, Richland, WA 99352

September 30, 2026, from 5 AM – 9:30 AM and from 12 PM – 3 PM
Location: Drivers' Lounge located at 1000 Columbia Park Trail, Richland, WA 99352

Location-Specific Community Engagement Events:

October 21, 2026, from 5 PM to 6 PM. West Richland City Hall
Location: 3100 Belmont Blvd, West Richland, WA 99353

October 27, 2026, from 5 PM to 6 PM. CG Public House
Location: 9221 W Clearwater Ave A, Kennewick, WA 99336

Open Houses:

November 17, 2026, from 12 PM – 1 PM, Virtual Open House
Location: via Zoom link

November 17, 2026, from 5 PM – 6 PM, Mid-Columbia Library WR
Location: 3803 W Van Giesen St, West Richland, WA 99353

November 18, 2026, from 5 PM – 6 PM, 3 Rivers Transit Center
Location: 7109 W Okanogan Pl, Kennewick, WA 99336

Public Hearing:

December 10, 2026, at 6 PM during the Board Meeting
Location: Ben Franklin Transit Board Room located at 1000 Columbia Park Trail, Richland, WA 99352

The complete Draft 2027 ASP can be viewed on the BFT website at: https://www.bft.org/asp/

Funding

Budgeted:	Yes
Budget Source:	Operating Budget
Funding Source:	FTA, State, and Local

Recommendation

The 2027 ASP aims to focus on reallocating service to where it is most needed, removing low-ridership trips, and adjusting routes to stay aligned with community needs and upcoming changes. There is no recommendation at this time. The public comment period ends on December 8, 2026. Staff will conduct public hearings prior to final board approval on December 10, 2026.

Forward as presented:

_____

Brian Lubanski, Chief Executive Officer

BEN FRANKLIN TRANSIT







Annual Service Plan (ASP)

2027

*Spanish version available upon request. *Versión en español disponible a solicitud.

Messages from BFT Executive Leadership



Brian Lubanski

Chief Executive Officer

"The dedicated team at Ben Franklin Transit, including our drivers, operators, mechanics, dispatchers, reservation specialists, customer service representatives, and support staff, is proud to provide access, mobility, and transportation services throughout our Public Transportation Benefit Area.

BFT provides an estimated 4 million trips per year for people traveling to school, shopping, medical appointments, and other important destinations throughout our region. We are committed to continuous improvement and to making our services as convenient and accessible as possible.

Looking ahead, BFT is excited to continue investing in improved bus stops, shelters, benches, and providing real-time information to passengers at transit centers and throughout the communities we serve. In the coming weeks, we will also introduce digital ticket purchasing through the Ben Franklin Transit mobile app. This new feature will allow fixed-route customers to instantly purchase daily and monthly passes directly from their mobile devices, without needing to carry cash or make a special trip to purchase a pass in advance.

Together, we are building a transit system that better serves our growing community. Your feedback is essential in helping us understand your transportation needs, priorities, and expectations as we enhance our routes, bus stops, and customer experience. Thank you for riding with Ben Franklin Transit and for helping shape the future of transportation in the Tri-Cities region."



Kevin Sliger

Chief Planning & Development Officer

"Over the more than ten years I've been at Ben Franklin Transit, I've worked toward a more methodical and coordinated approach to how the agency plans for the future, and the 2027 Annual Service Plan reflects that progress. As the Tri-Cities grows, BFT's responsibility is not just to add service, but to ensure every decision is deliberate, data-driven, and tied to a clear long-term direction. The recently adopted Long Range Transit Plan (LRTP) sets that vision, the Short Range Transit Plan (SRTP) developed in 2027 will turn it into a near-term roadmap, and Annual Service Plans (ASPs) are where it becomes real for riders.

This work belongs to BFT's Planning Team, whose careful analysis, community engagement, and attention to detail shaped every recommendation and who will lead the SRTP in 2027. This year's ASP makes meaningful improvements, including a new Route 49, the Route 10 extension, and all-day service on Route 2X, each evaluated for how well it serves the community, supports equitable access, and makes the network easier to use.

BFT's goal is to provide the best service possible by focusing on the rider experience and ensuring accessibility and mobility for all riders. Resources are finite, so BFT is committed to working within its fiscal limits, investing where it can have the greatest impact and being transparent about the tradeoffs. The result is a plan built on a clear vision and a strong team, and a foundation for a transit system that meets the needs of a growing region, together with BFT's partners and the communities it serves."

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Meet BFT Planning Team



Gabe Martin

Director of Transit Planning

Gabe began his career at Ben Franklin Transit 20 years ago as a Dial-A-Ride driver and advanced through several Operations roles, including dispatcher and supervisor, before transitioning to Planning. His firsthand experience across transit operations and planning provides a unique perspective on service development and how reliable public transportation supports the daily lives of individuals and families throughout the community.



Chris Lilyblade

Planning Scheduler

Chris is responsible for scheduling Fixed Route buses and operators. Since joining BFT in December 2006, Chris has held several roles, including Coach Operator, Transportation Supervisor, and his current position in Planning. He takes pride in helping deliver reliable, efficient transit service to the growing Tri-Cities community.



Sepideh Azizi

Transit Planner

Sepideh joined the agency about eight months ago and led the development of the 2027 Annual Service Plan, bringing together data analysis, community feedback, and input from teams across BFT. With a background in urban and transportation planning, she is passionate about making transit more accessible, reliable, and responsive to the communities we serve.



Tyler Owen

Bus Stops & Amenities Coordinator

Tyler is the Bus Stops & Amenities Coordinator at Ben Franklin Transit, where he works to improve bus stop accessibility, amenities, and the overall rider experience throughout the Tri-Cities.



Sharon Penley

Planning Support Specialist

Sharon is a bilingual community engagement professional and Planning Support Specialist at Ben Franklin Transit, where she expands multilingual outreach and builds partnerships that bring more voices into transportation planning across the Tri-Cities. A committed advocate for accessibility and public engagement, she brings the same leadership to her volunteer work, helping build more connected communities.

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Table of Contents

Plan Overview

Executive Summary 01
Recap of 2026 ASP 02
2027 ASP Service Change Recommendations Summary 04
Public Engagement and Feedback 05

Fixed Route Recommendations

Fixed Route Recommendations 07
West Richland Routes 08
West Clearwater Route 09
Discontinuation of Route 27X 10
Minor Service Additions or Removal 11

Other Recommendations

Special Events 12
Bus Stop & Amenities 13
Connect 15
Dial-A-Ride 17
Rideshare 18

Future Initiatives & Opportunities

Short-Range Transit Plan Outlook 19
Long-Range Transit Plan Progress 20
Frequent Service Corridors 21
Economic Impacts of BFT on the Regional Growth 22
BFT Climate Action Plan 23
Improve Community Engagement & BFT Public Involvement Plan 24
ATP: Run-Time Analysis & Improved Punctuality 25
Joint Planning Advisory Committee 26
Tranist Oriented Development (TOD) Proposal 27

Equity & Budget

Title VI Analysis 28
Budget Impact 32

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Table of Contents

Supporting Materials

Supporting Appendices

Appendix A: System-Wide Analysis **A1**

Appendix B: Ridership by Stop **B1**

Appendix C: Socioeconomic Analysis **C1**

Appendix D: Internal and External Outreach Data Analysis **D1**

Appendix E: Title VI Analysis **E1**

Appendix F: 30-Day Public Comment and Public Hearing Notice **F1**

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Executive Summary

At Ben Franklin Transit (BFT), our mission is to provide safe, reliable, and accessible transportation services that enhance the quality of life in our communities. Each year, we develop an Annual Service Plan (ASP) that reflects our ongoing commitment to meeting the evolving mobility needs of the Tri-Cities region.

In January 2021, BFT's Board of Directors adopted the ASP Policy, creating a structured approach to align service planning with operational delivery. This policy plays a vital role in shaping budgetary decisions and determining annual labor needs. The ASP is developed through a collaborative process that incorporates insights from both community members and BFT staff.

As part of this process, BFT conducts a thorough analysis of service data to identify opportunities for service enhancements and operational improvements. This data-driven approach ensures that our transit services remain adaptable to the changing needs of our riders while making the most effective use of available resources.

The 2027 ASP outlines proposed service changes, performance evaluations, and strategic initiatives that support our long-term goals. It is informed by data analysis, riders feedback, and regional transportation priorities. This collaborative and transparent process ensures that BFT services remain efficient, equitable, and responsive to the needs of our riders

Safe. Reliable. Accessible.

As we look ahead, this plan positions BFT to adapt to current challenges, pursue new opportunities, and continue delivering high-quality transit services that support sustainable growth and regional connectivity.



2027 Proposed Service Changes

01 Eliminate low-performance trips
Eliminate first and last trips with low ridership and weekend trips with very low ridership.

02 Add service where demand supports it
Increase service span or frequency.

03 West Richland Route

04 West Clearwater Route

05 Eliminate Route 27X
Initially State funded, the Route has not shown strong ridership.

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Recap of 2026 ASP Implementation

The 2026 ASP recommended a combination of service expansions, resource reallocations, pilot programs, and targeted route adjustments. Because implementation was scheduled to begin in June and August 2026, the plan distinguished between prorated revenue hours for the implementation year and annualized revenue hours for a full year of operation.

5,914
Prorated revenue hours added
2026 implementation year

9,951
Annual revenue hours added
Full year of Operation

≤5
Actual additional peak vehicles
7 vehicle increase was originally anticipated

173
Estimated total operators
One additional position expected

Planning assumptions: 75 Vehicles with anticipated seven-vehicle increase; 20% planned spare ration

2026 ASP Recommendations

01 Tripper Service
Deploy Trippers to address peak-period overcrowding, including Route 3, and support employment related trips.

02 Route 123s adjustments
Discontinue the morning trippers and remove the Leslie Road portion of the afternoon trip; reallocate resources to higher priority needs.

03 Route 26s adjustments
Discontinue low-ridership trips at 7:15 a.m. and 3:00 p.m.

04 Local Pasco Route 61
Assess Route 61 feasibility to serve Western portion of A street and the Columbia Basin Veterans Center.

05 Special Event Service
Allocate 2,500 additional annual revenue hours to support special events, including the Prosser Balloon Rally and FIFA World Cup-related activities.

06 Pasco Aquatic Center shuttle
Develop a pilot providing more direct service to the Pasco Aquatics Center and West Pasco neighborhoods.

07 Pasco Flea Market Route
Introduce seasonal weekend service from August through October 2026.

08 Downtown Loop realignment
Realign Routes 1, 26, 123, and 225 in response to construction in Richland.

09 Minor Service adjustments
Minor route and schedule adjustment in response to ridership, traffic, bus-stop spacing, and operational performance.



Tripper Service

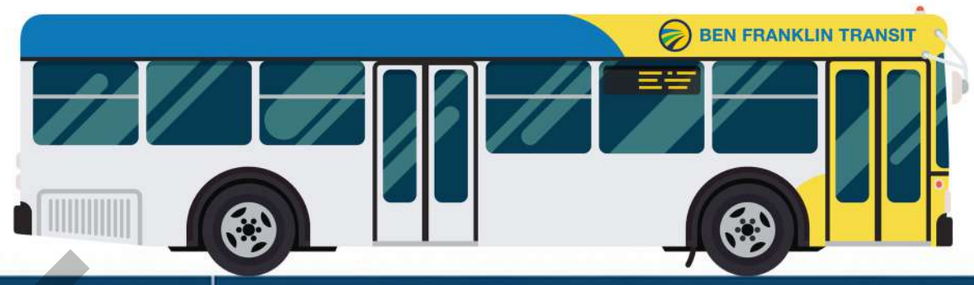


County Fair and Rodeo 2026

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2026 Service Changes

Planned vs. Actual Operating Changes



Service / Recommendations		Planned				Actual			
Route/Service	Recommendations	Peak Vehicle Change	Start Date	2026 Revenue Hours	Annual Revenue Hours	Peak Vehicle Change	Start Date	2026 Revenue Hours	Annual Revenue Hours
Tripper and Special Event Service	Targeted service allocation to address overcrowding and employment shuttles. Special event services such as additional buses for Fair, FIFA World Cup*, and Prosser Balloon Rally.	5		2,500	2,500	3	-	2,500	2,500
Route 123s	Discontinue due to low ridership	-1	March	-97	-126	0*	September 1st	-67	-162
Route 26s	Discontinue the low ridership 7:15 a.m. trip and third afternoon trip at 3:00 p.m.	-1	March	-49	-63	0*	September 1st	-44	-108
Columbia Basin Veterans (Route 61)	Local Pasco route serving West A Street and Veterans Center	1	June	1,410	2,560	1	August 31st	836	2,508
Pasco Aquatics Center	Seasonal pilot service pattern to provide more direct, frequent service to the Aquatics Center and West Pasco	1	Memorial Day	2,100	3,590	1	June 14th	2,523	4,612
Pasco Flea Market	Pilot service operates from 7:00 a.m. to 4:00 p.m. on weekends from March to October	-	August	180	595	1*	August 30st	166	601
Richland Downtown Loop	Route realignment to accommodate changes	-	Spring	-	-	-	Postponed	-	-
Total				6,044	9,056	5		5,914	9,951

*Partial grant-funded hours for FIFA

*Vehicle change did not affect VOMS (~2pm weekdays)

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2027 ASP Service Change Recommendations Summary

Quick Facts	Recommendation	Estimated Peak Vehicle Change	Estimated Start Date	Estimated 2026 Revenue Hours Changes	Estimated Annual Revenue Hours Changes
Tripper and Special Event Service	Targeted service allocation to address overcrowding and employment shuttles. Special event services such as additional buses for Fair, and Prosser Balloon Rally.	-		**2,500**	**2,500**
Route 49 – West Clearwater	Add a new route serving West Clearwater and the Desert Hills Middle School area.	**+1**	June 2027	**1,983**	**3,536**
Route 10 adjustment	Extension of Route 10 farther west into West Richland. Interlined with Route 20. 30 min service weekday 6a.m.-8p.m., 60 min service Saturday 7a.m.-7p.m.	**+1**	June 2027	**1,879**	**3,363**
Route 27X removal	Discontinue Express 27	**-2**	June 2027	**-2,269**	**-4,046**
Route 2X adjustment	Adjust Express 2 to 30-minute frequency and add coverage mid-day on Weekdays. Possible adjustments to schedule departures with pulse in Pasco and Richland.	**-2***	June 2027	**860***	**1,500***
Route 240X adjustment	Discontinue Saturday service on Express 240.	**N/A**	June 2027	**-346**	**-654**
Route 50 adjustment	Shift Route 50's start from 7 a.m. to 8:30 a.m. and end weekday service at 7 p.m.	**N/A**	June 2027	**-541**	**-976**
Metro 3 Saturday adjustment	Reduce Metro 3 Saturday service to 30-minute frequency from 7 a.m. to 9 a.m.	**N/A**	June 2027	**-54**	**-102**
Metro 1 span adjustments	Add weekday trips at 5:45 a.m. by extending existing partial trips and extending evening span on Sunday.	**N/A**	June 2027	**127**	**230**
Route 40 span adjustment	Add an Eastbound evening trip on weekdays and Sundays.	**N/A**	June 2027	**86**	**154**
Route 42 span adjustment	Add an Eastbound evening trip on Saturdays.	**N/A**	June 2027	**14**	**26**
Route 25 span adjustment	Discontinue the 6:45 a.m. Saturday trip.	**N/A**	June 2027	**-14**	**-26**
Total				**2807**	**4957**

*TBD once final schedules are put together

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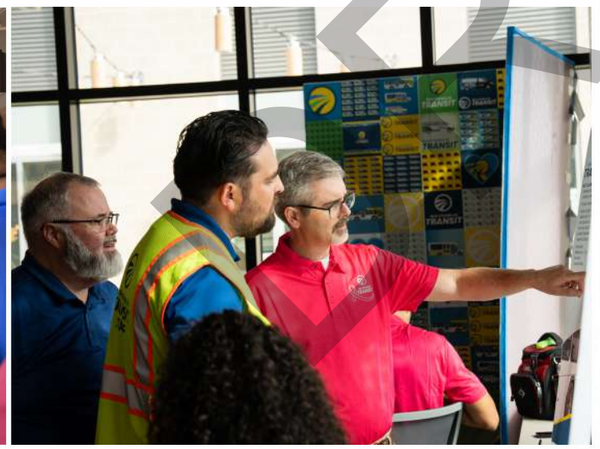
STAFF & COMMUNITY OUTREACH

Public Engagement and Feedback

Behind the Wheel, Shaping the Plan



Let's Taco About It - May 2026



Driven by Hope - September 2026

BFT Planning staff developed a series of staff and community engagement activities to inform the 2027 ASP. The process began with "Let's Taco About It", an event hosted on May 5, 2026, which invited operators to share service observations and feedback. A second staff activity, the "Driven by Hope" event happened on September 30, 2026. These conversations helped the Planning team identify questions and concerns from the operators to address as the plan moves through public review.

Connecting with the Community

BFT held community engagement events in October 2026 in the areas served by the proposed new routes. Attendees were able to review the proposals, ask questions, and provide feedback on destinations, route alignments, transfers, and service schedules. For the proposed West Richland route, BFT expanded its reach by connecting with local apartment communities as well as Libby and Enterprise Middle Schools. Similarly, for the West Clearwater route, BFT connected with the local apartment communities, Calvary Christian School and Desert Hills Middle School. Digital boards, news media segments and other available materials, including postcards, and newsletters, also helped BFT staff to share information about the proposed service and ways to provide feedback.



CG Public House, West Clearwater - October 2026



West Richland City Hall- October 2026

Public Engagement and Feedback

OPEN HOUSES & PUBLIC COMMENT

Your input shapes our service

After the release of the first ASP draft, BFT will hold two in-person open houses in November during the 30-day public comment period, one at T**hree Rivers Transit Center** and the other at **Mid-Columbia Library** in West Richland. The **online open house** will provide another way to review the proposals and submit comments. BFT advertised the open houses and shared information about the Title VI review in a local newspaper. Planning staff will review feedback from the operators' events, community engagement efforts, open houses, and other comment channels before finalizing the plan.

Appendix D will document the comments received, summarize the main themes, and describe how BFT responded.



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Fixed-Route Recommendations

This section describes a series of service changes recommended for BFT's fixed-route service in 2027. Implementation would be scheduled to occur in June 2027 contingent upon staffing levels and vehicle availability. Transit service recommendations were evaluated using a range of system performance, ridership, and demographic data detailed in the supporting appendices. Appendix A provides a systemwide summary of key metrics such as ridership, revenue hours, and on- time performance, establishing a baseline of overall service characteristics. Appendix B examines ridership by stops to highlight location-specific demand patterns. Demographic considerations are addressed in Appendix C, focuses on population, employment, and equity characteristics within the PTBA. Appendix D presents a detailed analysis of outreach conducted during the development of the 2027 ASP.

Together, these resources provide an analytical foundation for developing potential future-year service improvements.





June 2027

Proposed Implementation

Contingent upon staffing and vehicle availability

- **A** Systemwide Performance
- **B** Ridership by Stop
- **C** Population, Employment & Equity
- **D** Public Outreach

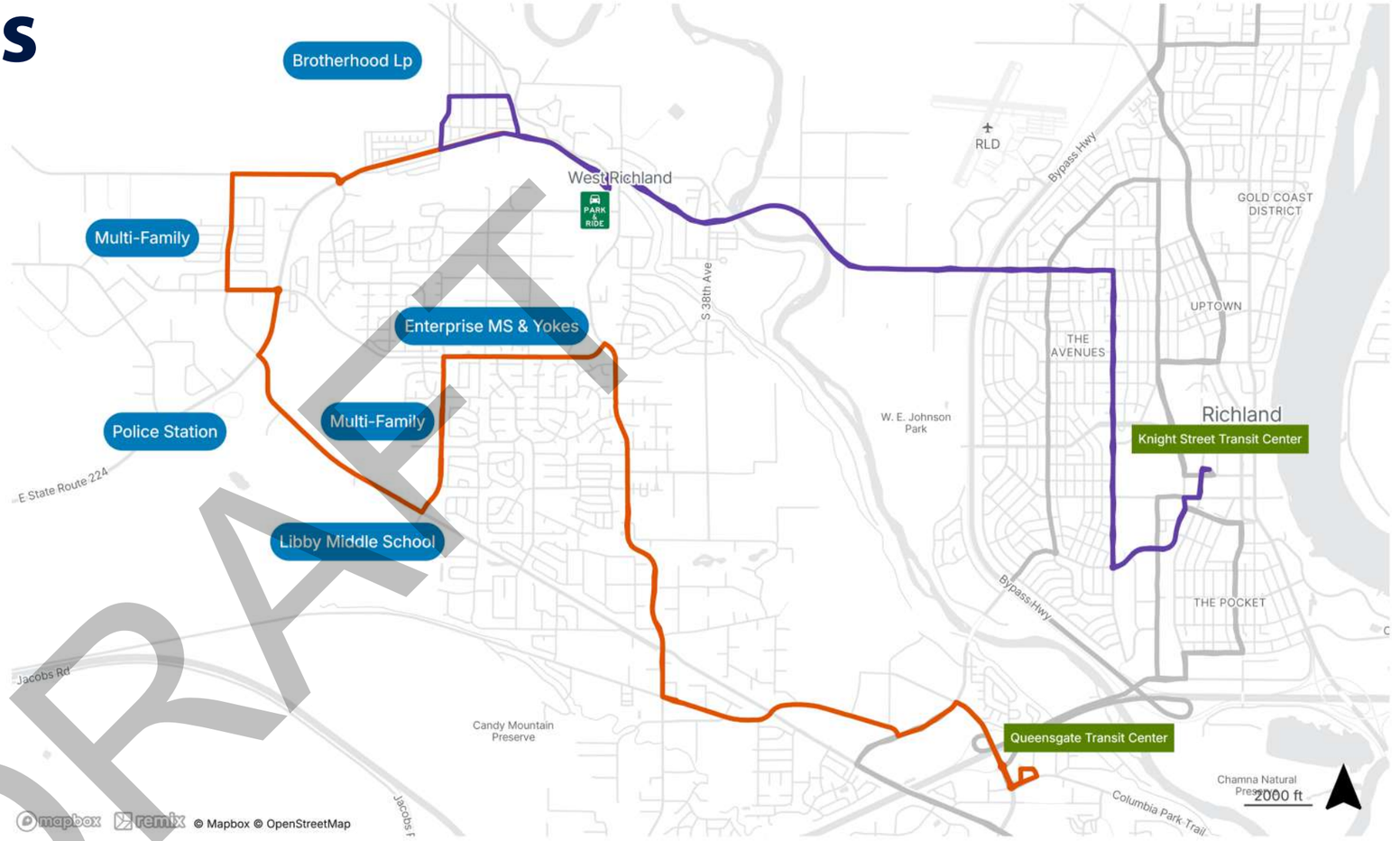
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West Richland Routes

Route 20 and Extended Route 10

BFT evaluated four alternatives for the proposed West Richland route. The alternatives were compared through a strengths, weaknesses, opportunities, and threats (SWOT) analysis that considered coverage, connections to transit centers, transfers, service frequency, reliability, and the ability to serve growing areas of West Richland. BFT advanced two alternatives for public review. This route responds to a long-standing request from West Richland residents and the City of West Richland. The alternatives analysis helped BFT determine how to provide a convenient connection while meeting the area's travel needs.

It is worth noting that the data analysis conducted on the two existing routes in West Richland, Routes 10 and 20, does not show high demand in this area. In particular, Route 10, a version of which is proposed to extend farther west in the City of West Richland, is one of the lowest-ridership routes in our system. These routes also do not show very high ridership on Saturdays. However, considering all the new developments that have happened in this region, BFT suggests moving forward with this route. The continuation of the full route would depend on future ridership, as BFT closely monitors any changes. It is also expected to take some time for demand to grow in this region. BFT anticipates higher usage as fixed route coverage is expanded and transit becomes more available in West Richland.



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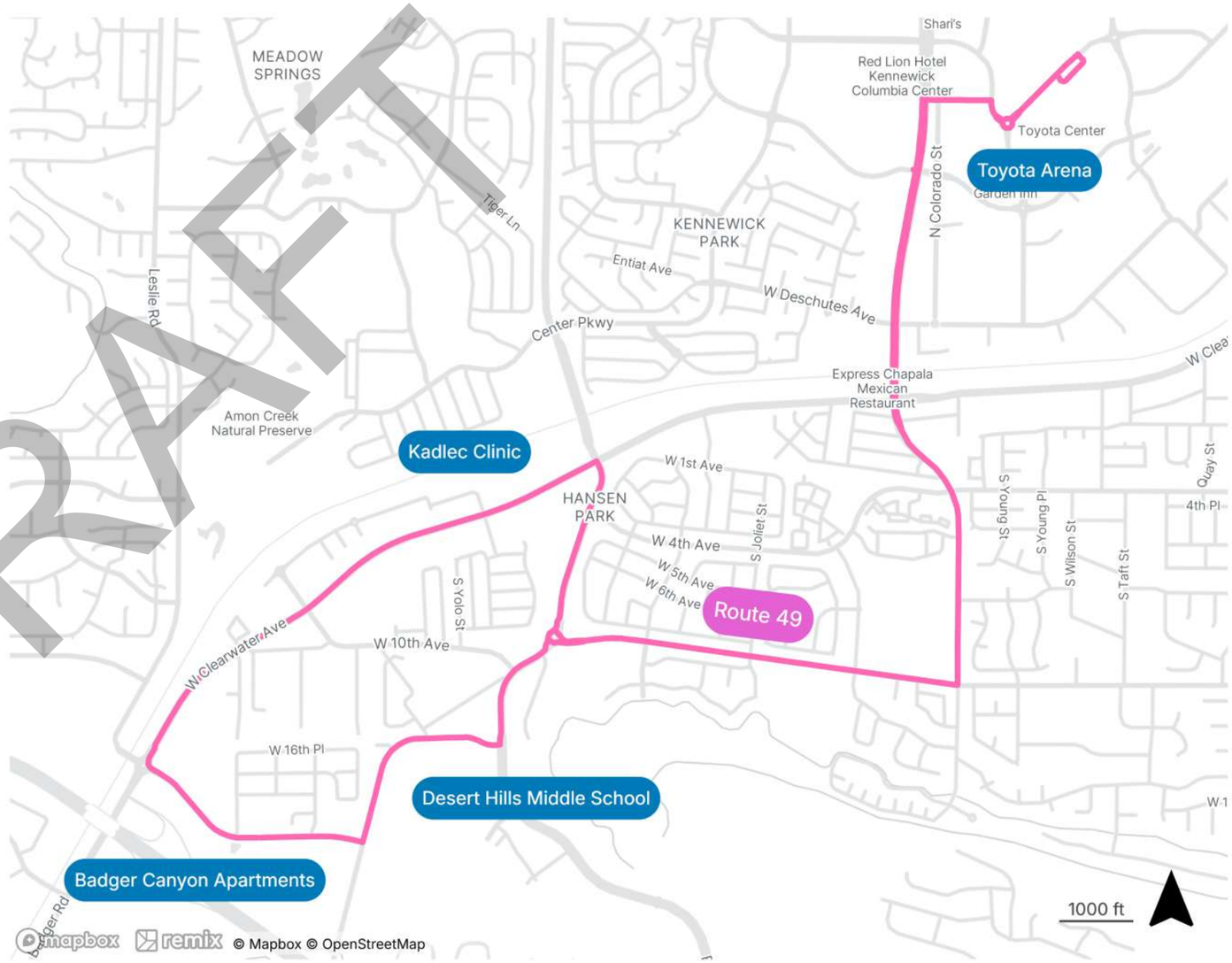
Quick Facts	Route 10 Extended	Route 20
Vehicles Required	2 (+1) Extended Route 10	2 (No change) Route 20
Run-time	EB~ 25min, WB~25min Interline with Rt 20	No Change
Frequency	30-min Weekday, 60-min Saturday	30-min Weekday and Saturday
Service Span	Weekday 6 a.m. -8 p.m. Saturday 7 a.m. – 7 p.m. No service on Sundays	Weekday 6 a.m. - 10 p.m. Saturday 7 a.m. – 10 p.m. No service on Sundays
Annual Revenue Hours	+3363	No Change

West Clearwater Route

Proposed Route 49

This new route has long been requested by the public. Desert Hills Middle School is located in this area and is the only middle school in Kennewick without service at this time. This route is intended to provide service to the school, as well as medical centers in the area, housing, new development, and rental properties that have been targeted for this route. It serves 10th Ave from Columbia Center Blvd to Bob Olson Pkwy and West Clearwater from Ridgeline to Steptoe. The route would operate at a 30-minute frequency on weekdays from 6 a.m. to 8 p.m., with no service on Saturdays or Sundays.

Quick Facts	Value
Vehicles Required	1
Run-time	22 minutes
Frequency	30-minute frequency on weekdays
Service Span	Weekdays from 6 a.m. to 8 p.m.
Annual Revenue Hours	14 hours a day for 255 weekdays ≈ 3600 hours



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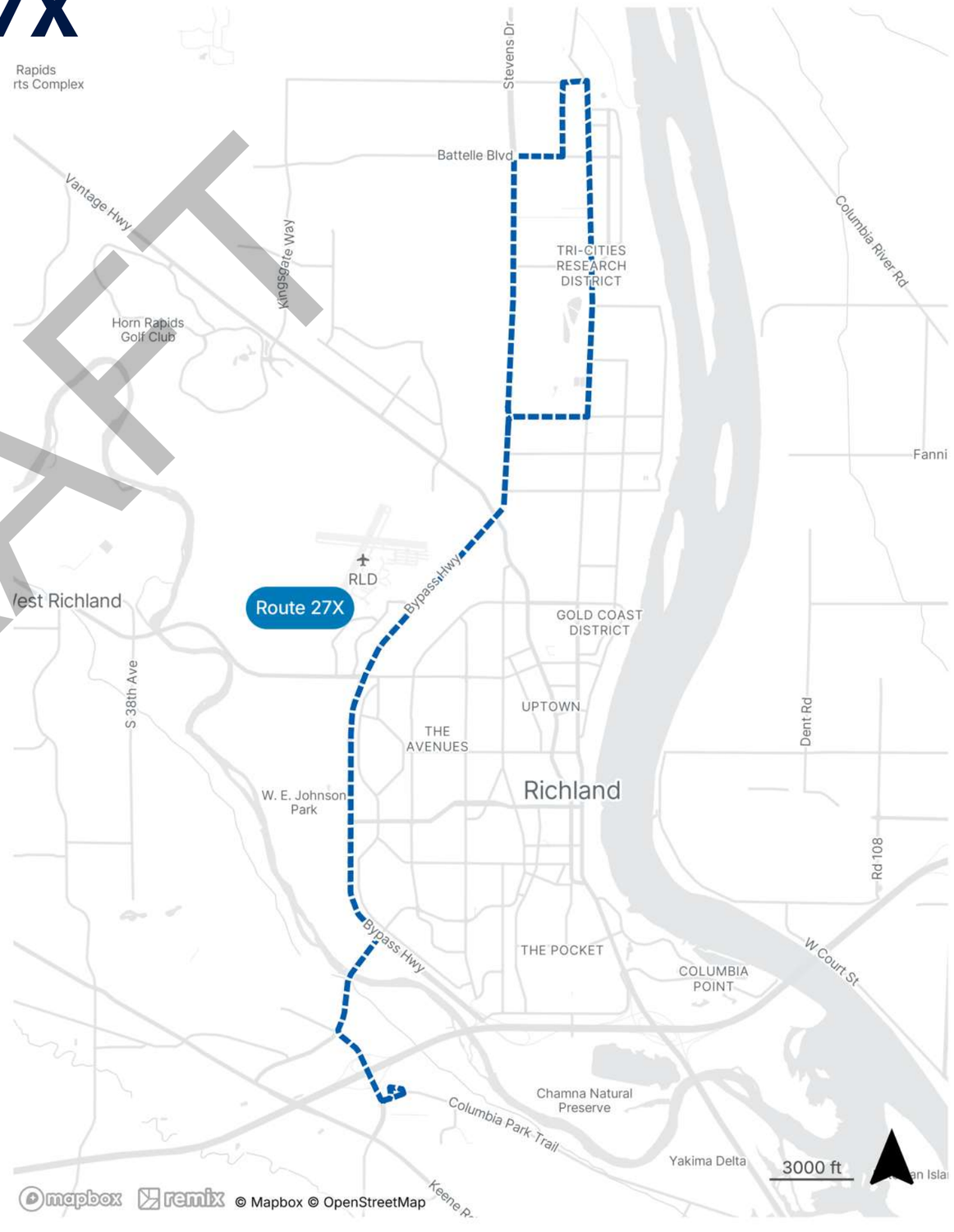
Discontinuation of Route 27X

Express Route 27X was designed to provide a direct connection between Queensgate Transit Center in South Richland and education and employment destinations in North Richland, including Battelle, Hanford High School, and WSU Tri-Cities. Route 27X is a pilot project and was proposed as part of BFT's broader express service improvements. It has been partially funded through WSDOT's Regional Mobility Grant (RMG).

BFT proposes discontinuing Route 27X because observed ridership has been low relative to the service provided. From March through May 2026, the weekday route carried **1,174 passengers** across **3,072 trips**, averaging **18.5 boardings per weekday** and approximately **0.4 passengers per trip**. It carried **1.14 passengers per revenue hour**, the lowest productivity among the routes included in the systemwide review. These results indicate that the current alignment and schedule have attracted limited use, despite the route's goal of providing a direct connection to North Richland destinations.

BFT also plans to **reduce the route from 20-minute to 40-minute frequency during the AM and PM peaks starting in December 2026** and is seeking confirmation from WSDOT before making the change.

The removal of this route will take the newly installed stops at the base of Duportail Bridge out of service beginning in June 2027, while the Short-Range Transit Plan (SRTP) evaluates future service needs in the area. Stop RC426 (Duportail & Birch) will remain available, along with CONNECT service.



Quick Facts about Route 27X:

1,174	0.4	1.14
Spring Passengers	Passengers per Trip	Passengers per Revenue Hours

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Minor Service Additions or Removals

BFT is evaluating targeted adjustments to existing routes to better align service with ridership demand, improve connections, and address gaps in service. These changes include adjustments to trip times, frequency, and service spans. Potential reductions on lower-ridership trips could allow service hours to be reallocated to other needs.

Route 1

Extend the weekday partial trips departing at 6:01a.m. and 6:08 a.m. to operate at 5:45a.m. along the full route to improve ridership opportunities. An additional westbound Sunday trip at 6:30 p.m. is also under consideration.

Route 2X

Reduce frequency from every 15 minutes to every 30 minutes and reallocate service hours to provide midday service. Evaluate interlining opportunities and schedule adjustments to align arrivals with timed transfers at both ends of the route.

Route 3

Reduce Saturday frequency from every 15 minutes to every 30 minutes between 7:00a.m. and 9:00 a.m. This adjustment would address low ridership on the eight early-morning trips across both directions.

Route 25

Eliminate the Saturday 6:45 a.m. trip and begin service at 7:15 a.m. The earlier trip carried eight passengers during the three-month study period.

Route 40

Add an eastbound Sunday trip at 6:30 p.m. and an eastbound weekday trip at 8:15 p.m. to expand evening travel options.

Route 42

Add an eastbound Saturday trip at 7:00p.m. to expand evening travel options.

Route 50

Adjust the weekday and Saturday service span to begin at 8:30 a.m. and end around 7:00 p.m. to better align service availability with ridership demand.

Route 240X

Discontinue Saturday service due to low ridership and productivity.



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Special Events

In 2026, BFT received WSDOT funding to provide shuttles for the FIFA World Cup games and to build new infrastructure along Burden Blvd. and Homerun Rd. near Gesa Stadium in Pasco. While World Cup ridership was minimal, the improvements added a bus pad for wheelchair access along Burden Blvd. and at the Pasco Sporting Complex, one of the busiest stops for the Benton Franklin Fair and Rodeo service, that will serve riders for years to come.

BFT also provided additional service for the City of Kennewick's 25th anniversary of the September 11th event. At the Prosser Balloon Rally's Night Glow event, ridership nearly tripled from last year's first-ever service. Based on comments from last year's event, BFT used the deadhead trip from Richland to provide shuttles from the Tri-Cities. Nearly 100 people used them to travel to Prosser for the event. Annual ridership also continues to grow for Art in the Park and the Benton Franklin County Fair.

BFT Planning staff recommend setting aside 2,500 revenue hours to accommodate the continuation of current special events and potential adjustments for the growing ridership demand, which may include service to additional park-and-ride locations and frequency improvements for the Fair.

2,500 Proposed Revenue Hours
Supporting Special Events Services

Events	Service Type	City
Ironman 70.3	Additional Service	Richland
Water Follies	CONNECT	Kennewick
Fair Parade	Parade	Kennewick
Kennewick Christmas Parade	Parade	Kennewick
Cinco de Mayo Parade	Parade	Pasco
Richland Lighted Christmas Parade	Parade	Richland
Veteran's Day Parade	Parade	West Richland
Sausage Fest	Route Emphasis	Richland
Benton Franklin Fair & Rodeo	Shuttle Service	Kennewick
9/11 25th Anniversary	Shuttle Service	Kennewick
Cinco de Mayo Shuttle Service	Shuttle Service	Pasco
FIFA World Cup Games	Shuttle Service	Pasco
Cable Bridge Run	Shuttle Service	Pasco
Prosser Balloon Rally - Night Glow	Shuttle Service	Prosser
Art in the Park	Shuttle Service	Richland



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Bus Stops & Amenities Program

2026 Progress

In 2026, BFT continued making significant investments in bus stop accessibility and passenger amenities throughout the system. By year-end, the agency is on track to bring an additional 85 bus stops into ADA compliance, install seating at more than 60 additional stops, and install new shelters at more than 10 locations. These improvements represent continued progress toward providing riders with a more comfortable, accessible, and convenient waiting environment.



BFT also focused on building the foundation for future bus stop improvements. New Bus Stop Design Guidelines were developed to establish consistent standards for accessibility, placement, design, and amenities, with completion planned for late 2026. A comprehensive systemwide bus stop inventory is also underway in Q4 2026, providing updated information on stop conditions, accessibility, amenities, and infrastructure needs, helping guide future investments and establish priorities for improvements.



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Bus Stops & Amenities Program

2027 Priorities & Future Improvements

In 2027, BFT aims to bring an additional 50 bus stops into ADA compliance, install seating at 35 additional stops, and add shelters at 10 locations. The agency will also pursue property use agreements at high-ridership stops where limited public right-of-way constrains improvements. These agreements will create additional opportunities to provide accessible boarding areas, shelters, seating, and other amenities at locations where improvements would otherwise be difficult to accommodate.

BFT will also advance planning and design for the Frequent Service Corridor (FSC) project, a multiyear initiative to comprehensively upgrade bus stops along Routes 1, 2X, and 3 with enhanced, corridor-specific passenger amenities. Design and construction work will be phased, with Route 2x scheduled for completion in 2028 and Routes 1 and 3 extending into 2029.

Another major initiative will be the systemwide bus stop signage replacement project. Design and manufacturing are planned for 2027, with implementation coordinated with the June 2028 ASP. The project will improve the consistency, visibility, accessibility, and usefulness of information provided at bus stops throughout the system.

In addition, BFT intends to secure a new shelter and amenities contract, emphasizing shelter designs that provide improved protection from sun, wind, rain, and other weather conditions. The contract may also expand the range of seating options and complementary amenities available to support continued improvements across the system.





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CONNECT



119,055 Total Boardings

3% of Total System Ridership

4% of Fixed Route Ridership

CONNECT provides on-demand, app-based microtransit service within designated zones of BFT's service area. In 2025, CONNECT had 119,055 boardings, making up 3% of total system ridership and 4% of total fixed route ridership. The service has proven popular with riders and has filled mobility gaps in parts of the region.

CONNECT ridership data and trends also play an important role in BFT's fixed-route planning process. Trip patterns show where demand exists in areas not directly served by fixed route, allowing staff to gauge whether demand in those areas may grow enough to support fixed-route service in the future.

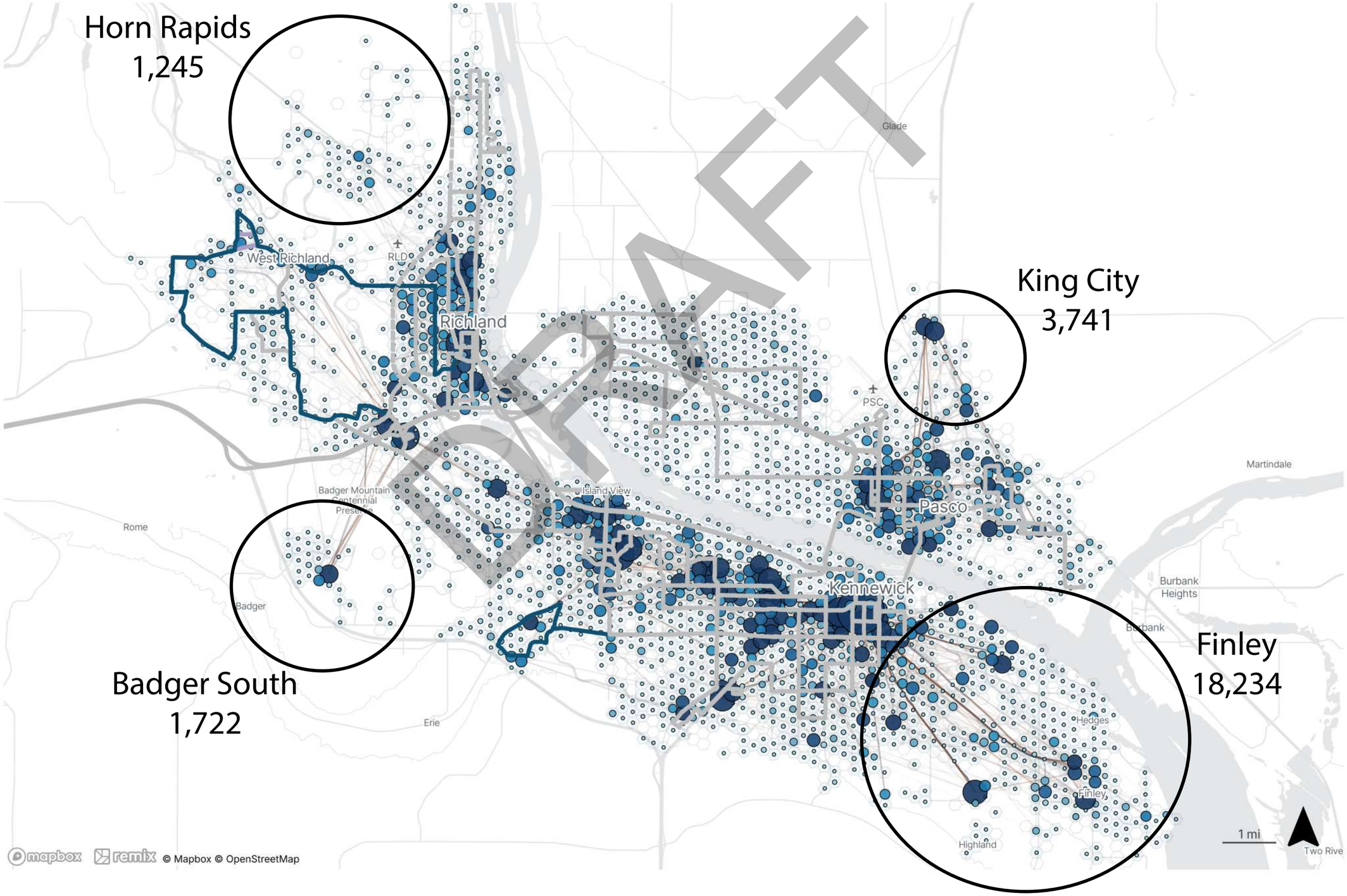
CONNECT is currently operated under contract with Via Transportation, Inc. Under this agreement, Via provides vehicles, operators, and the booking and dispatch platform, and BFT is responsible for service design, fare policy, oversight, and performance monitoring for 2027, BFT does not recommend major changes to CONNECT. Instead, the service will be a focus of the upcoming Short Range Transit Plan (SRTP), which will evaluate how CONNECT fits within the broader network. Through the SRTP, BFT expects to redesign how CONNECT operates to reduce competition with fixed routes and use resources more effectively. This would focus CONNECT on areas that fixed routes cannot serve efficiently. BFT sees the Horn Rapids area, Badger Mountain South, Finley, the King City industrial area, and lower density areas throughout the PTBA as prime examples of where CONNECT works best.

In the meantime, BFT will continue working to improve CONNECT's reliability and accessibility, including increasing the number of wheelchair accessible vehicles (WAVs) in service to reduce wait times for customers using mobility devices. Additional WAVs were introduced during the summer of 2026 to support these efforts. The SRTP will also evaluate the potential to operate CONNECT in-house and co-mingle it with BFT's directly operated Dial-A-Ride ADA paratransit service, which could improve vehicle utilization and create a more seamless demand-response system for riders.

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CONNECT

High Ridership Areas



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Dial-A-Ride

In September 2026, BFT transitioned from Trapeze to RideCo for Dial-A-Ride (DAR) to make booking easier and help provide more reliable service. The new system allows staff to adjust vehicle schedules and trip assignments as conditions change throughout the day. Tools such as the Solver, Configuration Optimizer, and Instant Assign can support faster confirmation of next-day trips, better use of available vehicles, and schedule adjustments that minimize disruptions for riders.

For riders, online booking offers a more convenient way to request trips. RideCo also creates opportunities to offer same-day rides in the future, giving riders more flexibility when appointments change or unexpected travel needs arise. BFT will work with Operations to assess staffing, vehicle availability, and scheduling capacity before determining when same-day service could become available.



RideCo's performance dashboard and reporting tools will help staff monitor on-time pickups, time spent on board, and trips that are denied, missed, or cancelled. Reviewing these measures alongside rider feedback will help BFT understand whether the transition is making a difference and identify where further improvements are needed.

Alongside the RideCo transition, BFT has engaged Transpo Group to develop a Paratransit Strategic Management Plan. The plan will review DAR policies and how they are communicated so riders can more easily understand eligibility, reservations, pickup windows, cancellations, subscription trips, reasonable modifications, personal care attendants, service animals, and luggage requirements. It will also consider customer feedback, travel patterns, and future demand to identify practical ways to improve service.

Together, these efforts will help BFT provide more reliable trips, clearer information, and easier booking while preparing for growing demand, including travel needs beyond the ADA-required service area, which generally extends three-quarters of a mile from fixed routes.





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Rideshare

BFT's Rideshare program provides a flexible commuting option for employees throughout the region, particularly those whose work locations or schedules are difficult to serve through fixed-route transit. Groups commute together in a BFT-owned van and arrange pickup locations, drop-off locations, and schedules around their needs. Riders pay a monthly fare that supports vehicle operating costs, including fuel, insurance, and maintenance. Sharing these costs helps participants reduce their commuting expenses and wear on their personal vehicles.

The program currently has 203 vehicles, with 151 in active customer use, serving more than 1,100 participants. Approximately 100 vehicles serve employees commuting to the Hanford site, while another 35 serve Washington State Department of Corrections.

For 2027, BFT aims to place an additional 20–30 vehicles into use, bringing the active fleet to approximately 170–180 vehicles. Expanding participation would allow the program to reach more employees and employers beyond its current customer base. Building on previous employer outreach, staff will seek partnerships to identify commuting needs, introduce potential participants to the program, and help establish new groups. This work will also support the long-range recommendation to explore Rideshare enhancements through travel demand analysis, alternative operating models, and practices used by other agencies.

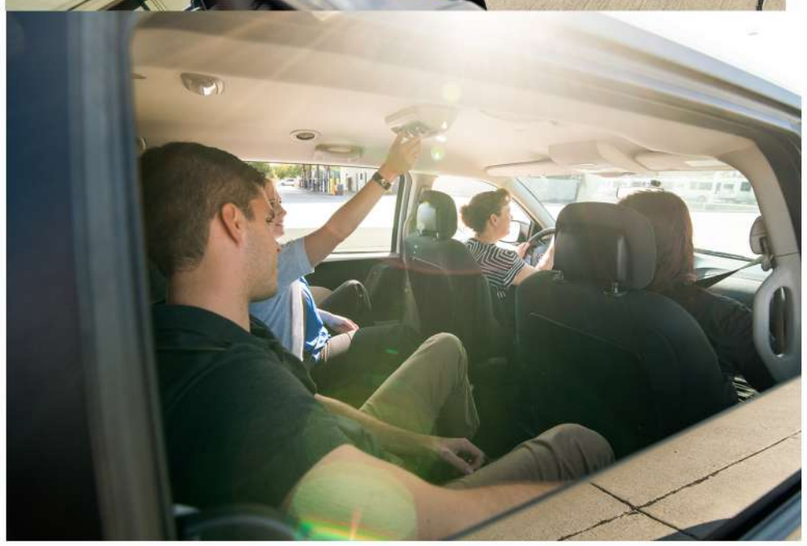
BFT is also considering changes to the Rideshare fare structure, which has not undergone a comprehensive revision in more than 20 years. Recommendations from the Comprehensive Fare Study were approved by the Board in December 2023, but implementation was subsequently deferred. Future review will consider how clearly defined fare zones could make pricing easier to understand and administer while supporting program operating costs. Any proposed changes would require further analysis and Board direction. If the Board requests an evaluation of fare-free service, staff would also examine its potential effects on participation, funding needs, and service delivery.

As Rideshare has BFT's largest vehicle fleet among its service modes, the program's growth also creates a need to evaluate dedicated space for vehicle storage and program support. BFT is considering acquiring property for an off-site Rideshare facility, with potential investments to be addressed through the Capital Improvement Plan.

To support these efforts, BFT will explore available WSDOT funding opportunities and employer partnerships that could help expand access to affordable commuting. The focus for 2027 will be on increasing participation, improving the clarity of fares, and planning the facilities and safety investments needed to support a growing program.







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Future Initiatives and Opportunities

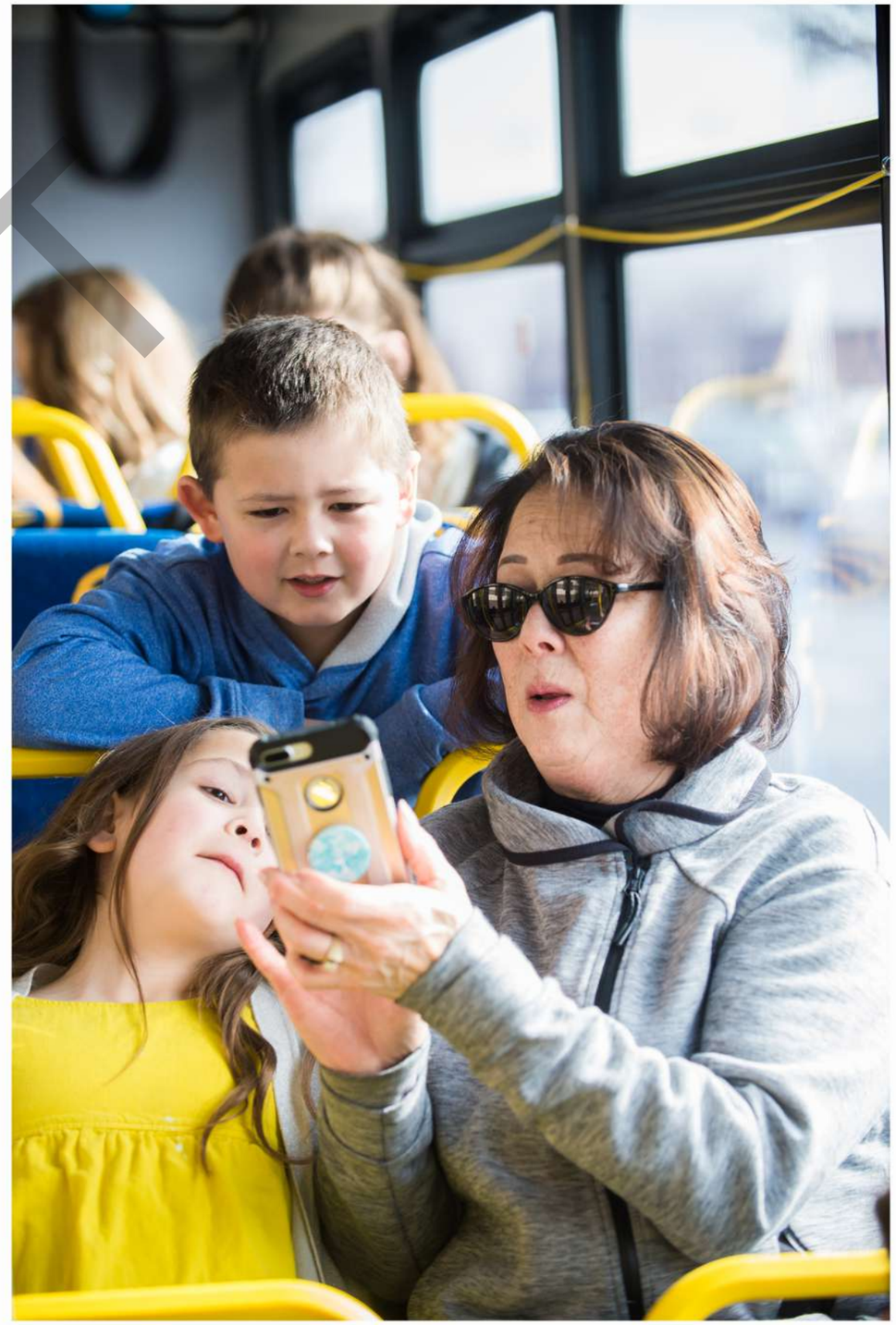
In addition to systemwide service improvements, BFT is currently engaged in and/or planning additional initiatives to help guide the future of transit services in the region. Current and upcoming initiatives identified in the ASP align with BFT's 2026-2032 Transit Development Plan.

Short-Range Transit Plan Outlook

The Short-Range Transit Plan (SRTP) will be BFT's 1–5 year service, operational, and financial strategy, sitting directly between the agency's 20-year Long-Range Transit Plan (LRTP, 2026–2045) and the Annual Service Plan (ASP) in BFT's planning hierarchy. Rather than setting a new strategic direction, the SRTP will translate the LRTP's priorities including: Getting the Service Right, Making Every Dollar Count, and Working Better Together into a concrete, route-level plan covering 2027–2031. It identifies specific service changes (alignments, frequencies, headways, and span of service), the headcount and vehicle resources needed to deliver them by phase, and the capital investments required to support them. Once adopted, the SRTP is intended to be folded into BFT's annual Transit Development Plan (TDP) as a dedicated section or appendix, and it is expected to be updated annually or biennially depending on how quickly the service network changes.

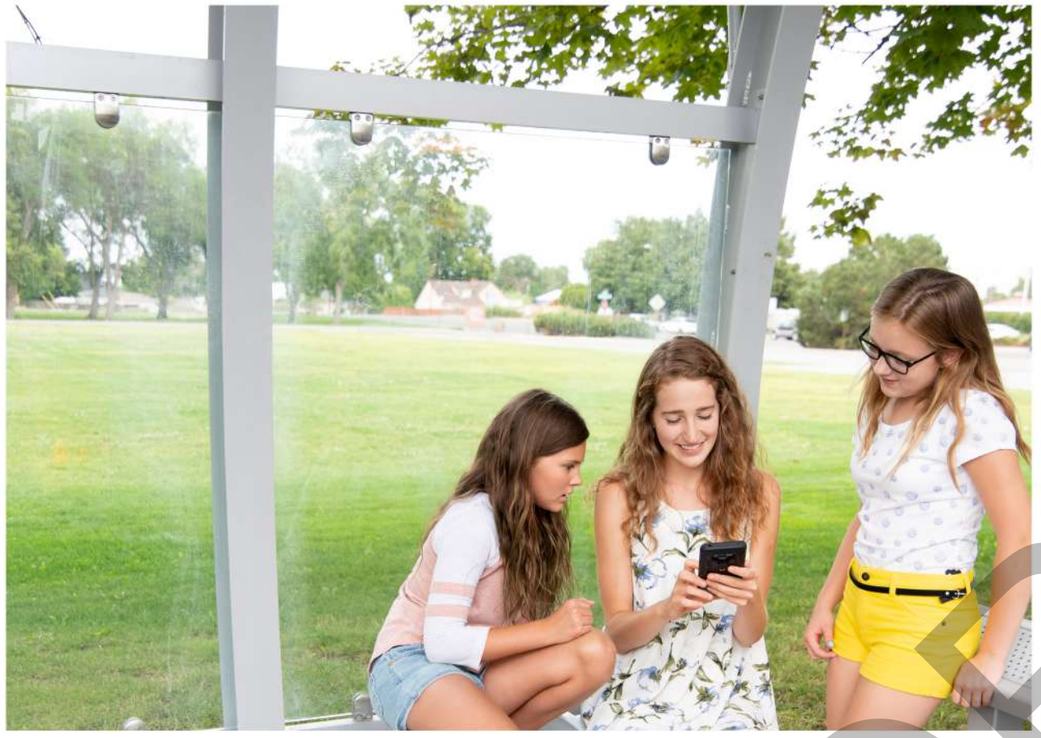






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Long-Range Transit Plan Progress



BFT's Long-Range Transit Plan (LRTP) 2026-2045 was adopted by the BFT Board of Directors in February 2026. The LRTP identified 43 short-range recommendations, to be advanced over the first five years (2026-2030). They fall under three themes: Rider Experience, BFT Organizational Improvement, and Local, Regional, and State Partnerships. As of October 2026, work is under way on over half of the recommendations scheduled for 2026, and one is complete.

Rider Experience:

Several rider-facing improvements are moving forward at once. A real-time information pilot, a review of fares, and a new mobile fare payment option are all in progress. The Frequent Service Corridor improvements study is under way, and the 22nd Avenue Transit Center renovation is in design. Expanded service in West Richland is planned for 2027.

Organizational Improvement:

The Transit Asset Management Plan is complete. Work is in progress on service standards, updated bus stop guidelines, the 2-5 year service plan, the Public Involvement Plan update, and operator refresher training. The Huntington regional training site recommendation was removed from the plan.

Partnership:

Quarterly coordination with neighboring transit agencies continues, and BFT is developing employer outreach materials and exploring transit wayfinding within regional wayfinding programs.

Looking ahead, the remaining recommendations will begin as the in-progress items wrap up and as capacity and funding allow. The Short-Range Transit Plan (SRTP) will also continue these efforts.

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Frequent Service Corridors

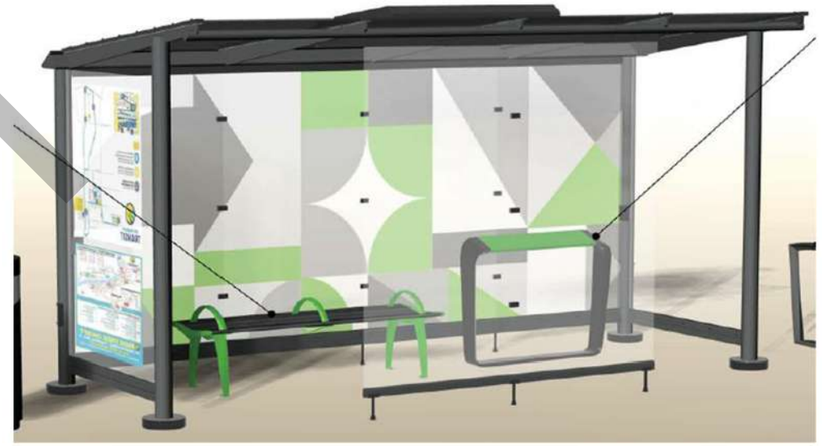
Planning & Implementation

BFT has a long-standing commitment to considering public feedback when changing routes and introducing services. Engagement extends beyond the 30-day public comment periods and open houses held for ASP and Transit Development Plan (TDP). Throughout the year, Planning staff review rider comments and work with Customer Service to understand recurring concerns and requests.

BFT uses TrackIt to record comments received by Customer Service and direct them to the appropriate departments for review. Comments about route alignments, schedules, connections, and potential new service provide Planning staff with information that can inform future proposals. BFT is developing a tool that uses keywords to identify planning-related comments, making it easier to review recurring themes and follow up on relevant feedback.

The Transit app provides another source of information about rider interests and experiences. BFT's Marketing team monitors feedback collected through the app, while the Planning team is developing the Transit Engagement Intelligence Dashboard using its backend data. The dashboard shows how often users view nearby routes, request more information, and review trip suggestions. It also presents origin and destination (OD) data from trip planning activity to help staff understand where users are seeking transit connections. Comparing these patterns by route and over time can identify questions for further investigation. BFT will continue to explore how the app's survey features and usage data can inform service planning.

FSC Routes Route 1 Route 2X Route 3





2026-2027
Design

2028
Construction Begins

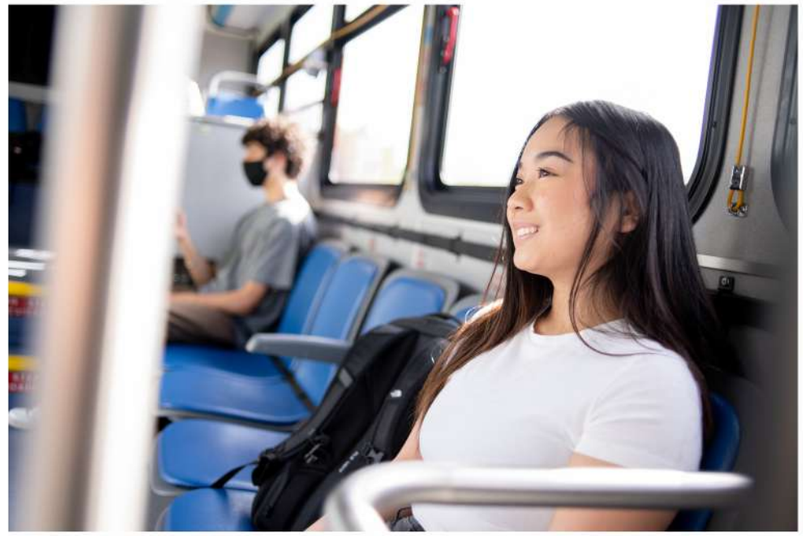
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Economic Impacts of BFT on the Regional growth

BFT is also working on a separate study to measure its economic impact across the Tri-Cities, Benton City, and Prosser. The study will use quantifiable data to show how public transit contributes to the regional economy. It will examine BFT's employment, payroll, and capital investments, as well as how transit helps residents reach jobs, healthcare, education, and local businesses. It will also consider potential savings for riders and the broader community, such as reduced transportation costs, congestion, and emissions. The findings will help BFT explain the value of public transit to residents and support future decisions about where service and capital investments can have the greatest benefit.

They will also be incorporated into BFT's Long-Range Transit Plan (LRTP) and Short-Range Transit Plan (SRTP) to help the agency better plan for the economic realities of its service area, including residents' transportation costs, access to employment, and the needs of local businesses. As BFT strengthens its relationships with jurisdictions across the PTBA, the findings will help identify opportunities to expand transit positive economic impact in the communities it serves.



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BFT Climate Action Plan

BFT will review its 2022 Climate Action Plan (CAP) to determine whether to continue maintaining it as a separate plan or incorporate its goals and performance measures into other agency planning documents, including the LRTP, and SRTP, and a future Alternative Fuels Plan. The review will consider the plan's usefulness, the staff resources needed to keep it current, and how it supports decisions about fleet investments, facilities, and service.

This evaluation will account for changes since 2022, including progress with electric buses, service changes, CONNECT, and projects in BFT's current Capital Improvement Program. BFT will also review applicable state and federal climate and emissions requirements, including whether any provisions of the Healthy Environment for All (HEAL) Act apply to the agency. Environmental justice considerations and approaches used by peer transit agencies will help inform the review.

If BFT decides to retain the CAP, an update would revisit its emissions inventory, reduction timeline, goals, and performance measures. If these elements are incorporated into other plans, BFT would identify how to track progress and communicate results. Either approach should provide a practical basis for reducing emissions and considering how environmental benefits reach communities across the service area.



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Improve Community Engagement and BFT Public Involvement Plan

BFT has a long-standing commitment to considering public feedback when changing routes and introducing services. Engagement extends beyond the 30-day public comment periods and open houses held for ASP and Transit Development Plan (TDP). Throughout the year, Planning staff review rider comments and work with Customer Service to understand recurring concerns and requests.

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Future Initiatives

BFT also plans to enhance its Public Involvement Plan to guide how it gathers, reviews, and uses public feedback. The plan could include focused discussions with riders and community groups, continued coordination with local jurisdictions, and outreach at community events. These activities would create more opportunities to hear from people affected by service decisions, respond to their needs, and increase awareness of public transit as a sustainable transportation option.

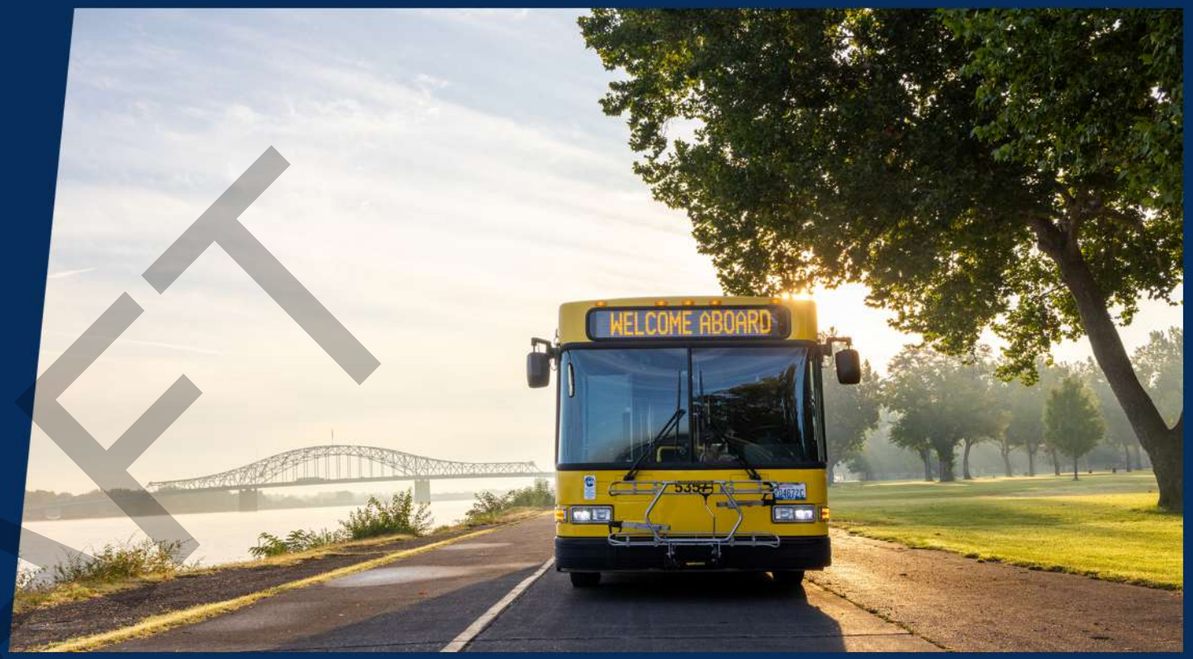
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ATP: Run-time Analysis and Improved Punctuality

Running times and punctuality are important factors in transit service performance. Accurate running times and adequate layover periods support efficient, operationally feasible schedules, while realistic scheduled times at stops help buses stay on time and provide reliable service for riders.

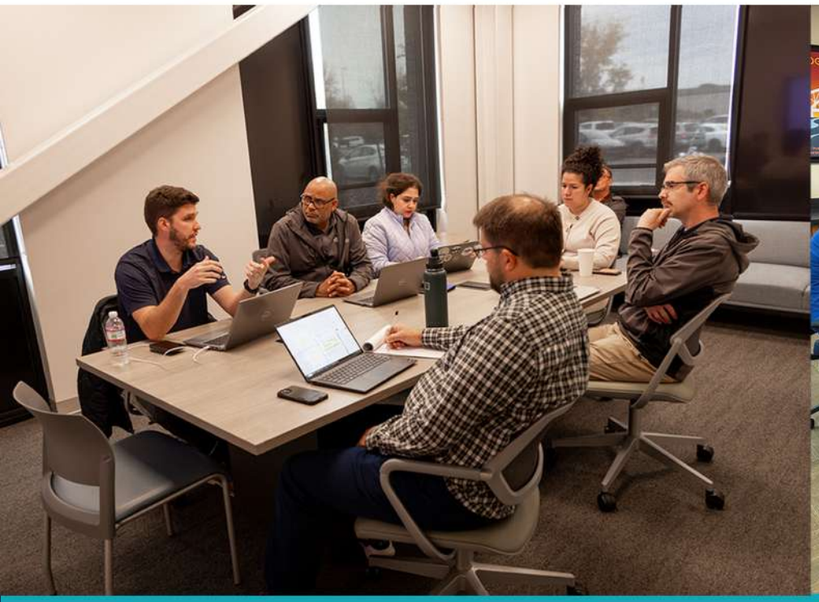
Following a transition in 2022 to HASTUS for scheduling, BFT is working with CSched to analyze automatic vehicle location (AVL) data using the newly acquired HASTUS ATP module. This analysis will help staff understand actual running times, identify recurring delays, and determine where schedule adjustments could improve On-Time Performance (OTP).

BFT's current OTP standard for fixed-route service is 90%, and systemwide departure OTP is 86.8%. However, some routes and trips perform substantially below the system average and BFT's standard. The analysis will help staff identify these problem areas and evaluate changes to running times, scheduled stop times, and recovery periods. These adjustments are intended to improve punctuality and reliability while making more efficient use of available resources.





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Joint Planning Advisory Committee

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BFT is working to reestablish the Joint Planning Advisory Committee (J-PAC) to bring operators' firsthand experience into route and schedule planning. Operators see how traffic, construction, passenger boarding, mobility device securement, and transfer needs affect service each day. Their feedback can help Planning and Operations identify where running times, layover periods, or route alignments need adjustment to support safe and reliable service.

The proposed format includes meetings every two months, with approximately four routes reviewed at each meeting. One operator who regularly drives each selected route would participate to share concerns and suggest improvements. The first meeting is tentatively planned for late October 2026, with the committee's structure and procedures still being finalized.

BFT also plans to establish a formal channel for operators to submit concerns to Planning and Operations for review through J-PAC. This will provide a consistent way to raise issues, including recurring delays and difficult connections.

In 2027, J-PAC is intended to support ongoing review of existing service and strengthen communication among Operators, Planning, and Operations. The goal is to develop realistic, achievable schedules that meet riders' needs and help operators deliver dependable service

Transit Oriented Development (TOD) Proposal

Transit-Oriented Development (TOD) is a land use approach that places homes, jobs, shops, and services within easy walking distance of frequent transit. TOD typically features a mix of uses at higher densities than surrounding areas, with safe, comfortable streets for walking and biking. As the Tri-Cities continues to grow, development near frequent, reliable transit gives residents more ways to reach daily destinations without relying on a car for every trip, and helps the community get the most from its investment in public transit.

BFT does not currently have a formal TOD program. However, BFT sees value in establishing one and, with support from the Board and regional partners, will look to develop a TOD program in 2027. In the meantime, BFT will work with local jurisdictions across the PTBA and the Benton-Franklin Council of Governments (BFCOG) to encourage higher-density, mixed-use development around transit centers, at key bus stops, and along corridors with frequent, reliable service, including the FSC network on Routes 1, 2X, and 3. This supports the coordinated planning for housing, transportation, and growth called for in Washington's Growth Management Act.

Cities and counties guide land use and approve development, so BFT's role is that of a partner. BFT can share where service is strongest and where it is likely to grow. It can take part in comprehensive plan updates, subarea plans, and development review, and help connect transit with walking and biking improvements. Over time, BFT hopes this coordination will lead to communities where living near transit is an attractive, practical choice, and where land use and transit service strengthen each other.





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Framework & Major Service Changes

2027 Title VI Service Equity Analysis

As a direct recipient of federal funding through the Federal Transit Administration (FTA), BFT is committed to delivering its programs and services equitably, in accordance with Title VI of the Civil Rights Act of 1964 and related federal requirements. This commitment includes operating without discrimination based on race, color, or national origin.

BFT conducts a Title VI Service Equity Analysis whenever proposed modifications to the fixed-route network meet the definition of a major service change. Under the major service change policy applied in this analysis, a major service change is defined as an adjustment to an individual route that increases or reduces route revenue miles or revenue hours by more than 20%.

The service equity analysis evaluates whether proposed changes would result in a disparate impact on minority populations or a disproportionate burden on low-income populations. These evaluations apply BFT's adopted policies and thresholds to assess the distribution of service benefits and adverse effects. Identifying a major service change determines whether an equity analysis is required; it does not, by itself, establish a disparate impact or disproportionate burden.

BFT compared existing and proposed revenue hours and revenue miles for each affected route to identify changes exceeding the major service change threshold. Percentage changes were calculated by subtracting existing service from proposed service, dividing the difference by existing service, and multiplying by 100. Positive values indicate increases, and negative values indicate reductions. For new Route 49, route-level percentage changes are not applicable because there is no existing service baseline. Instead, its proposed revenue hours and revenue miles were expressed as percentages of the corresponding system totals before any service changes.

Based on the data, Route 10 exceeds the threshold with a 59.4% increase in revenue hours and a 50.2% increase in revenue miles. Route 2X exceeds the threshold with a 20.2% increase in revenue hours, while Route 50 exceeds the threshold with a 23.3% reduction in revenue hours. Route 49 is included in the equity analysis as a new service addition. Route 240X falls below the stated route wide threshold, so it was excluded from the disparate impact and disproportionate burden analysis.

Route	Revenue hours before	Revenue hours after	Hour change	Hour change (%)	Revenue miles before	Revenue miles after	Mile change	Mile change (%)
Route 10	5,666	9,029	3,363	59.40%	115,194	173,071	57,877	50.20%
Route 2X	7,489	9,000	1,511	20.20%	196,709	163,924	−32,785	−16.7%
Route 240X	4,190	3,523	−667	−15.9%	101,175	84,293	−16,882	−16.7%
Route 49	0	3,600	3,600	1.48%	0	69,818	69,818	1.70%
Route 50	4,154	3,188	−966	−23.3%	52,689	42,475	−10,214	−19.4%
System Total	244,023	244,375	352	0.10%	4,107,562	4,180,635	73,073	1.80%

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Distribution of Proposed Services Changes

Service Changes (Benefits & Burdens)

Low-income and Minority people-trips changes for identified service

Route	People-trips change	Low-income people-trips change	Minority people-trips change	Low-income share of change	Minority share of change
Route 10	23,629,755	1,497,336	8,256,505	6.30%	34.90%
Route 2X	–12,357,300	–2,960,320	–8,032,500	24.00%	65.00%
Route 49	66,487,680	7,762,899	16,600,500	11.70%	25.00%
Route 50	–15,684,960	–944,778	–3,235,720	6.00%	20.60%

Distribution of service benefits and burdens

Changes that expand coverage or increase service opportunities are classified as benefits, while changes that reduce service opportunities are classified as burdens. Mixed changes are identified so that net totals do not obscure losses affecting existing riders.

Classification of major service changes

Route	Proposed change	Classification	Annual people-trips change
Route 10	Extend service farther into West Richland.	Net coverage benefit; examine reductions affecting existing riders.	+23,629,755
Route 2X	Reduce frequency from 15 to 30 minutes and add midday service.	Net burden from fewer annual trips; midday availability is a benefit.	–12,357,300
Route 49	Introduce service along West Clearwater.	Benefit from new service and expanded coverage.	+66,487,680
Route 50	Remove early-morning and evening service.	Burden from a shorter service span.	–15,684,960

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Minority and Low-Income Distribution

Equity Screening Results

For benefits, the analysis evaluates whether these populations receive a smaller share of additional service opportunities. For burdens, it evaluates whether they bear a larger share of lost service opportunities. The tables below apply a 20-percentage-point difference from the area average. Negative differences indicate shares below the average; positive differences indicate shares above them.

Minority distribution and disparate impact screening

Route	Net change	Minority share	Area average	Difference in points	Adverse threshold reached
Route 10	Benefit	34.94%	44.03%	–9.09	No
Route 2X	Burden	65.00%	44.03%	+20.97	Yes — potential disparate impact
Route 49	Benefit	24.97%	44.03%	–19.06	No
Route 50	Burden	20.63%	44.03%	–23.40	No; share of burden is below average

Low-income distribution and disproportionate burden screening

Route	Net change	Minority share	Area average	Difference in points	Adverse threshold reached
Route 10	Benefit	6.34%	11.48%	–5.14	No
Route 2X	Burden	23.96%	11.48%	+12.48	No
Route 49	Benefit	11.68%	11.48%	+0.20	No
Route 50	Burden	6.02%	11.48%	–5.45	No

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Interpretation and Next Steps

Route Level Findings

Route 10 West Richland extension

The proposed Route 10 extension produces a net increase of approximately 23.6 million annual people-trips. Minority populations receive approximately 34.94% of the net benefit, compared with 44.03% of the service-area population. Low-income populations receive approximately 6.34% of the net benefit, compared with 11.48% of the service-area population. Neither difference reaches the 20-percentage-point adverse threshold applied in this analysis.
The extension responds to longstanding community requests and would improve access to residential developments, schools, shopping, and other destinations in West Richland.

Route 49 new West Clearwater service

Proposed Route 49 produces an increase of approximately 66.5 million annual people-trips. Minority populations receive approximately 24.97% of the benefit, which is 19.06 percentage points below the service-area average. Low-income populations receive approximately 11.68% of the benefit, slightly above the service-area average. Neither difference reaches the adverse threshold applied in BFT analysis.
The route would improve access to destinations along the West Clearwater corridor in Kennewick, including Desert Hills Middle School, medical facilities, and residential developments. Although the minority benefit share does not reach the threshold, several destinations along the corridor, including Kadlec Clinic and Three Rivers Therapy, serve low-income and minority populations. BFT included these communities' voices and considered their needs throughout the planning process.

Route 2X frequency reduction and midday service

The proposed Route 2X change reduces annual scheduled trips from 15,300 to 12,750, resulting in a net reduction of approximately 12.4 million people-trips. Minority populations bear approximately 65.00% of this net burden, exceeding the service-area average by 20.97 percentage points. This reaches the route-level threshold for a potential disparate impact under the calculation applied here. Low-income populations bear approximately 23.96% of the net burden, exceeding the service-area average by 12.48 percentage points. This indicates an uneven distribution of the reduction but does not reach the 20-percentage-point disproportionate burden threshold.
The proposed change is intended to reallocate service from higher frequency during existing operating periods to midday availability, including access to the airport. Route data indicate that Route 2X's 15-minute frequency is not supported by sufficient ridership. With only 3.3 passengers per revenue hour, 1.9 passengers per trip, and a cost of $23 per passenger, it is one of BFT's least productive routes. BFT must use its resources efficiently and allocate service where it is most needed. Adding midday service would better align Route 2X with airport flight schedules, provide public transit access for midday flight passengers, and maintain a faster travel option between Pasco and Richland. Other services between Pasco and Richland remain available, including Route 225, which operates every 30 minutes, and Route 1, which operates every 15 minutes.

Route 50 service span reduction

The proposed Route 50 change reduces annual scheduled trips from 16,920 to 13,640, resulting in a reduction of approximately 15.7 million people-trips. Minority populations bear approximately 20.63% of the burden, while low-income populations bear approximately 6.02%. Both shares are below their respective service-area averages. Accordingly, neither adverse threshold is reached under the calculation applied. The proposed service span reduction is informed by ridership analysis and is intended to improve route productivity by eliminating trips with low ridership. Route 123 operates over a longer service span and overlaps portions of Route 50, particularly in areas with greater transportation needs, providing an alternative for some passengers during the hours proposed for removal.

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Resource Planning

Budget Impacts

The 2027 ASP proposes a relatively flat increase in service. Rather than adding significant new resources, the plan removes unproductive service and redistributes those hours where they will be used more effectively. Reductions include discontinuing Route 27X, ending Saturday service on Route 240X, and trimming low-ridership trips on Routes 3, 25, and 50. These hours are reinvested in new and higher-demand service, including Route 49 in West Clearwater, the Route 10 extension into West Richland, midday service on Route 2X, and added trips on Routes 1, 40, and 42.

BFT anticipates that the 2027 ASP will have little impact on increasing the budget. Looking ahead, BFT will take a close look at its services through the SRTP and determine what opportunities exist for future service expansion.

Revenue Hours

247,052

The proposed changes total approximately 247,052 annual revenue hours (247,115 in the 2027 implementation year). This includes 2,500 hours set aside for tripper and special event service, consistent with the 2026 ASP.

Vehicles

-2

Fixed Route Vehicles Operated in Maximum Service (VOMS) are projected to decrease from 61 to 59 on weekdays due to adjustments to express services. While this represents a reduction in current maximum service requirements, BFT anticipates continued evaluation of fleet needs to address overcrowding, growing ridership, and an upcoming on-time performance analysis with potential operational adjustments. BFT expects to maintain its 20% spare vehicle ratio.

Total Operators

175

The 2027 ASP is expected to require 2 additional operators, for an estimated total of 175 operators. BFT will continue working to reach needed staffing levels in Fixed Route and DAR to ensure service is met and the

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Appendix A: System-Wide Analysis

The analysis uses fare, computer-aided dispatch/automatic vehicle location (CAD/AVL), and automatic passenger counter (APC) data from March, April, and May 2026. It examines boardings, productivity, passenger loads, on-time performance, trips, and revenue miles by route and service day. These measures help identify each route's strengths and areas for further review and improvement.

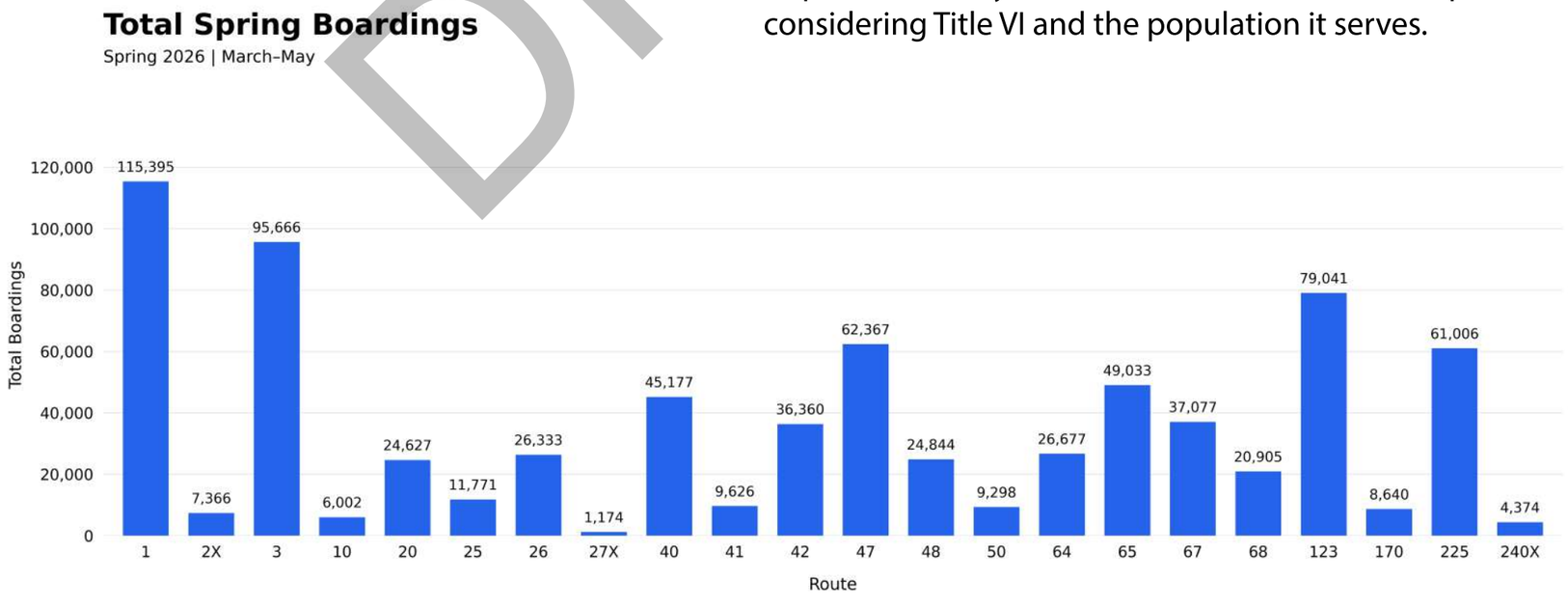
System Performance Summary

Ridership:

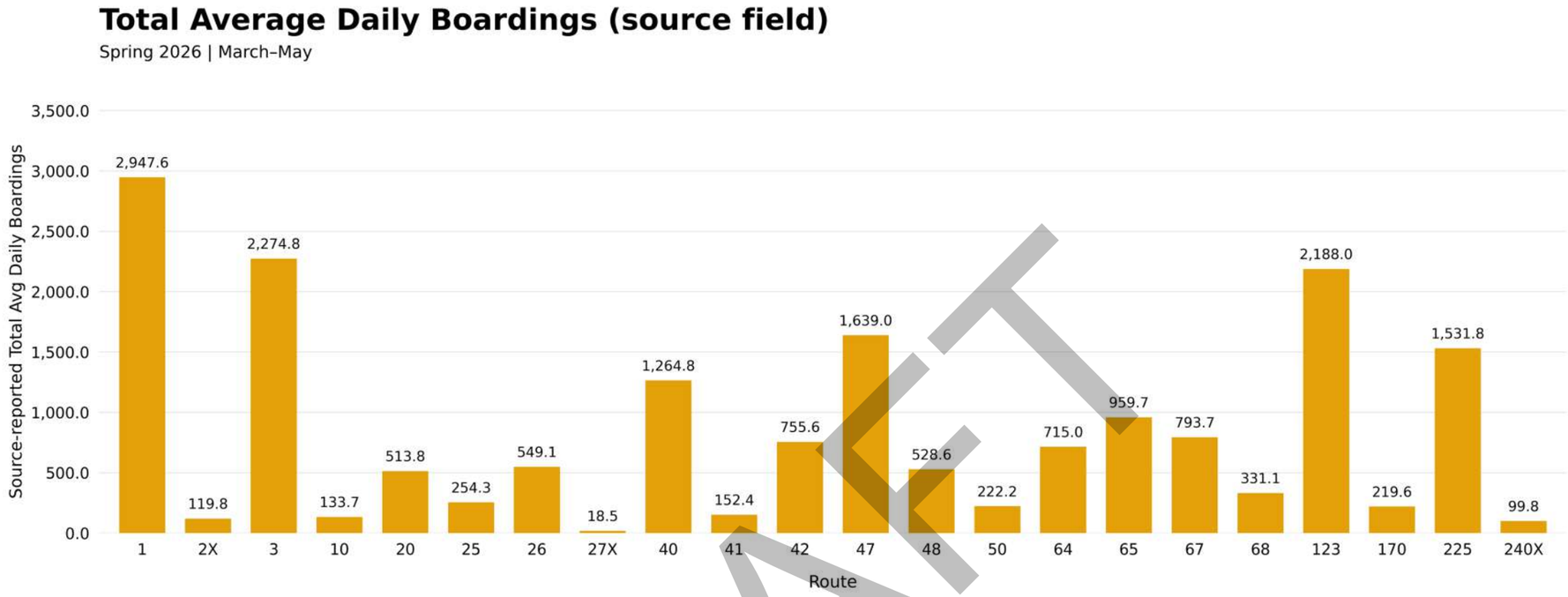
Looking at the total Spring ridership, Route 1 had the highest ridership, with 115,395 boardings. It was followed by Route 3 with 95,666 boardings, Route 123 with 79,041, Route 47 with 62,367, Route 225 with 61,006, and Route 65 with 49,033 boardings. These routes carried the largest number of passengers during the season, which indicates the importance of maintaining their service and ensuring that they continue to support this level of demand.

Routes 40 (45,177 boardings), 67 (37,077), and 42 (36,360) also showed relatively strong total ridership. Although their total ridership was lower than the six highest-ridership routes, they still represent an important portion of the system's overall demand.

Looking at the routes with lower total ridership, Routes 2X, 10, 27X, 50, 170, and 240X had fewer than 10,000 Spring boardings. Route 27X had the lowest total ridership, with only 1,174 boardings, followed by Route 240X with 4,374 and Route 10 with 6,002 boardings. However, total ridership should not be considered by itself; a route with lower ridership may still operate efficiently if it requires relatively few revenue hours or serves a specific travel market or considering Title VI and the population it serves.



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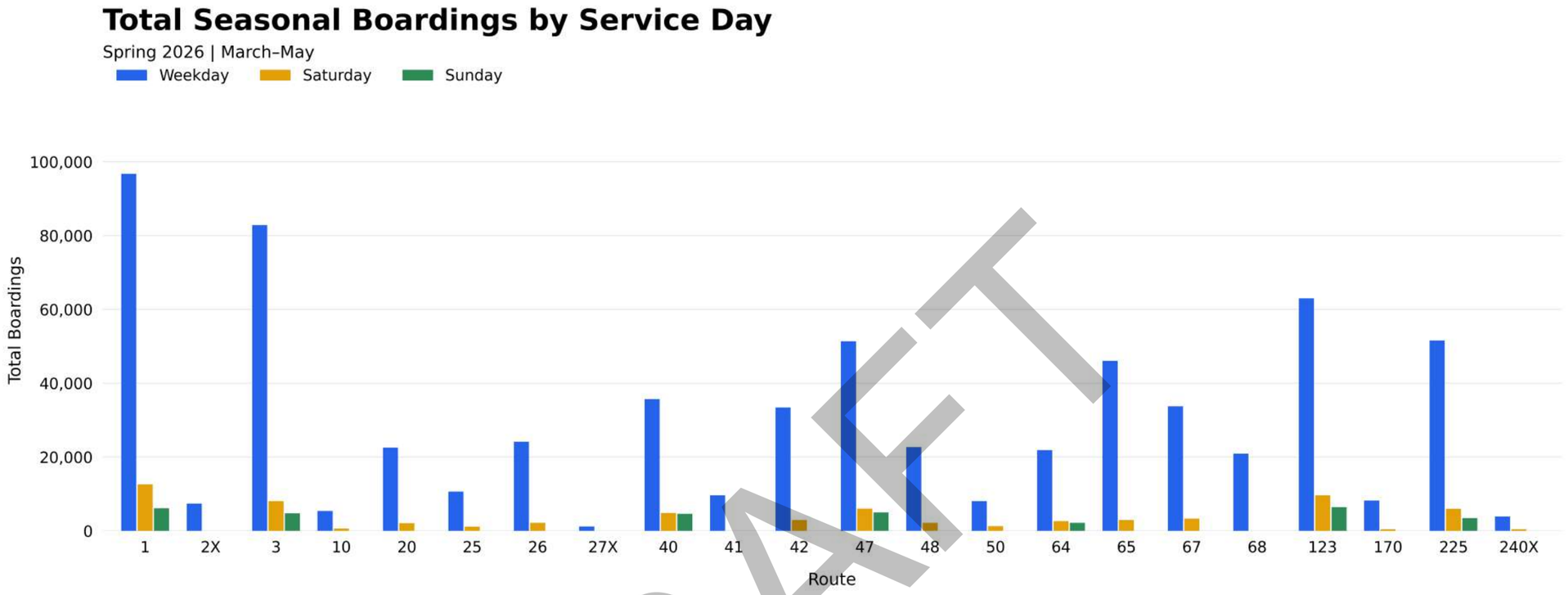


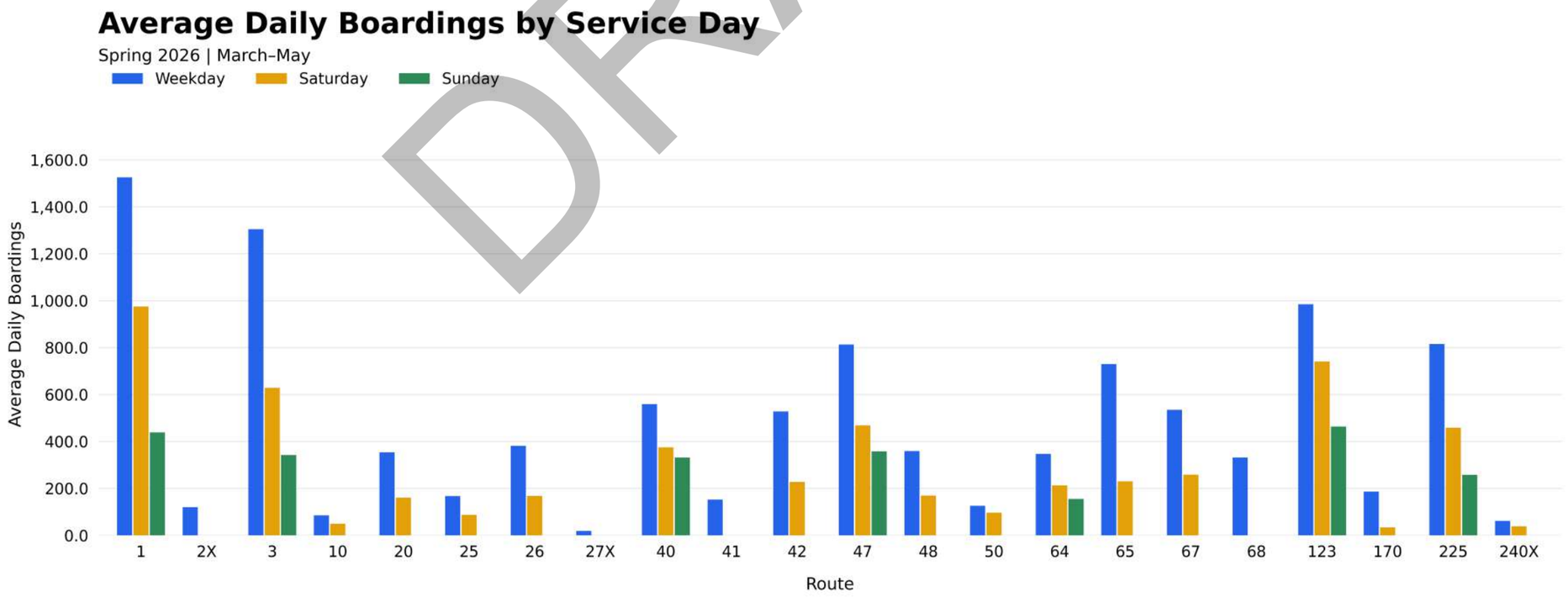
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Looking at a more detailed analysis based on the service-day category, Route 1 had the highest weekday ridership, with 96,721 boardings. It was followed by Route 3 with 82,837 and Route 123 with 62,988 weekday boardings. Route 225 had 51,588 weekday boardings, Route 47 had 51,366, and Route 65 had 46,080, making them the six routes with the highest weekday ridership. In contrast, Routes 27X, 240X, 10, and 2X had the lowest weekday ridership. Route 27X had only 1,174 weekday boardings, making its ridership considerably lower than the rest of the system.

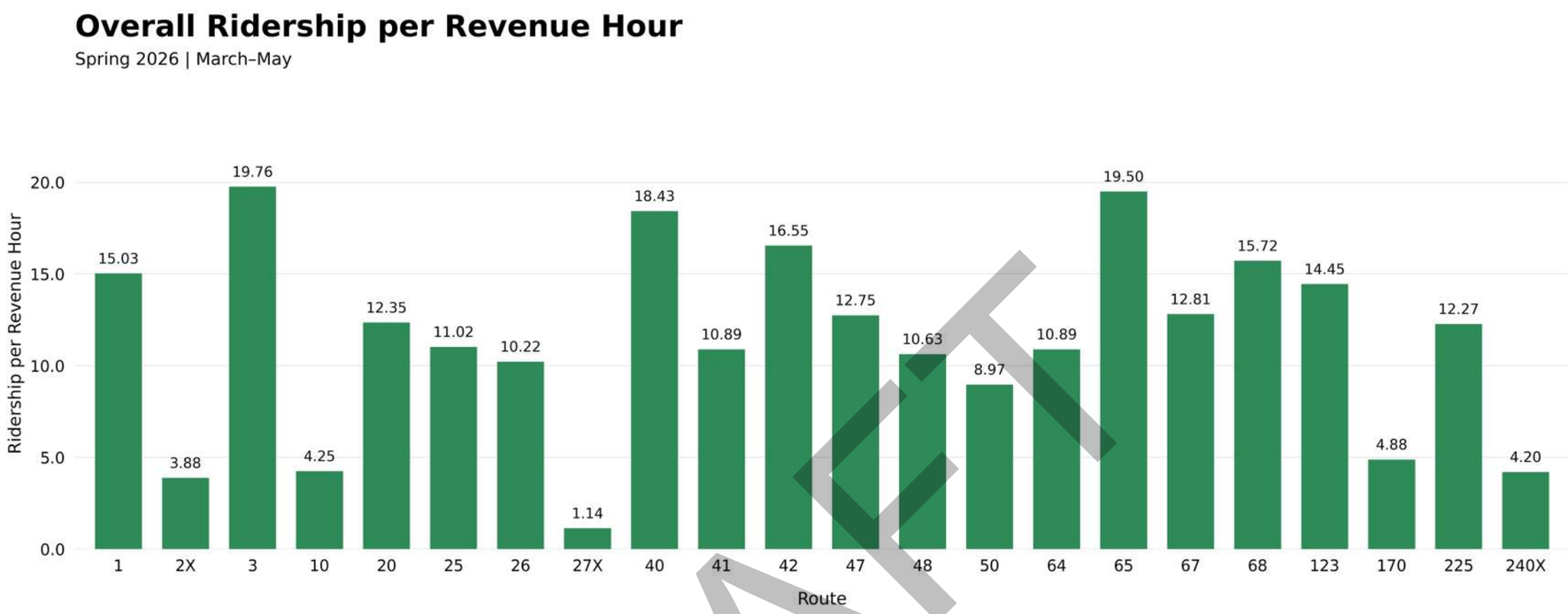
For Saturday services, Routes 1, 123, and 3 had the highest total ridership, with 12,581, 9,627, and 8,078 boardings, respectively. They were followed by Route 47 with 6,002 and Route 225 with 5,958 boardings. Routes 65 and 42, despite having relatively high weekday ridership, each had approximately 2,900 total Saturday boardings. Route 65 carried an average of approximately 230 passengers per Saturday, while Route 42 carried approximately 228. Routes 10, 240X, and 170 had the lowest average Saturday ridership, with approximately 49, 38, and 33 passengers per day, respectively. This suggests that their Saturday services should be reviewed more closely while also considering their coverage, equity, and community roles.

For Sunday services, Route 123 had the highest average daily ridership, with approximately 463 passengers. It was followed by Route 1 with approximately 439 passengers and Route 47 with approximately 358 passengers. Routes 3 and 40 carried approximately 342 and 331 passengers per Sunday, respectively, while Route 225 carried approximately 258. Route 64 had the lowest Sunday ridership among the routes operating on Sundays, with approximately 155 average daily boardings.


Total Seasonal Boardings by Service Day
Spring 2026 | March–May
Weekday
Saturday
Sunday
Total Boardings
100,000
80,000
60,000
40,000
20,000
0
1
2X
3
10
20
25
26
27X
40
41
42
47
48
50
64
65
67
68
123
170
225
240X
Route


Average Daily Boardings by Service Day
Spring 2026 | March–May
Weekday
Saturday
Sunday
Average Daily Boardings
1,600.0
1,400.0
1,200.0
1,000.0
800.0
600.0
400.0
200.0
0.0
1
2X
3
10
20
25
26
27X
40
41
42
47
48
50
64
65
67
68
123
170
225
240X
Route

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Productivity Index (Boarding/RevHour)

According to the productivity index, which is calculated by dividing total Spring ridership by total Spring revenue hours, Route 3 ranked first, with 19.76 boardings per revenue hour. It was followed by Route 65 with 19.50, Route 40 with 18.43, Route 42 with 16.55, Route 68 with 15.72, Route 1 with 15.03, and Route 123 with 14.45 boardings per revenue hour. This suggests that these routes show the strongest productivity and need to be maintained and potentially considered for additional service if demand continues to grow.

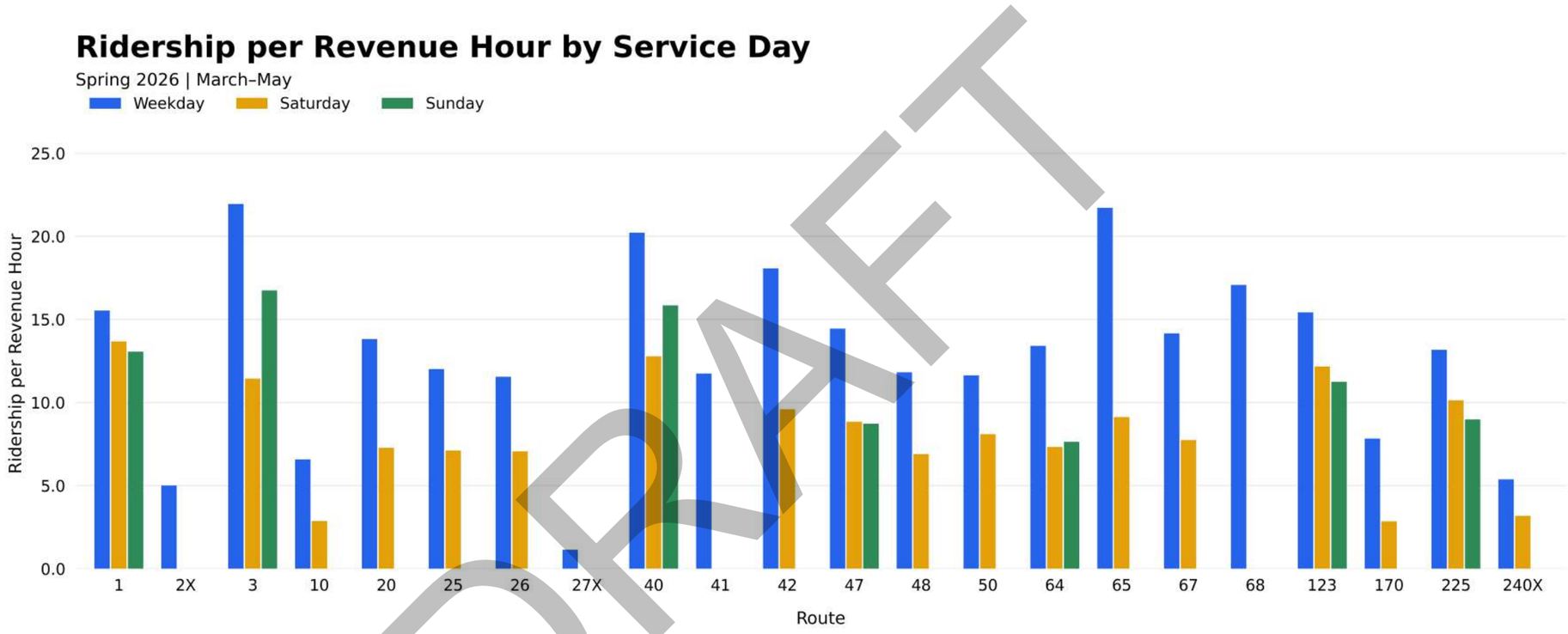
If total ridership is considered in addition to productivity, Routes 47, 67, and 225 should also be added to the list of strong system performers. These routes carried relatively high numbers of passengers while maintaining productivity levels of 12.75, 12.81, and 12.27 boardings per revenue hour, respectively.

Routes 26, 48, and 64 also carried important levels of ridership but showed lower productivity than the system's strongest performers. These routes had 10.22, 10.63, and 10.89 boardings per revenue hour, respectively. They should be priorities for schedule reviews, running-time analysis, and frequency adjustments to determine whether their efficiency can be improved without negatively affecting ridership. It is also worth examining their potential integration or coordination with other routes to maintain coverage and ridership while improving the overall efficiency of the system.

There are also routes that have lower total ridership but relatively strong productivity. For instance, Route 68 had 20,905 Spring boardings but achieved 15.72 boardings per revenue hour, showing that it is already operating efficiently. Route 20 had 24,627 boardings and 12.35 boardings per revenue hour, while Route 25 had 11,771 boardings and 11.02 boardings per revenue hour. These routes may serve specific travel markets or operate with more limited service spans. Route 20 serves areas in West Richland and Richland High School, while Route 68 is a local Pasco route that mainly serves CBC and Chiawana High School. These focused travel markets can help explain why the routes have lower total ridership but relatively strong productivity. These routes can be preserved, and it would be beneficial to investigate how ridership could be increased within their specific markets.

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Routes 27X, 2X, 240X, 10, and 170 showed the lowest overall productivity. Route 27X was the least productive, with only 1.14 boardings per revenue hour, compared with 19.76 for Route 3. Route 2X had 3.88 boardings per revenue hour, Route 240X had 4.20, Route 10 had 4.25, and Route 170 had 4.88. The large difference between these routes and the system's strongest performers indicates that their routing, schedules, frequency, service span, and target markets should be reviewed.



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Looking specifically at weekday productivity, Route 3 was the most productive, with 21.94 boardings per revenue hour. It was closely followed by Route 65 with 21.72 and Route 40 with 20.22. Route 42 had 18.07, Route 68 had 17.07, and Route 1 had 15.53 boardings per revenue hour. At the lower end, Route 170 had 7.83, Route 10 had 6.58, Route 240X had 5.37, Route 2X had 5.00, and Route 27X had only 4.04 weekday boardings per revenue hour.

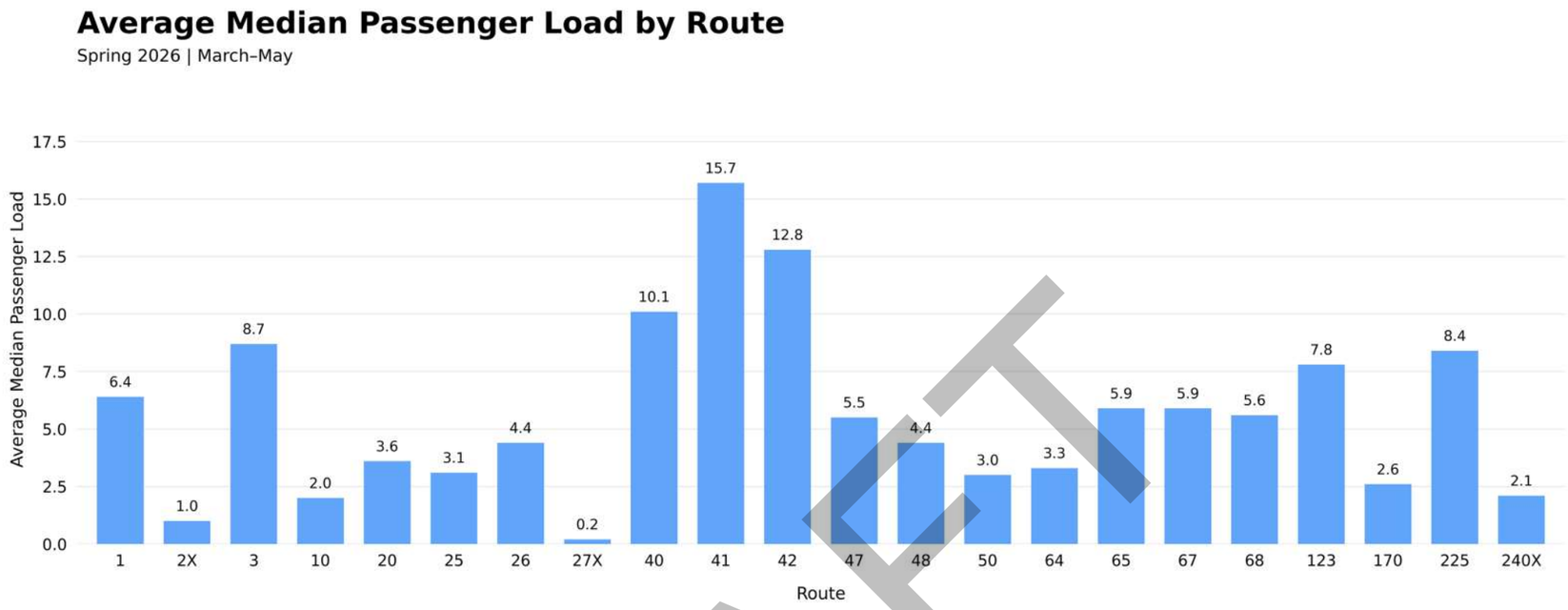
For Saturday services, Route 1 had the highest productivity, with 13.67 boardings per revenue hour. It was followed by Route 40 with 12.78, Route 123 with 12.16, Route 3 with 11.43, and Route 225 with 10.13. Routes 240X, 10, and 170 had the lowest Saturday productivity, with 3.17, 2.87, and 2.85 boardings per revenue hour, respectively. This makes their operation on Saturdays relatively inefficient and indicates that their Saturday schedules and service roles should be reviewed.

For Sunday services, Route 3 had the highest productivity, with 16.75 boardings per revenue hour. It was followed by Route 40 with 15.84, Route 1 with 13.06, and Route 123 with 11.24. Routes 225 and 47 had 8.98 and 8.72 boardings per revenue hour, respectively, while Route 64 had the lowest Sunday productivity, with 7.63 boardings per revenue hour.

Ridership and Productivity Summary

Categories	Routes	Interpretation	Suggested Action
High Ridership & High Productivity	**1**, **3**, **40**, **42**, **47**, **65**, **67**, **123**, **225**	Strong performers that carry many passengers efficiently.	Protect, maintain, and consider additional service if demand continues to grow.
High Ridership & Low Productivity	**26**, **64**, **48**	Important routes with strong demand but relatively high operating cost.	Review schedules, running time, stop spacing, and frequency to improve efficiency.
Low Ridership & High Productivity	**20**, **25**, **68**, **50**	Efficient routes despite serving fewer riders. They may serve focused travel markets or have relatively low operating costs.	Monitor and preserve unless other factors indicate a need for changes.
Low Ridership & Low Productivity	**2X**, **10**, **27X**, **170**, **240X**	Lowest-performing routes from a productivity standpoint.	Review routing, span of service, frequency, market, and equity roles before considering service changes.

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Median Passenger Load:

For passenger load analysis, BFT previously used the maximum passenger load. However, this measure could be affected by APC errors that overcount passengers. Using the median passenger load provides values that are more representative of the typical conditions experienced during each trip. The median automatically reduces the influence of extreme values and potential outliers, especially when analyzing a large dataset such as quarterly data. Based on this measure, none of the routes show a major passenger-load concern when the capacity and size of BFT vehicles are considered.

Route 3 has a median passenger load of approximately 9 passengers, while Route 1 has approximately 6. Route 123 has approximately 8 passengers, and Route 225 also has approximately 8. Some routes show unusually high values that may require additional review. For example, Route 42 has a median passenger load of approximately 13 passengers, while Route 41 has approximately 16.

Considering the current service standards and vehicle capacities, the median passenger-load results do not indicate any major concerns that require immediate attention. However, specific operating conditions should still be examined separately. For example, trips carrying more than one passenger using a wheelchair may need to be reviewed to determine how frequently these situations occur and whether vehicle capacity is sufficient.

School trippers and shuttle services may also experience substantially higher passenger loads, potentially reaching 30 or 40 passengers on board. These trips should be monitored separately because unusually high passenger loads could create capacity, accessibility, comfort, or safety concerns that may not be visible in a route-level median.

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On-Time Performance Analysis:

Looking at systemwide On-Time Performance (OTP), the system has an average arrival OTP of approximately 84.7%, calculated using OTP observations across all trips and routes. Although many individual trips may achieve an OTP of 90% or higher, the systemwide result remains below BFT's fixed-route OTP goal. The planned run-time analysis by using the ATP module in HASTUS should examine individual trips, stops, time periods, and route segments to identify the causes of early and late service.

For this analysis, a bus is considered late when it arrives or departs more than five minutes after its scheduled time. It is considered early when it arrives or departs more than one minute before its scheduled time. Although neither early nor late service is ideal, early departures are especially concerning because a passenger who arrives according to the published schedule may miss the bus and must wait for the full headway, which may be as long as 45 minutes.

The addition of departure OTP provides a clearer understanding of schedule adherence from the passenger's perspective. Arrival OTP indicates whether the bus reaches a stop according to schedule, while departure OTP indicates whether it leaves the stop according to schedule. Departure OTP is particularly important at time points and at transit centers because a bus may arrive early but wait until its scheduled departure time.

The comparison shows that departure-based measurement substantially reduces early incidents on almost every route. Based on the route-level results, the average early rate decreases from approximately 6.3% for arrivals to approximately 2.0% for departures. At the same time, the average on-time rate increases from approximately 85.3% at arrival to approximately 88.5% at departure. However, the average late rate increases from approximately 8.3% at arrival to approximately 9.6% at departure.

This pattern suggests that buses are often arriving early and then waiting at stops or time points until closer to their scheduled departure times. This improves departure OTP and protects passengers from early departures. However, in some cases, the bus may remain at the stop beyond its scheduled departure time, resulting in a higher percentage of late departures. Therefore, arrival and departure OTP should be reviewed together rather than relying on only one measure.

Measure	Route-Level Average
Early arrival	6.30%
On-time arrival	85.30%
Late arrival	8.30%
Early departure	2.00%
On-time departure	88.50%
Late departure	9.60%

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These route-level averages are useful for comparison but are not a replacement for the official systemwide OTP calculation, which should continue to be based on all underlying stop- or trip-level observations.

Routes 26, 41, 42, and 123 have arrival OTP values above 90%, at 93.4%, 92.2%, 90.8%, and 91.3%, respectively. Their departure OTP values increase further to 95.0%, 95.1%, 95.2%, and 92.9%. This shows that allowing buses to wait until their scheduled departure times improves their schedule adherence.

Route 42 provides a clear example. Its early rate decreases from 7.5% on arrival to 2.7% on departure, while its OTP increases from 90.8% to 95.2%. Its late rate increases slightly from 1.6% to 2.1%, but the overall departure result is still substantially better. For these strong-performing routes, BFT should maintain the current level of reliability while continuing to reduce early departures.

Several other routes also improved enough to exceed 90% departure OTP. These include Route 2X at 92.7%, Route 3 at 90.3%, Route 25 at 92.9%, Route 40 at 92.2%, Route 48 at 92.3%, Route 50 at 91.6%, and Route 240X at 97.9%. Route 240X shows the largest difference: its early rate decreases from 9.6% on arrival to only 0.1% on departure, while OTP increases from 88.2% to 97.9%. This suggests that its buses frequently arrive early but wait until the appropriate departure time.

Routes 25, 40, 48, 50, and 240X show meaningful improvements when OTP is measured at departure rather than arrival. Route 240X has the largest increase, improving by 9.7 percentage points from 88.2% to 97.9%, followed by Route 50, which improves by 5.9 points from 85.7% to 91.6%. Routes 25, 40, and 48 improve by 3.7, 3.4, and 2.7 percentage points, respectively, and all exceed 90% departure OTP. These improvements suggest that buses frequently arrive early but wait at stops or designated time points until closer to their scheduled departure times, resulting in better schedule adherence from the passenger's perspective.

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Route	Early Arrival	Early Departure
Route 2X	14.60%	2.80%
Route 50	11.10%	4.60%
Route 27X	11.00%	4.10%
Route 240X	9.60%	0.10%
Route 3	8.60%	4.00%
Route 42	7.50%	2.70%

The highest early-arrival rates occur on Route 2X at 14.6%, Route 50 at 11.1%, Route 27X at 11.0%, Route 240X at 9.6%, Route 3 at 8.6%, and Route 42 at 7.5%. However, their early-departure rates are considerably lower.The reductions indicate that operators are generally using stops or designated time points to recover schedule adherence before departing. Nevertheless, Routes 50, 27X, and 3 continue to have early-departure rates of approximately 4% or higher and may require additional attention.

BFT should focus on routes with both high early-departure rates and long headways because early departures on these routes create the greatest inconvenience for passengers. Routes with higher service frequency provide passengers with more alternatives when an early or late incident occurs. However, even frequent routes should minimize early departures, and routes such as Route 1 must reduce late performance before they can reliably function as part of a high-frequency corridor.

Potential actions include identifying appropriate time points where buses can wait safely, confirming that operators understand the departure standards, and examining whether scheduled running times are excessive between certain stops.

Route	Late Arrival	Late Departure
Route 67	21.00%	22.80%
Route 65	18.40%	20.50%
Route 225	15.70%	17.90%
Route 64	14.70%	18.00%
Route 1	14.10%	16.40%
Route 47	12.60%	15.00%
Route 68	12.40%	14.20%

Routes 65 and 67 have the lowest arrival OTP, at 78.1% and 76.2%, respectively. Their departure OTP values remain nearly unchanged at 78.3% and 76.4%. Route 65 is late for 18.4% of arrivals and 20.5% of departures, while Route 67 is late for 21.0% of arrivals and 22.8% of departures. These routes should be among the highest priorities for the upcoming run-time analysis and operational improvements. Routes 225, 64, 1, 47, and 68 also have relatively high late-arrival rates.

The increase in late departures suggests that buses may arrive late and then experience additional dwell time before leaving the stop. This could occur because passengers are boarding or alighting, operators are assisting passengers using mobility devices, bicycles are being loaded, or buses are waiting for other operational reasons. Route 64 requires particular attention because its OTP decreases slightly from 81.6% at arrival to 81.3% at departure, while its late rate increases from 14.7% to 18.0%.

Although Route 47's OTP increases slightly from 81.7% to 82.0%, its late rate rises from 12.6% to 15.0%. This is possible because the reduction in early trips is larger than the increase in late trips.

The BFT Planning team has had various conversations with operators and identified several potential causes of late performance. These include traffic during certain times of the day, higher ridership, school-related activity, wheelchair boarding and alighting, bicycle loading, railroad crossings, and long traffic-signal delays. Younger passengers during school hours may also require additional boarding and seating time.

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Potential solutions to improve OTP may include transit signal priority where it is feasible and would produce measurable benefits. It would also be valuable to analyze run-time data by route segment, stop, trip, direction, block, time of day, day of the week, and month. Reviewing repeated patterns would help determine whether delays result from schedule design, recurring operating conditions, specific locations, or individual incidents.

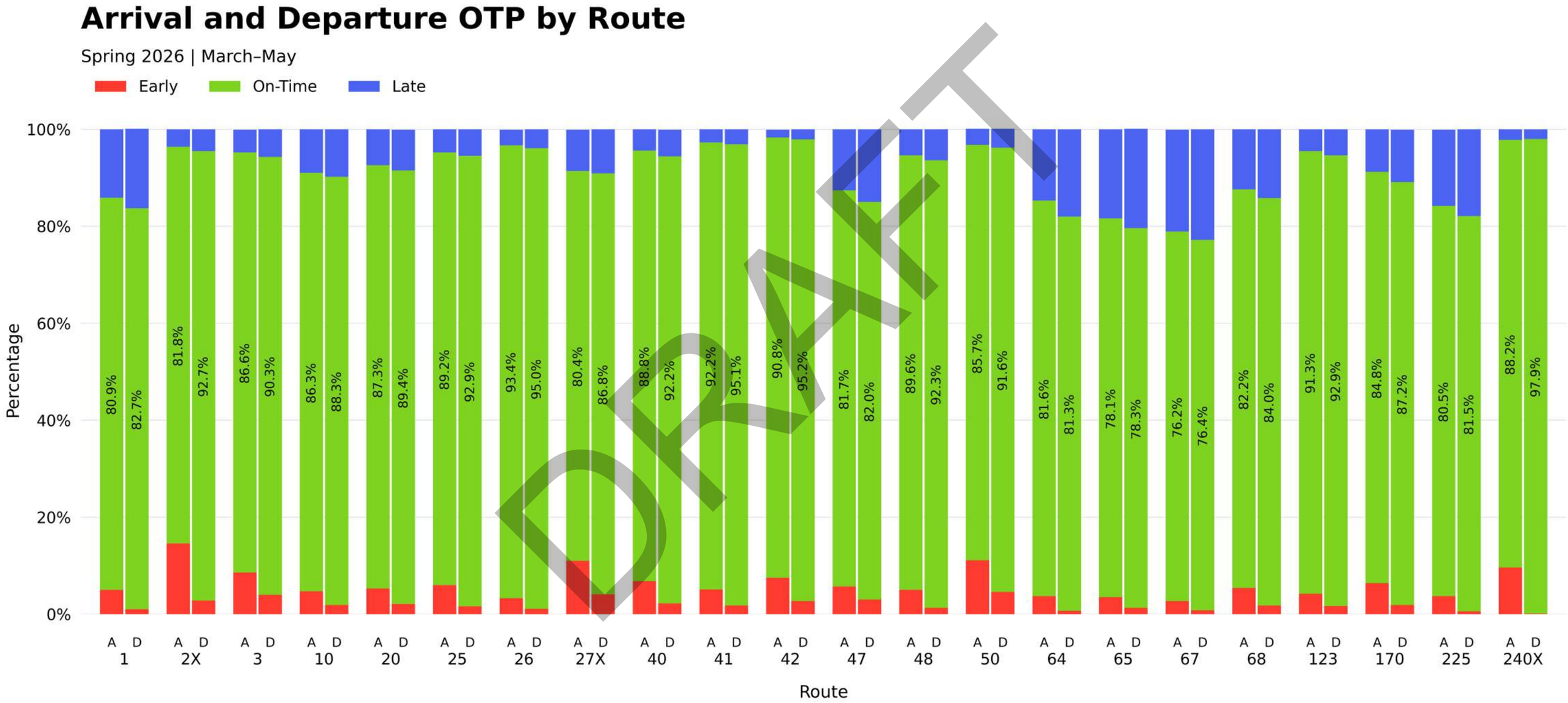
Discussions with operators will be essential because they are on the front line and often have the best understanding of why delays occur. Reviewing block-level and trip-level patterns can also help determine whether the issue is related to block design, insufficient recovery time, interlining, or recurring operating conditions. This process will require coordination between Planning and Operations.

In general, BFT should aim to increase OTP on routes currently below 90%, while maintaining and, where possible, improving routes already above 90%. However, improvements should also be evaluated against BFT's % OTP goal. Arrival and departure performance should be monitored together, with particular attention to reducing early departures without creating unnecessary late departures.

You can find the summary of OTP overview in the following table:

OTP Categories	Routes	Interpretation	Planning Recommendation
Excellent Performance (≥90% OTP)	**2X, 3, 25, 26, 40, 41, 42, 48, 50, 123, 240X**	These routes have strong departure schedule adherence. Several moved above 90% because waiting at stops or time points substantially reduced early departures.	Maintain current performance while reviewing arrival and departure results together. Ensure that reductions in early departures do not create unnecessary late departures.
Good Performance (85–89.9% OTP)	**10, 20, 27X, 170**	These routes have relatively reliable departure performance but remain below 90%. Routes 27X and 170 continue to show schedule-adherence concerns.	Use run-time analysis and schedule adjustments to identify recurring early and late patterns and help these routes reach at least 90% OTP.
Needs Improvement (80–84.9% OTP)	**1, 47, 64, 68, 225**	These routes experience recurring reliability problems, particularly late departures. Their high ridership or important network roles make improving their performance especially important.	Prioritize detailed run-time analysis by trip, segment, direction, stop, and time of day. Review dwell time, traffic delays, recovery time, and block design.
Critical Priority (<80% OTP)	**65, 67**	These routes have the lowest departure OTP, at 78.3% and 76.4%, respectively. Their performance is primarily affected by late departures rather than early service.	Make these routes the highest priorities for run-time analysis, schedule review, operator feedback, block-level evaluation, and potential service adjustments.

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Arrival and Departure OTP by Route
Spring 2026 | March–May
Early
On-Time
Late
100%
80%
60%
40%
20%
0%
Percentage
A D
1 80.9% 82.7%
2X 81.8% 92.7%
3 86.6% 90.3%
10 86.3% 88.3%
20 87.3% 89.4%
25 89.2% 92.9%
26 93.4% 95.0%
27X 80.4% 86.8%
40 88.8% 92.2%
41 92.2% 95.1%
42 90.8% 95.2%
47 81.7% 82.0%
48 89.6% 92.3%
50 85.7% 91.6%
64 81.6% 81.3%
65 78.1% 78.3%
67 76.2% 76.4%
68 82.2% 84.0%
123 91.3% 92.9%
170 84.8% 87.2%
225 80.5% 81.5%
240X 88.2% 97.9%
Route

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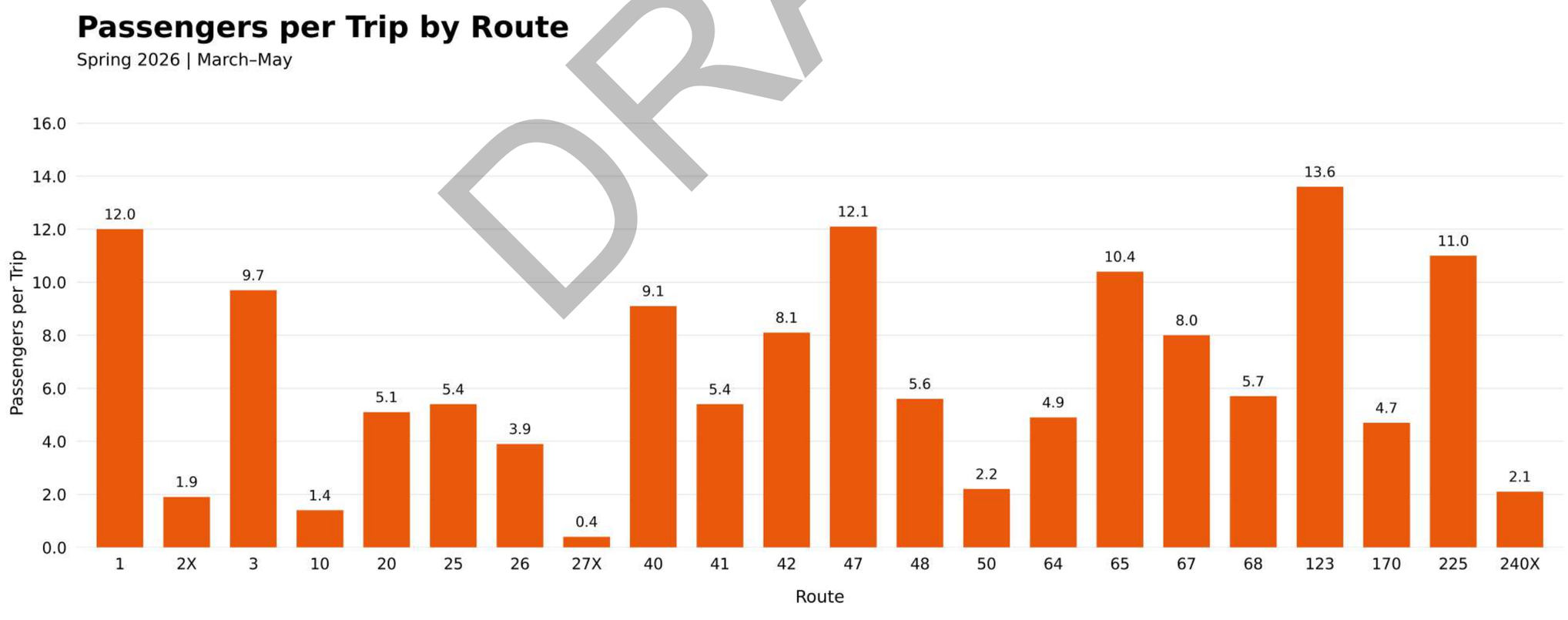
Total Trips and Passengers per Trip

BFT routes operated a total of 103,211 trips during the Spring season, covering the beginning of March through the end of May. Routes 3 and 1 operated the highest numbers of trips, completing 9,852 and 9,626 trips, respectively. Considering their higher service frequencies and longer service spans, it is not surprising that these routes are at the top of the list. They were followed by Routes 26, 123, 225, 64, and 47, which operated 6,825, 5,829, 5,541, 5,465, and 5,157 trips, respectively. This generally aligns with the total ridership on these routes. However, Routes 26 and 64 carried fewer passengers per trip despite ranking relatively high in the number of trips operated.

The trip data can also be used to calculate average passengers per trip, which provides an indication of how effectively scheduled trips are being utilized. This measure is calculated by dividing total Spring boardings by the total number of trips operated. Route 123 had the highest average, with approximately 13.6 passengers per trip. It was followed by Route 47 with 12.1, Route 1 with 12.0, Route 225 with 11.0, and Route 65 with 10.4 passengers per trip. Routes 3 and 40 also performed relatively well, averaging 9.7 and 9.1 passengers per trip, respectively.

A higher average number of passengers per trip generally indicates stronger demand and more efficient utilization of scheduled service. These routes should be monitored for potential service improvements if passenger loads and demand continue to increase. Conversely, routes with fewer passengers per trip may warrant further review to determine whether frequencies, trip schedules, or service spans could be adjusted while maintaining adequate accessibility, coverage, and equity.

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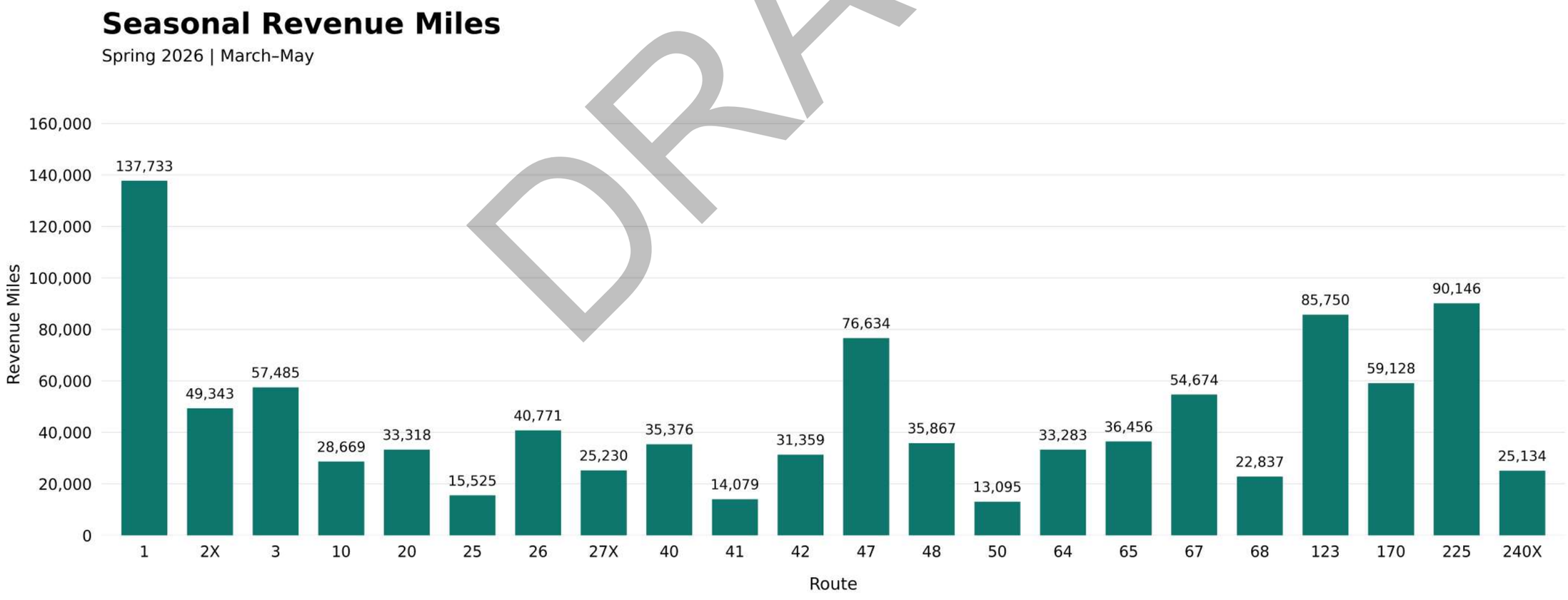


Revenue Miles Analysis

Revenue miles provide a different perspective from the number of trips because they account for the distance traveled while the service is available to passengers. Route 1 accumulated the highest number of Spring revenue miles, with approximately 137,733 miles. It was followed by Route 225 with 90,146 miles, Route 123 with 85,750, Route 47 with 76,635, and Route 170 with 59,128 revenue miles. Routes 3 and 67 also accumulated relatively high totals, with approximately 57,485 and 54,674 revenue miles, respectively.

As an agency committed to sustainability and reducing carbon emissions, BFT can use revenue-mile data to support the development of its future Climate Action Plan. Routes and blocks with the highest revenue mileage may offer greater opportunities for reducing fuel consumption and emissions through fleet electrification. Based on total revenue miles, Routes 1, 225, 123, 47, and 170 could be considered initial candidates for further electric-vehicle analysis.

However, revenue miles should not be the only factor used to assign electric buses. The analysis should also consider total block mileage, deadhead mileage, charging opportunities, seasonal energy use, roadway conditions, vehicle capacity, and whether each block can be completed within the operating range of the electric vehicle. Therefore, the routes with the highest revenue miles should be treated as priorities for feasibility analysis for electric-bus assignments.



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APPENDIX B

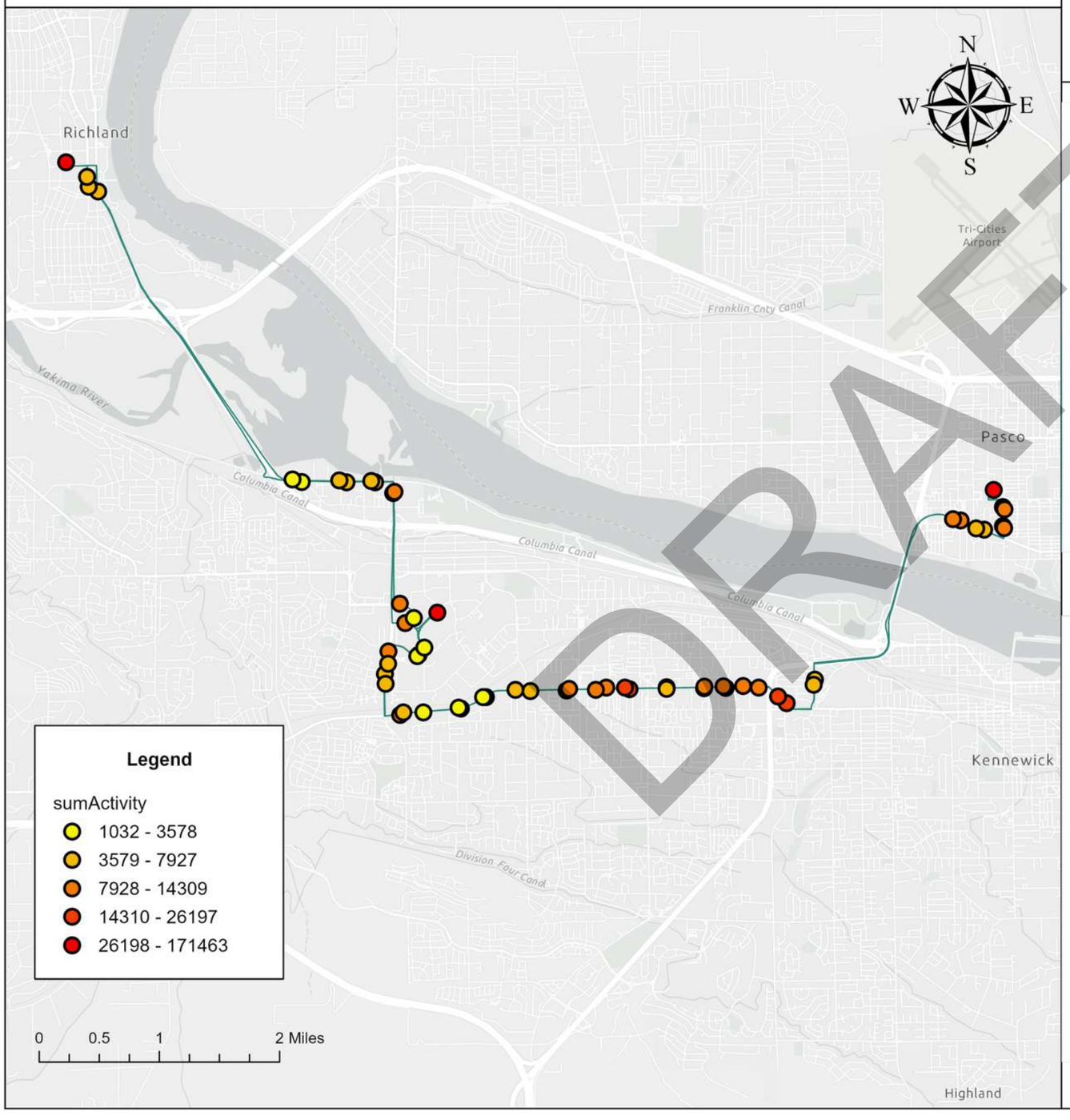
Ridership by Routes

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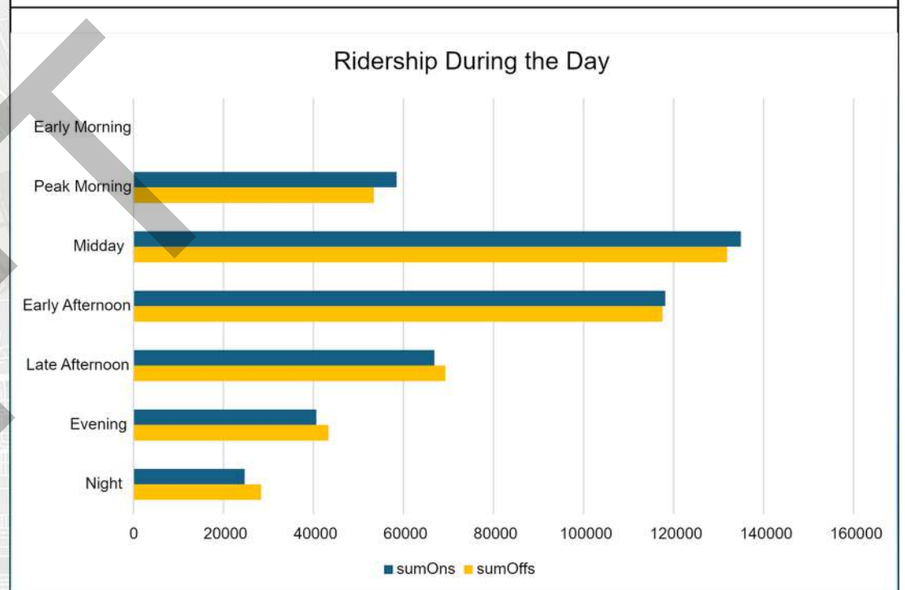


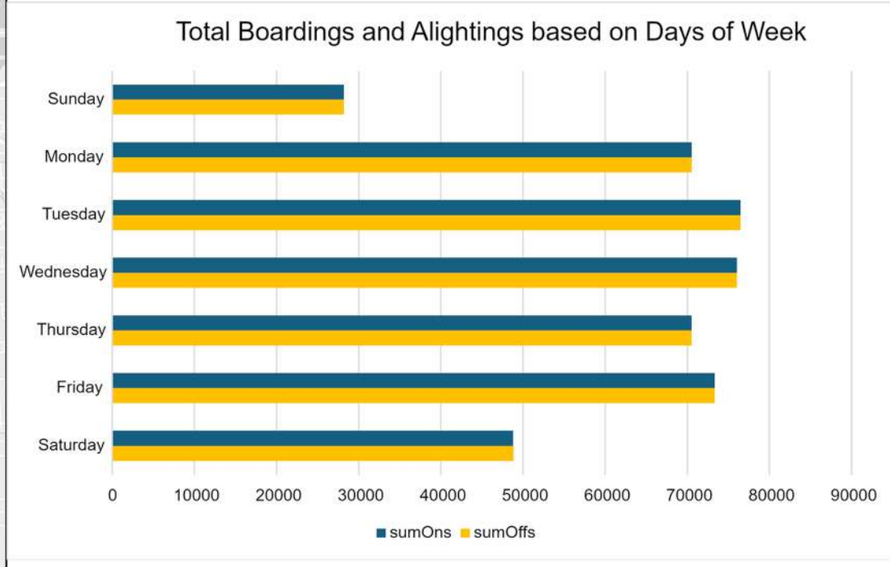
Route 1 Ridership Data for 12-months from October 2025



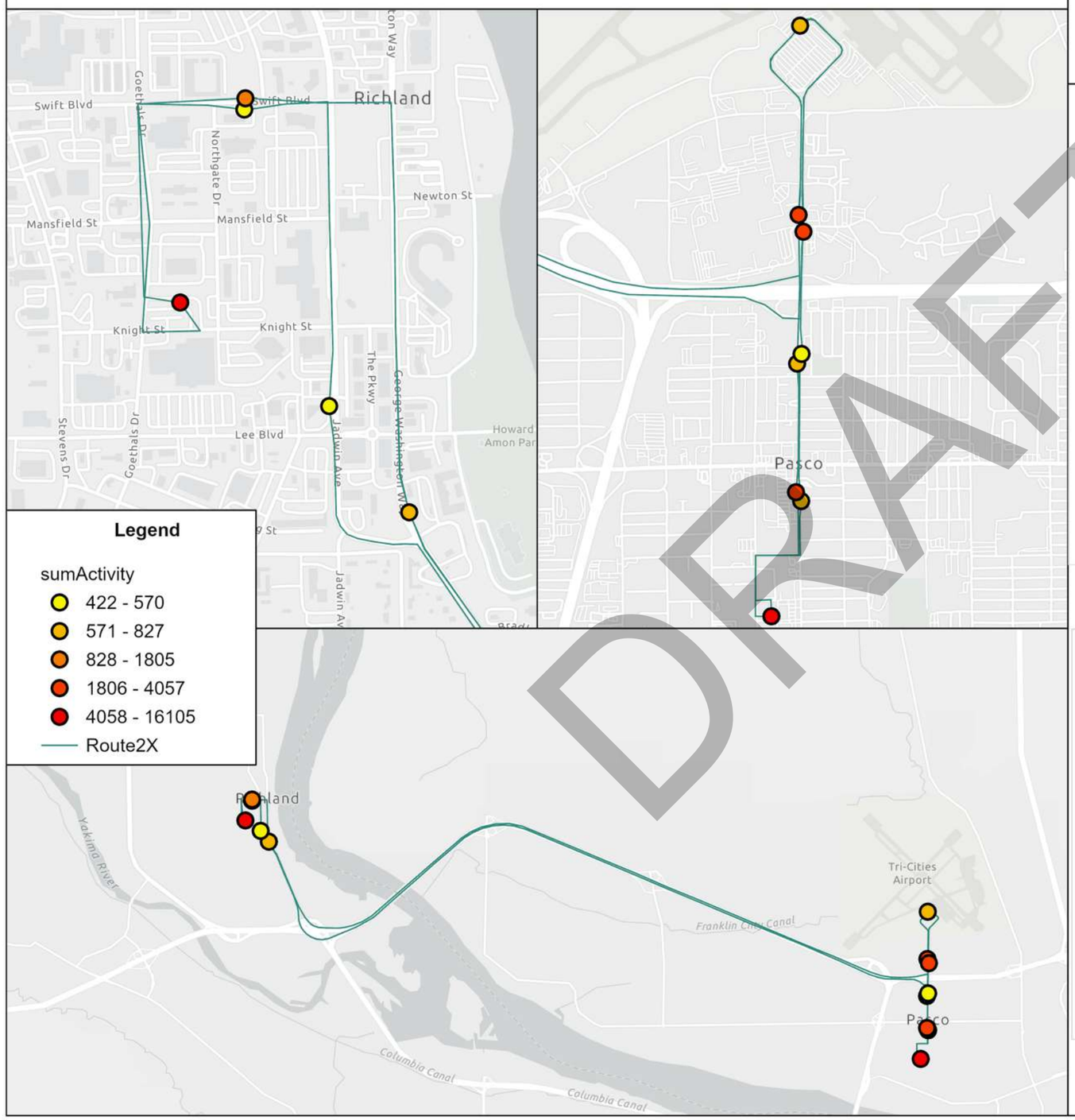
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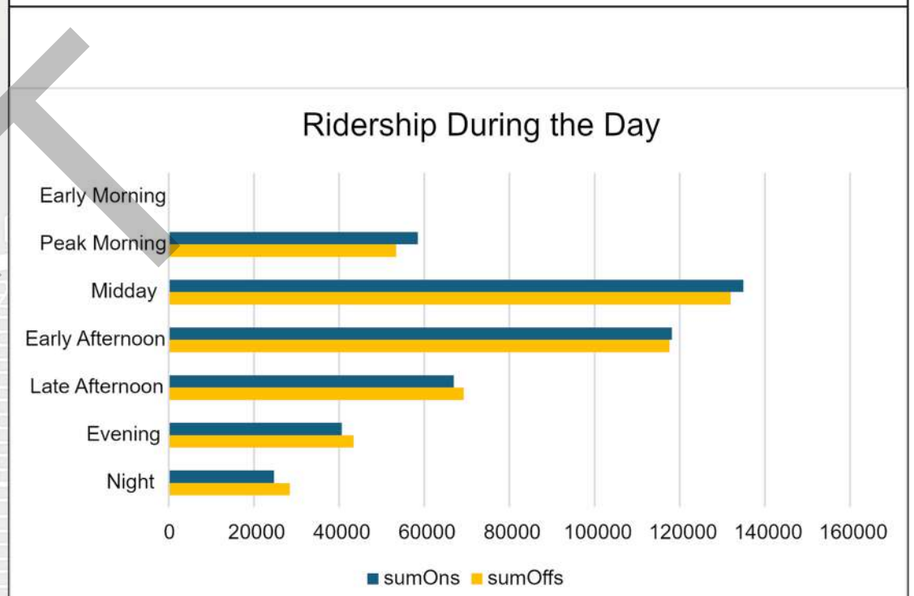
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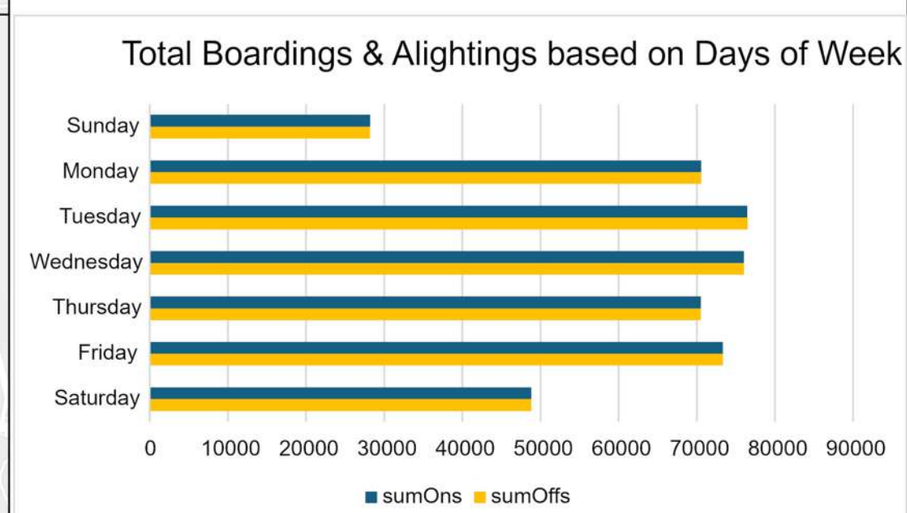




Route 2X Ridership Data for 12-months from October 2025

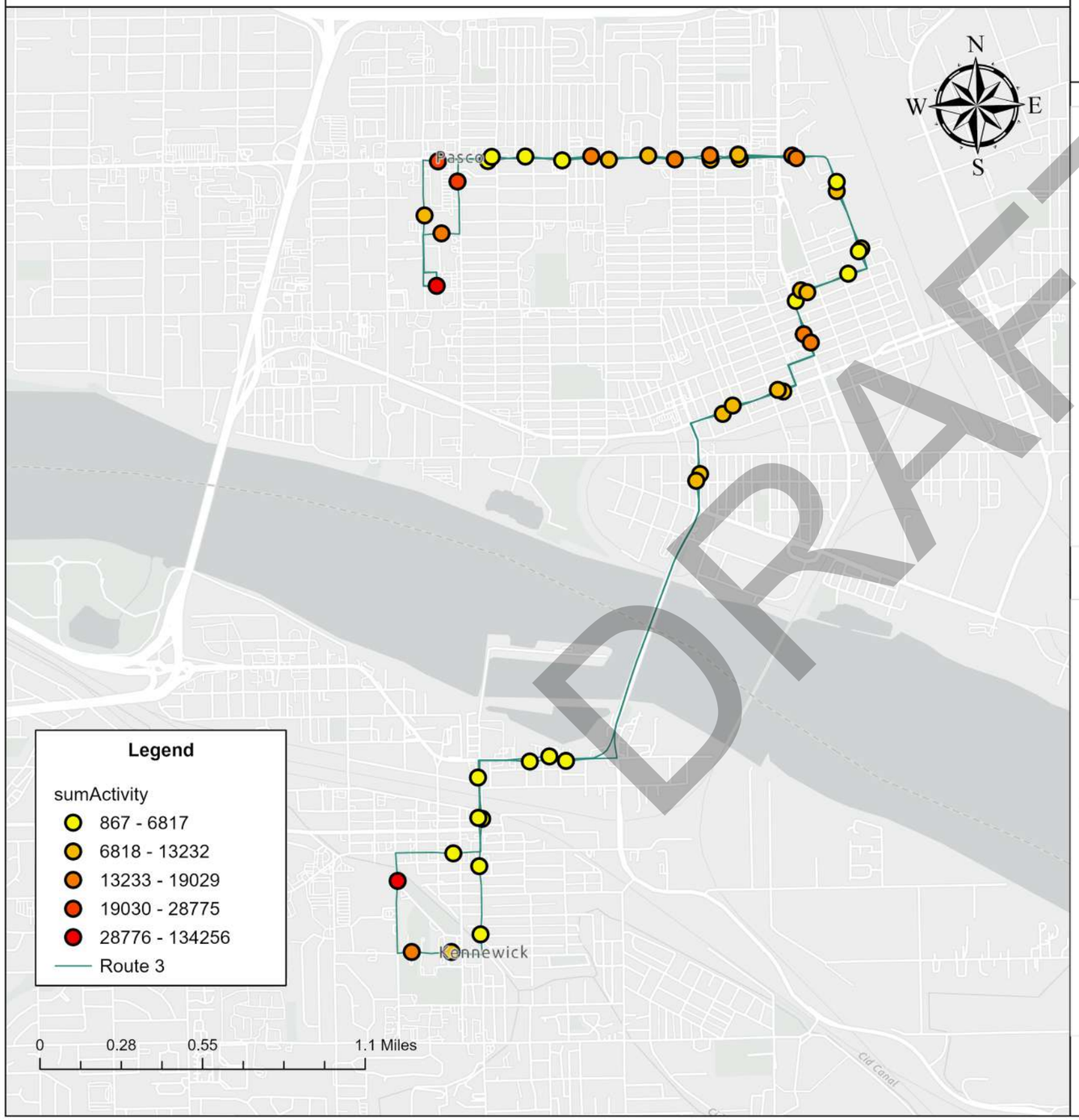






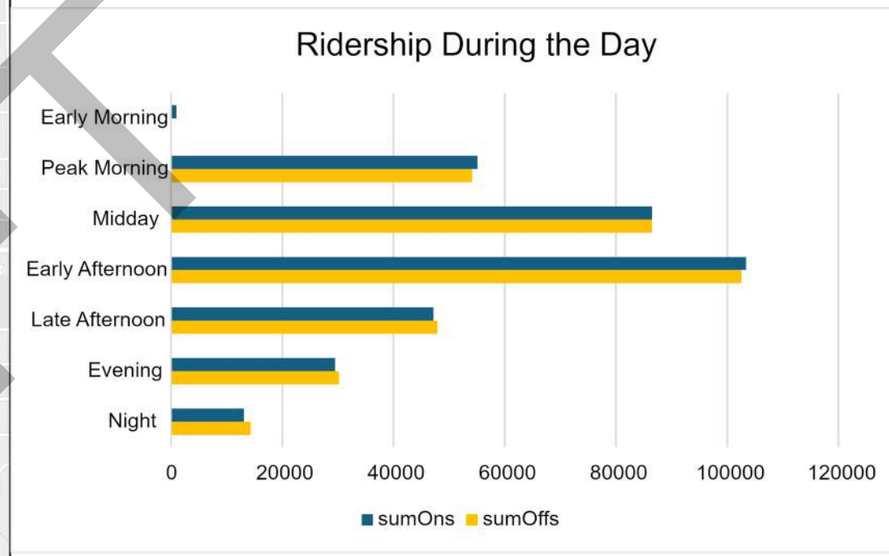
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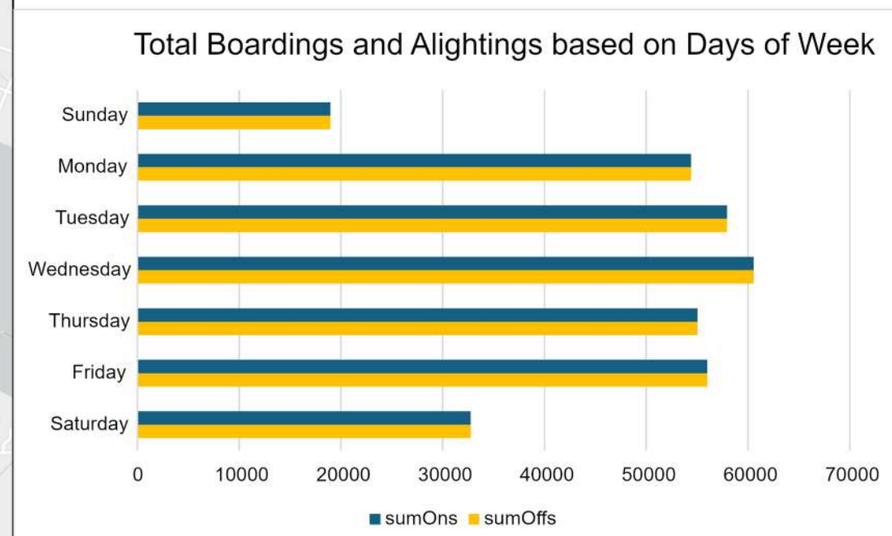
Route 3 Ridership Data for 12-months from October 2025



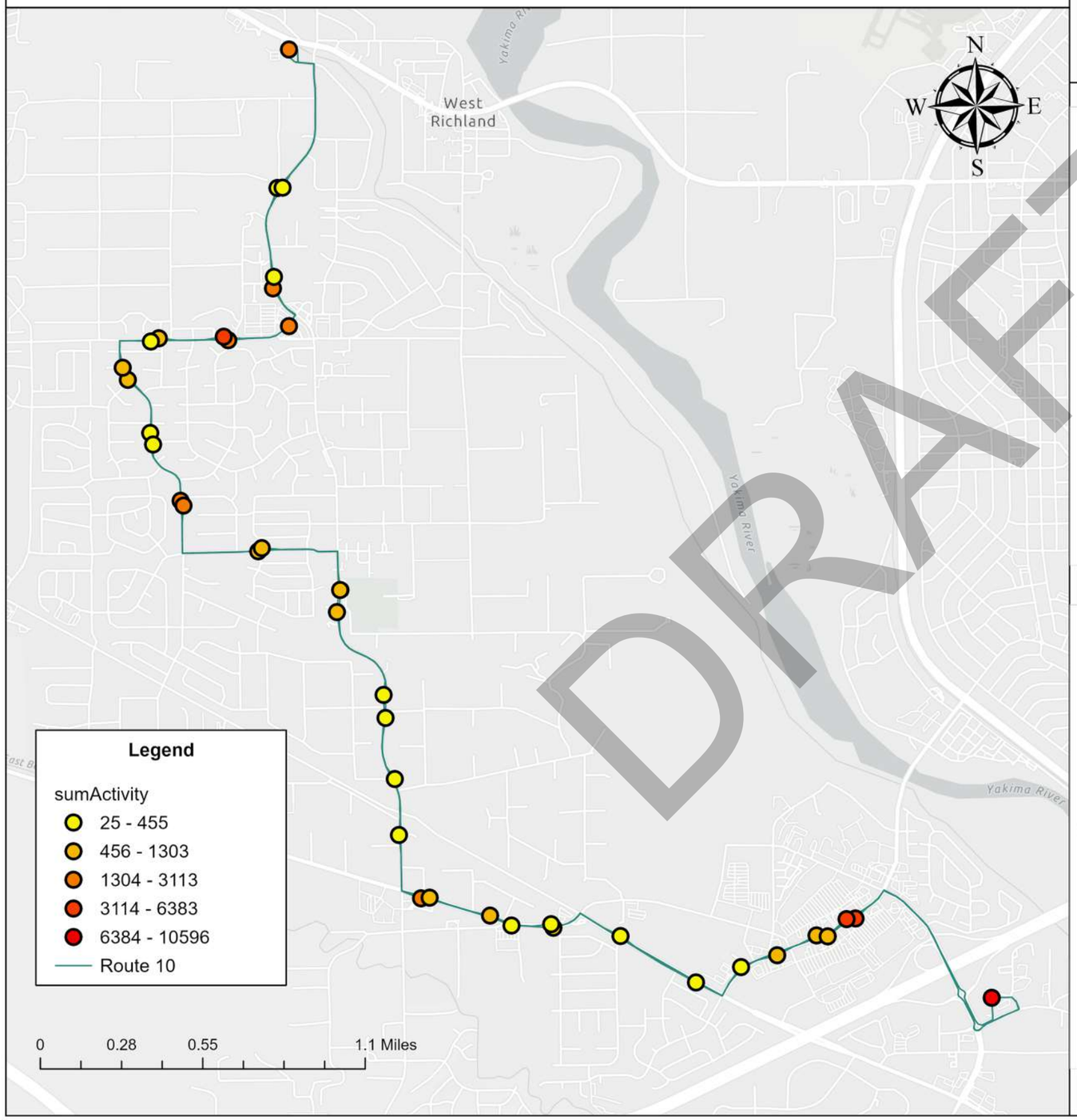
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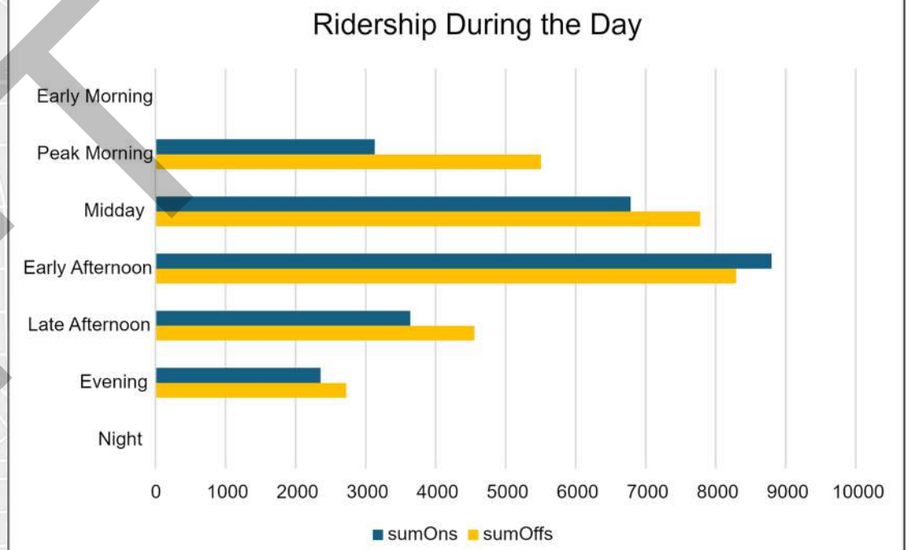


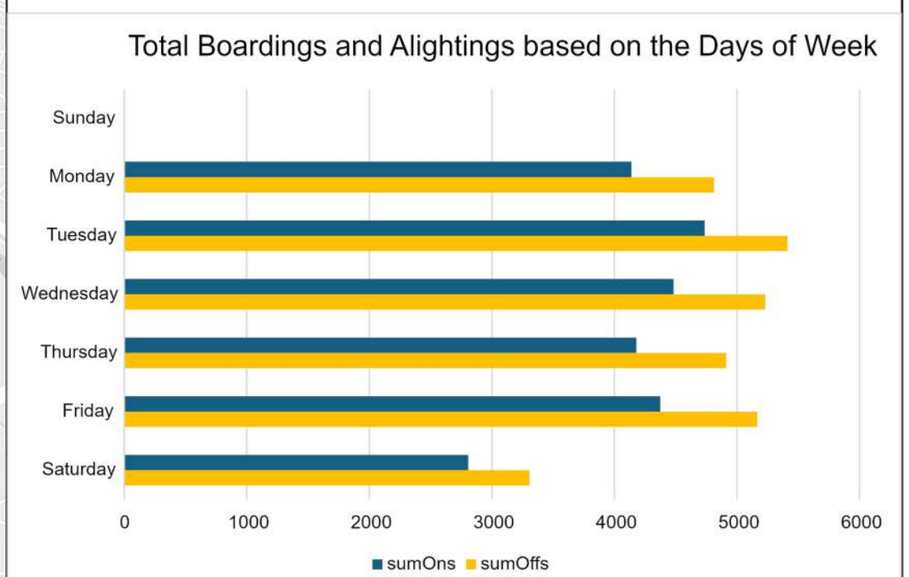
Route 10 Ridership Data for 12-months from October 2025



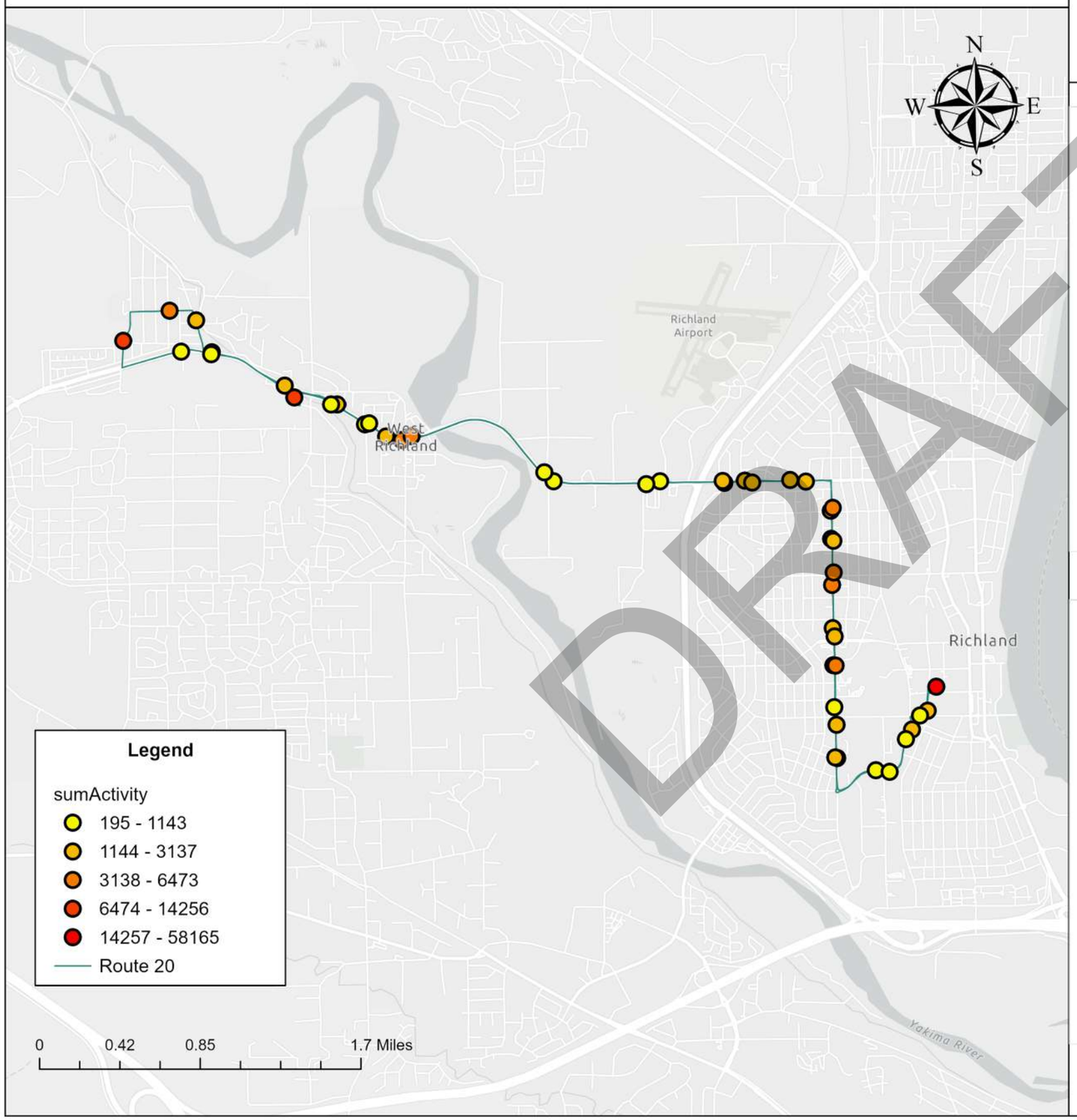
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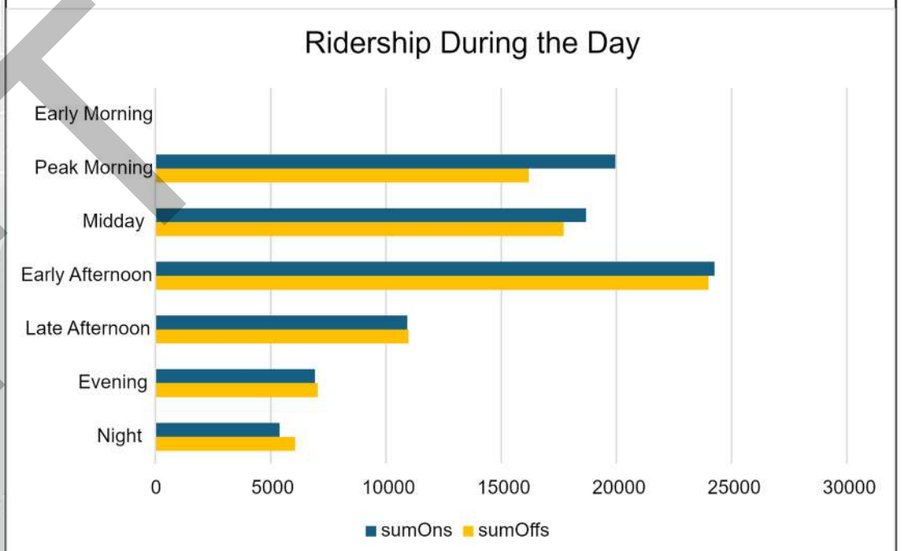


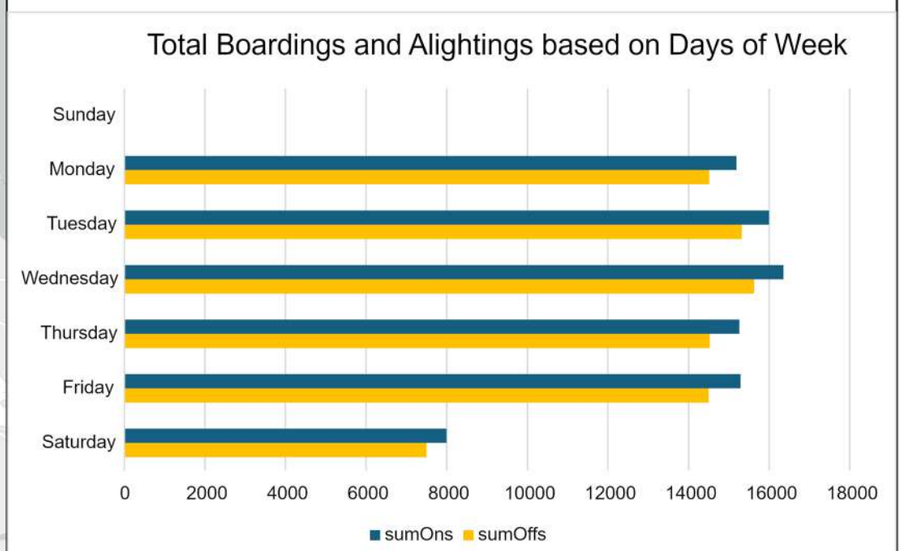
Route 20 Ridership Data for 12-months from October 2025



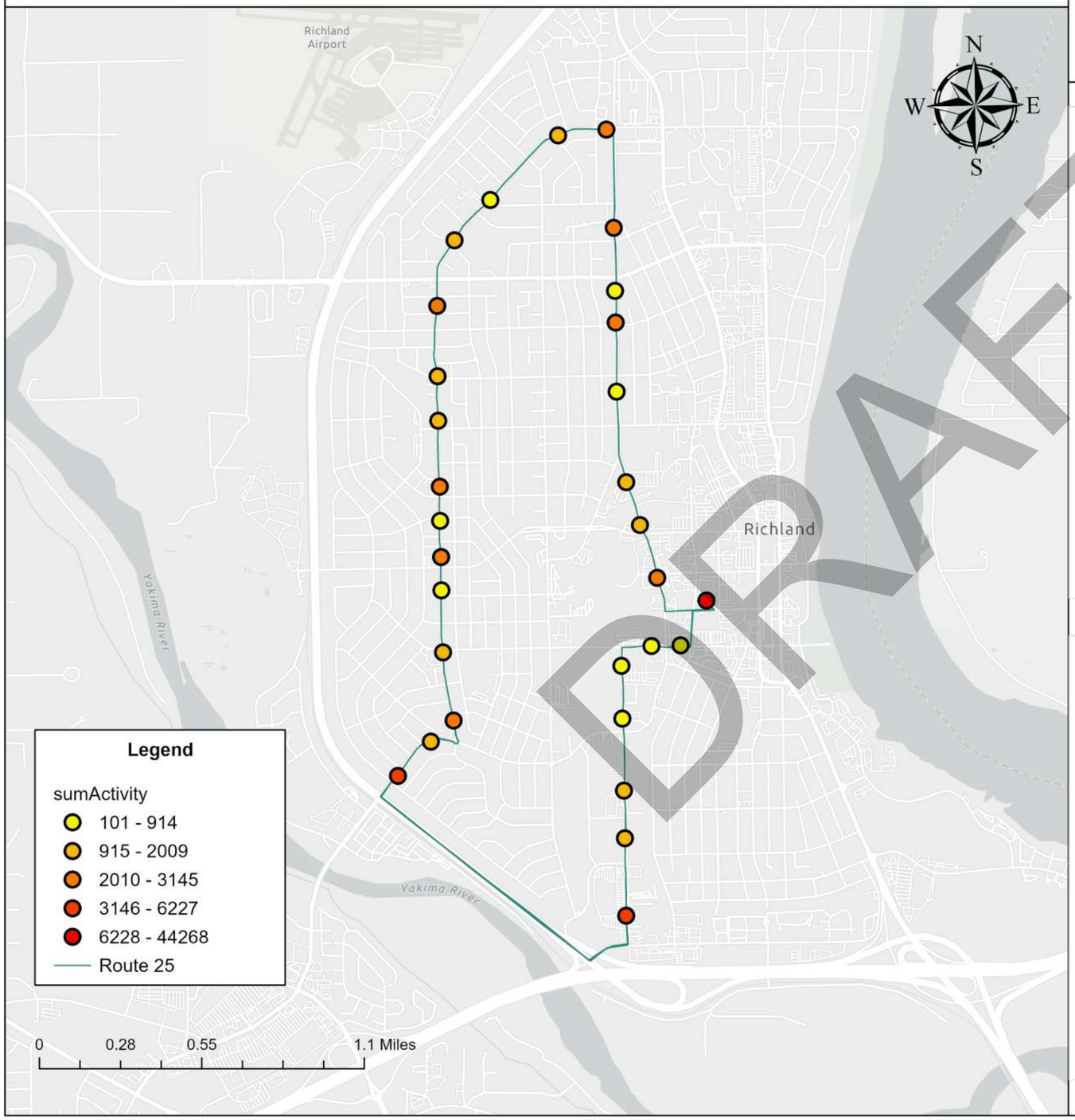
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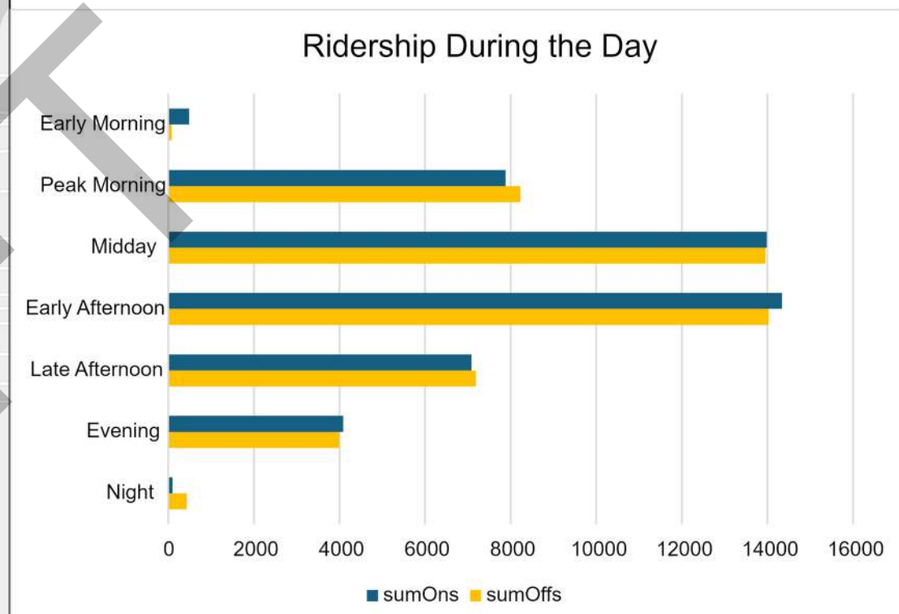


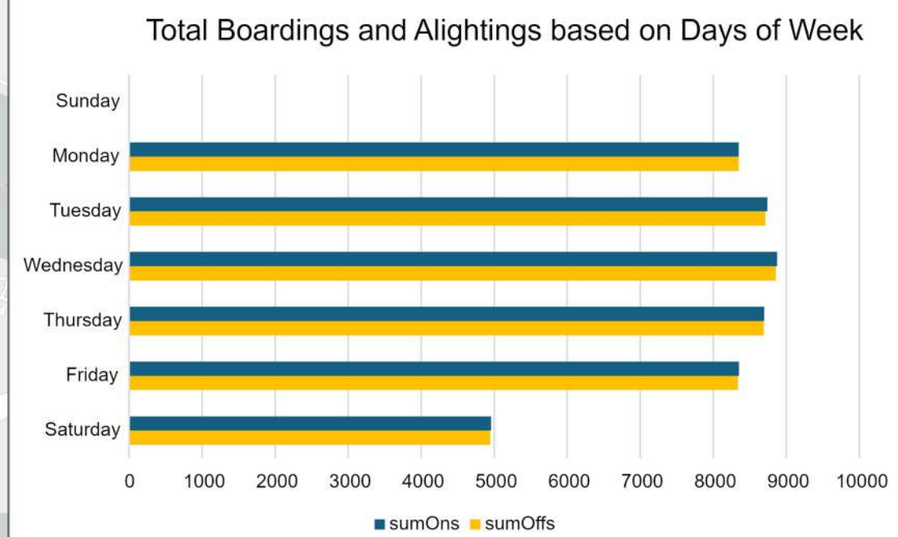
Route 25 Ridership Data for 12-months from October 2025



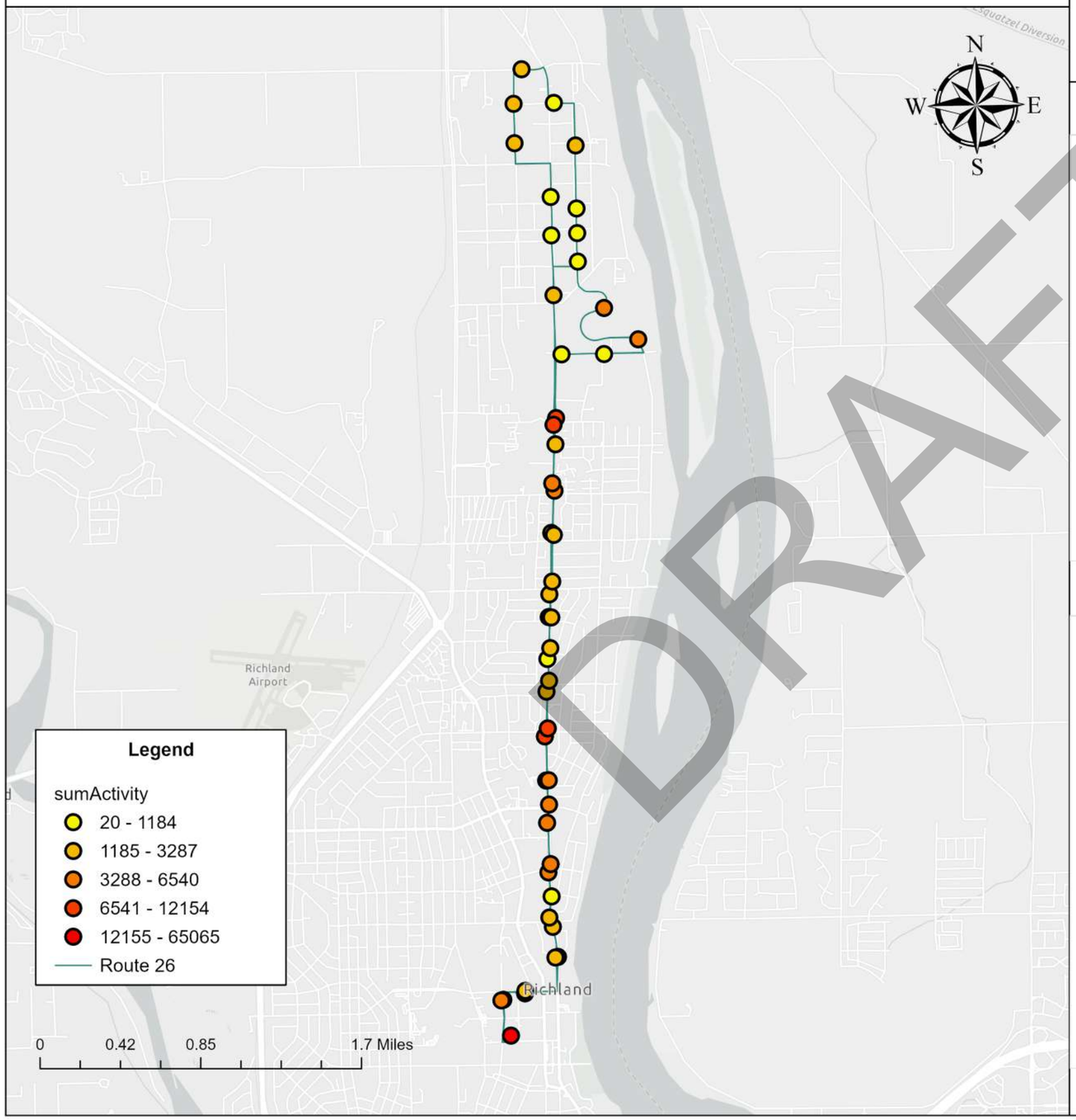
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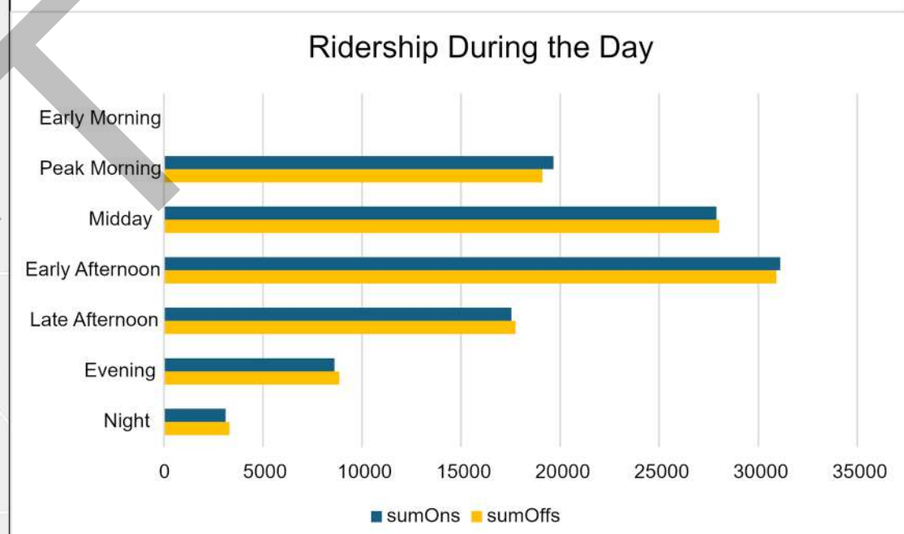
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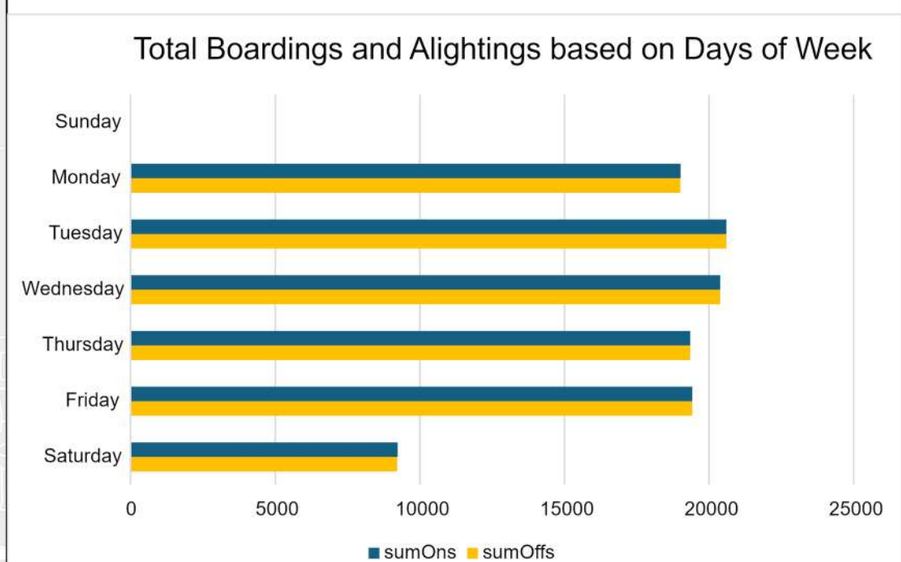




Route 26 Ridership Data for 12-months from October 2025

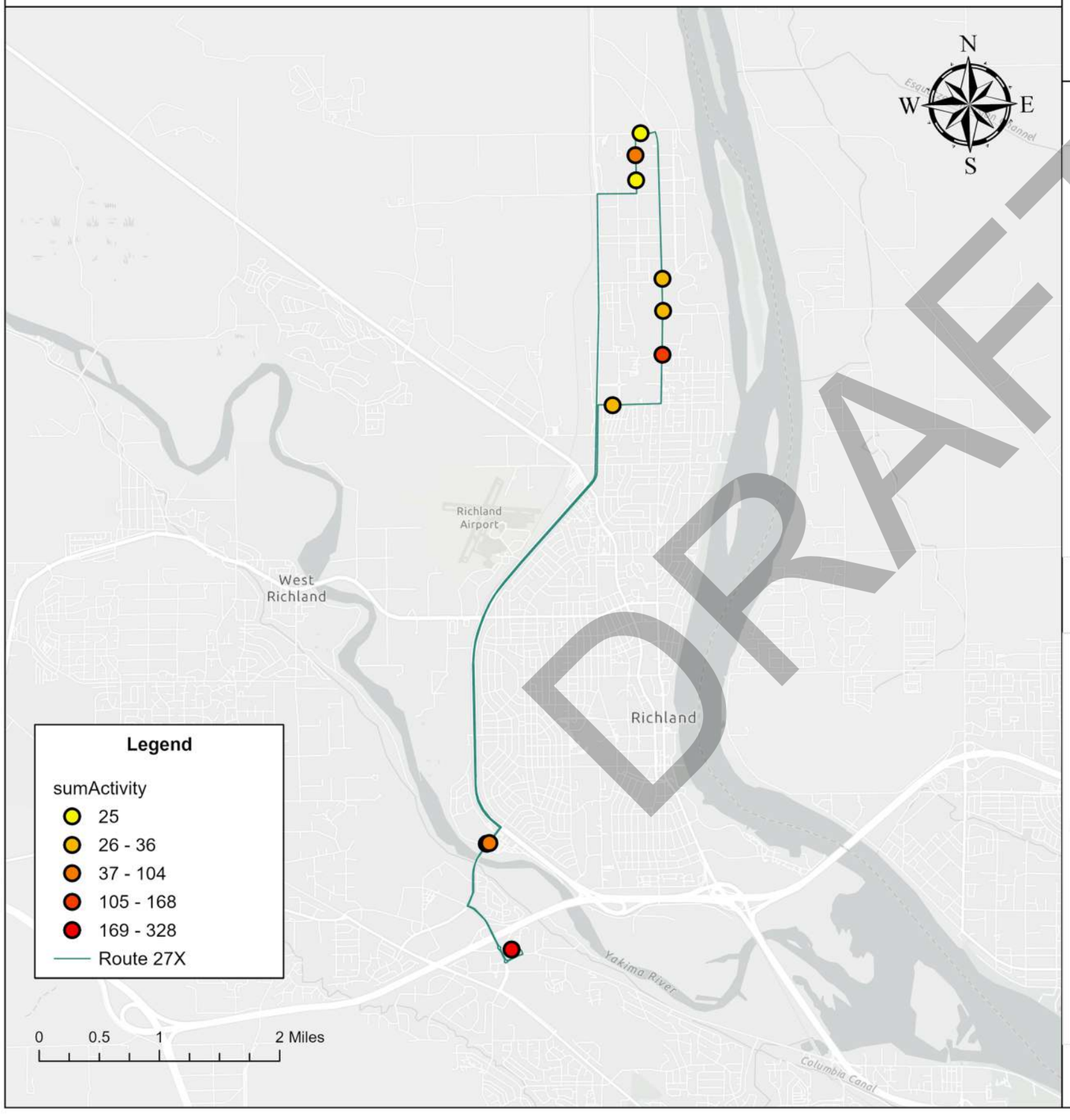




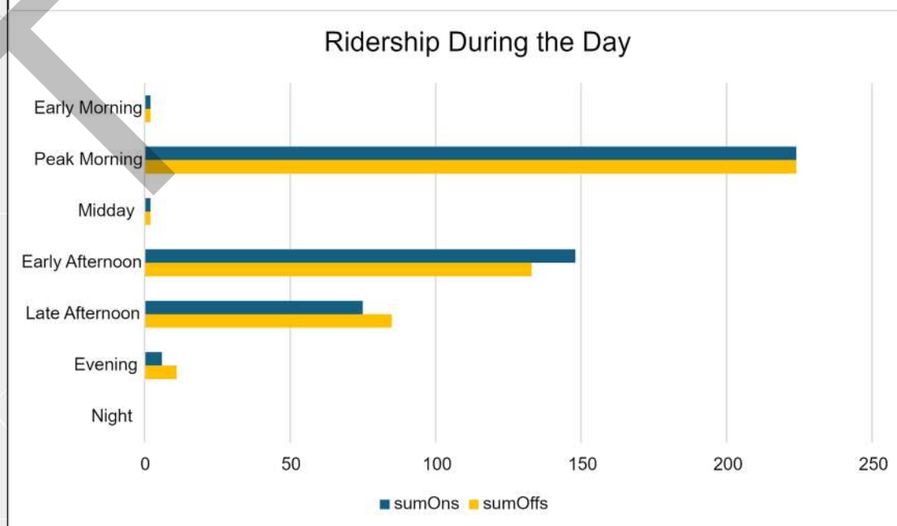


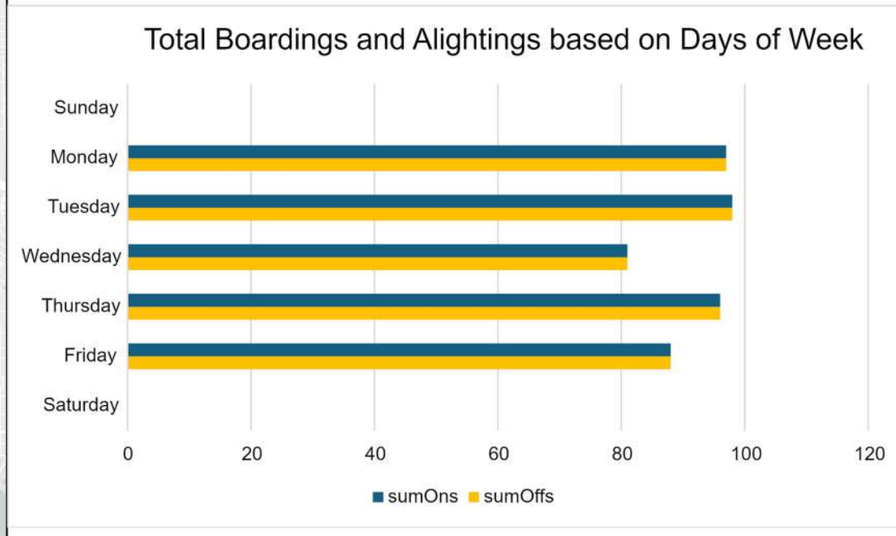
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Route 27X Ridership Data for 12-months from October 2025



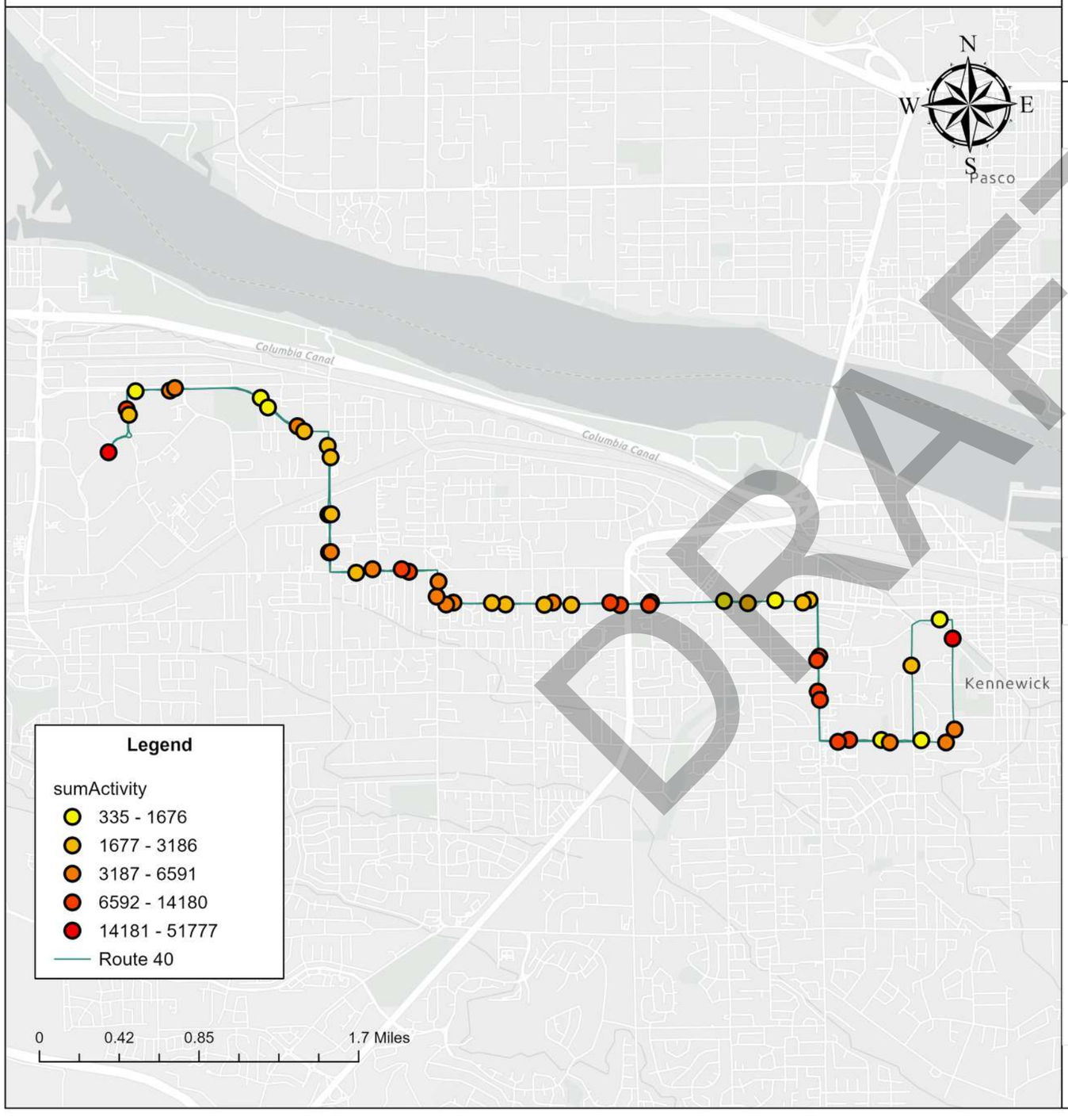
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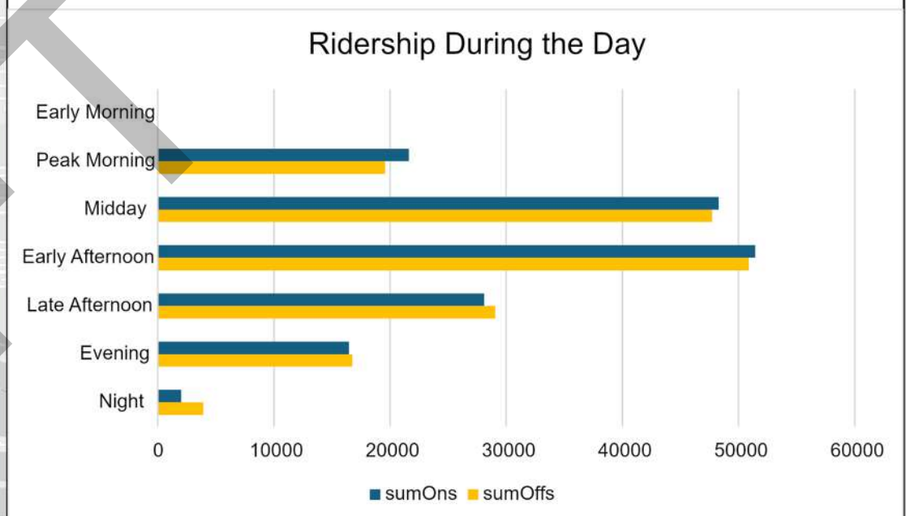


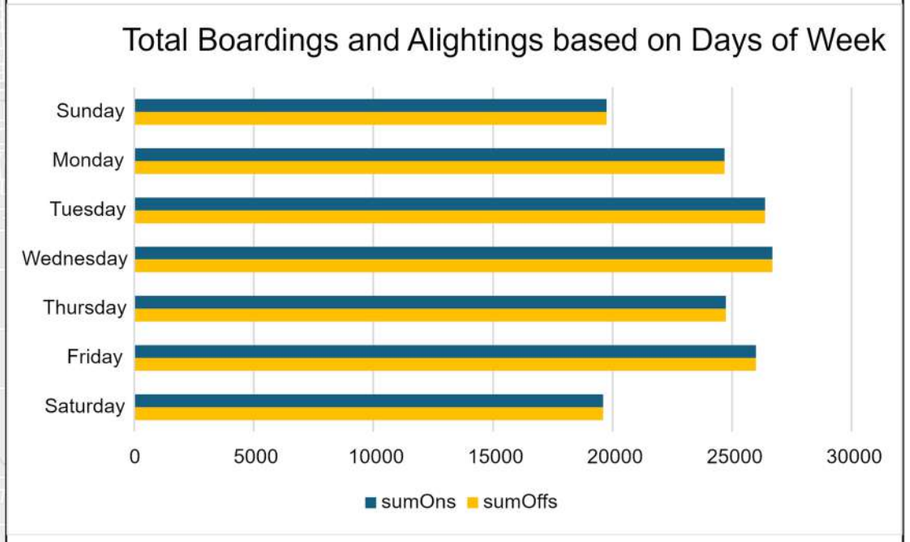
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Route 40 Ridership Data for 12-months from October 2025



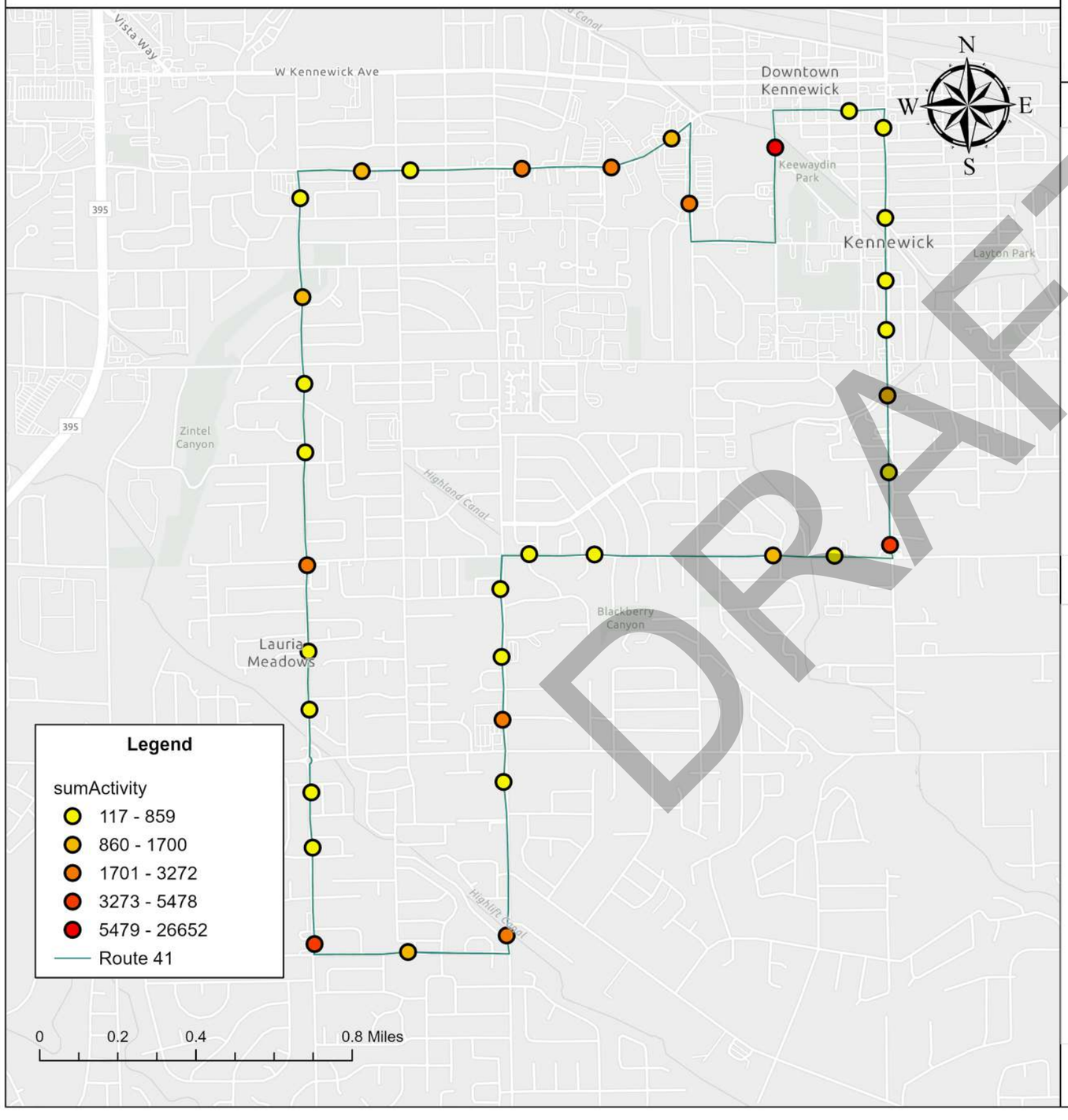
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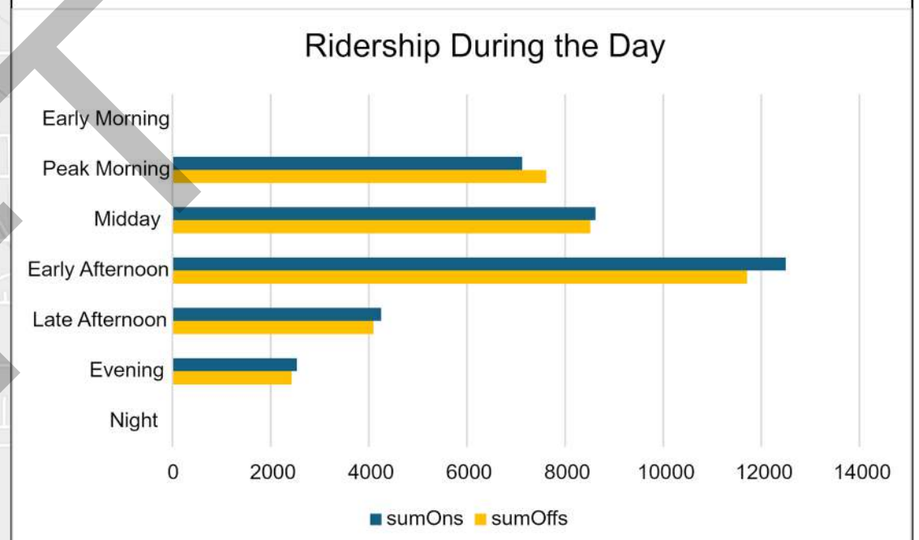
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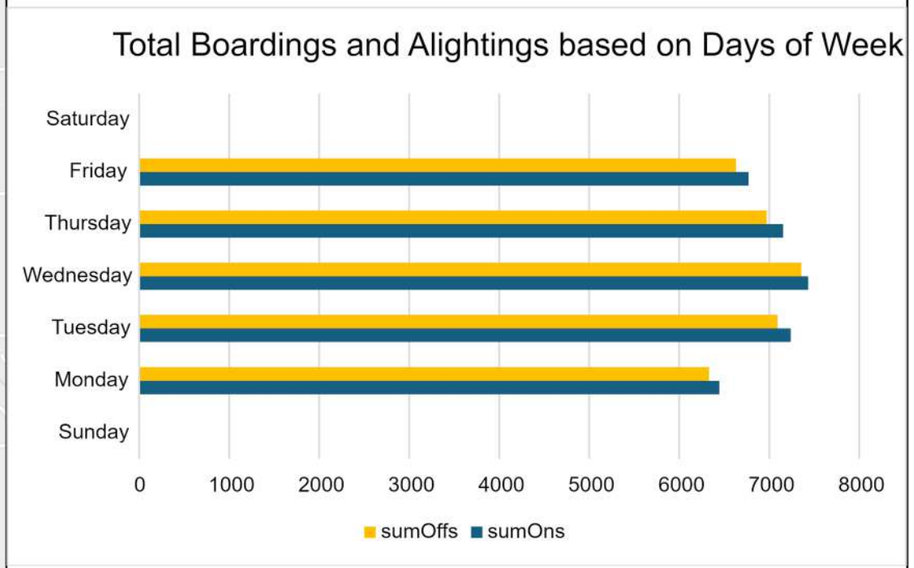
Route 41 Ridership Data for 12-months from October 2025



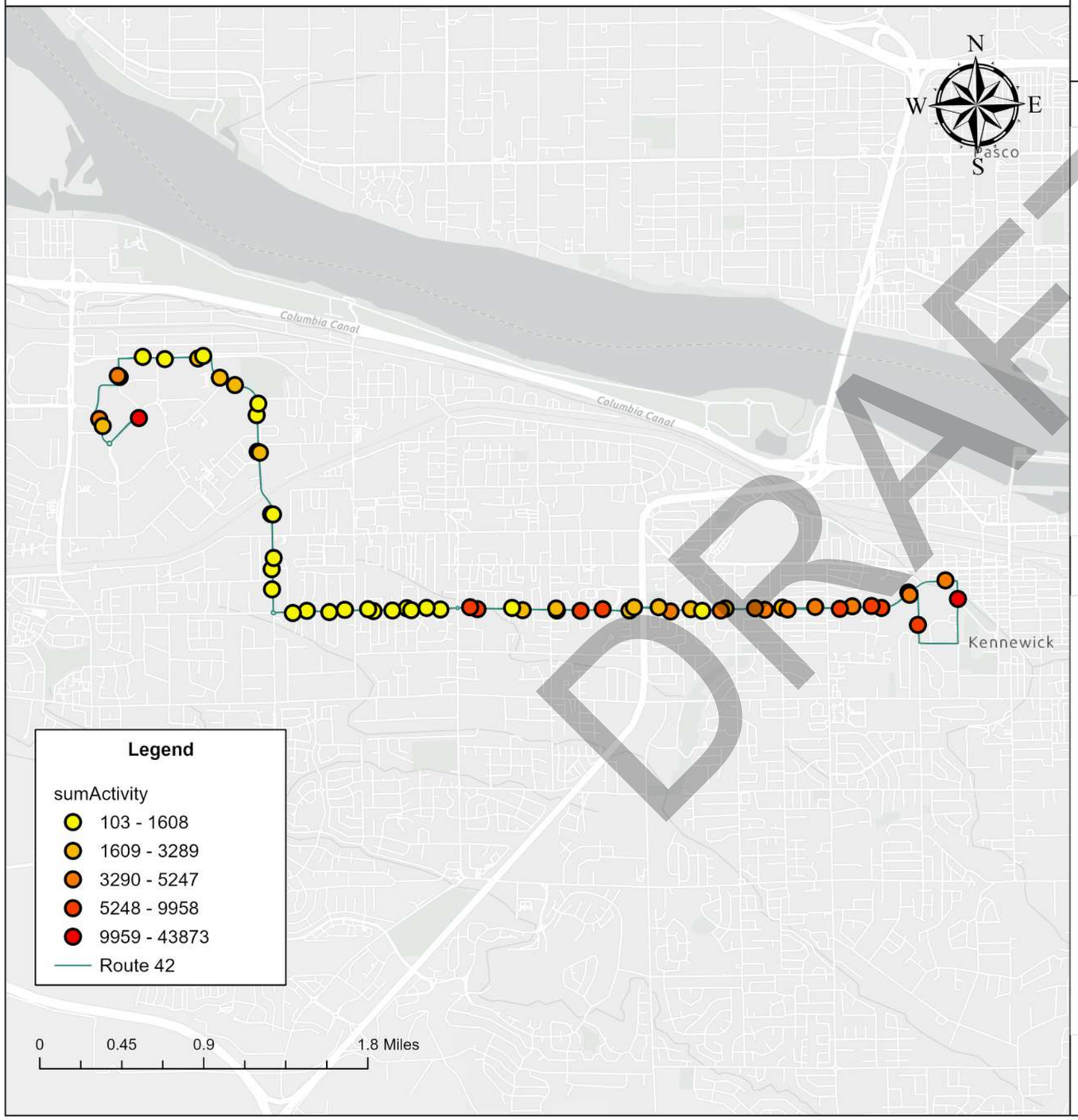
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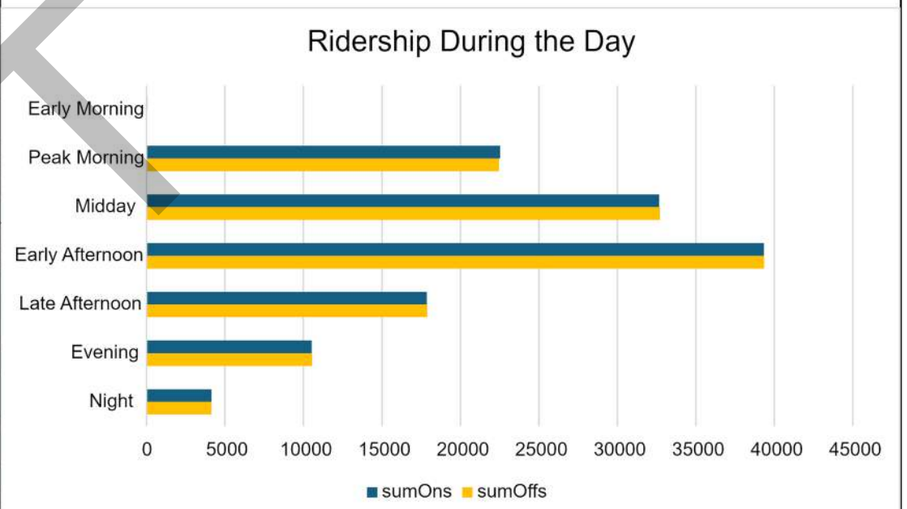


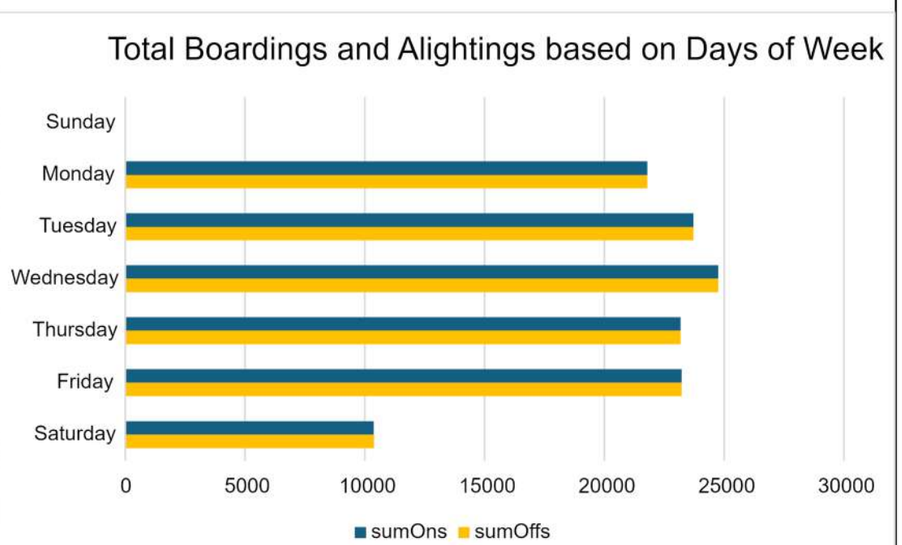
Route 42 Ridership Data for 12-months from October 2025



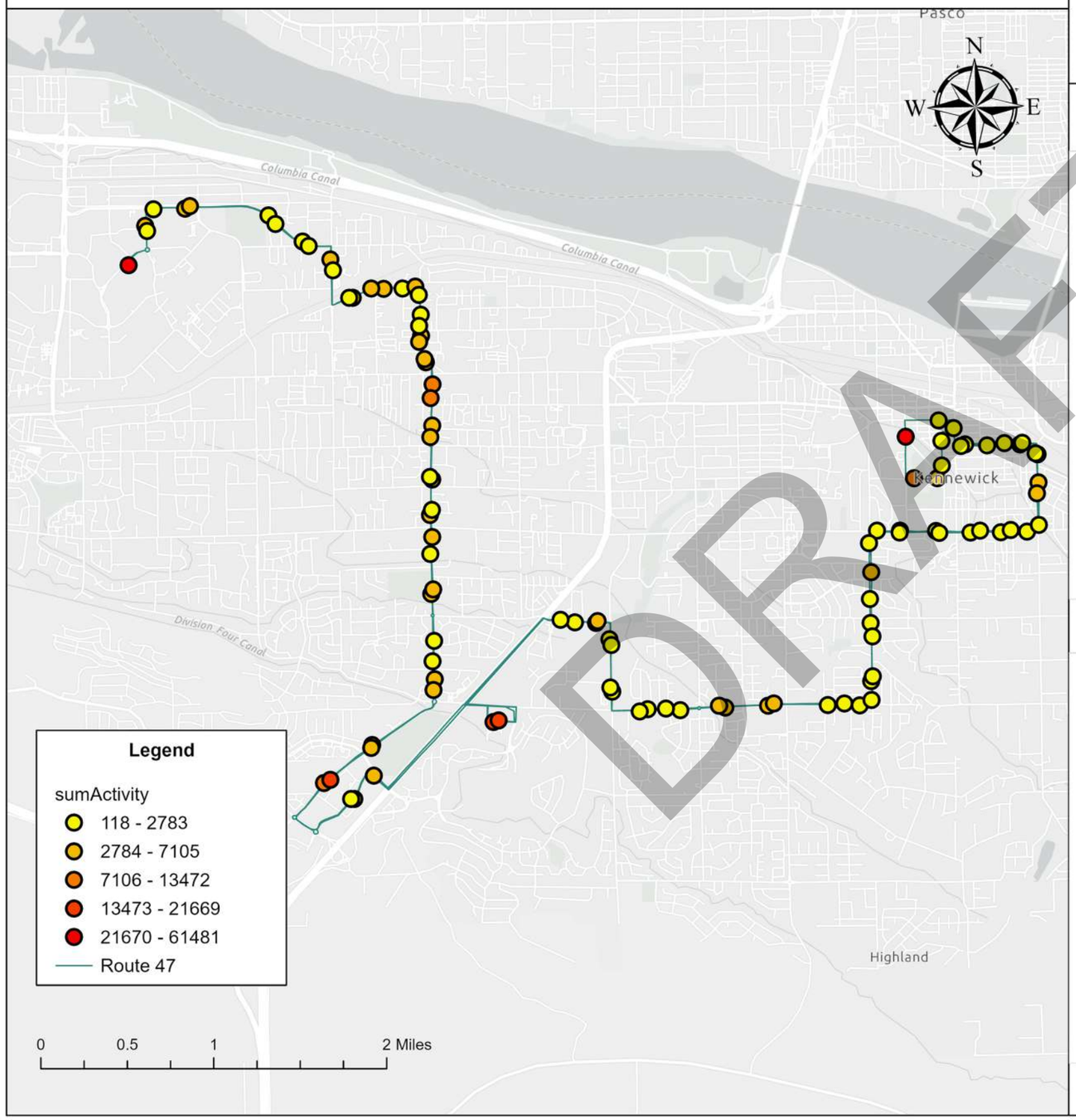
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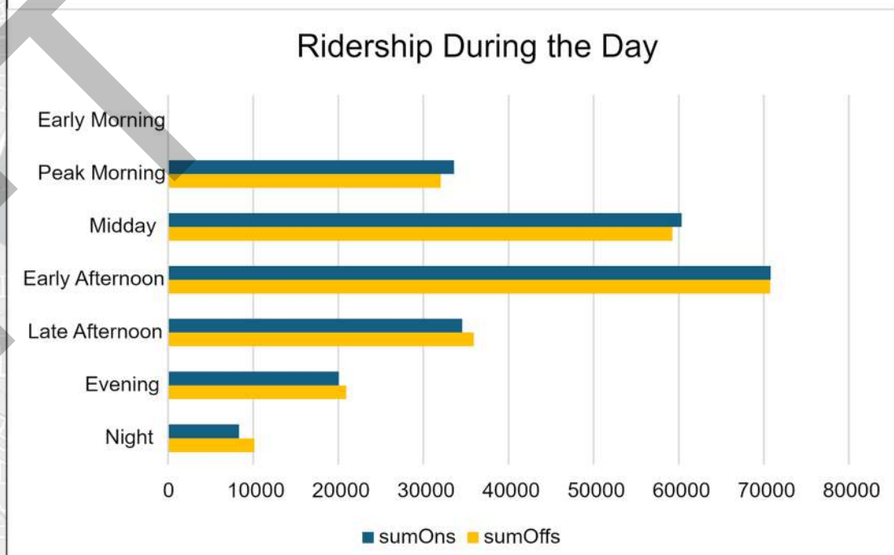


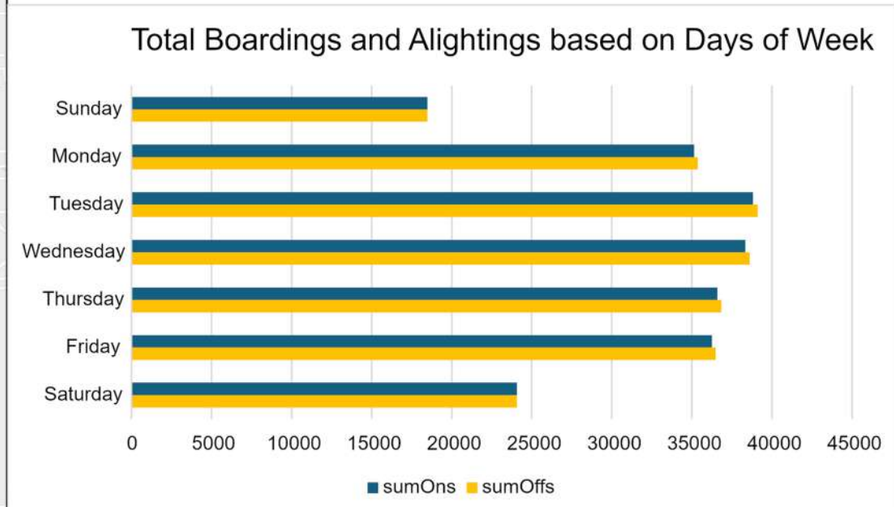
Route 47 Ridership Data for 12-months from October 2025



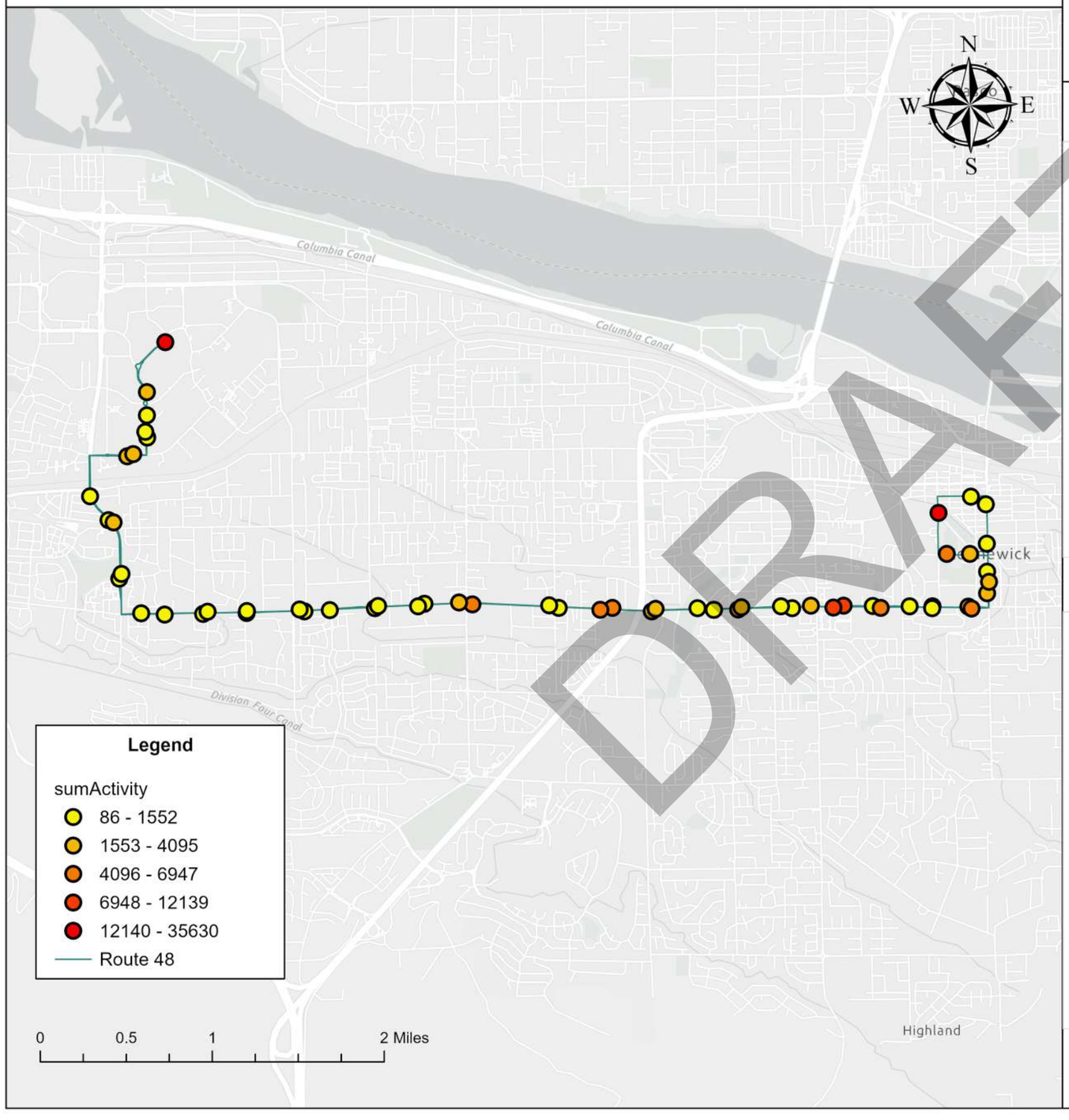
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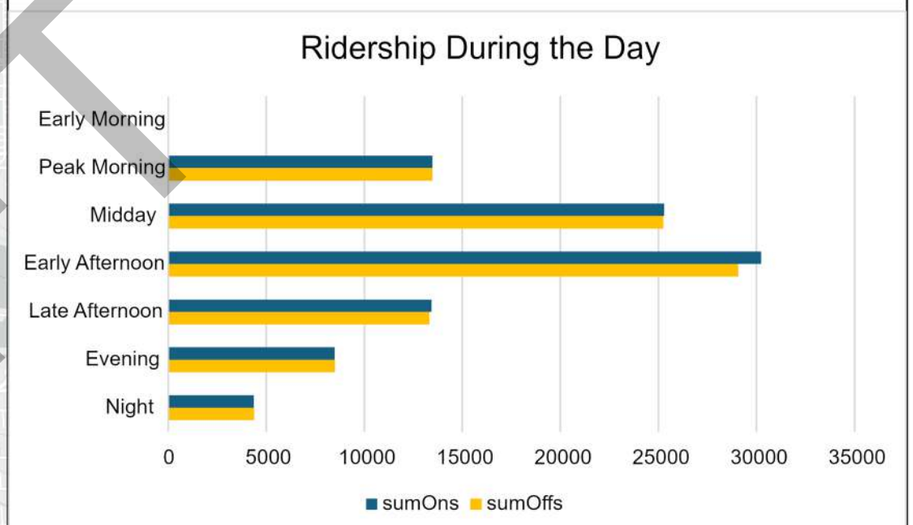


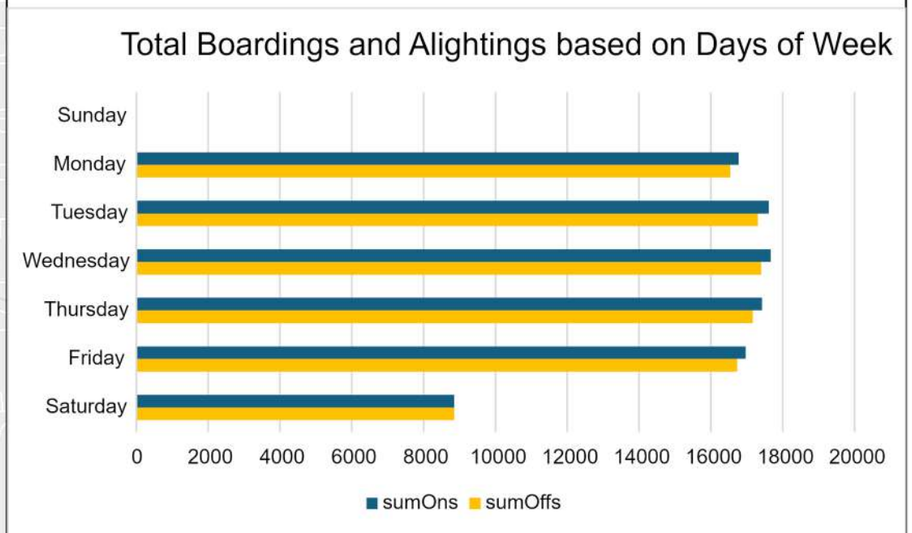
Route 48 Ridership Data for 12-months from October 2025



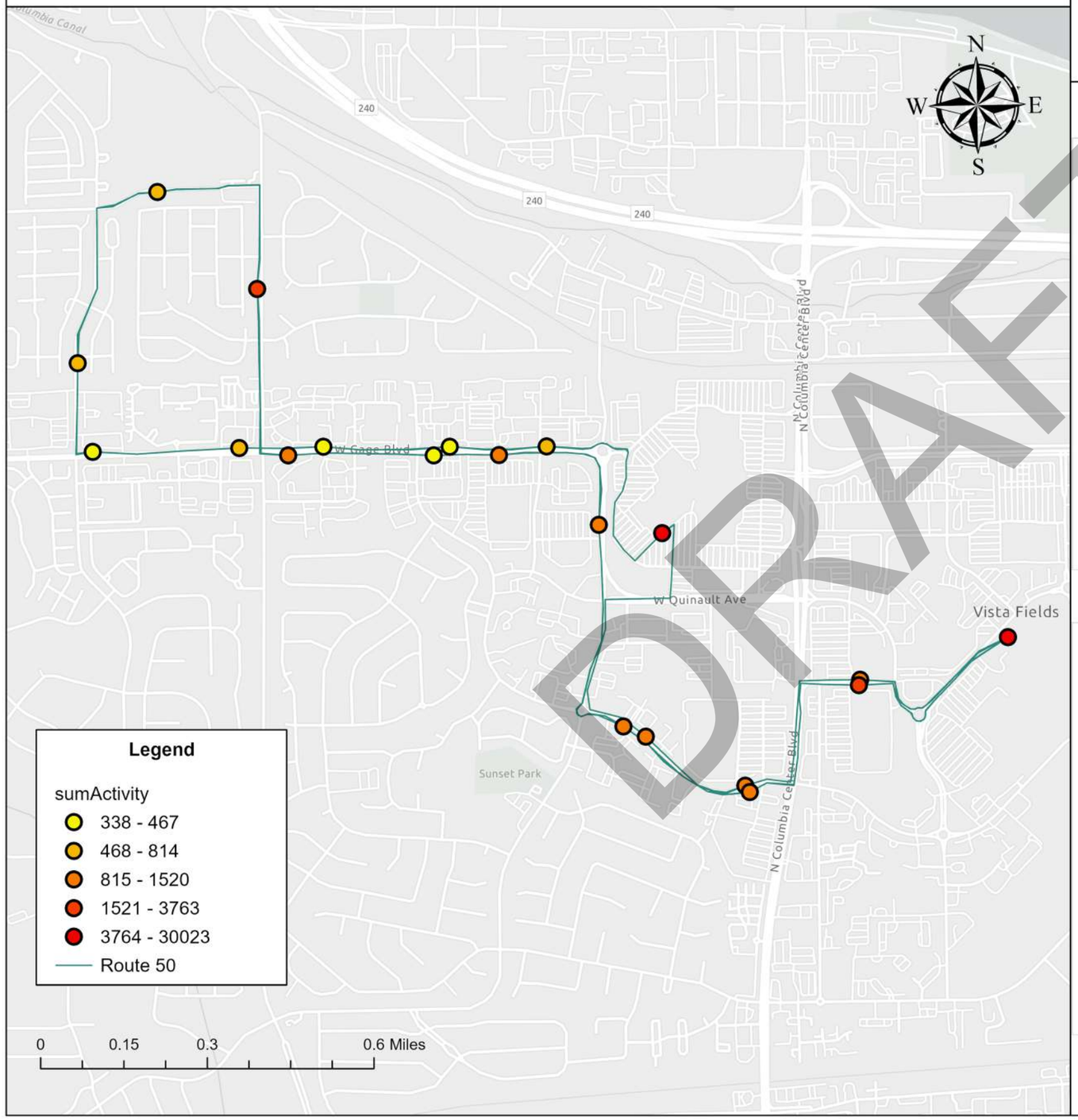
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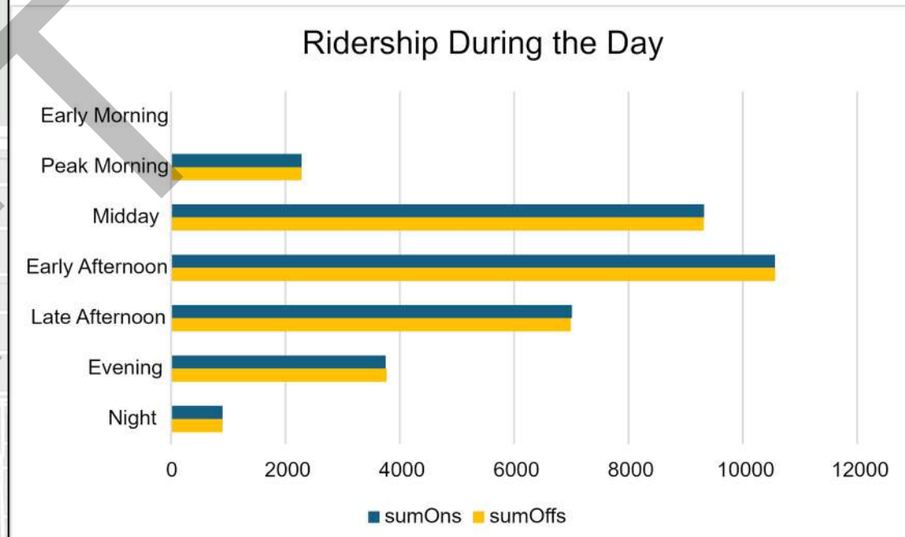


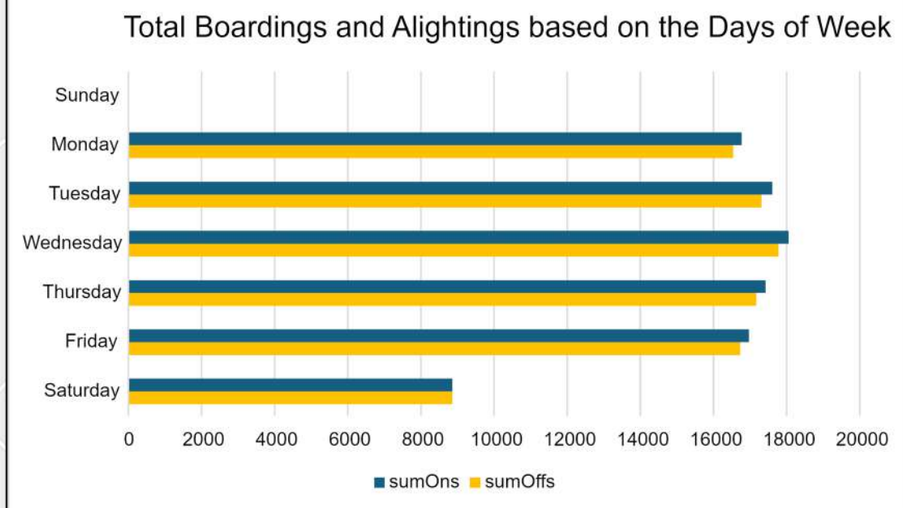


Route 50 Ridership Data for 12-months from October 2025

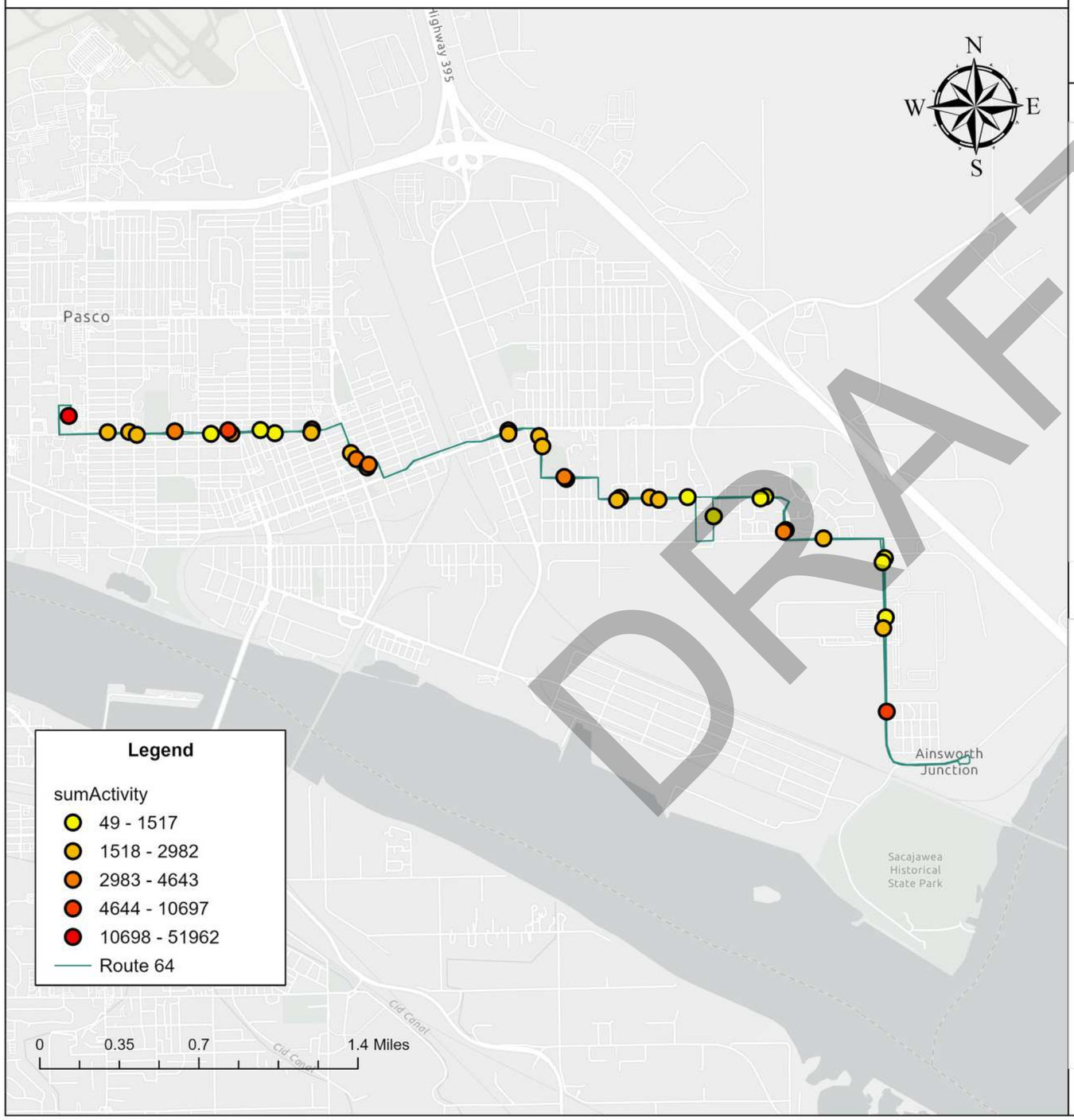


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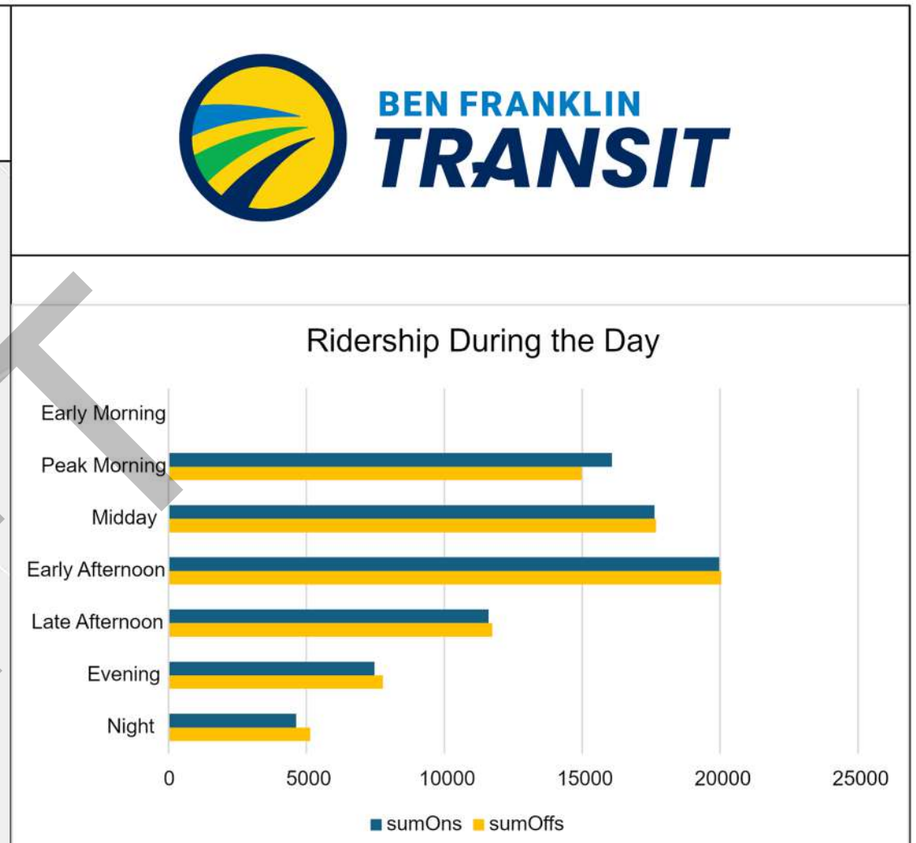


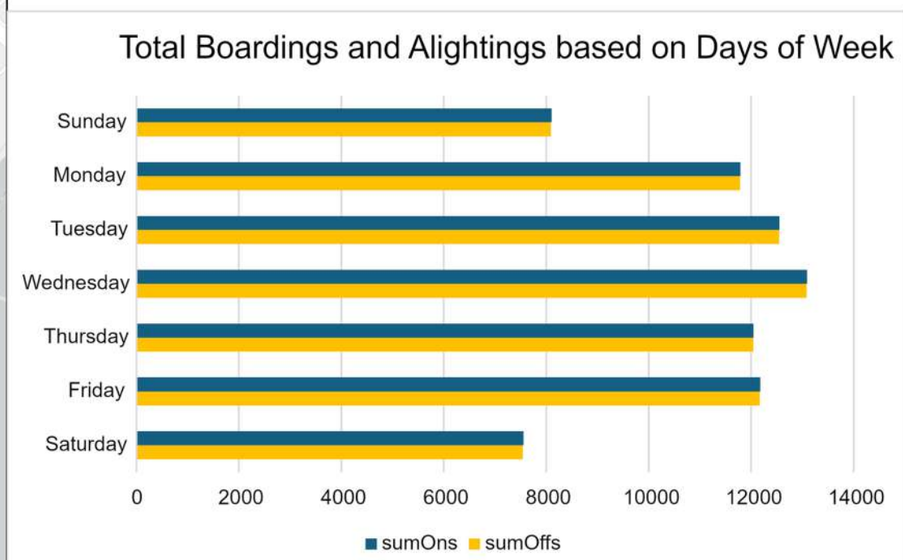


Route 64 Ridership Data for 12-months from October 2025

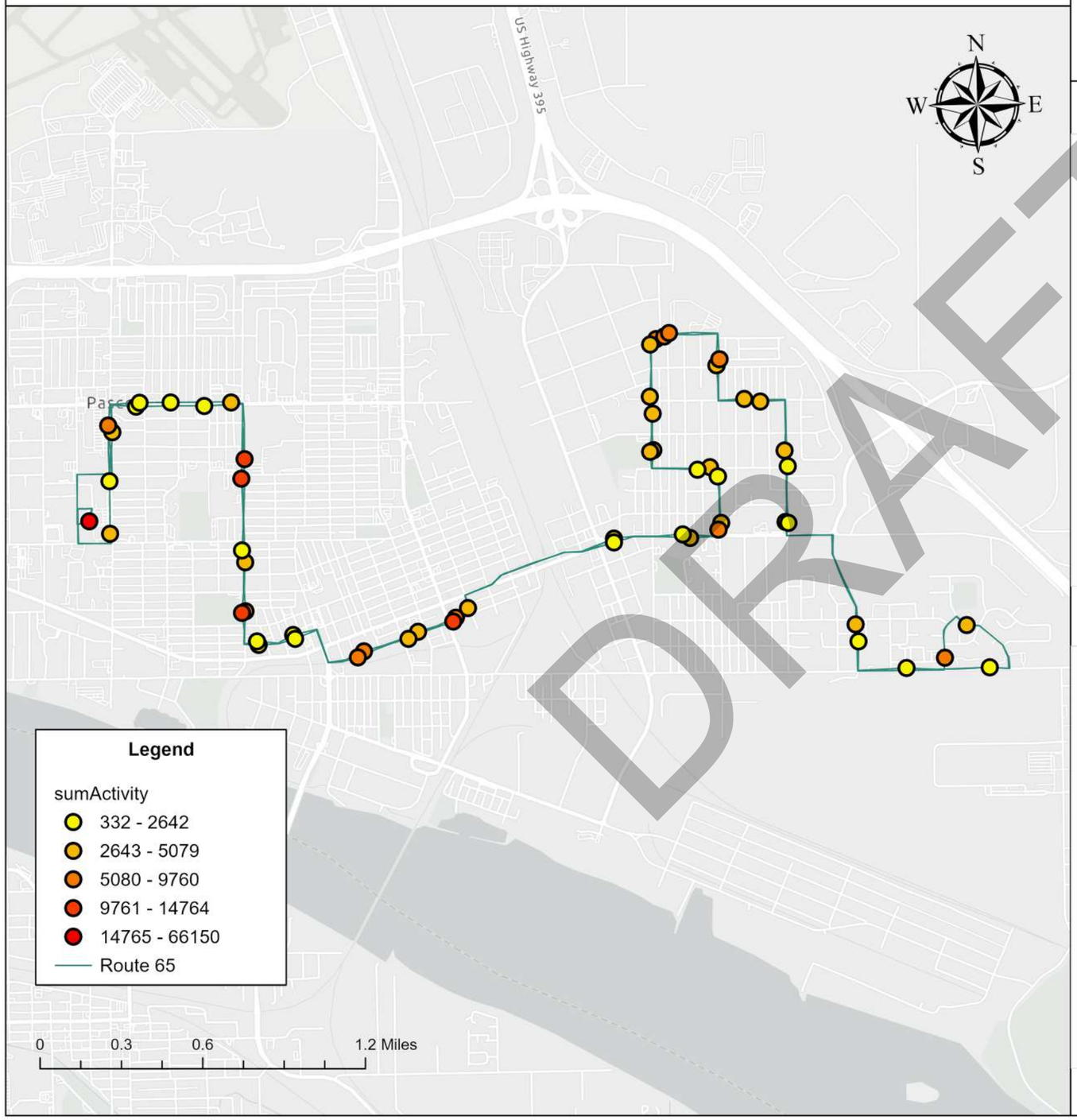


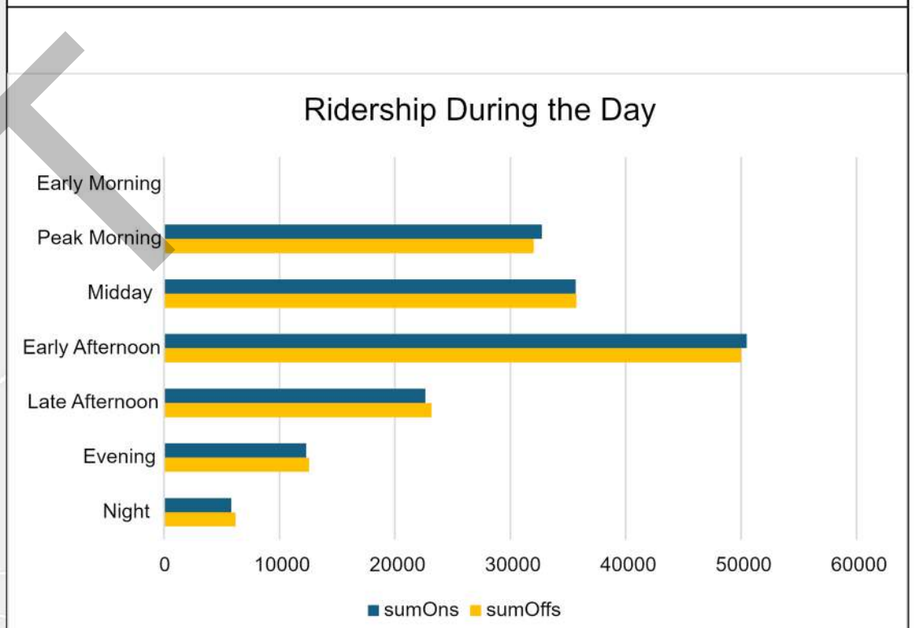
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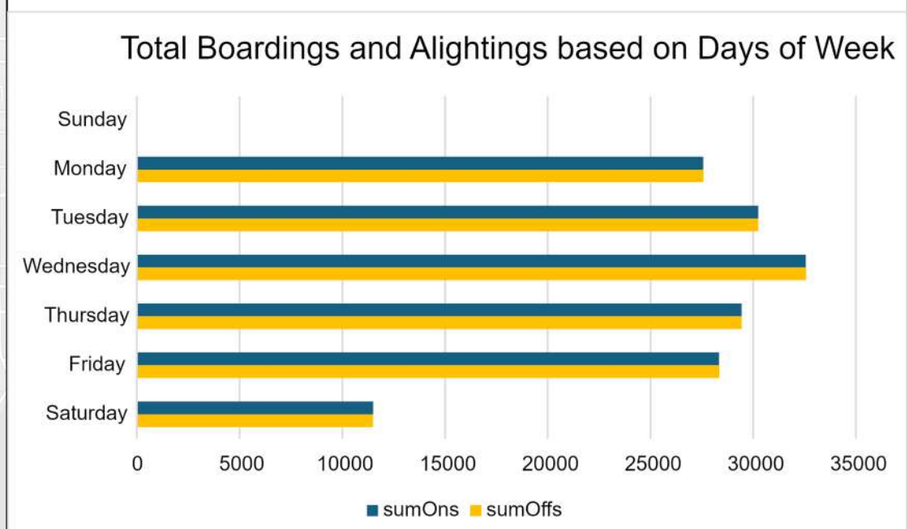




Route 65 Ridership Data for 12-months from October 2025

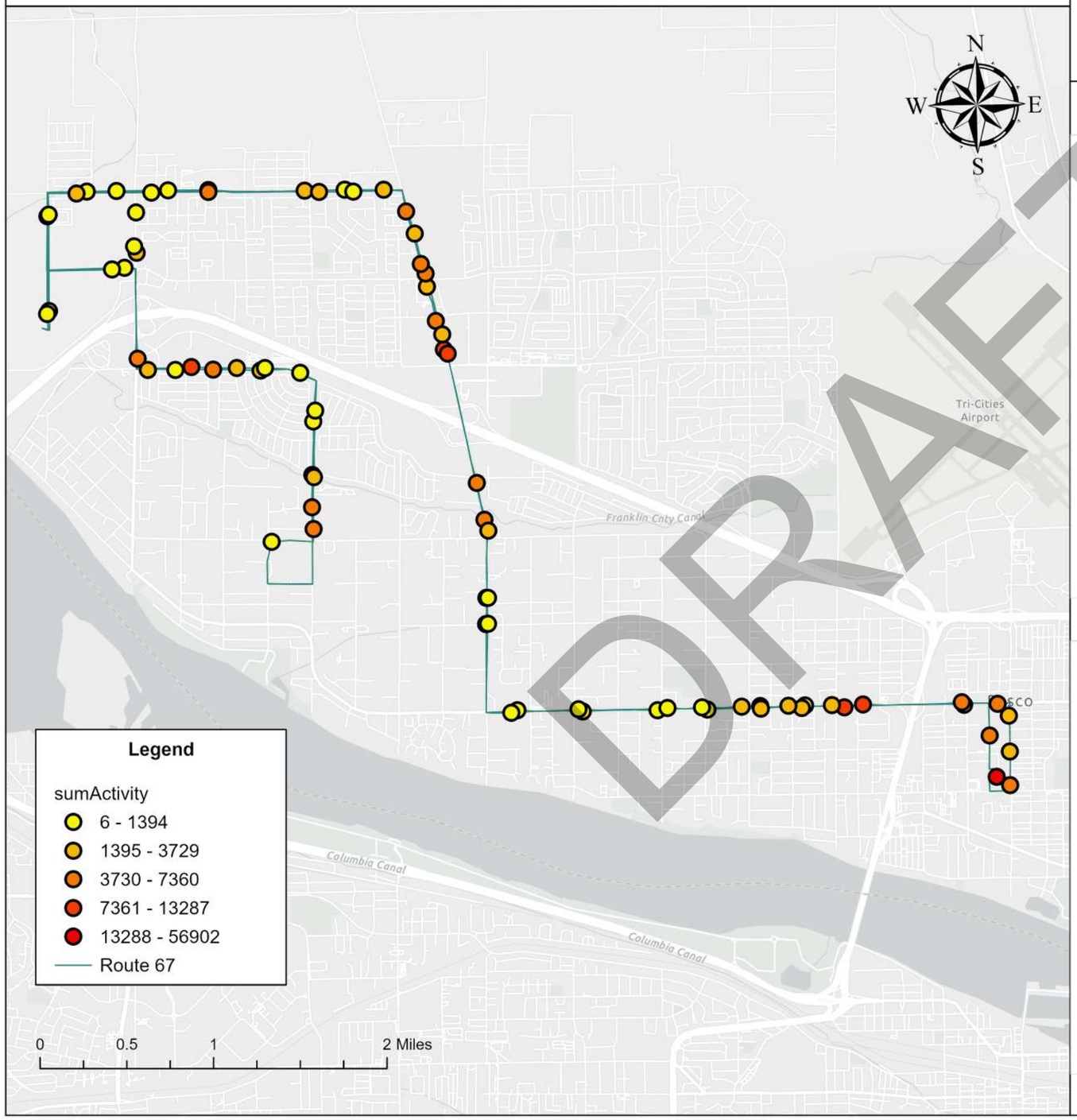






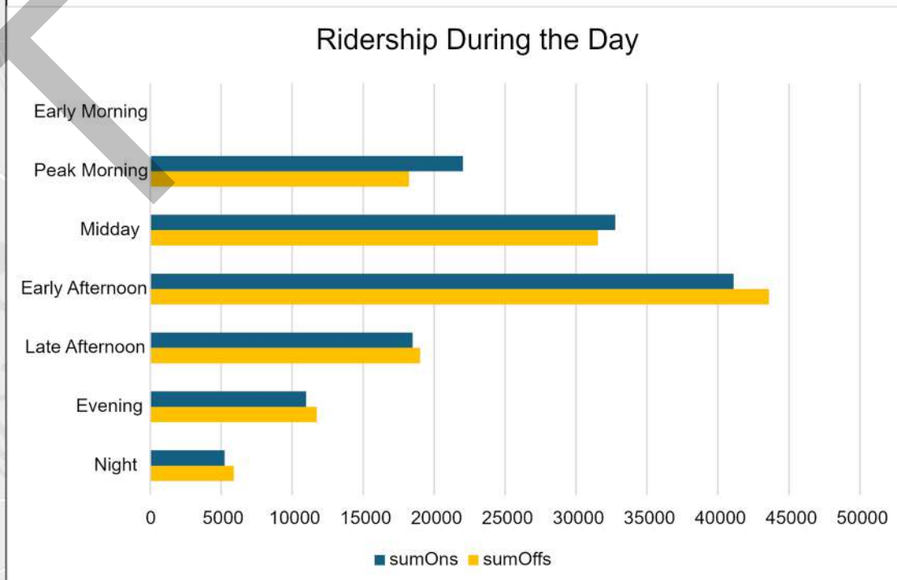
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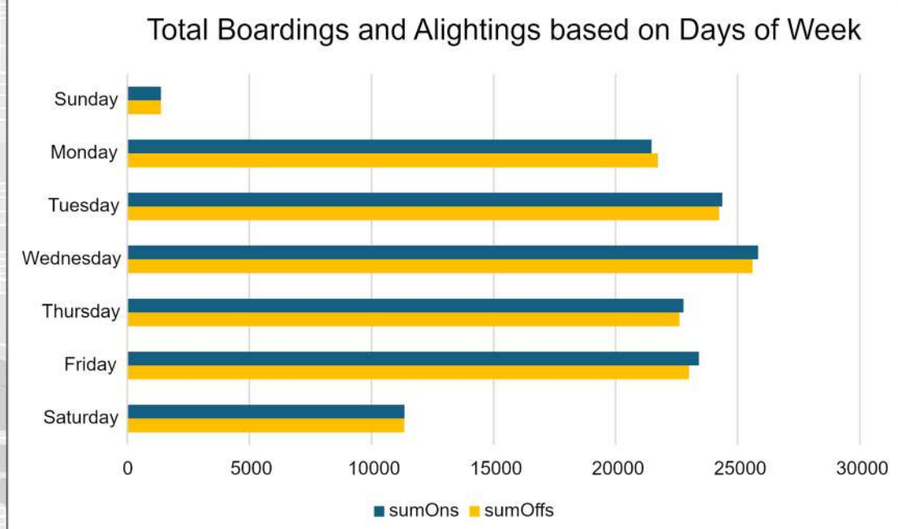
Route 67 Ridership Data for 12-months from October 2025



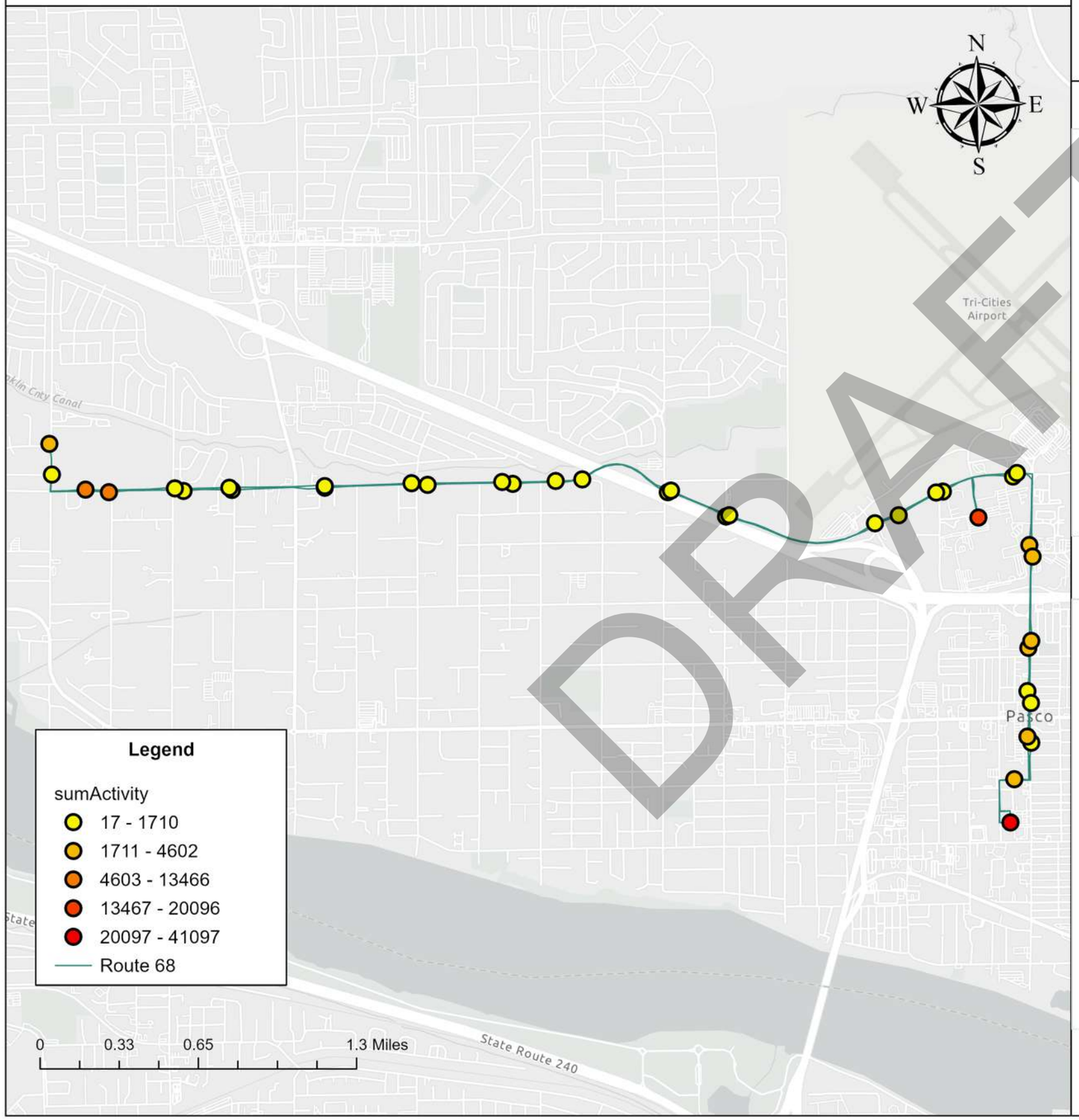
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BEN FRANKLIN TRANSIT



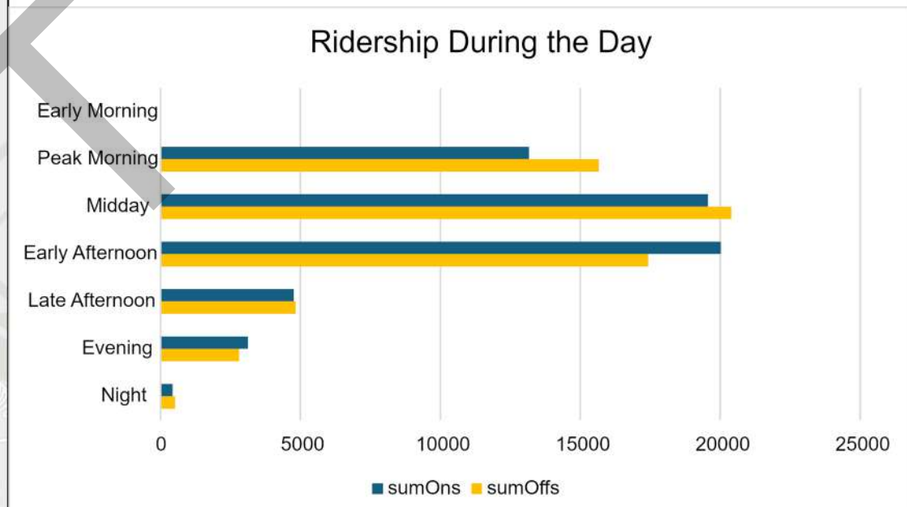


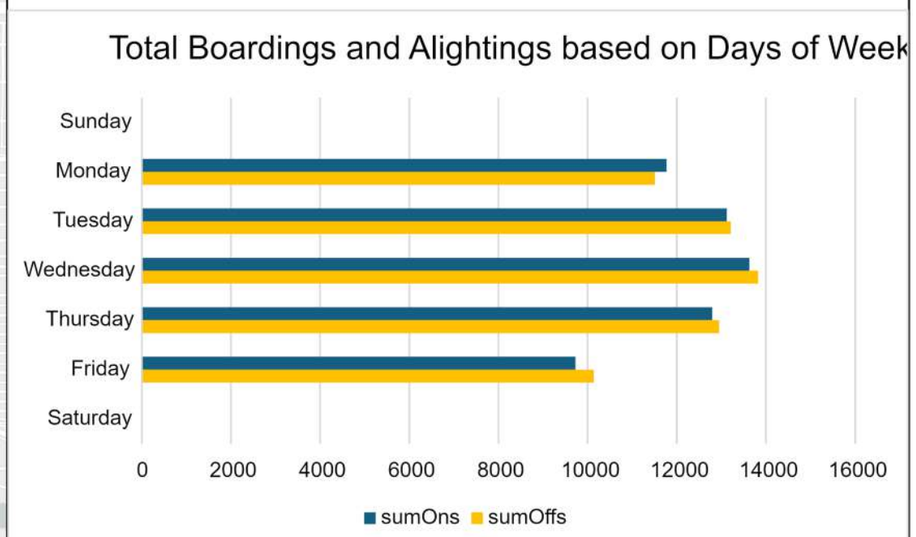
Route 68 Ridership Data for 12-months from October 2025



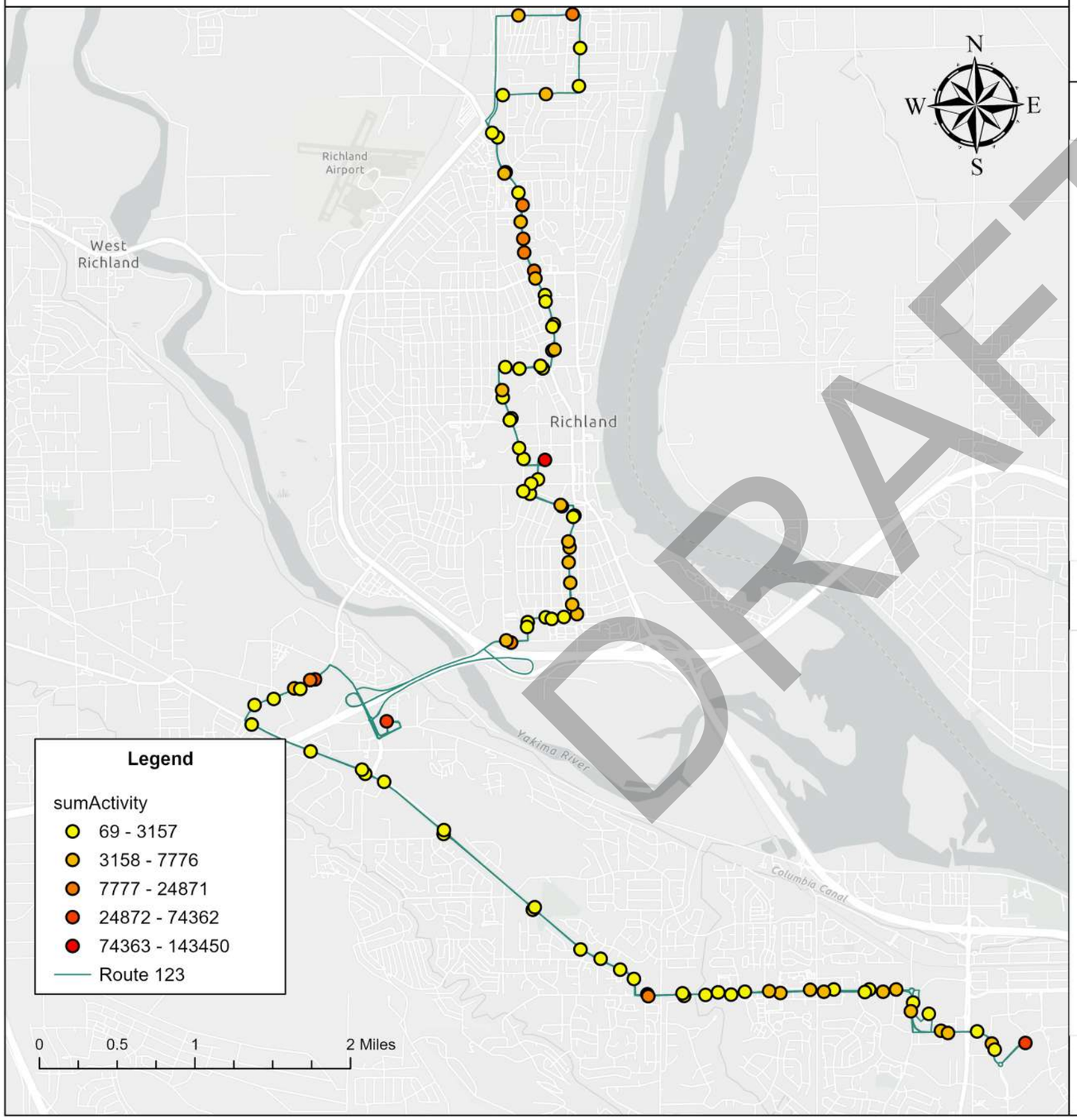
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BEN FRANKLIN TRANSIT



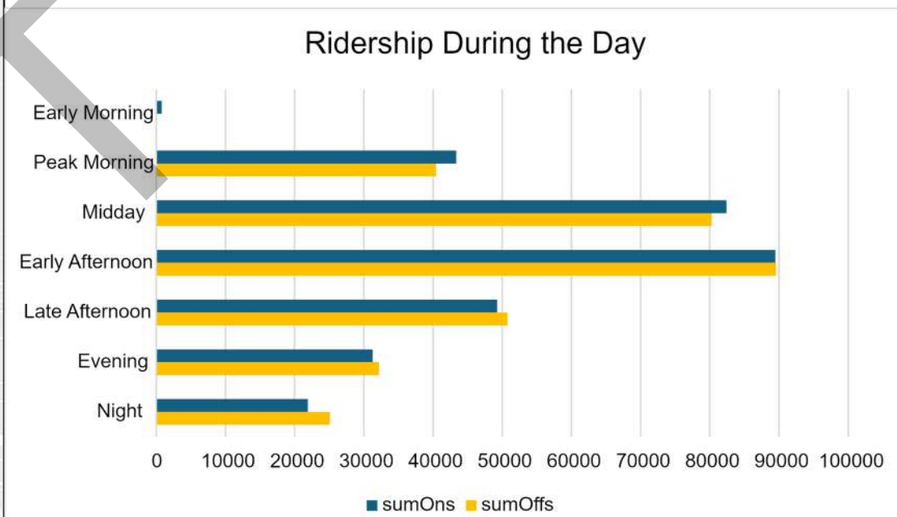


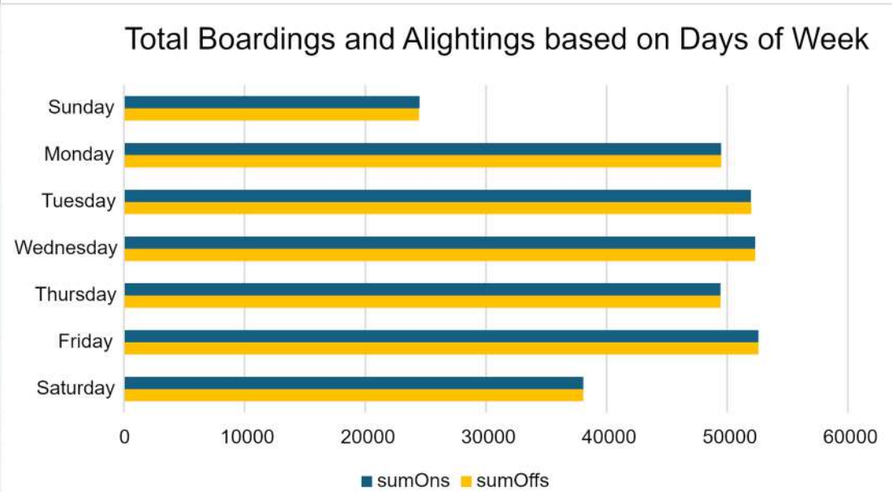
Route 123 Ridership Data for 12-months from October 2025



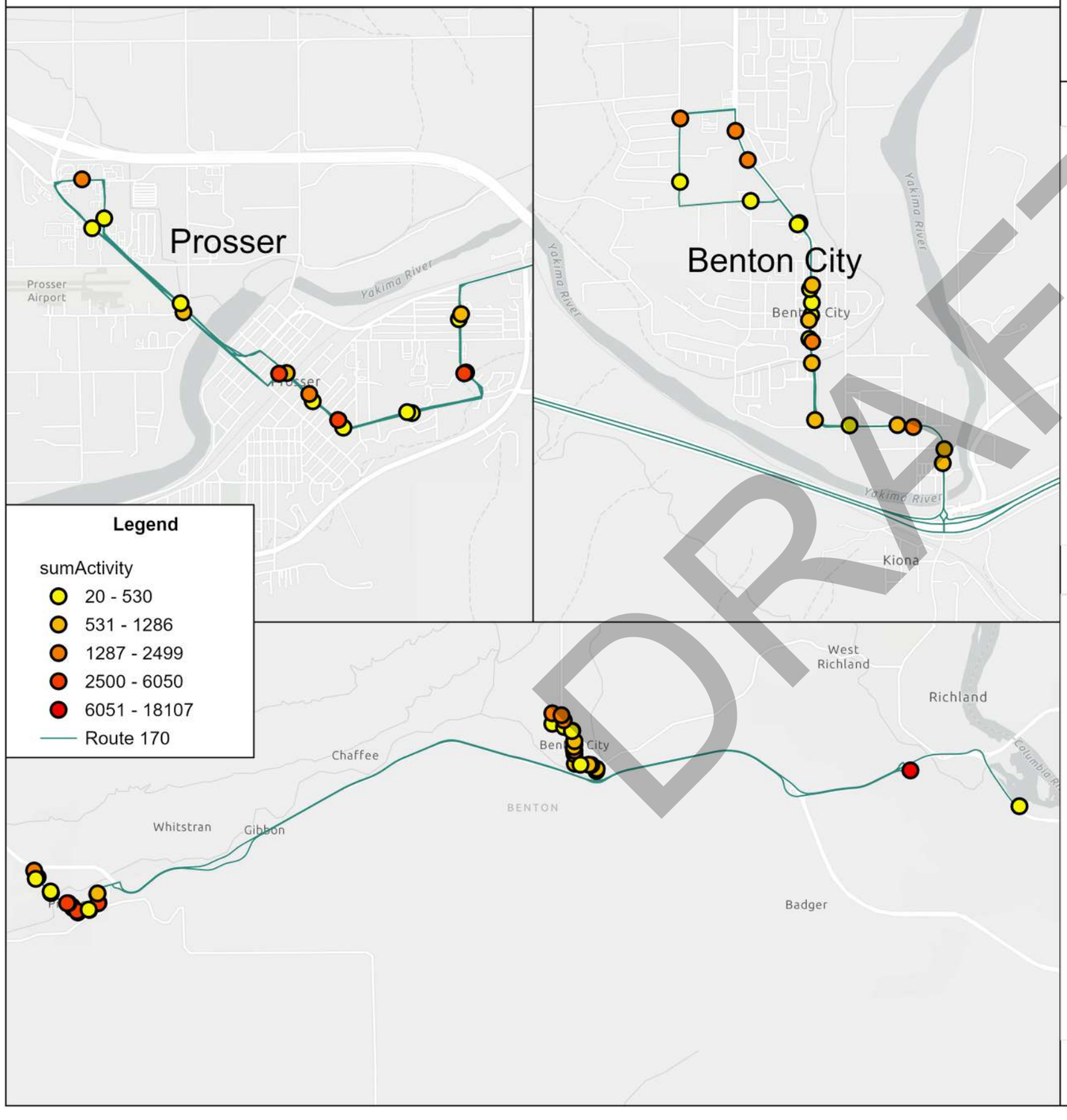
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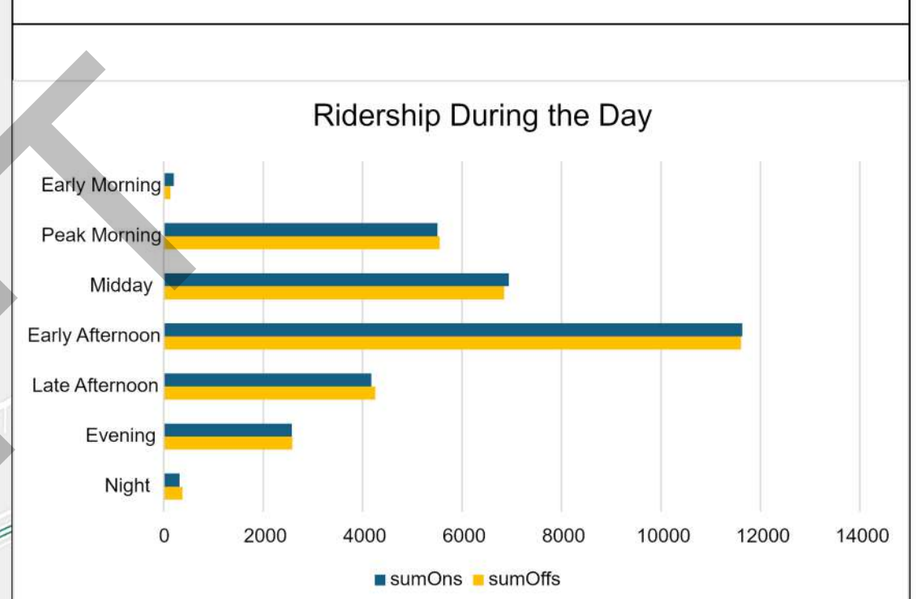
BEN FRANKLIN TRANSIT

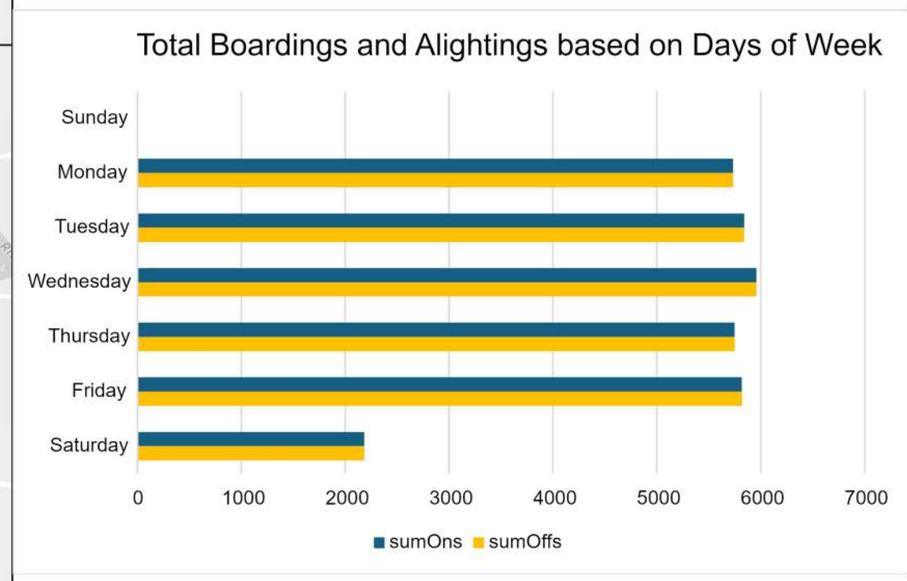




Route 170 Ridership Data for 12-months from October 2025

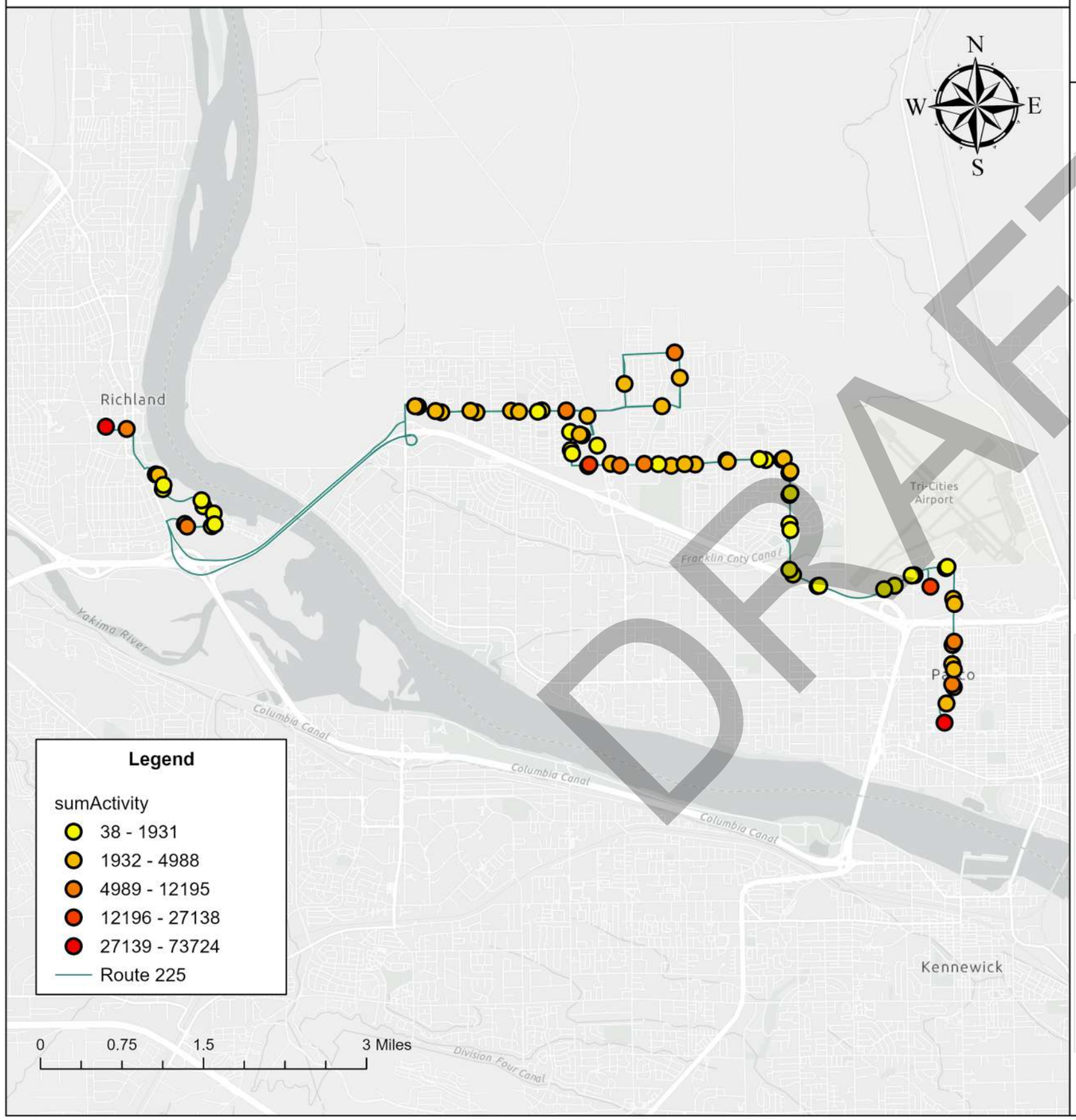




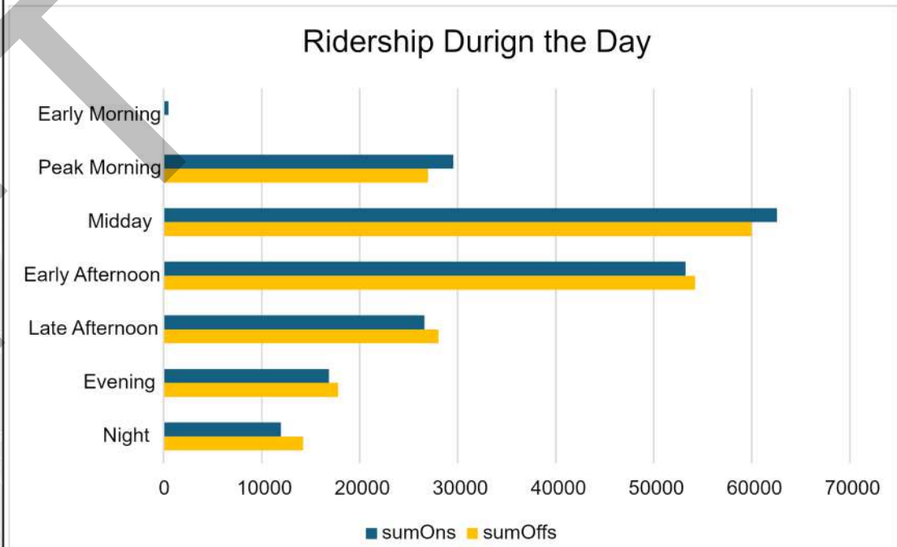


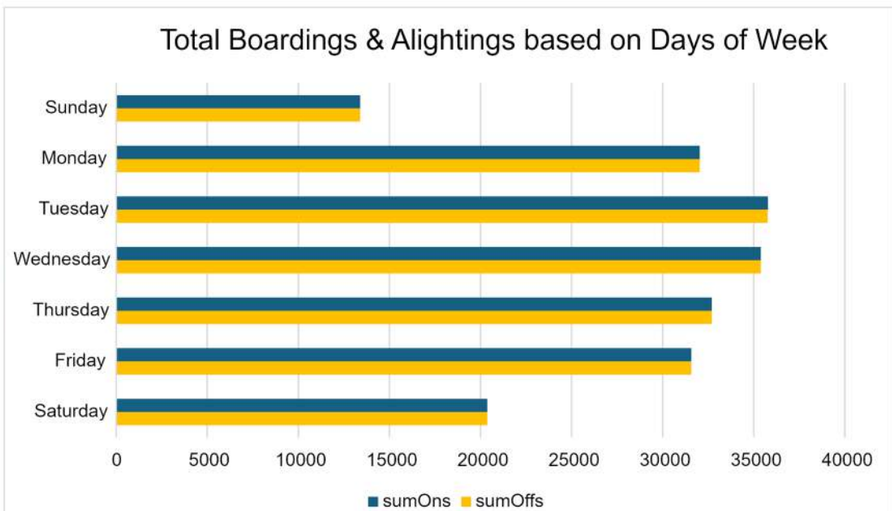
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Route 225 Ridership Data for 12-months from October 2025

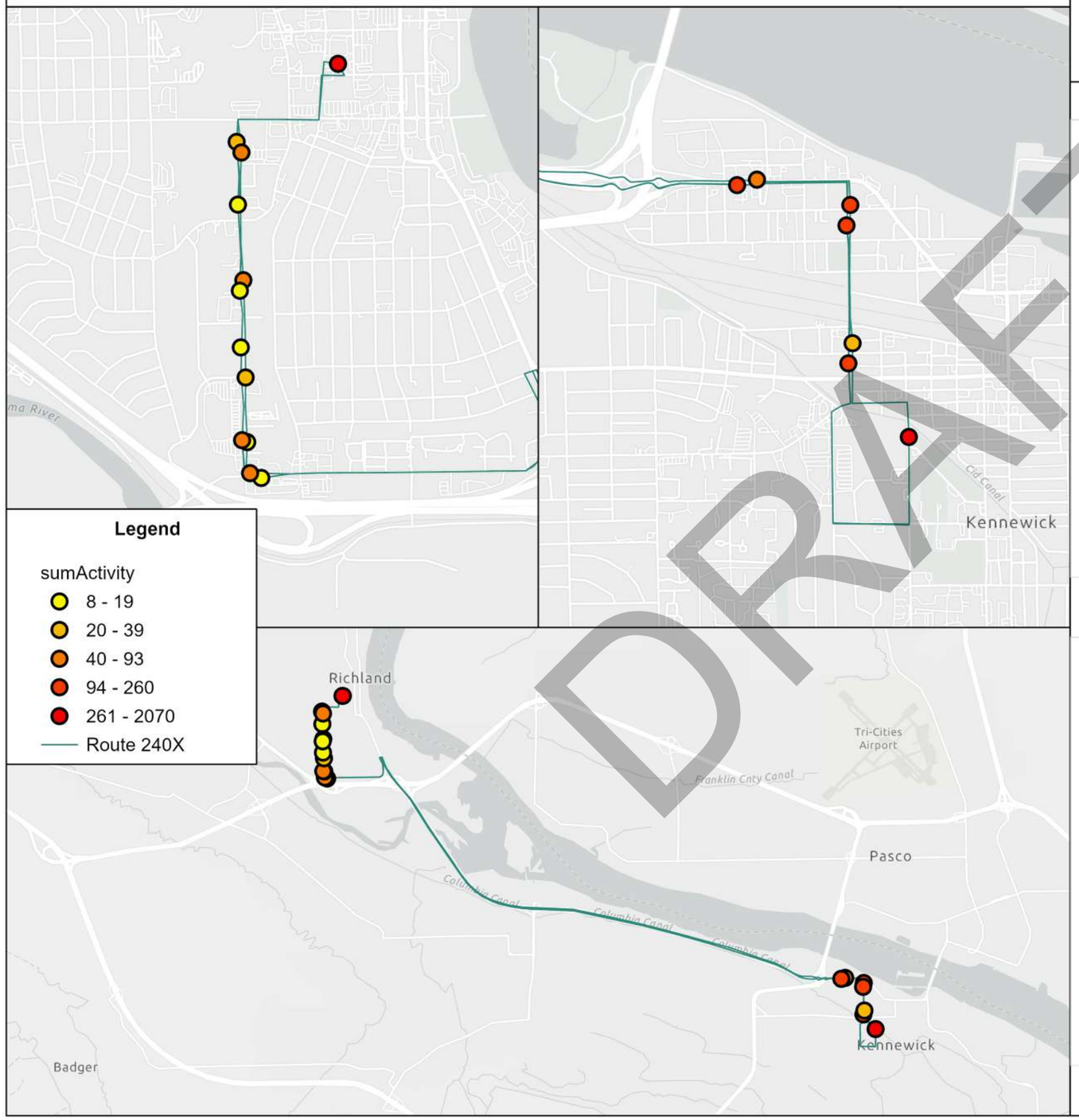


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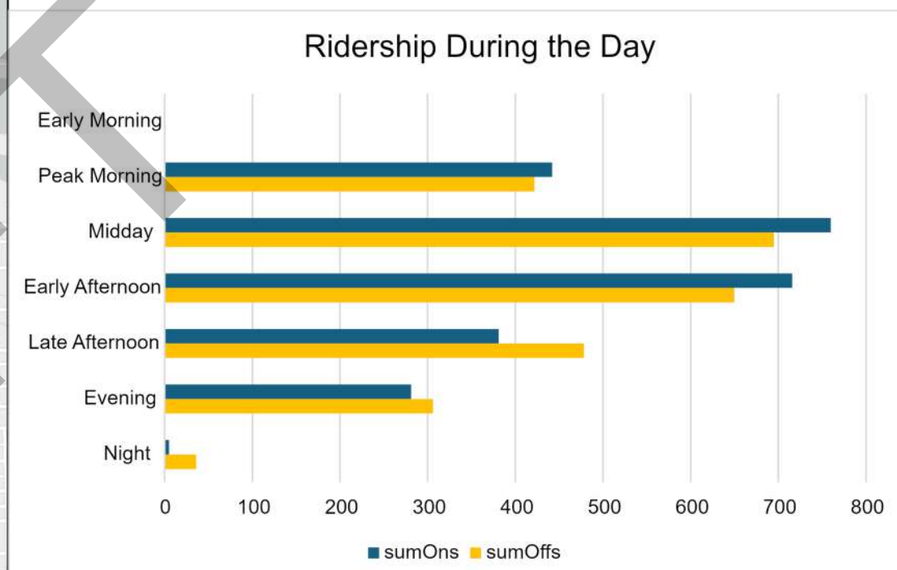


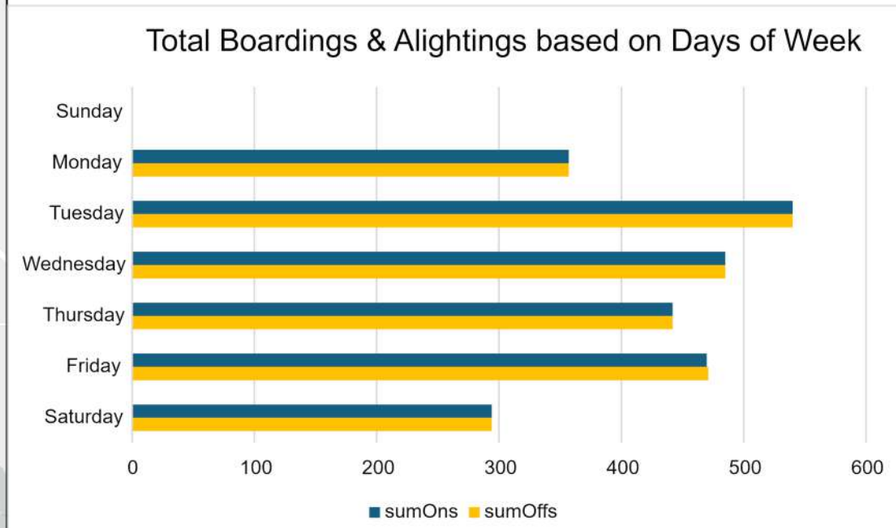


Route 240X Ridership Data for 12-months from October 2025



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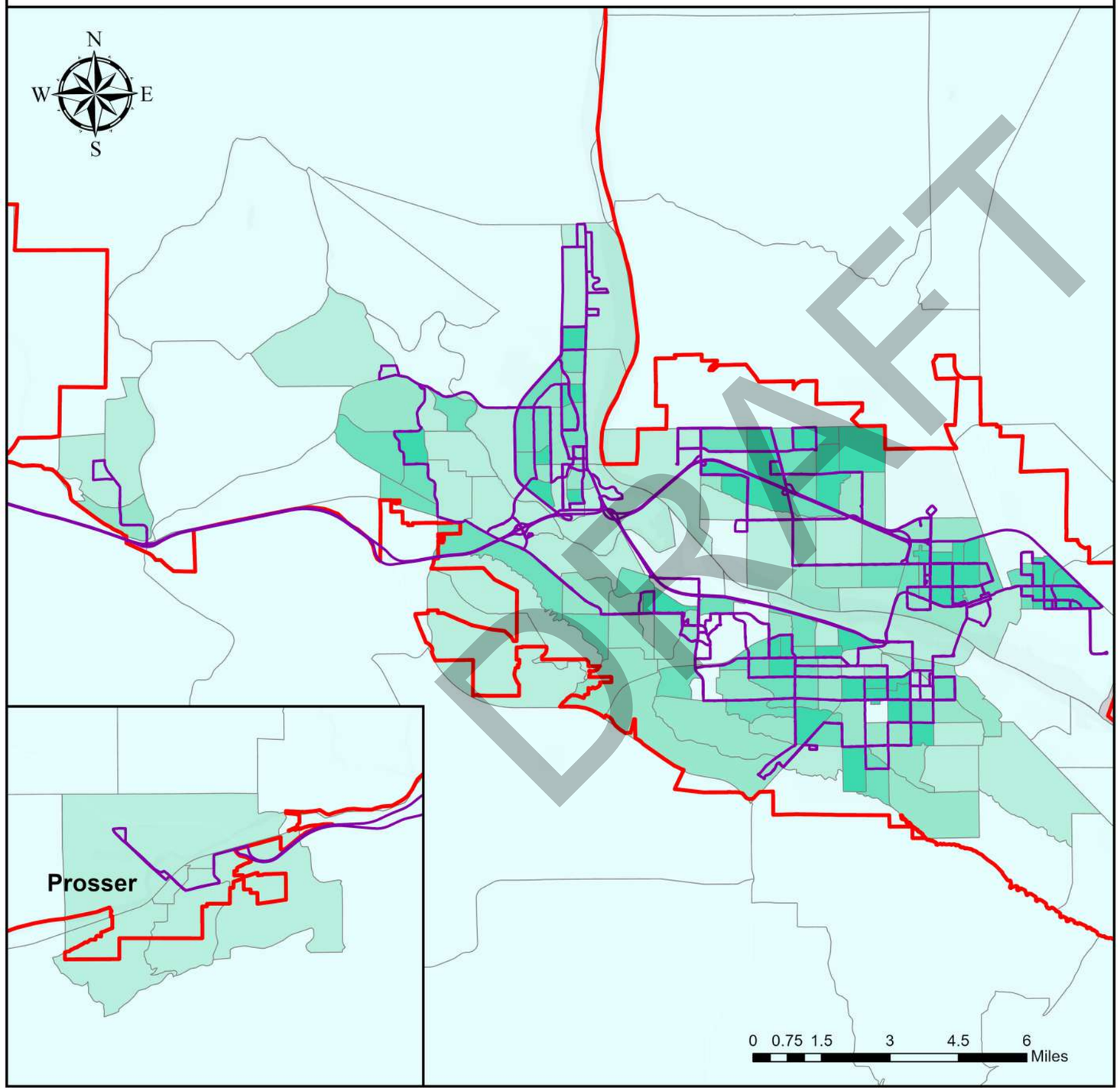
APPENDIX C

Socioeconomic Analysis

DRAFT



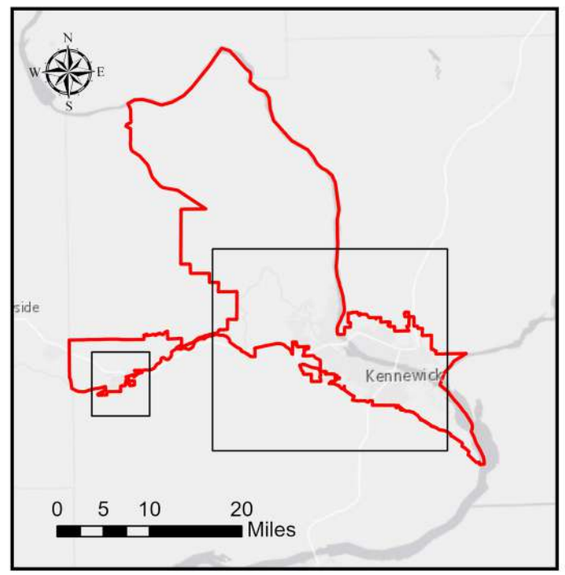
Youth Population Density within PTBA relative to the Routes



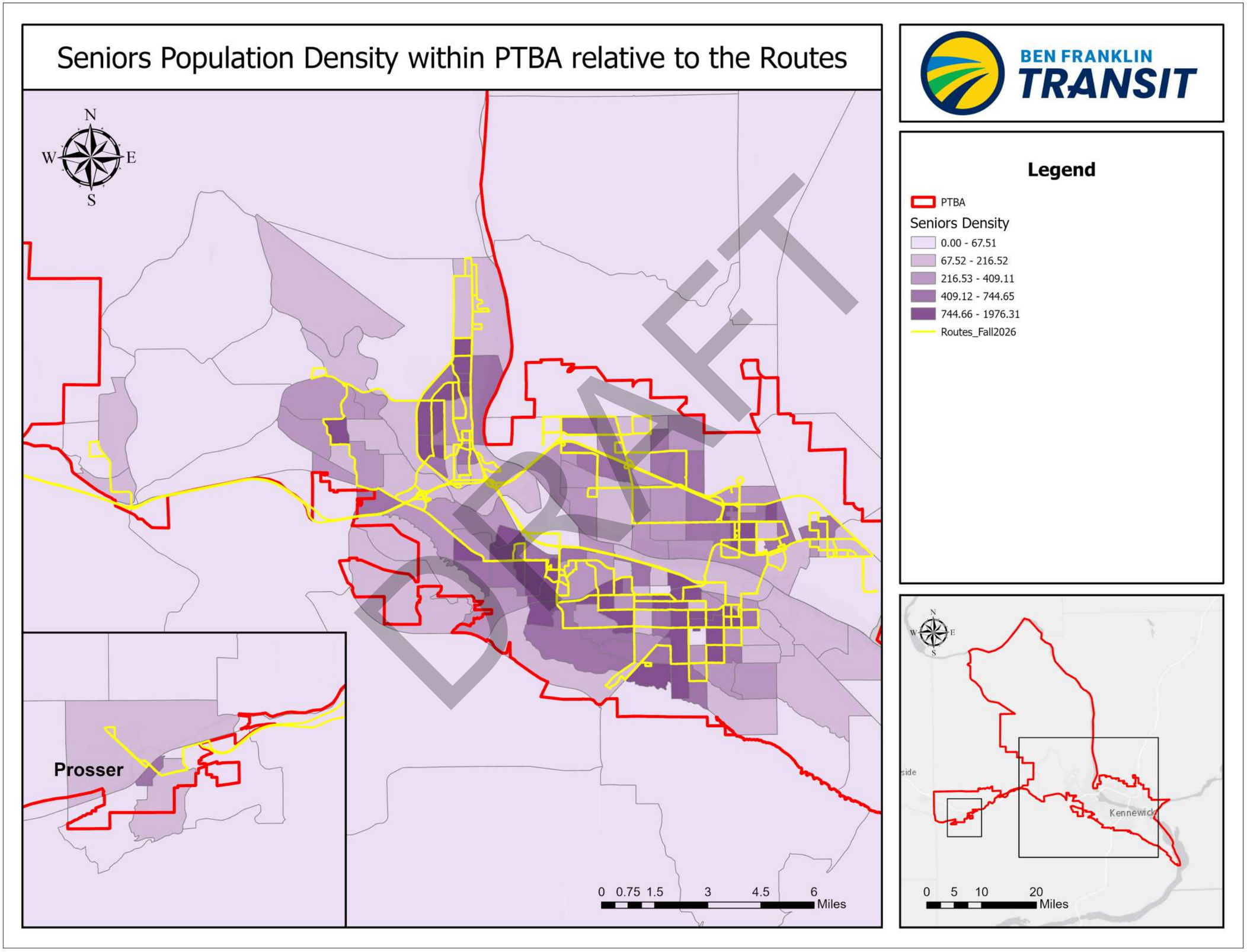
BEN FRANKLIN TRANSIT

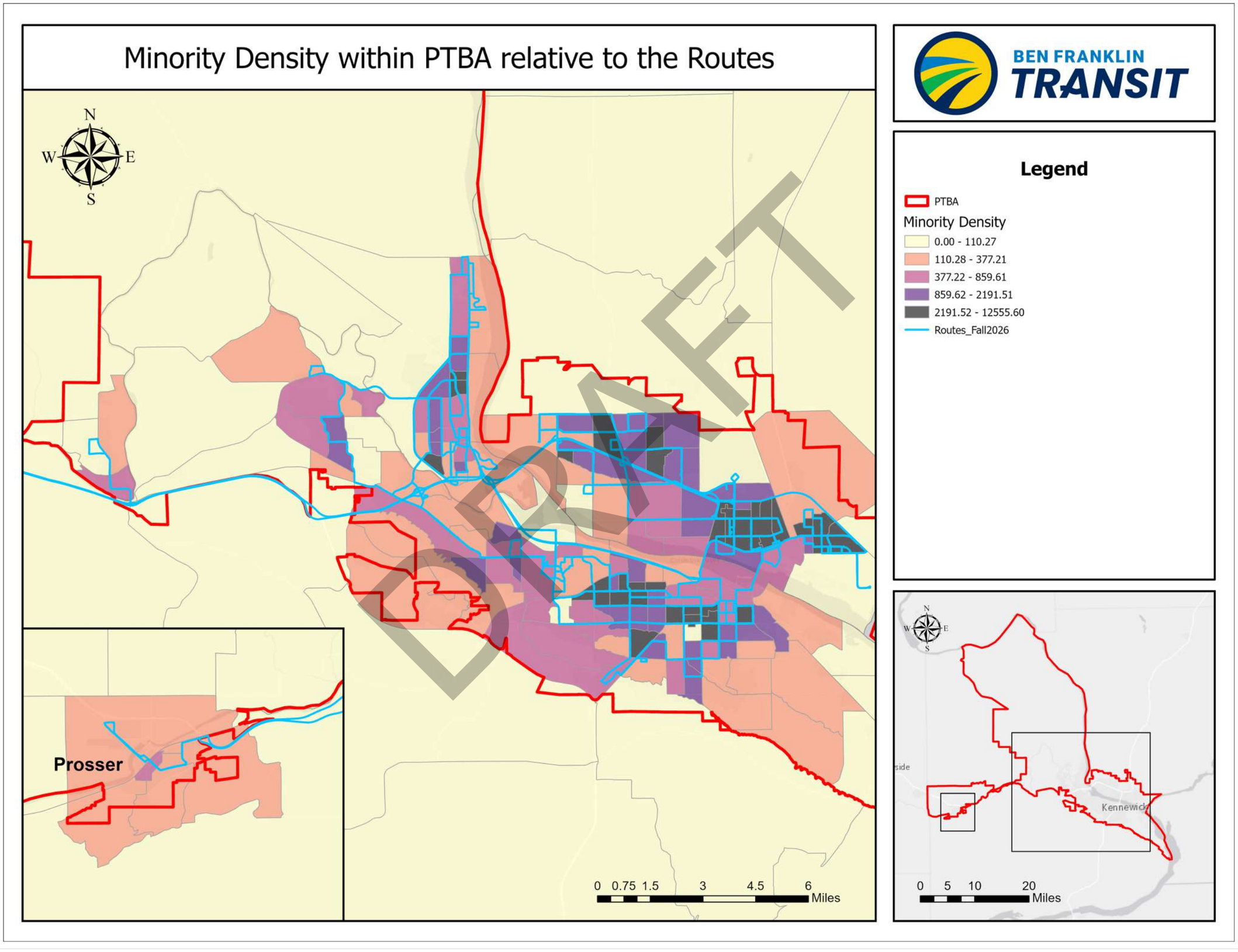
Legend

- PTBA
- Youth Density
  - 0.00 - 107.03
  - 107.04 - 359.94
  - 359.95 - 831.33
  - 831.34 - 1636.11
  - 1636.12 - 8393.64
- Routes_Fall2026

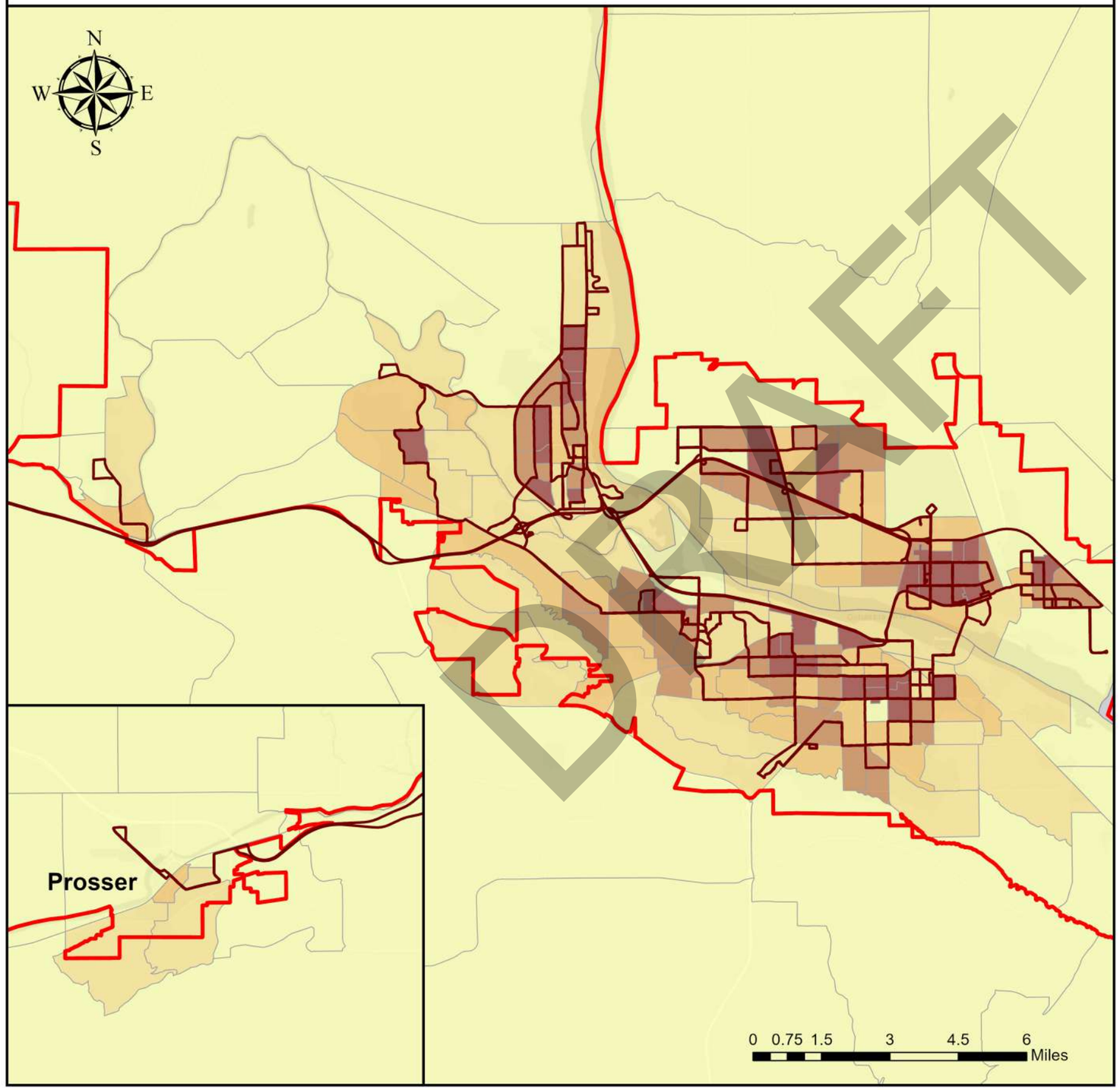


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Seniors Population Density within PTBA relative to the Routes
N
W
E
S
Prosser
0 0.75 1.5 3 4.5 6
Miles
BEN FRANKLIN TRANSIT
Legend
PTBA
Seniors Density
0.00 - 67.51
67.52 - 216.52
216.53 - 409.11
409.12 - 744.65
744.66 - 1976.31
Routes_Fall2026
Kennewick
0 5 10 20
Miles
DRAFT


Minority Density within PTBA relative to the Routes
N
W
E
S
Prosser
0 0.75 1.5 3 4.5 6
Miles
BEN FRANKLIN TRANSIT
Legend
PTBA
Minority Density
0.00 - 110.27
110.28 - 377.21
377.22 - 859.61
859.62 - 2191.51
2191.52 - 12555.60
Routes_Fall2026
Kennewick
0 5 10 20
Miles
DRAFT

Population Density within PTBA relative to the Routes



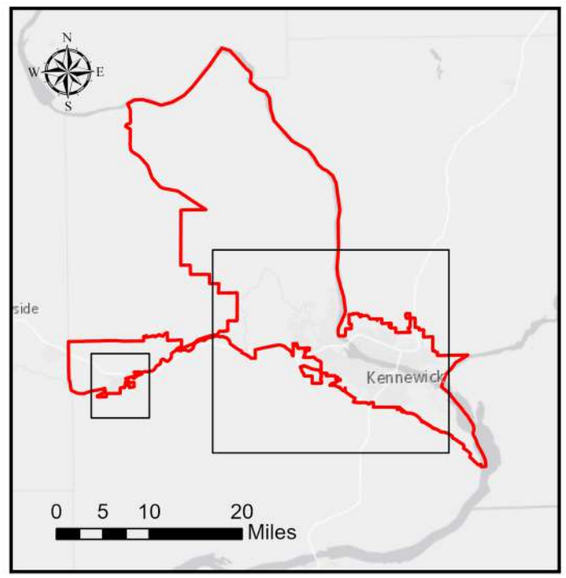
BEN FRANKLIN TRANSIT

Legend

- PTBA

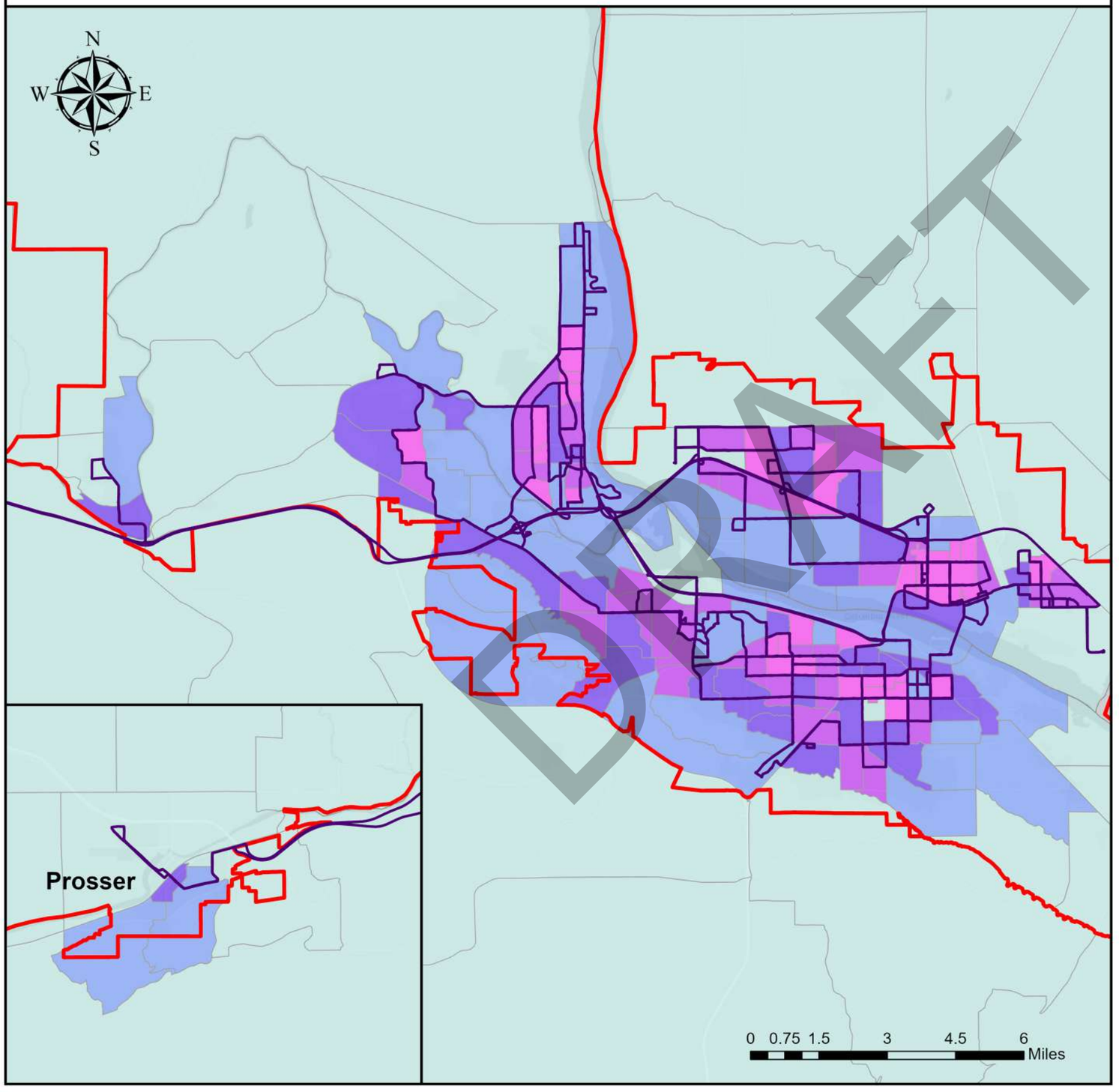
Population Density

- 0.00 - 496.82
- 496.83 - 1702.56
- 1702.57 - 3314.36
- 3314.37 - 5389.39
- 5389.40 - 20614.61
- Routes_Fall2026



DRAFT

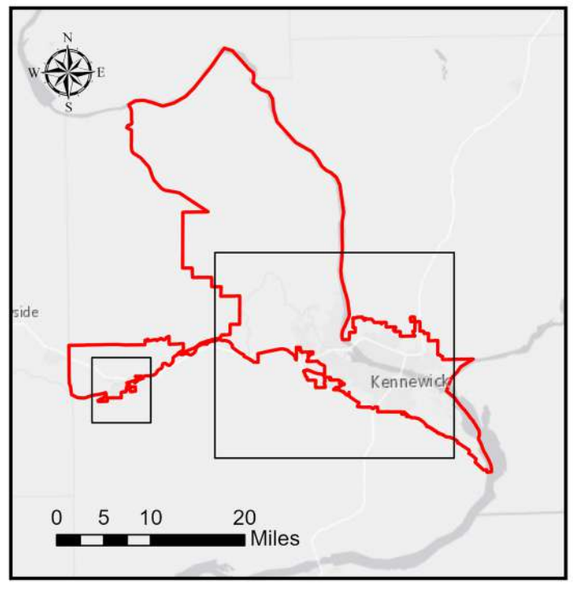
Job & Population Index within PTBA relative to the Routes



BEN FRANKLIN TRANSIT

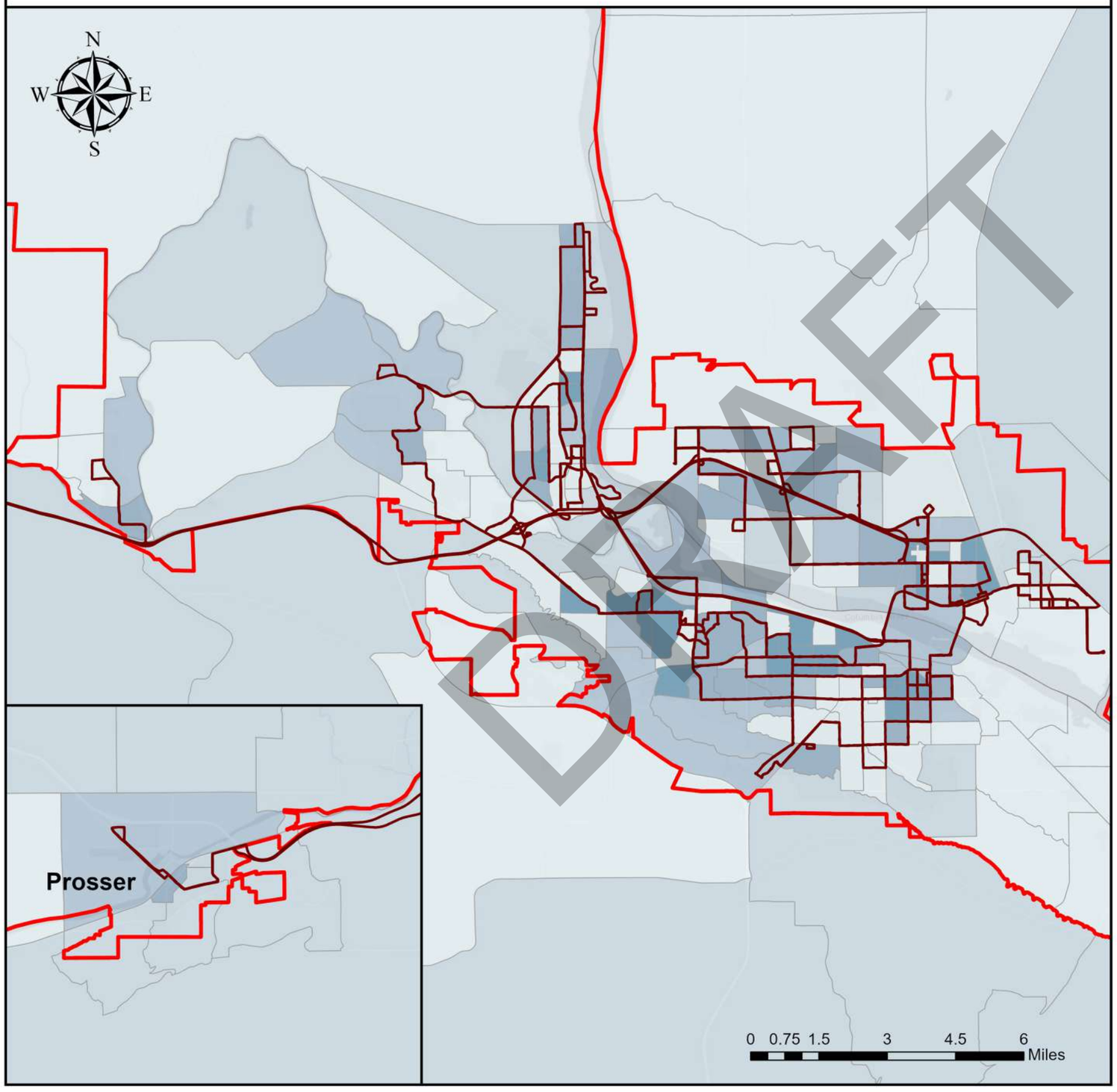
Legend

- PTBA
- JOB_POP Index
  - 0.00 - 710.67
  - 710.68 - 2490.21
  - 2490.22 - 4540.96
  - 4540.97 - 7811.01
  - 7811.02 - 27711.56
- Routes_Fall2026



DRAFT

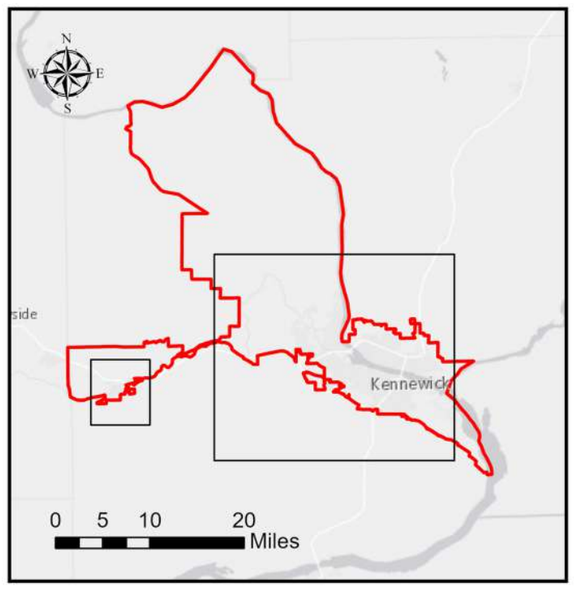
Households with no Vehicle Density within PTBA relative to the Routes



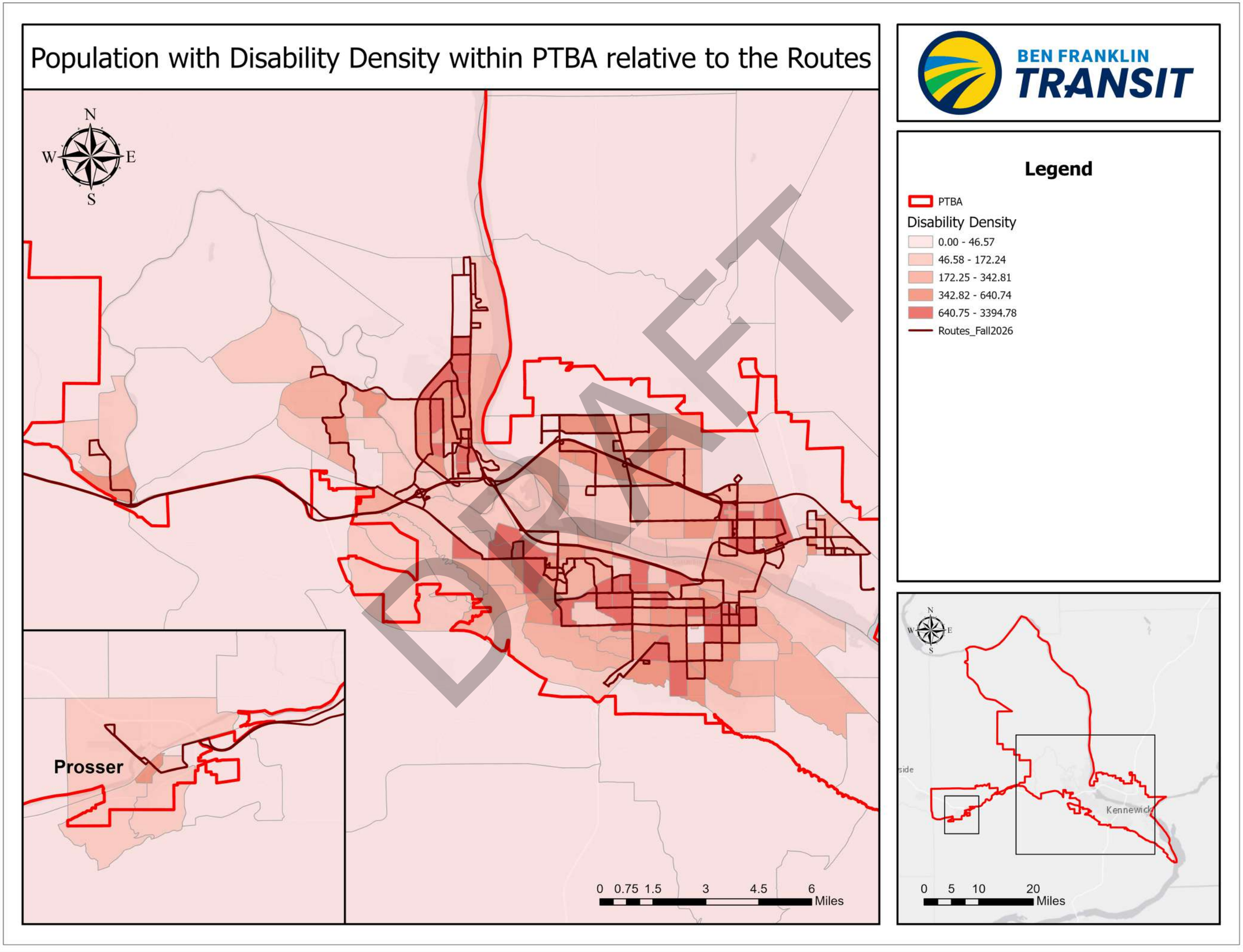
BEN FRANKLIN TRANSIT

Legend

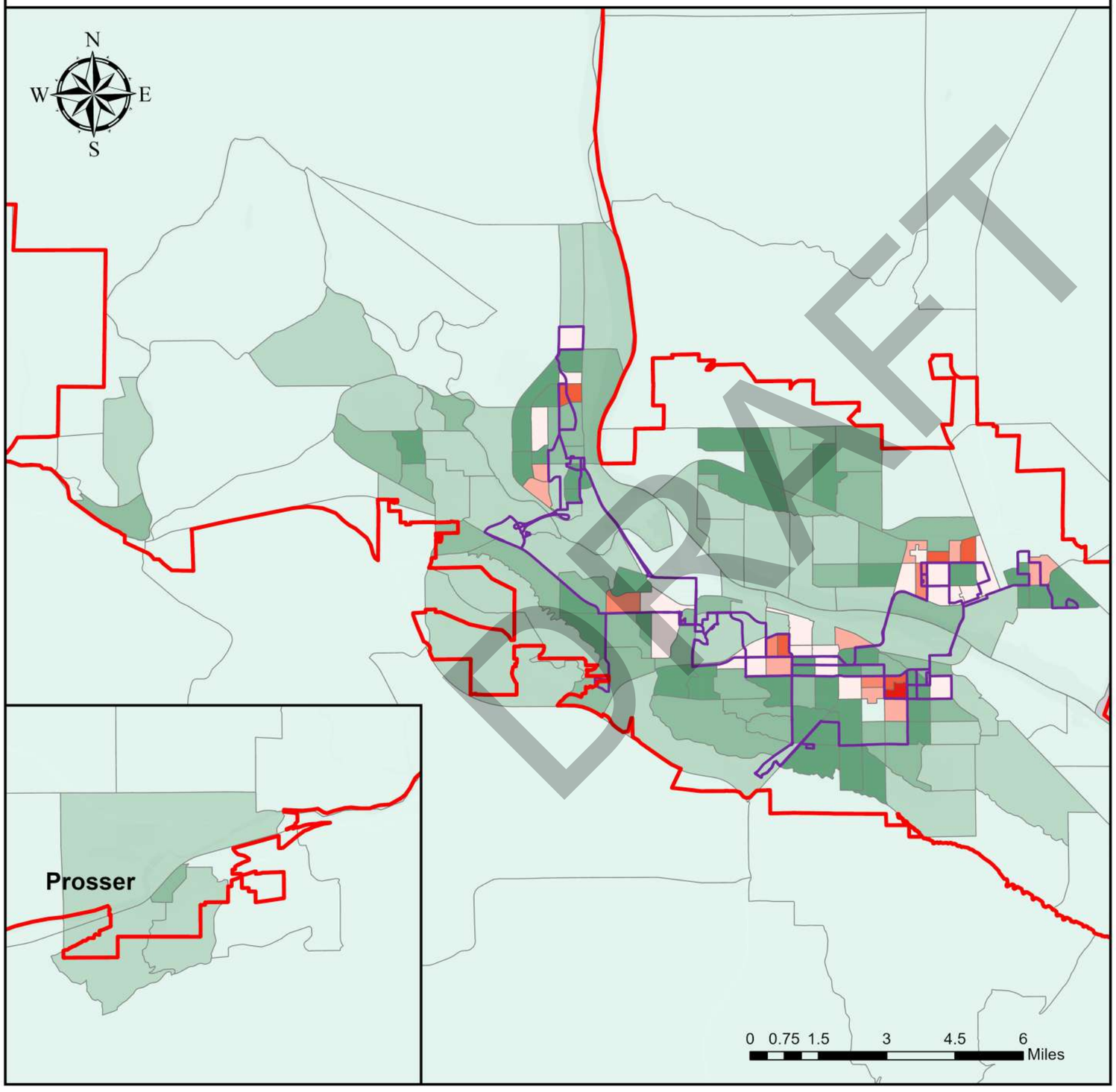
- PTBA
- No vehicle Density
  - 0.00
  - 0.01 - 12.48
  - 12.49 - 41.49
  - 41.50 - 167.49
  - 167.50 - 2070.52
- Routes_Fall2026



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Population with Disability Density within PTBA relative to the Routes
N
W
E
S
Prosser
0 0.75 1.5 3 4.5 6
Miles
BEN FRANKLIN TRANSIT
Legend
PTBA
Disability Density
0.00 - 46.57
46.58 - 172.24
172.25 - 342.81
342.82 - 640.74
640.75 - 3394.78
Routes_Fall2026
Kennewick
0 5 10 20
Miles
DRAFT

Transit Propensity Index & Access to Opportunities Routes



BEN FRANKLIN TRANSIT

Legend

PTBA

PTBA

Transit Propensity Index Top 20% BG

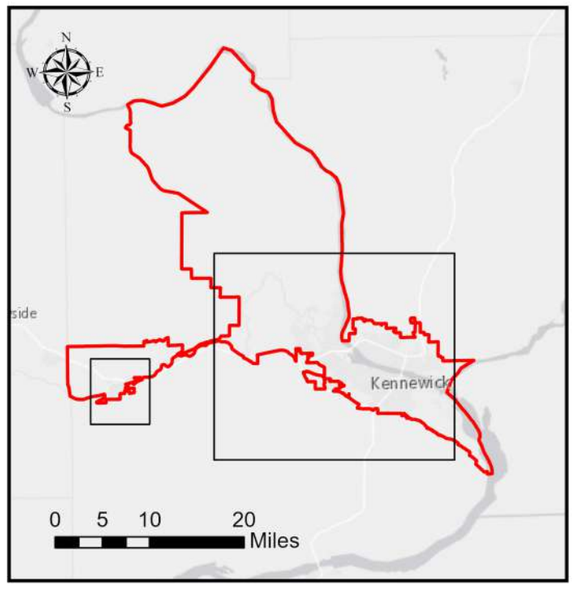
- 118.92 - 149.79
- 149.80 - 196.44
- 196.45 - 251.41
- 251.42 - 386.68
- 386.69 - 598.33

Transit Propensity Index

- 6.00 - 17.18
- 17.19 - 36.76
- 36.77 - 72.52
- 72.53 - 116.76
- 116.77 - 598.33

Access to Opportunity Routes

Access to Opportunity Routes



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APPENDIX D

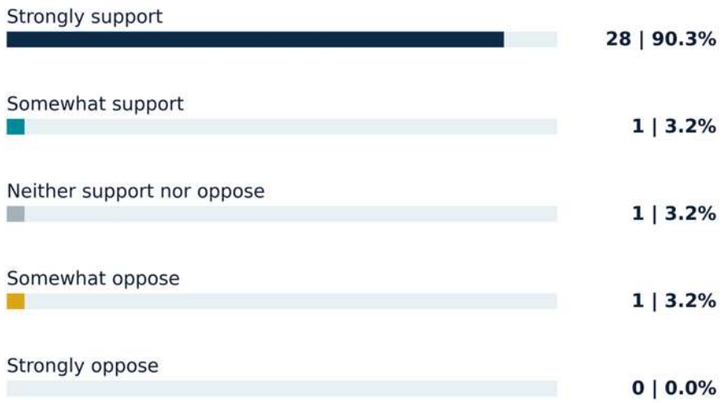
Internal and External Outreach Data Analysis



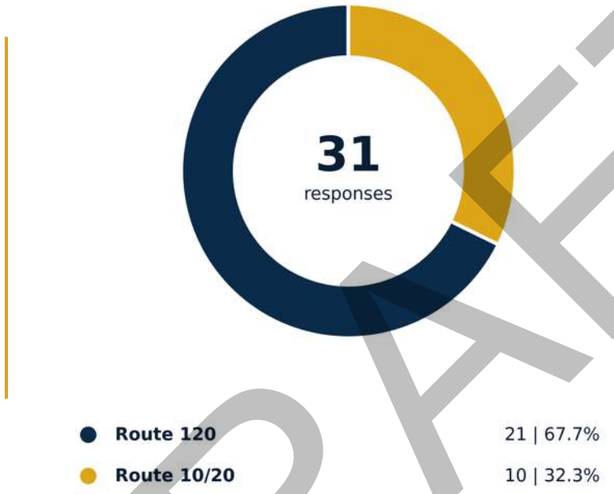
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2027 Annual Service Plan Internal Survey

Support for Proposed Route 49



West Richland Route Preferences



What Operators Suggested



The internal survey for the 2027 Annual Service Plan received 31 responses. Staff expressed strong support for the proposed West Clearwater Route 49: 29 respondents (93.5%) supported the route, including 28 who strongly supported it. One respondent was neutral, and one somewhat opposed it. Comments emphasized expanding coverage to growing residential areas, serving apartments and multifamily housing, and improving access to Desert Hills Middle School and employment destinations.

For West Richland, 21 respondents (67.7%) preferred Route 120, while 10 (32.3%) preferred Route 10/20. Comments favoring Route 120 highlighted simpler routing, clearer passenger information, and travel without switching buses. Other comments emphasized the operating flexibility offered by Route 10/20, including the ability to adjust service on individual portions of the route.

Additional suggestions addressed service to Finley, Horn Rapids, and growing neighborhoods; frequency and operating-hour adjustments; and improved running time and recovery opportunities. Staff also identified bus stop lighting, stop locations, and future transit facilities as areas for consideration.

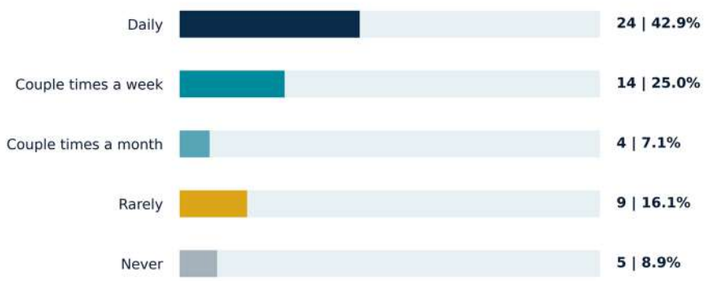
Main Themes Discussed



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2027 Annual Service Plan External Survey

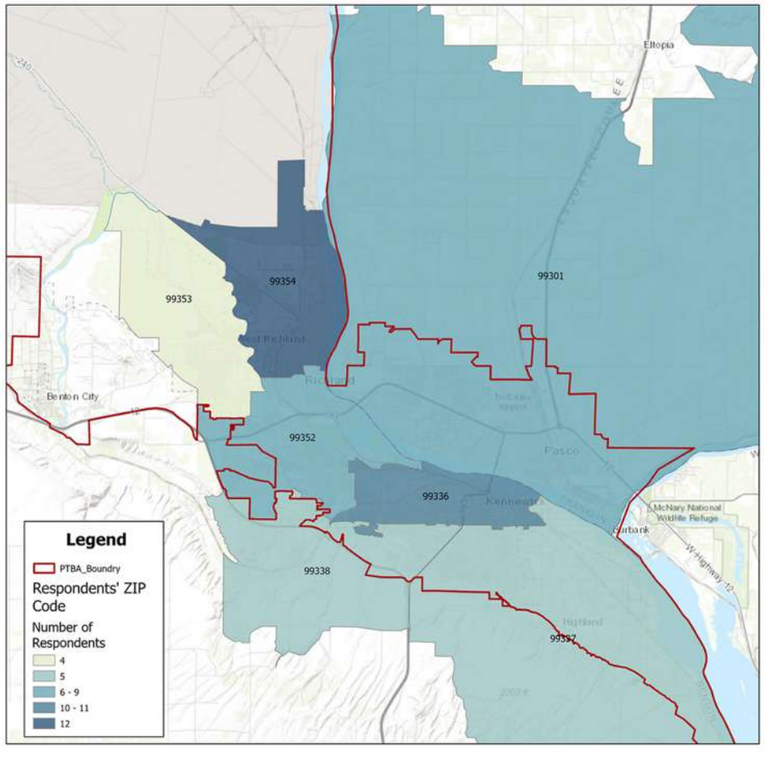
How Often Participants Use BFT Service



Services Used or Heard of by Participants







Participants Distribution within PTBA

The public survey received 56 responses, with 55 respondents providing a usable ZIP code. Participation was highest in ZIP codes 99354 (Richland-12 respondents) and 99336 (Kennewick-11 respondents), followed by 99301 (Pasco) and 99352 (Richland) with each having nine respondents. Participants also represented ZIP codes 99337, 99338, and 99353. Most of them were frequent riders: 24 (42.9%) reported using BFT daily, and 14 (25.0%) used it a couple of times a week.

Fixed-route bus service was the most commonly used or recognized service, selected by 54 respondents (96.4%), followed by CONNECT (50.0%), Dial-A-Ride (42.9%), and Rideshare (28.6%). The Arc of Tri-Cities and Travel Training were selected by 21.4% and 8.9%, respectively.

Emerging Themes from Public Comments

Across the open-ended responses, participants discussed access to housing, schools, healthcare, shopping, and employment. Comments highlighted the potential value of serving Badger Canyon Apartments and the West Clearwater corridor, particularly for residents without vehicles. Other responses requested coverage in areas such as Finley, Canyon Lakes, and West Lattin Road, along with closer stops and safer walking access.

Weekend and evening availability, direct travel, and reliable transfers were also recurring topics. Respondents requested additional Sunday service and later trips to accommodate work and other activities. Feedback also addressed clearer route maps and stop information, improvements to CONNECT booking and pickup instructions, and easier fare purchasing.

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2027 Annual Service Plan External Survey

West Richland Route Alternatives



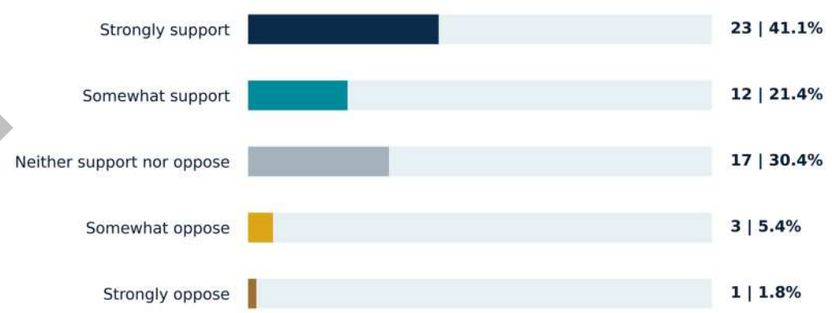




Among the 56 survey respondents, 37 (66.1%) preferred Alternative 1, the continuous Route 120, while 19 (33.9%) preferred Alternative 2, Route 10/20. Comments highlighted the appeal of direct travel, simpler routing, access to shopping destinations, and longer service hours. Some respondents expressed concerns about changing buses midway through their trip. During subsequent public outreach, BFT clarified that the proposed interlining would allow passengers to remain on the same bus: Route 10 would arrive at Flattop Transit Center and immediately continue as Route 20, reducing the inconvenience associated with a transfer.

BFT moved forward with Alternative 2; however, the continuous Route 120 concept will receive further evaluation through the Short-Range Transit Plan. The selected routing may evolve as travel needs and operating conditions change. BFT will continue monitoring service performance and feedback from both operators and passengers to identify opportunities for future adjustments.

Proposed West Clearwater Route 49



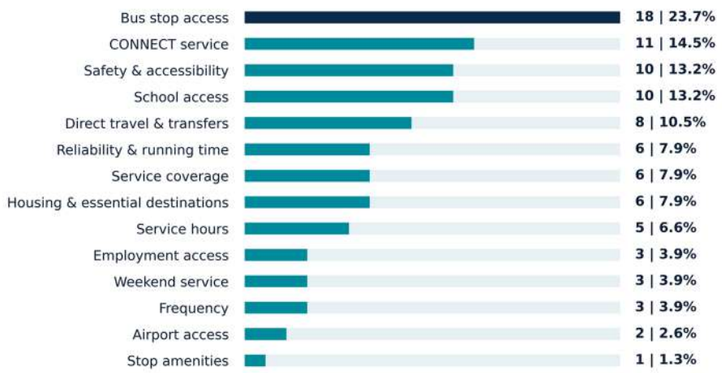
The proposed Route 49 received support from 35 of 56 respondents (62.5%), including 23 who strongly supported it and 12 who somewhat supported it. Seventeen respondents (30.4%) were neutral, while four (7.1%) expressed opposition. Supportive comments emphasized improved access to Badger Canyon Apartments, schools, medical facilities, and other destinations along the West Clearwater corridor, particularly for residents without access to a vehicle.

Comments also raised questions about exact stop locations, the absence of weekend service, and potential duplication with existing routes. Some respondents questioned the proposal's priority relative to unmet needs elsewhere, including Finley and previously served neighborhoods. This feedback identifies considerations for implementation and future evaluation, including clear stop information, access to key destinations, and continued assessment of service needs.

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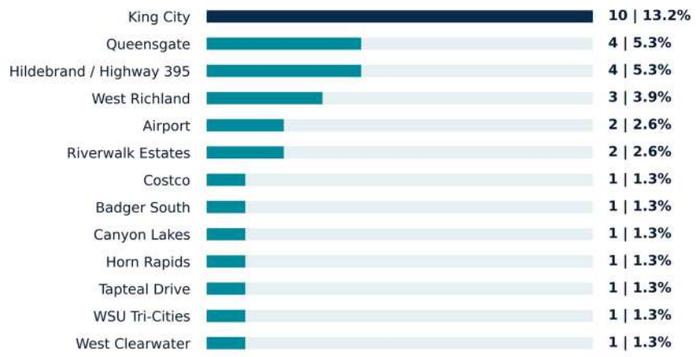
Annual Feedback Summary (Track it & Staff Comments)

What People Commented on



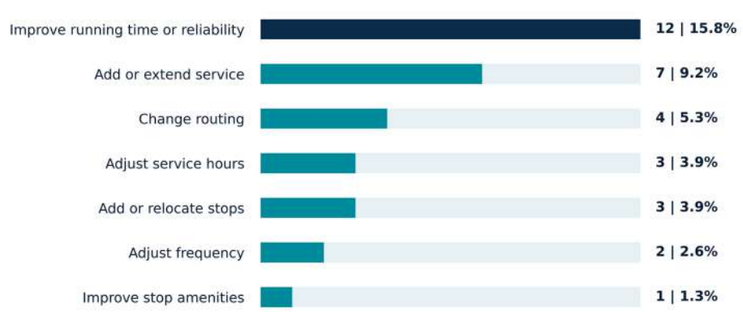
Recurring comments focused on expanding service to underserved and growing areas, improving service hours and frequency, and making bus stops easier to reach. Feedback emphasized access to schools, employment, shopping, and the airport, particularly where existing routes or schedules did not fully meet travel needs. Comments also addressed direct travel and transfers, including the convenience of reaching destinations without lengthy or complicated trips.

Places Mentioned in the Comments



West Clearwater and West Richland appeared in discussions about serving growing neighborhoods and improving access to daily destinations. Comments also identified service needs in Finley, Horn Rapids, and Badger South, reflecting interest in extending transit access beyond existing corridors. Riverwalk Estates near Hildebrand Boulevard and Highway 395 was raised in relation to reaching nearby bus service, while WSU Tri-Cities appeared in requests for improved waiting amenities. The airport and King City were also mentioned as destinations where earlier service or more direct travel options could better accommodate flight schedules and employee transportation needs.

Service Changes Requested



Requests centered on adding or extending routes, providing earlier or later trips, and adjusting frequency to better accommodate work, school, and other daily activities. They also sought more convenient stop locations and routing adjustments that would reduce walking distances or difficult road crossings. More direct travel options were suggested for destinations that are challenging to reach using existing service. Other requests focused on improving the experience of using current routes through benches and shelters, better passenger information, and schedule or running-time adjustments.

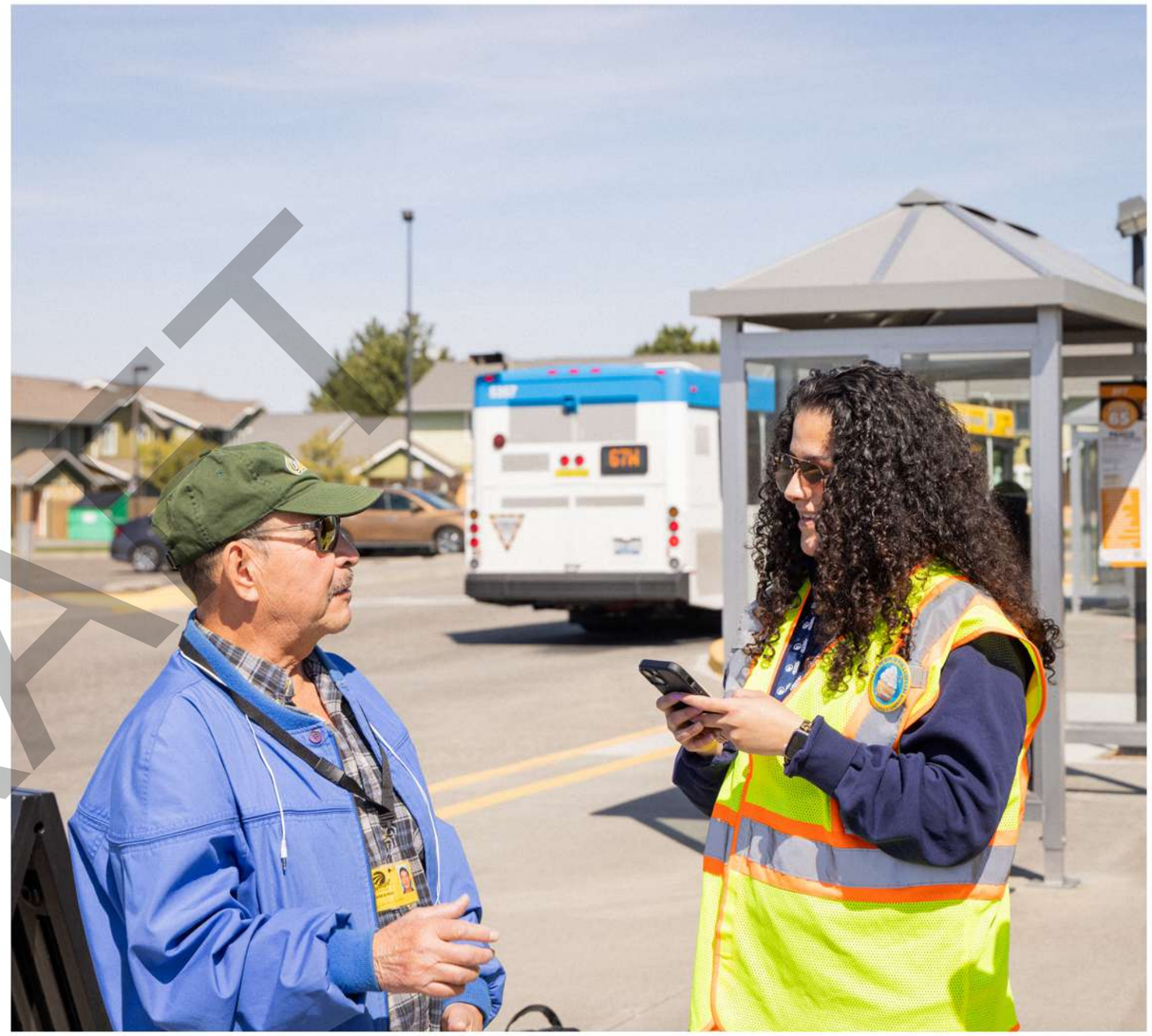


The theme cloud summarizes topics raised in feedback collected for the 2027 Annual Service Plan, including service coverage, scheduling, and access to bus stops. Comments identified transportation needs in growing neighborhoods and areas with limited service, including West Clearwater, West Richland, Finley, Horn Rapids, and Badger South. Requests for earlier or later trips, frequency adjustments, and more direct travel options reflected the need to better accommodate work, school, and airport schedules. Feedback also highlighted barriers between a passenger's destination and the nearest stop, such as long walks and difficult road crossings, including access near Riverwalk Estates and Highway 395. Requests for benches and shelters, including at WSU Tri-Cities, emphasized the importance of comfortable waiting conditions. Together, these comments provide direction for evaluating route coverage, service availability, and passenger access through the ASP and future planning efforts. The cloud represents topics mentioned in the feedback; larger phrases indicate more records associated with a theme, rather than agreement with a particular proposal.

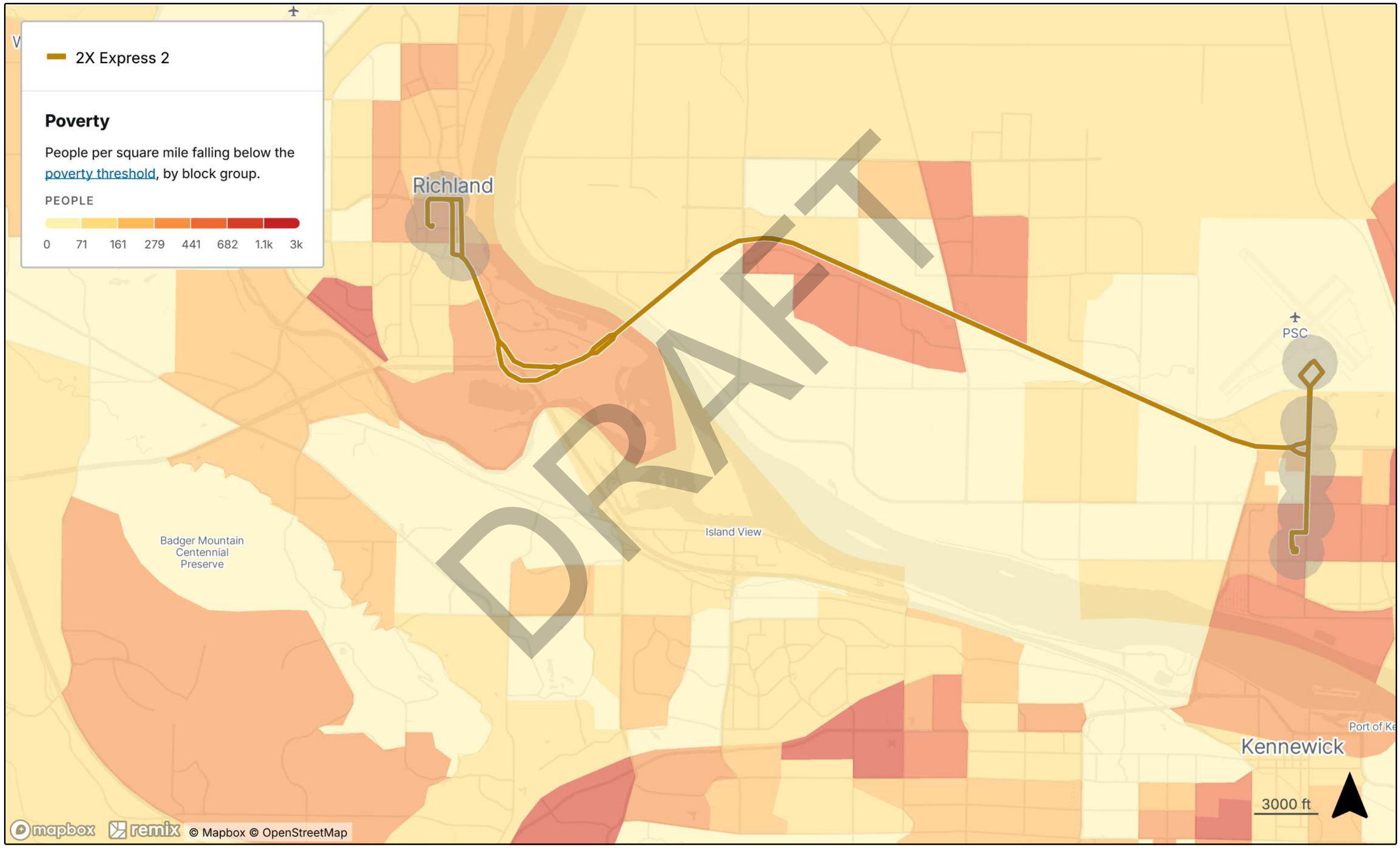
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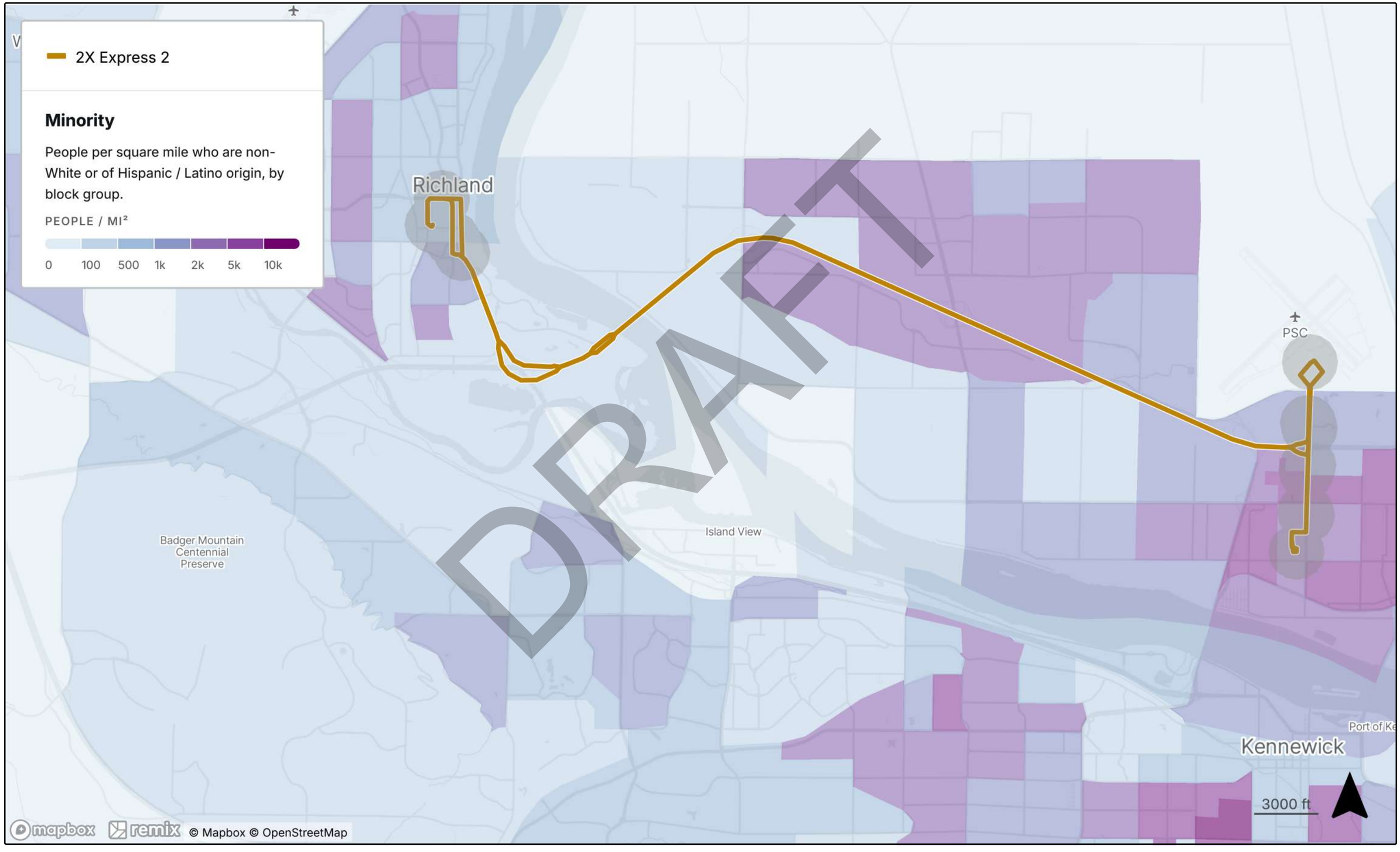
APPENDIX E

Title VI Analysis

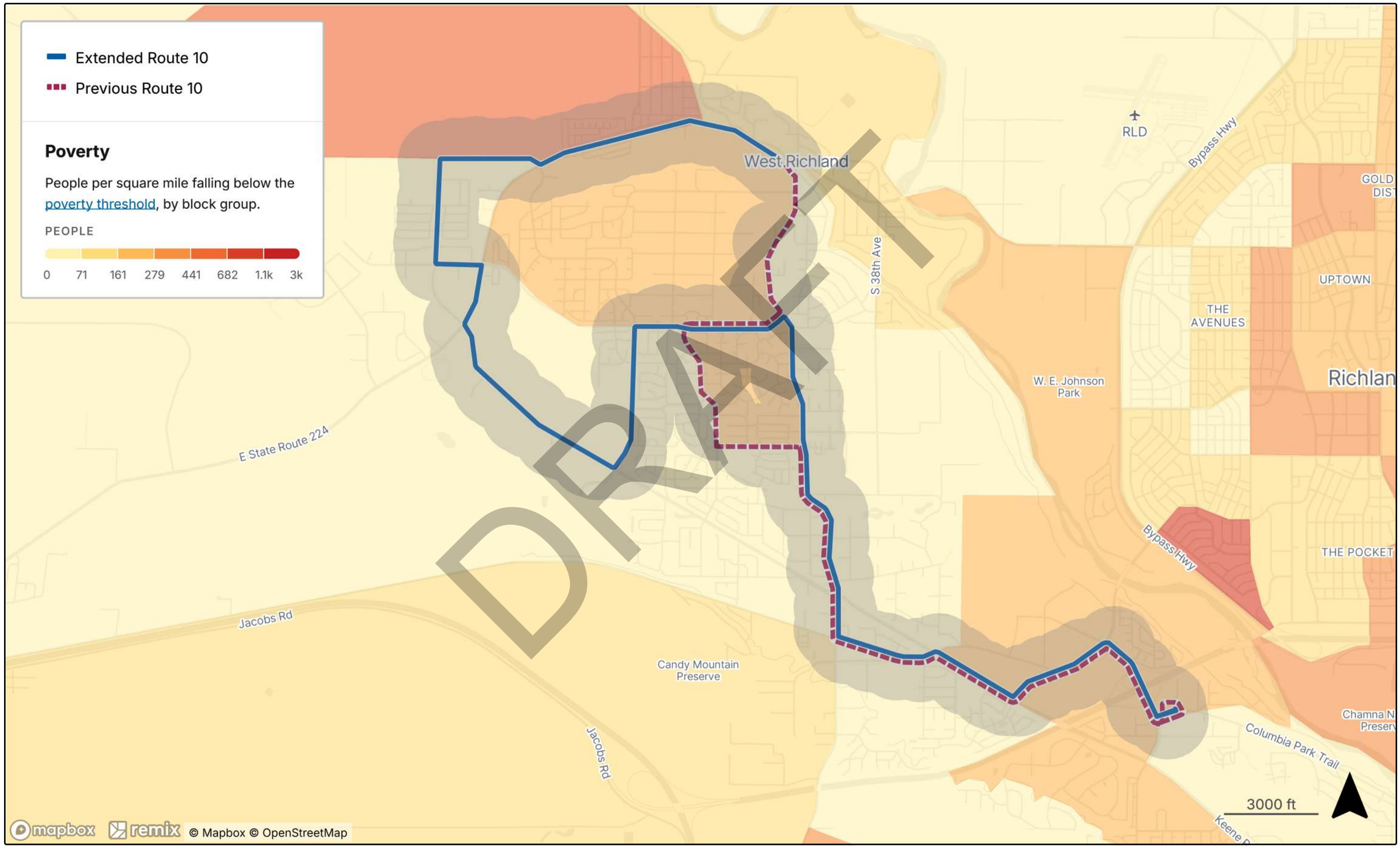


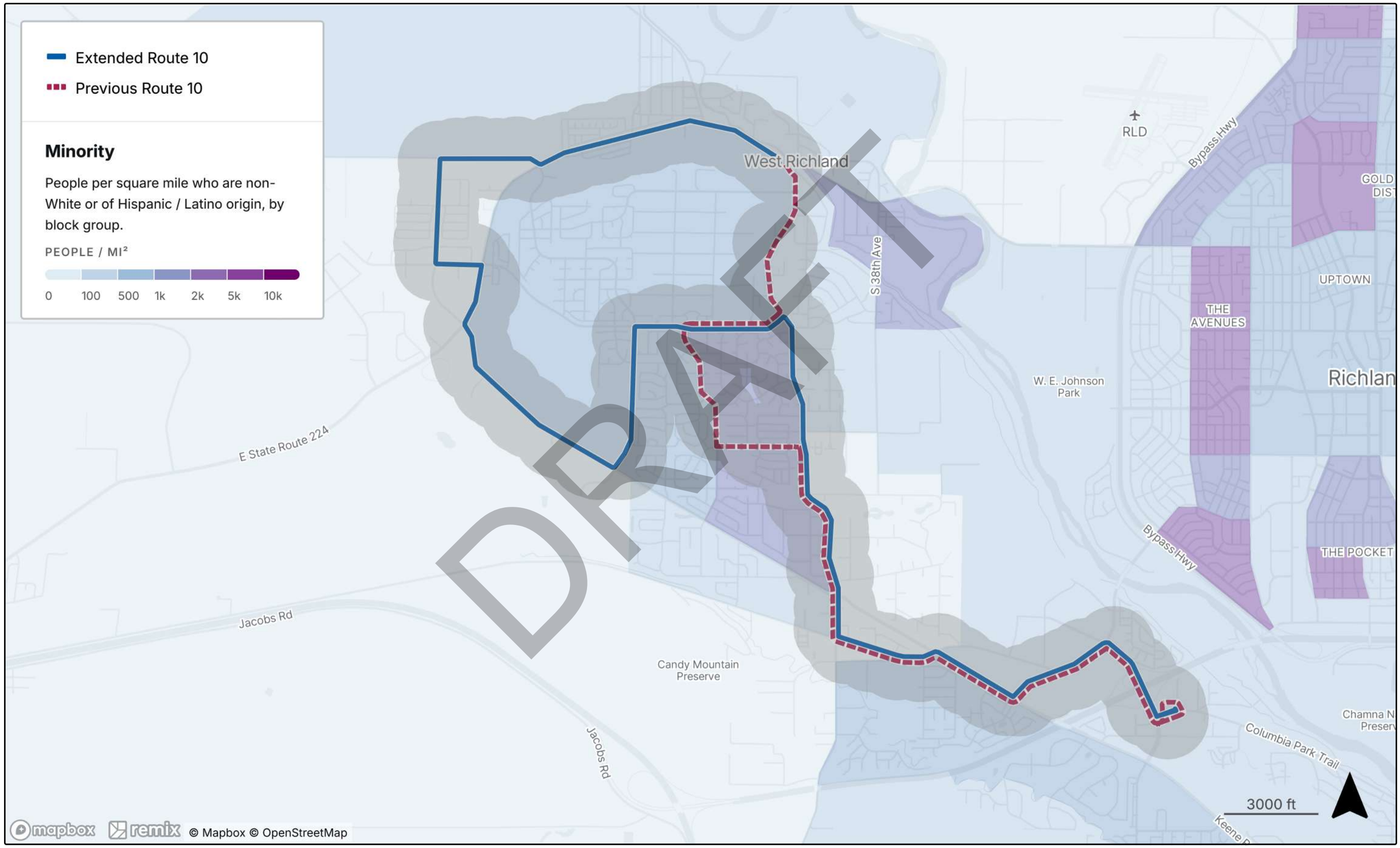
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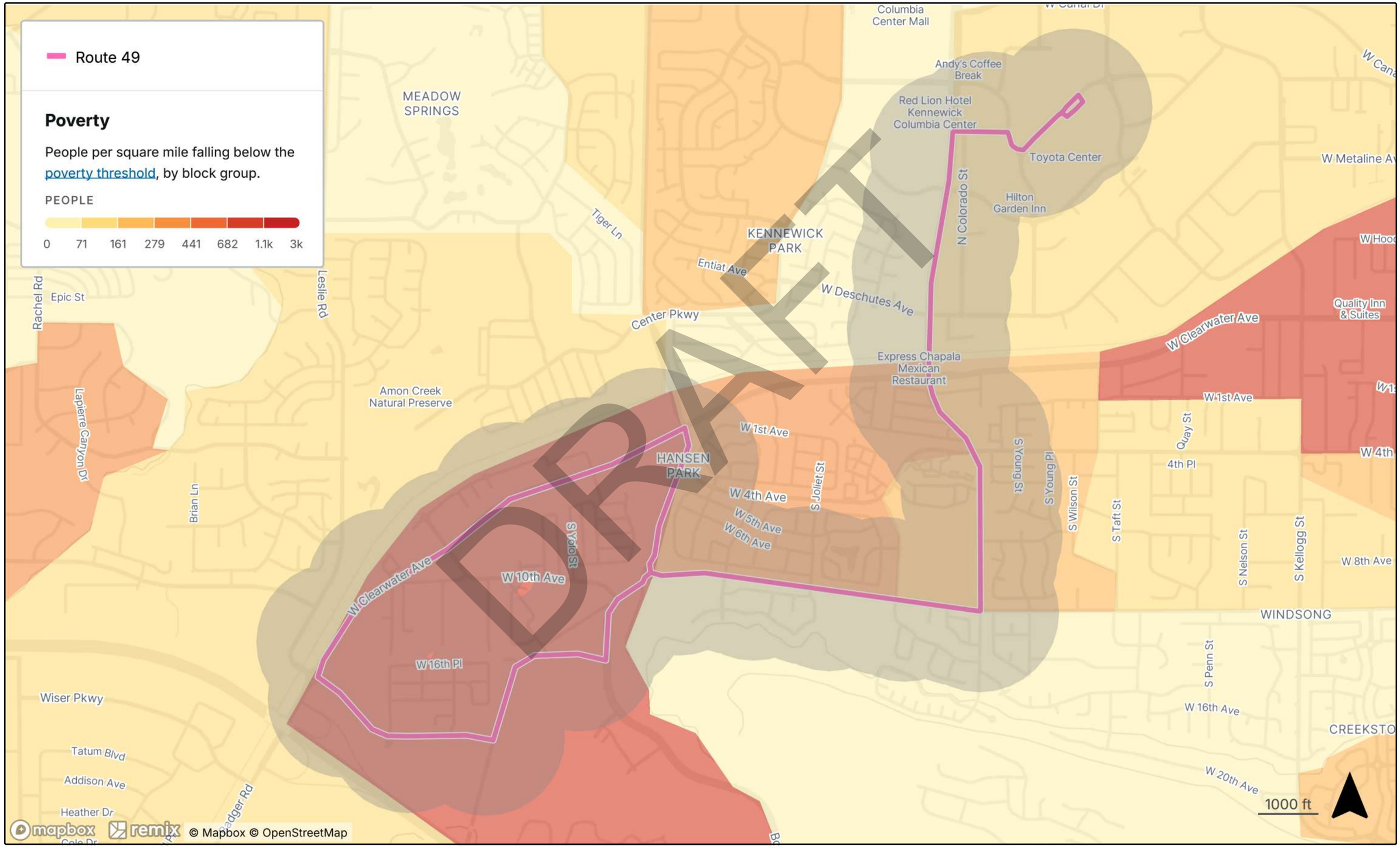

2X Express 2
Poverty
People per square mile falling below the poverty threshold, by block group.
PEOPLE
0 71 161 279 441 682 1.1k 3k
Richland
PSC
Badger Mountain Centennial Preserve
Island View
Kennewick
Port of Ke
3000 ft
mapbox
remix
© Mapbox © OpenStreetMap
DRAFT


2X Express 2
Minority
People per square mile who are non-White or of Hispanic / Latino origin, by block group.
PEOPLE / MI²
0 100 500 1k 2k 5k 10k
Richland
PSC
Badger Mountain Centennial Preserve
Island View
Kennewick
3000 ft
mapbox remix © Mapbox © OpenStreetMap

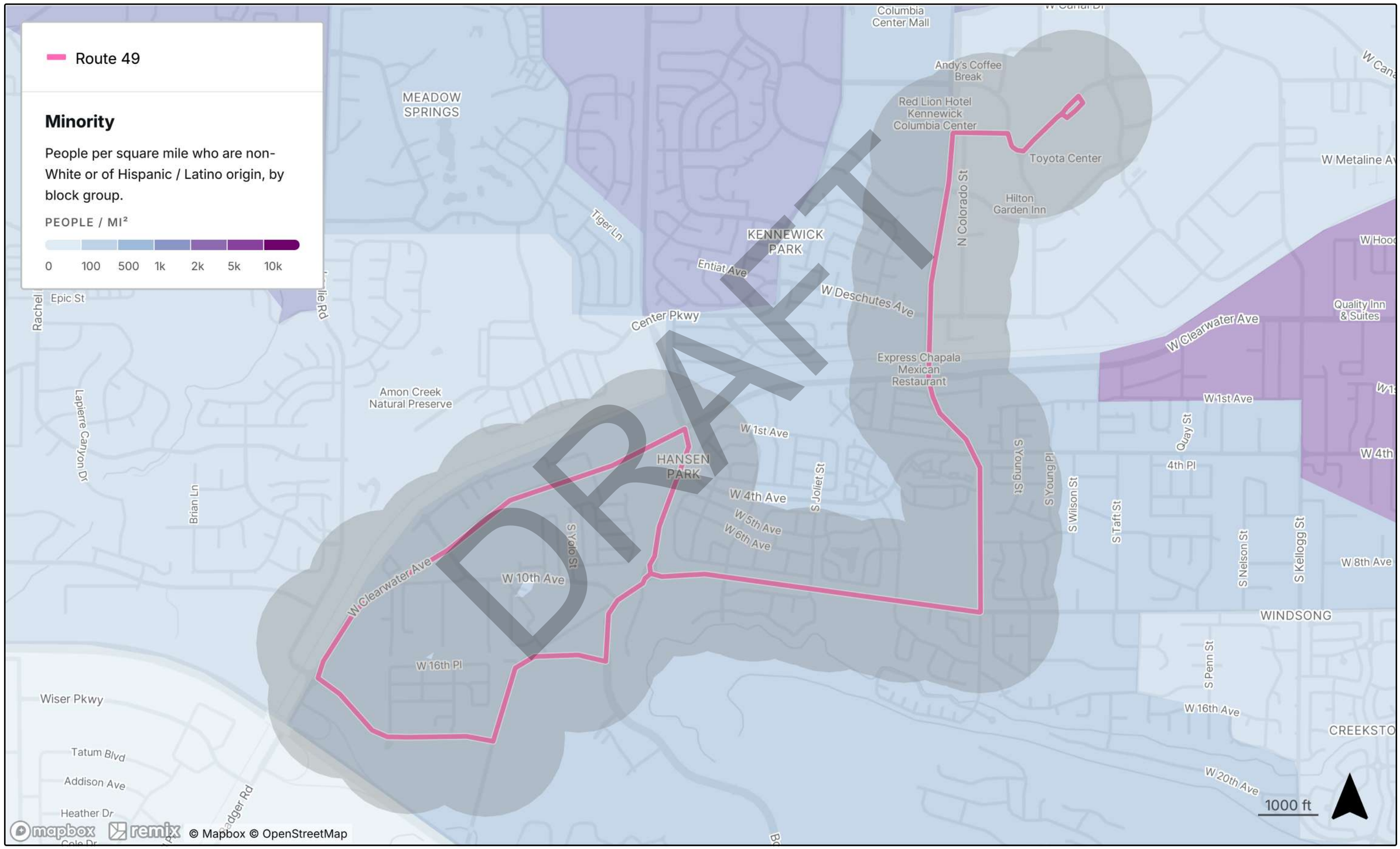
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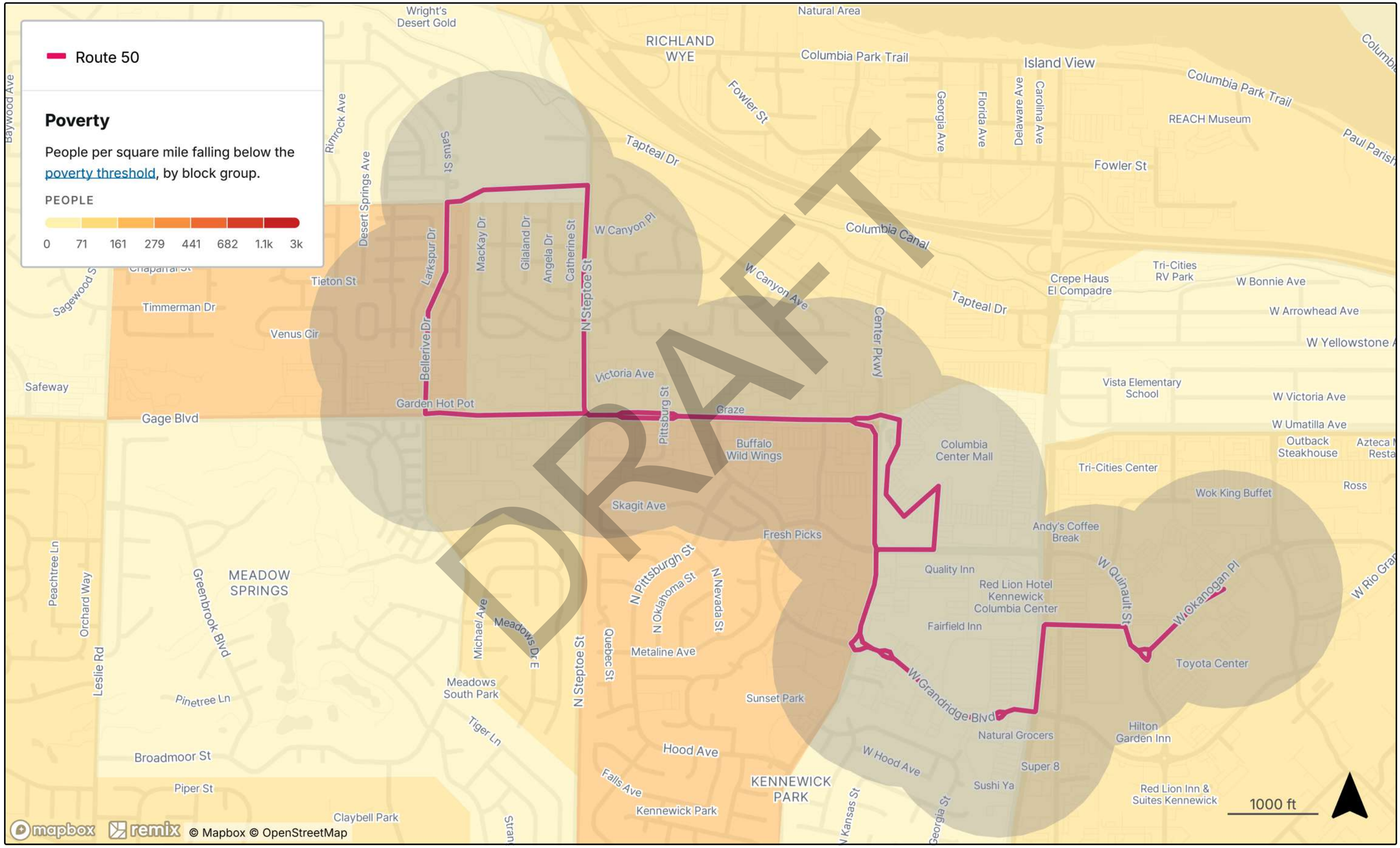

Extended Route 10
Previous Route 10
Poverty
People per square mile falling below the poverty threshold, by block group.
PEOPLE
0 71 161 279 441 682 1.1k 3k
West Richland
RLD
Bypass Hwy
S 38th Ave
GOLD DIST
UPTOWN
THE AVENUES
W. E. Johnson Park
Richlan
E State Route 224
Jacobs Rd
Candy Mountain Preserve
Jacobs Rd
Bypass Hwy
THE POCKET
Chamna N Preserv
Columbia Park Trail
3000 ft
mapbox remix © Mapbox © OpenStreetMap
DRAFT

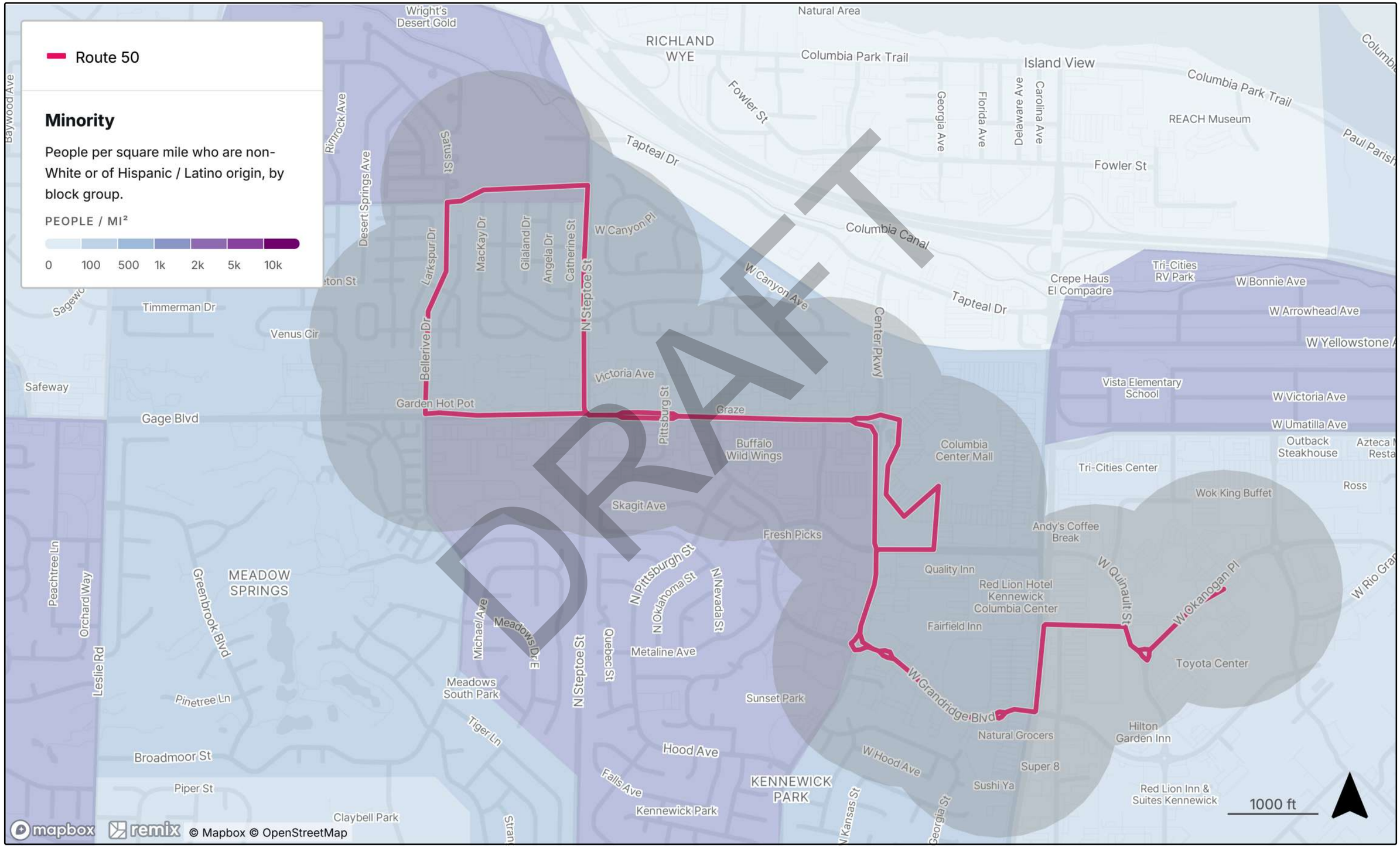

Extended Route 10
Previous Route 10
Minority
People per square mile who are non-White or of Hispanic / Latino origin, by block group.
PEOPLE / MI²
0 100 500 1k 2k 5k 10k
West Richland
RLD
Bypass Hwy
S 38th Ave
GOLD DIST
UPTOWN
THE AVENUES
W. E. Johnson Park
Richlan
E State Route 224
Jacobs Rd
Candy Mountain Preserve
Jacobs Rd
Bypass Hwy
THE POCKET
Chamna N Preserv
Columbia Park Trail
3000 ft
Keene
DRAFT
mapbox remix © Mapbox © OpenStreetMap


Route 49
Poverty
People per square mile falling below the poverty threshold, by block group.
PEOPLE
0 71 161 279 441 682 1.1k 3k
Columbia Center Mall
Andy's Coffee Break
Red Lion Hotel Kennewick Columbia Center
Toyota Center
Hilton Garden Inn
MEADOW SPRINGS
KENNEWICK PARK
N Colorado St
Tiger Ln
Entiat Ave
W Deschutes Ave
Center Pkwy
Rachel Rd
Epic St
Leslie Rd
Express Chapala Mexican Restaurant
W Clearwater Ave
Quality Inn & Suites
Amon Creek Natural Preserve
W 1st Ave
HANSEN PARK
S Joliet St
S Young St
S Young Pl
S Wilson St
S Taft St
Quay St
4th Pl
W 4th
W 4th Ave
W 5th Ave
W 6th Ave
S Nelson St
S Kellogg St
W 8th Ave
WINDSONG
S Penn St
W 16th Ave
CREEKSTO
W 20th Ave
W 10th Ave
S Vantage St
W 16th Pl
Lapierre Canyon Dr
Brian Ln
Wiser Pkwy
Tatum Blvd
Addison Ave
Heather Dr
Badger Rd
1000 ft
mapbox
remix
© Mapbox © OpenStreetMap

DRAFT


Route 49
Minority
People per square mile who are non-White or of Hispanic / Latino origin, by block group.
PEOPLE / MI²
0 100 500 1k 2k 5k 10k
MEADOW SPRINGS
KENNEWICK PARK
HANSEN PARK
WINDSONG
CREEKSTO
Columbia Center Mall
Andy's Coffee Break
Red Lion Hotel Kennewick Columbia Center
Toyota Center
Hilton Garden Inn
Express Chapala Mexican Restaurant
Quality Inn & Suites
Amon Creek Natural Preserve
Tiger Ln
Entiat Ave
Center Pkwy
Epic St
Rachel Rd
Lapierre Canyon Dr
Brian Ln
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Addison Ave
Heather Dr
Badger Rd
N Colorado St
W Deschutes Ave
W Clearwater Ave
W 1st Ave
W 4th Ave
W 5th Ave
W 6th Ave
W 10th Ave
W 16th Pl
S Yelm St
S Joliet St
S Young St
S Young Pl
S Wilson St
S Taft St
S Nelson St
S Kellogg St
S Penn St
Quay St
4th Pl
W 16th Ave
W 20th Ave
W 8th Ave
W 4th
W Metaline Av
W Hood
1000 ft
mapbox
remix
© Mapbox © OpenStreetMap
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Route 50
Poverty
People per square mile falling below the poverty threshold, by block group.
PEOPLE
0 71 161 279 441 682 1.1k 3k
DRAFT
Wright's Desert Gold
Natural Area
RICHLAND WYE
Columbia Park Trail
Island View
Columbia Park Trail
REACH Museum
Fowler St
Tapteal Dr
Columbia Canal
W Canyon Pl
W Canyon Ave
Tapteal Dr
Crepe Haus El Compadre
Tri-Cities RV Park
W Bonnie Ave
W Arrowhead Ave
W Yellowstone Ave
Vista Elementary School
W Victoria Ave
W Umatilla Ave
Outback Steakhouse
Tri-Cities Center
Wok King Buffet
Ross
Andy's Coffee Break
Quality Inn
Red Lion Hotel Kennewick Columbia Center
Fairfield Inn
Toyota Center
Hilton Garden Inn
Natural Grocers
Super 8
Sushi Ya
Red Lion Inn & Suites Kennewick
Columbia Center Mall
Buffalo Wild Wings
Fresh Picks
Skagit Ave
Metaline Ave
Sunset Park
Hood Ave
W Hood Ave
KENNEWICK PARK
Kennewick Park
Falls Ave
Meadows South Park
MEADOW SPRINGS
Broadmoor St
Piper St
Claybell Park
Pinetree Ln
Tiger Ln
Timmerman Dr
Venus Cir
Tieton St
Gage Blvd
Safeway
Garden Hot Pot
Victoria Ave
Graze
Fowler St
Georgia Ave
Florida Ave
Delaware Ave
Carolina Ave
Rimrock Ave
Desert Springs Ave
Larkspur Dr
MacKay Dr
Gilaland Dr
Angela Dr
Catherine St
N Steptoe St
Bellerive Dr
Pittsburg St
N Pittsburgh St
N Oklahoma St
N Nevada St
Michael Ave
Meadows Dr E
Quebec St
Center Pkwy
W Grandridge Blvd
W Quinault St
W Okanogan Pl
Greenbrook Blvd
Orchard Way
Peachtree Ln
Leslie Rd
Sagewood S
Baywood Ave
1000 ft
mapbox
remix
© Mapbox © OpenStreetMap


Route 50
Minority
People per square mile who are non-White or of Hispanic / Latino origin, by block group.
PEOPLE / MI²
0 100 500 1k 2k 5k 10k
DRAFT
Wright's Desert Gold
Natural Area
RICHLAND WYE
Columbia Park Trail
Island View
Columbia Park Trail
REACH Museum
Fowler St
Tapteal Dr
Columbia Canal
W Canyon Pl
W Canyon Ave
Tapteal Dr
Crepe Haus El Compadre
Tri-Cities RV Park
W Bonnie Ave
W Arrowhead Ave
W Yellowstone Ave
Vista Elementary School
W Victoria Ave
W Umatilla Ave
Outback Steakhouse
Columbia Center Mall
Tri-Cities Center
Ross
Wok King Buffet
Andy's Coffee Break
Quality Inn
Red Lion Hotel Kennewick Columbia Center
Fairfield Inn
Toyota Center
Natural Grocers
Hilton Garden Inn
Super 8
Sushi Ya
Red Lion Inn & Suites Kennewick
W Grandridge Blvd
W Quinault St
W Okanogan Pl
Rimrock Ave
Desert Springs Ave
Saws St
Larkspur Dr
MacKay Dr
Gilaland Dr
Angela Dr
Catherine St
N Steptoe St
Belleriver Dr
Timmerman Dr
Venus Cir
Safeway
Gage Blvd
Garden Hot Pot
Victoria Ave
Pittsburg St
Graze
Buffalo Wild Wings
Skagit Ave
Fresh Picks
Center Pkwy
Fowler St
Georgia Ave
Florida Ave
Delaware Ave
Carolina Ave
Baywood Ave
Peachtree Ln
Orchard Way
Leslie Rd
Greenbrook Blvd
MEADOW SPRINGS
Pinetree Ln
Broadmoor St
Piper St
Claybell Park
Michael Ave
Meadows Dr E
Meadows South Park
Tiger Ln
N Pittsburgh St
N Oklahoma St
N Nevada St
Quebec St
Metaline Ave
Sunset Park
Hood Ave
Falls Ave
Kennewick Park
KENNEWICK PARK
W Hood Ave
N Kansas St
Georgia St
1000 ft
mapbox
remix
© Mapbox © OpenStreetMap

30-Day Public Comment and Public Hearing Notice

Aviso del Período de Comentarios Públicos de 30 Días de BEN FRANKLIN TRANSIT: Plan de Servicio Anual 2027

ENGLISH | ESPAÑOL

The 2027 ASP 30-day public comment period will be from November 8 to December 8, 2026. Final comments and outcomes will be included upon completion of the public outreach process. The following legal notice will be published in Tri-City Herald on November 8.

Ben Franklin Transit (BFT) is releasing the agency's 2027 Annual Service Plan (ASP), which includes Title VI Service Equity Analysis results for public comment on November 8, 2026. Refer to BFT's website for a summary of the ASP modifications.

Ben Franklin Transit's 2027 ASP and Title VI Service Equity Analysis are available for review at https://www.bft.org/asp/

During the 30-day public comment period ending December 10, 2026, the following opportunities are available for public input:

Open Houses:

November 17 from 12 p.m. (Noon) to 1 p.m. Virtual session only on Zoom:

https://us02web.zoom.us/j/84809035633?pwd=o94EzyjYHQ2iqE6c93Dw0MdvnCyiRa.1

Meeting ID: 848 0903 5633 Passcode: 118943

By phone: 253-215-8782

November 17 from 5 p.m. to 6 p.m. Mid-Columbia Libraries, 3803 W. Van Giesen St. West Richland, WA 99353

November 18 from 5 p.m. to 6 p.m. Three Rivers Transit Center, 7109 W Okanogan Pl., Kennewick, WA 99336

Public hearing:

December 10, 2026, at 6 p.m. during the Ben Franklin Transit Board Meeting, BFT Board Room, 1000 Columbia Park Trail, Richland, WA 99352. In-person and Zoom is available:

Zoom Link:
https://us06web.zoom.us/j/98962178731?pwd=OGg1amhEQXA0RG5QRTdqNnFpRGN5dz09

Meeting ID: 227 388 001 437 1
Passcode: Xj3sF96A

By phone: 253-527-1980 or (Toll-Free) 844-640-7974

Feedback is also available in the following ways:

Email input to **Planning@bft.org**

Call Customer Service at **509.735.5100**

The 2027 Annual Service Plan in its entirety and additional meeting location/Zoom information for the open house and public hearing is available at: https://www.bft.org/asp/

DRAFT

APPENDIX F / APÉNDICE F

30-Day Public Comment and Public Hearing Notice

Aviso del Período de Comentarios Públicos de 30 Días de BEN FRANKLIN TRANSIT: Plan de Servicio Anual 2027

ENGLISH | ESPAÑOL

ESPAÑOL — PÁGINA 2
English version: page 1

Ben Franklin Transit (BFT) publicará el Plan de Servicio Anual (ASP) 2027 de la agencia, incluyendo los resultados del Análisis de Equidad en el Servicio conforme al Título VI para comentarios públicos a partir del 8 de noviembre de 2026. Consulte el sitio web de BFT para ver un resumen de las modificaciones del ASP.

El ASP 2027 de Ben Franklin Transit y el Análisis de Equidad en el Servicio conforme al Título VI están disponibles para su revisión en:
https://www.bft.org/asp/

Durante el período de comentarios públicos de 30 días, que finaliza el 10 de diciembre de 2026, se ofrecen las siguientes oportunidades para recibir comentarios del público:

Casas Abiertas:

17 de noviembre, de 12 p.m. a 1 p.m. Sesión virtual solamente por Zoom:

https://us02web.zoom.us/j/84809035633?pwd=o94EzyjYHQ2iqE6c93Dw0MdvnCyiRa.1

ID de reunión: 848 0903 5633 Código de acceso:118943

Por teléfono: 253-215-8782

17 de noviembre, de 5 p.m. a 6 p.m. Mid-Columbia Libraries, 3803 W. Van Giesen St. West Richland, WA 99353

18 de noviembre, de 5 p.m. a 6 p.m. Three Rivers Transit Center, 7109 W Okanogan Pl., Kennewick, WA 99

Audiencia Pública:

10 de diciembre de 2026 a las 6 p.m. durante la reunión de la Junta Directiva de Ben Franklin Transit

Sala de Juntas de BFT 1000 Columbia Park Trail, Richland, WA 99352 Presencial y también disponible por Zoom:

https://us06web.zoom.us/j/98962178731?pwd=OGg1amhEQXA0RG5QRTdqNnFpRGN5dz09

ID de reunión: 227 388 001 437 1
Código de acceso: Xj3sF96A

Por teléfono: 253-527-1980 o (línea gratuita) 844-640-7974

También puede enviar sus comentarios de las siguientes maneras:

Por correo electrónico a: **Planning@bft.org**

Llamando al Servicio al Cliente: **509.735.5100**

El Plan de Servicio Anual 2027 completo y la información adicional sobre las ubicaciones de las reuniones/enlaces de Zoom para las casas abiertas y la audiencia pública están disponibles en:
https://www.bft.org/asp/

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BEN FRANKLIN

TRANSIT



2027 Annual Service Plan

Analysis Tools

Hopthru

- Ridership (APC)
- Boardings by Stop
- Alightings by Stop
- Ridership by Time of Day
- Travel Patterns

Remix

- Route Design
- Demographics
- CONNECT Ridership Analysis
- Title VI Equity Analysis

Route Profiles

- Ridership
- On-Time Performance
- Route Productivity

Feedback

- Operator Input
- Public Events
- Customer Comments
- Transit App

BEN FRANKLIN TRANSIT

2

2027 ASP Recommendations

1. New Route 49 (West Clearwater)
2. Extend Route 10 (West Richland)
3. Discontinue Route 27X
4. Route 2X Frequency Change
5. Special Events and Minor Changes



BEN FRANKLIN TRANSIT

New Route 49: West Clearwater

Serves: Desert Hills Middle School, Kadlec Clinic, 10th Ave, and W Clearwater Ave

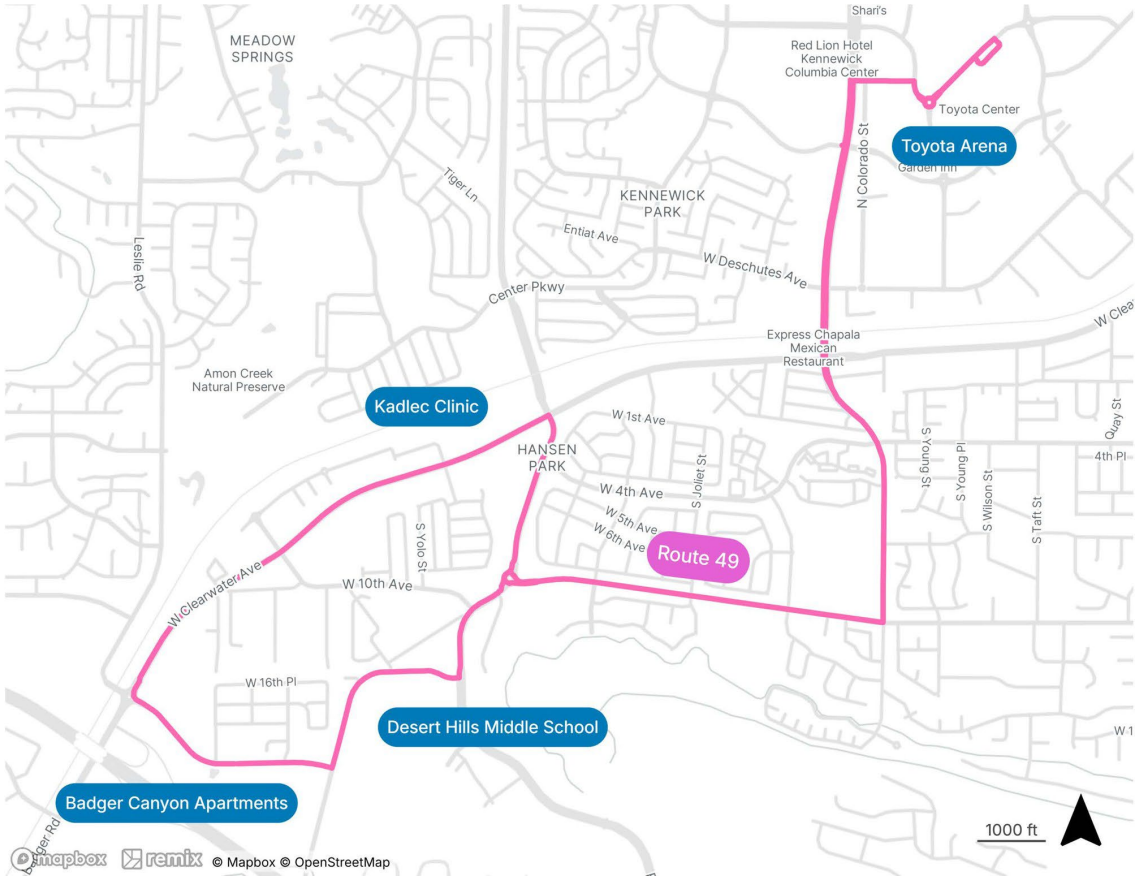
Frequency: Every 30 minutes on weekdays

Service Span: Weekdays 6 a.m. to 8 p.m.; no weekend service

Run Time: 22 minutes

Vehicles: 1 additional

Annual Revenue Hours: 3,536



Route 10 Extension: West Richland

Serves: Enterprise MS, Libby MS, Yoke's, and new multi-family housing

Frequency: Every 30 minutes weekdays, hourly Saturdays

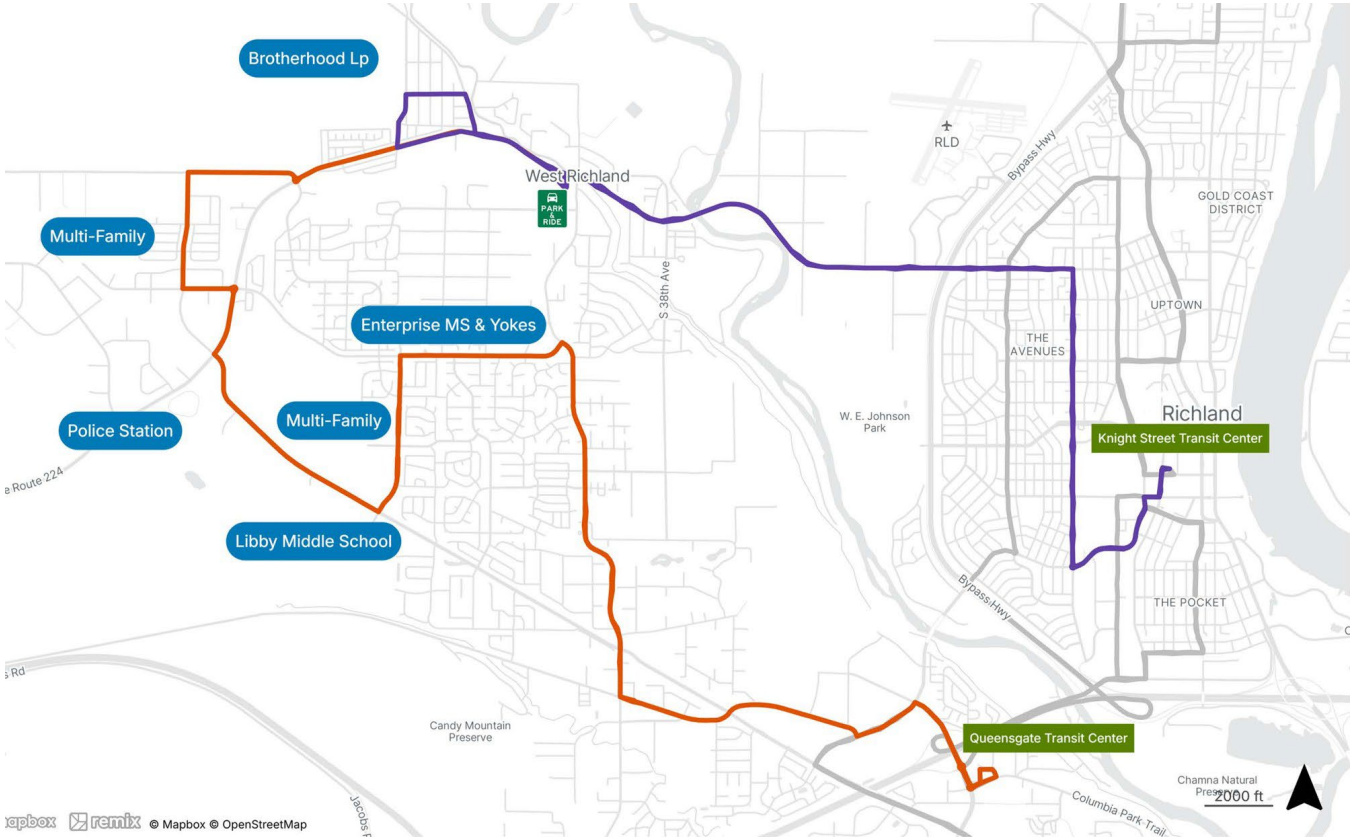
Service Span: Weekdays 6 a.m. to 8 p.m.; Saturdays 7 a.m. to 7 p.m.

Connections: Interlined with Route 20

Vehicles: 1 additional

Annual Revenue Hours: +3,363

Map: Extended Route 10 in orange, Route 20 in purple



Recommended Minor Service Changes



“Tripper” service to address **overcrowding**



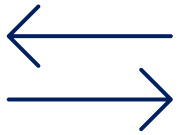
Trim low-ridership trips (**Routes 3, 25,** and **50**)



Discontinue **Saturday service** on Route 240X



Extend service span on **Routes 1, 40, and 42**



Additional minor **route alignment** and **schedule adjustments** as needed

BEN FRANKLIN TRANSIT

Title VI Service Equity Analysis

Net Annual People-Trips Change, 2027 ASP

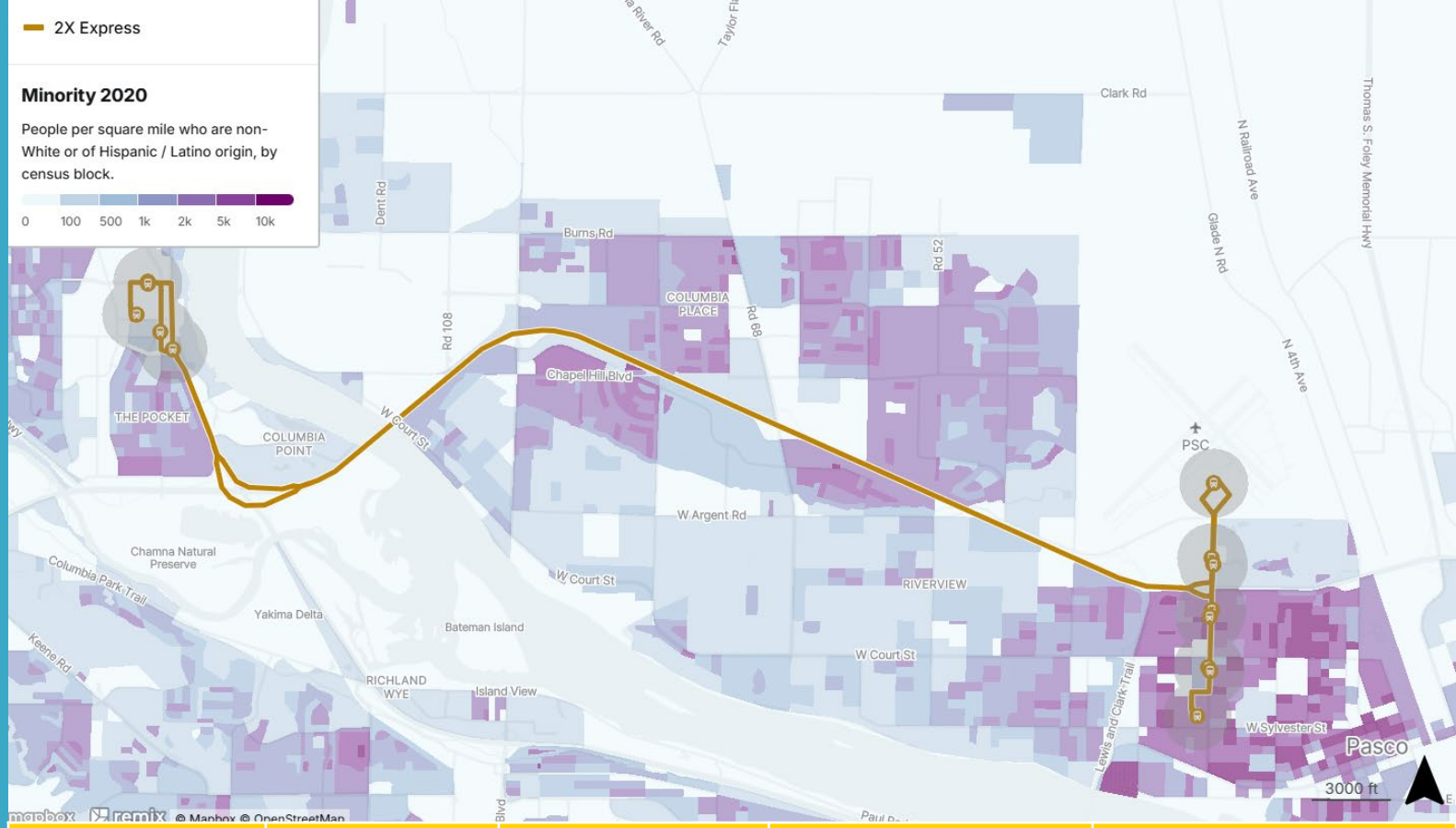
Major Changes 4

People-Trips +62.1M

Low-Income +5.4M

Minority +13.6M

**Route 2X impacts will be mitigated: 15-minute frequency is not justified by ridership, 2X will run every 30 minutes all day instead of peak only as requested by the public, and the corridors it runs along will continue to be served by multiple routes.*



Service Changes	Date Effective	Major Service Change	Disparate Impact	Disproportionate Burden
Route 10	June 2027	Yes	No	No
Route 2X	June 2027	Yes	Potential*	No
Route 49	June 2027	Yes	No	No
Route 50	June 2027	Yes	No	No

Dial-A-Ride

- **Transitioned to RideCo** in September 2026
- **Online booking** and real-time schedule adjustments
- **Same-day trips** under evaluation with Operations
- **Paratransit Strategic Management Plan** underway with Transpo Group
- **Performance dashboard** to track on-time pickups and missed trips



BEN FRANKLIN TRANSIT

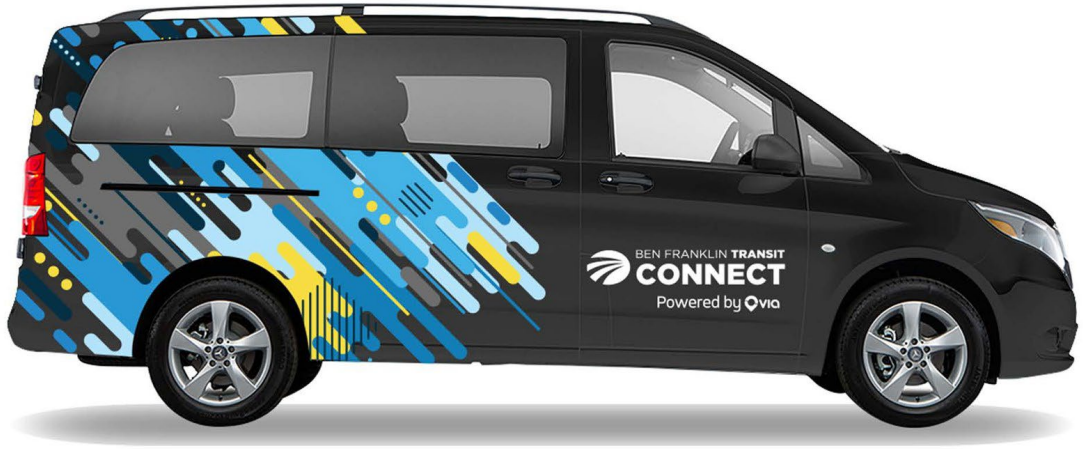
Rideshare

- **151 of 203 vans** in active use, serving 1,100+ participants
- **20 to 30 more vans** targeted for 2027
- **Employer outreach** to form new commuter groups
- **Fare structure review,** the first in more than 20 years



CONNECT Microtransit

- **119,055 boardings** in 2025, 3% of total system ridership
- **No major changes** proposed for 2027
- **More wheelchair-accessible vehicles** to reduce wait times
- **SRTP will redesign CONNECT** to complement fixed routes
- **Best suited for** Horn Rapids, Badger Mountain South, Finley, and King City



Future Initiatives

Planning

- Short-Range Transit Plan
- Economic Impact Study
- Climate Action Plan Review

Outreach

- Public Involvement Plan
- Transit App Dashboard
- Customer Comment Tool

Reliability

- Run-Time Analysis
- On-Time Performance
- J-PAC Operator Committee

Partners

- TOD Program
- Local Jurisdictions
- BFCOG Coordination

BEN FRANKLIN TRANSIT

11

Future Needs and Opportunities



Improved **Sunday service**



Longer **service span** on weekdays and weekends



Frequency improvements to address demand and overcrowding



New service **coverage**, including King City

BEN FRANKLIN TRANSIT

2027 Annual Service Plan Process

Fall 2025-Summer 2026



Feedback

Feedback collected from operators, riders, customer comments, and the Transit app.

June-September 2026

Data Assimilation

Factor Cost, Budget, Performance Metrics, Transit Needs, and Improvement Plans

May-November 2026

Workshop & Public Outreach

ASP draft scenarios shared internally with operators and externally with community

December 2026

Adoption

Finalize ASP draft, submit for Board approval, and release approved version to the community

June 2027



Implementation

Service changes implemented in June 2027 with proper internal/external planning

Questions?

BEN FRANKLIN TRANSIT

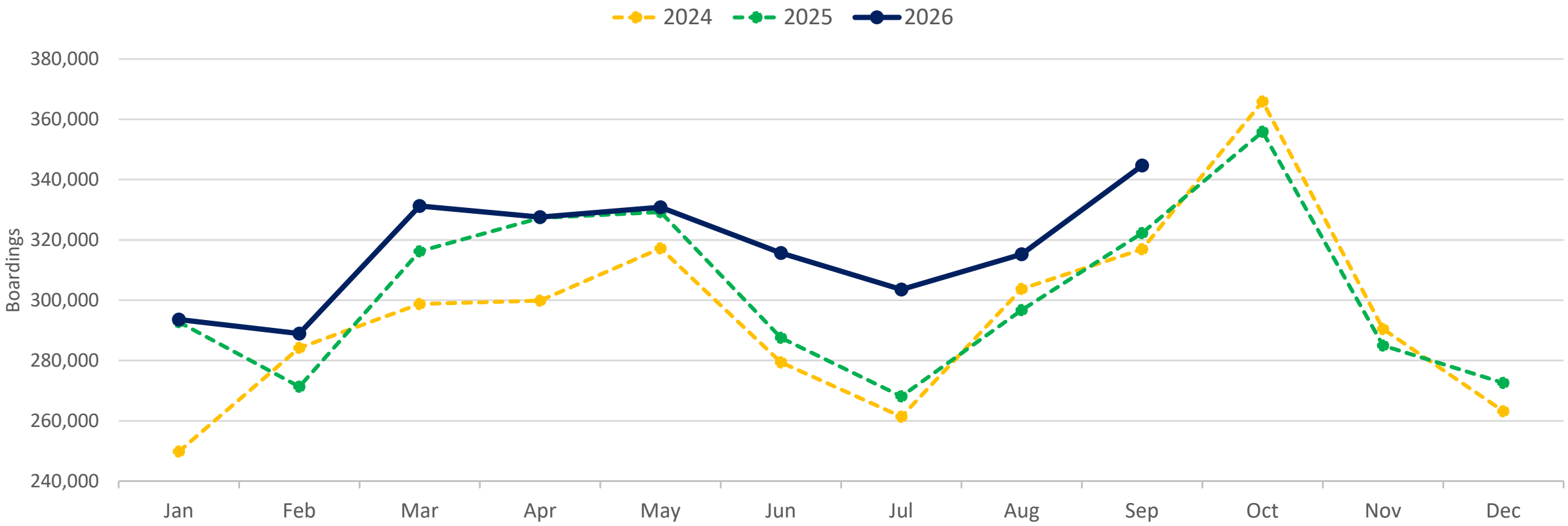
BEN FRANKLIN TRANSIT

Q3 2026 Agency Performance



Total System Boardings

Q3 Highlight: Fixed Route up 15.1% in July (Free Fare)



Q3 2026 (Jul–Sep)
963,461
▲ **8.6%** vs. Q3 2025

Year to date (Jan–Sep)
2,851,252
▲ **5.2%** vs. 2025 YTD

July 2026
303,528
▲ **13.2%** vs. Jul 2025

August 2026
315,271
▲ **6.3%** vs. Aug 2025

September 2026
344,662
▲ **7.0%** vs. Sep 2025

Q3 Ridership by Mode

Mode	Q3 (Jul–Sep)			Year to Date (Jan–Sep)		
	2026	2025	Change	2026	2025	Change
 Fixed Route	**746,027**	680,283	▲ 9.7%	**2,216,864**	2,132,722	▲ 3.9%
 Dial-A-Ride (incl. ARC)	**92,153**	90,332	▲ 2.0%	**262,771**	248,043	▲ 5.9%
 Rideshare (Vanpool)	**79,238**	82,361	▼ 3.8%	**235,366**	253,331	▼ 7.1%
 Via CONNECT	**46,043**	34,111	▲ 35.0%	**136,251**	77,362	▲ 76.1%
System Total	**963,461**	**887,087**	▲ 8.6%	**2,851,252**	**2,711,458**	▲ 5.2%

Fixed Route drives growth
+65,744 Q3 boardings, 86% of the system gain

CONNECT is normalizing
Lapping the 2025 ramp-up: Q1 +127%, Q3 +35%

Rideshare is the outlier
Only mode below 2025; active vans remain under the 150 goal

Q3 KPI Scorecard



45 of 60 monthly KPI targets met in Q3 (**75%**)

Fixed Route

9/15 targets met — **Below target**

- ✗ **On-Time Performance** — Goal ≥90% · **Missed Sep 86%**
- ✗ **Late Departures** — Goal ≤8% · **Missed Sep 12%**
- ✗ **Early Departures** — Goal ≤2% · **Missed Aug 3%**
- ✗ **Missed Trips** — Goal ≤1% · **Missed Aug 1.9%**
- ✗ **Pull-Out On Time** — Goal ≥94% · **Missed Aug 94%, Sep 92%**

Dial-A-Ride

12/12 targets met — **On target**

- ✓ **On-Time Performance** — Goal ≥95% · Met 3 of 3
- ✓ **Late Trips** — Goal ≤5% · Met 3 of 3
- ✓ **Avg. Trip Duration** — Goal ≤30 min · Met 3 of 3
- ✓ **Missed Trips** — Goal ≤2 · Met 3 of 3

Rideshare

12/15 targets met — **Watch**

- ✓ **Passenger Boardings** — Goal ≥25,000 · Met 3 of 3
- ✓ **Daily Boardings / Van** — Goal ≥10.0 · Met 3 of 3
- ✓ **Avg. Riders / Van** — Goal ≥7.0 · Met 3 of 3
- ✓ **Active Vanpool Riders** — Goal ≥1,000 · Met 3 of 3
- ✗ **Active Vans** — Goal ≥150 · **Missed all 3 (148)**
- – **GHG Reduction** — Tracked, no goal

Safety

7/9 targets met — **Watch**

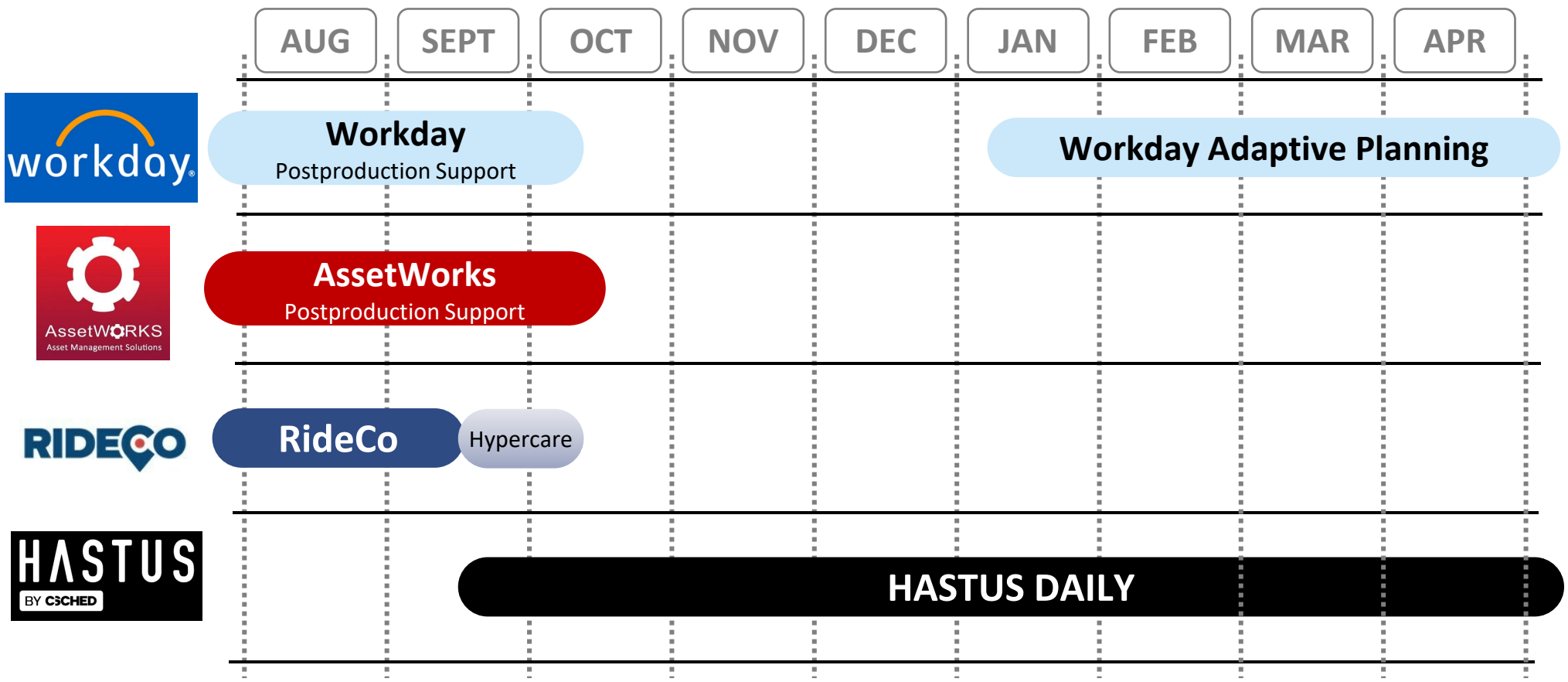
- ✓ **Accident Rate: Fixed Route** — Goal ≤1.00 · Met 3 of 3
- ✗ **Accident Rate: DAR** — Goal ≤1.00 · **Missed Sep**
- ✗ **Days w/o Injury (Maint.)** — Goal ≥30 · **Missed Aug**

Maintenance

5/9 targets met — **Below target**

- ✓ **Bus Cleanliness (1-10)** — Goal ≥8 · Met 3 of 3
- ✗ **MDBF: Fixed Route** — Goal ≥13,465 mi · **Missed Sep 11,129**
- ✗ **MDBF: Dial-A-Ride** — Goal ≥41,648 mi · **Missed all 3 (19,009 to 33,465)**

Enterprise Software Capital Projects



Workday
- ✓ Phase 2 Go-Live 7/1/26
- • Adaptive Planning 2027

AssetWorks
- ✓ Go-Live 6/29/26

RideCo
- ✓ Go-Live 9/13/26

Hastus:
- ✓ Kickoff 9/16/26
- • Go Live May 2027

Enterprise Software Change Control Board
- ✓ Launched October 28th

2026 Q3 Marketing & Outreach Update

July

- America 250 Bus Unveiled
- Fare Free Month
- Cooling Buses at Transit Centers
- 2026 FIFA World Cup Fan Zone Shuttles and Event Booth
- Van Me Down Delivery – Safe Harbor
- Van Me Down Delivery – Tri-Cities Diversity & Inclusion Council
- Driver Graduation
- Art in the Park Shuttles

August

- Benton Franklin Fair & Rodeo Parade
- Benton Franklin Fair & Rodeo Shuttles and Event Booth
- BFT Town Hall
- Ride the Change – New Routes 60 and 61

September

- Driver Graduation
- Shuttles and Golf Cart Service: 9/11 Memorial
- Event Booth: Senior Picnic at HAPO Center
- RideCo/Book BFT Launch
- Event Booth: SOCO Arts Festival in Kennewick
- Great Prosser Balloon Rally Night Glow Shuttles
- Golf Cart Service and Event Booth: Women in Business


5355
BEN FRANKLIN TRANSIT
UNITED STATES OF AMERICA
250
ANNIVERSARY




Transit
BEN FRANKLIN TRANSIT




BEN FRANKLIN TRANSIT
5247
LAMPSON


CONTEST: BRIDGING OUR PAST WITH OUR FUTURE
COOLING BUS
AUTOBÚS CON AIRE ACONDICIONADO
Come aboard for a break from the heat while you wait for your next bus
Sube a bordo para refrescarte mientras esperas tu próximo autobus.
TRANSIT


NIGHT GLOW
SHUTTLE
Night Glow Shuttle
Transporte nocturno Night Glow
Shuttles Run:
Servicio de transporte:
5:30 – 8:30 p.m.
FREE | GRATIS
BOARD HERE
aborde aquí
TRANSIT


9/11 Memorial Ceremony Shuttle
BOARD AND DROP-OFF HERE



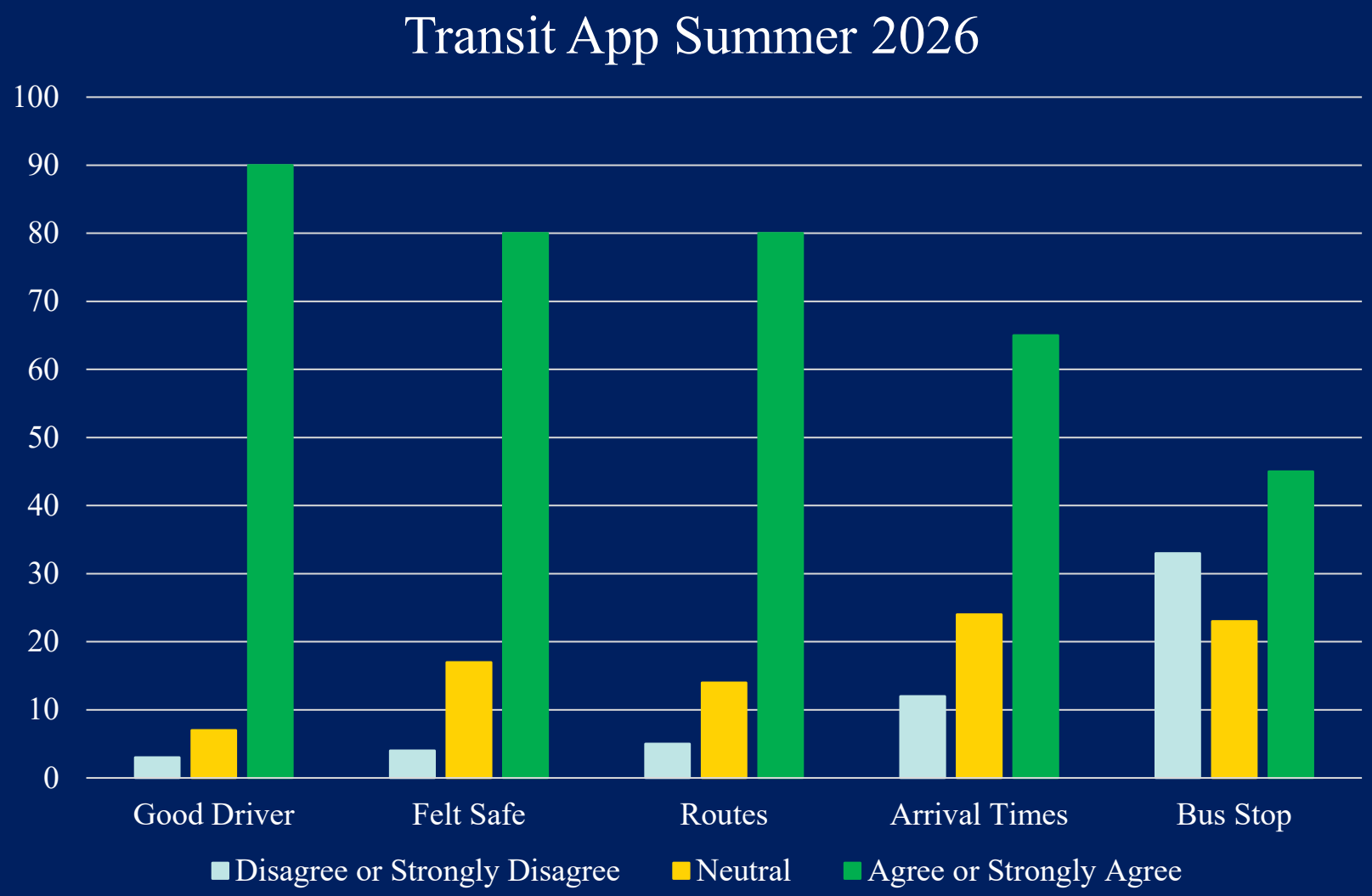



BEN FRANKLIN TRANSIT
RIDESHARE




BEN FRANKLIN
TRANSIT

Customer Experience Survey



BFT tops the charts for how likely riders are to recommend their transit agency to a friend!

THANK YOU

BEN FRANKLIN TRANSIT

BEN FRANKLIN TRANSIT

Additional Board Information

November 2026

1. Board Executive Committee Meeting Minutes of November 5, 2026
2. Upcoming Bids and Requests for Proposals
3. Sales Tax Comparison
4. Treasurer's Report
5. Grant Summary

BOARD EXECUTIVE COMMITTEE MEETING

Thursday, November 5, 2026 – 4:00 p.m. GM Conference Room
1000 Columbia Park Trail, Richland, Washington

Notice: Meeting attendance options include in-person and virtual via Teams

Teams Meeting Link

Meeting Minutes

Committee Members Present: Will McKay, Kurt Maier
Committee Member Absent: David Sandretto, Stephen Bauman
Legal Counsel Present: Jeremy Bishop
BFT Staff: Brian Lumanski, George Kafcalas, Joshua Rosas, Michael Brown, Kim Williams, Pauline Escalera, Mackenzie Miller, Rob Orvis

1.Convene Committee Meeting
Board Vice Chair, Kurt Maier, convened the meeting at 3:59 p.m.

Proposed Board Agenda Action Items

2.**Resolution 43-2026 2027 FR and DAR Dispatch Wages**
Mackenzie Miller, Chief People Officer, recommended the Board approve Resolution 43-2026 where the Chief Executive Officer is authorized to execute the contract with Teamsters' Local 839 on behalf of Ben Franklin Transit as referenced herein by title, "Collective Bargaining Agreement Fixed Route Dispatchers and DAR Dispatchers/schedulers" by and between Ben Franklin Transit and Teamsters' Local 839 dated January 1, 2027, to December 31, 2027.

Action: Moved forward on the consent agenda for the regular board meeting.

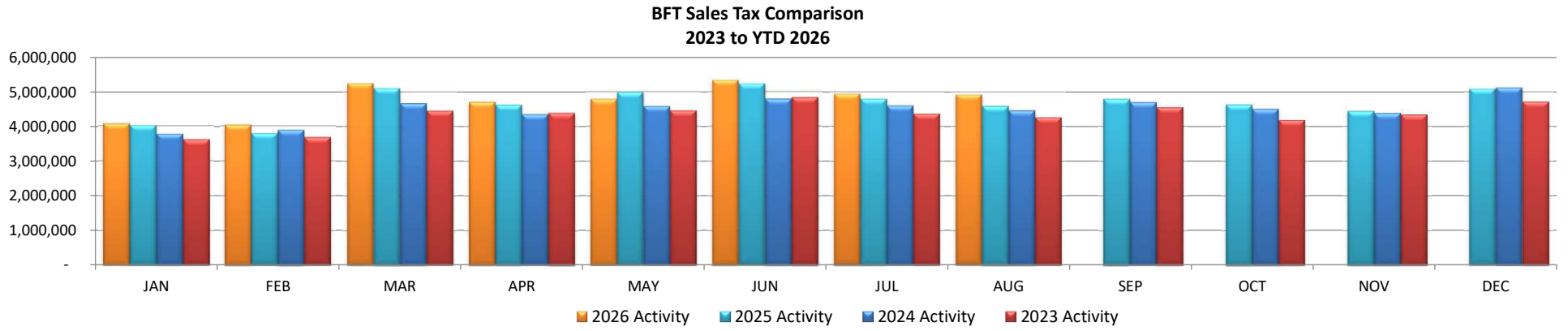
Additional Documents in Executive Committee Packet

1. 2027 Annual Service Plan for Public Comment
2. Notification of Upcoming Bids and Requests for Proposals

There being no further business, the meeting was adjourned at 4:49 p.m.

Next Executive Committee Meeting – Thursday, November 5, 2026, at 4:00PM

As of: 10/21/2026	Budget	Estimated Cost	Contract Term	Type IFB/RFP	Estimated Release Date	Estimated Award Date	Executive Board Committee
In Progress							
Color Code: Yellow - In Process							
Short Range Transit Plan	Operating	$425,000	Up to 5 Years	RFP	9/4/2026	12/15/2026	X
Benton/Franklin Fair Grounds Improvement Project	Operating	$465,300	6 Months	IFB	10/16/2026	1/14/2027	X
Bus Stop Shelters and Amenities	Capital	$950,000	5 Years	RFP	10/22/2026	2/11/20276	X
Bus Stop Shelter Pad & amenities Installations	Capital	$2,000,000	2 Years	IFB	10/6/2026	12/15/2026	X
November							
Color Code: Green - Recommendation for Award							
December							
Color Code: Grey - Future Procurement Awards							
Short Range Transit Plan	Operating	$425,000	Up to 5 Years	RFP	9/4/2026	12/15/2026	X
Bus Stop Shelter Pad & Amenities Installations	Capital	$2,000,000	2 Years	IFB	10/6/2026	12/15/2026	X
January							
Benton/Franklin Fair Grounds Improvement Project	Operating	$465,300	6 Months	IFB	10/16/2026	1/14/2027	X



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	YTD
2026 Activity	4,077,195	4,041,945	5,256,605	4,720,607	4,792,227	5,338,339	4,947,855	4,930,695					**38,105,467**	$ 38,105,467
2025 Activity	4,028,139	3,801,594	5,109,334	4,638,629	4,990,190	5,237,821	4,806,653	4,595,278	4,797,932	4,634,421	4,450,997	5,095,641	**56,186,630**	$ 37,207,639
2024 Activity	3,779,941	3,890,902	4,676,729	4,364,050	4,587,567	4,803,116	4,610,109	4,470,339	4,705,860	4,510,224	4,388,830	5,121,953	**53,909,620**	
2023 Activity	3,621,393	3,685,398	4,462,542	4,404,165	4,461,692	4,845,735	4,376,047	4,276,040	4,559,657	4,191,167	4,349,920	4,724,583	**51,958,339**	
Chg 26 to 25	49,056	240,351	147,271	81,977	(197,964)	100,519	141,203	335,416	-	-	-	-	897,828	
Chg 25 to 24	248,198	(89,308)	432,605	274,580	402,623	434,705	196,543	124,940	92,073	124,197	62,167	(26,312)	2,277,010	
Chg 24 to 23	158,549	205,504	214,187	(40,116)	125,875	(42,619)	234,062	194,299	146,203	319,057	38,909	397,370	1,951,280	
Chg 23 to 22	(97,068)	(133,162)	(65,409)	183,458	261,773	104,419	40,800	(201,724)	244,609	48,307	457,583	219,885	1,063,471	
% Chg 26 to 25	1.2%	6.3%	2.9%	1.8%	-4.0%	1.9%	2.9%	7.3%					2.4%	
% Chg 25 to 24	6.6%	-2.3%	9.3%	6.3%	8.8%	9.1%	4.3%	2.8%	2.0%	2.8%	1.4%	-0.5%	4.2%	
% Chg 24 to 23	4.4%	5.6%	4.8%	-0.9%	2.8%	-0.9%	5.3%	4.5%	3.2%	7.6%	0.9%	8.4%	3.8%	
% Chg 23 to 22	-2.6%	-3.5%	-1.4%	4.3%	6.2%	2.2%	0.9%	-4.5%	5.7%	1.2%	11.8%	4.9%	2.1%	
2026 Budget	4,022,000	4,003,900	5,014,100	4,717,900	4,940,500	5,238,600	4,853,700	4,694,900	4,948,900	4,692,900	4,641,500	5,258,200	**57,027,100**	$ 37,485,600
2025 Budget	3,738,700	3,748,300	4,690,300	4,528,500	4,529,100	4,965,400	4,499,800	4,484,000	4,607,600	4,403,500	4,381,400	4,942,200	**53,518,800**	$ 35,184,100
2024 Budget	3,717,000	3,783,000	4,584,000	4,514,000	4,573,000	4,967,000	4,485,000	4,383,000	4,675,000	4,296,000	4,459,000	4,728,000	**53,164,000**	
2023 Budget	3,680,707	3,513,039	4,384,049	4,227,086	4,601,849	5,074,020	4,571,488	4,468,766	4,739,106	4,447,024	4,513,023	5,179,843	**53,400,000**	
Vs. 2026 Budget	55,195	38,045	242,505	2,707	(148,273)	99,739	94,155	235,795					619,867	**1.7%**
Vs. 2025 Budget	289,439	53,294	419,034	110,129	461,090	272,421	306,853	111,278	190,332	230,921	69,597	153,441	2,667,830	5.8%
Vs. 2024 Budget	62,941	107,902	92,729	(149,950)	14,567	(163,884)	125,109	87,339	30,860	214,224	(70,170)	393,953	745,620	1.4%
Vs. 2023 Budget	(59,315)	172,359	78,493	177,079	(140,157)	(228,285)	(195,440)	(192,726)	(179,449)	(255,857)	(163,103)	(455,260)	(1,441,661)	-2.7%

Ben Franklin Transit
Treasurer's Report

Date: November 12, 2026

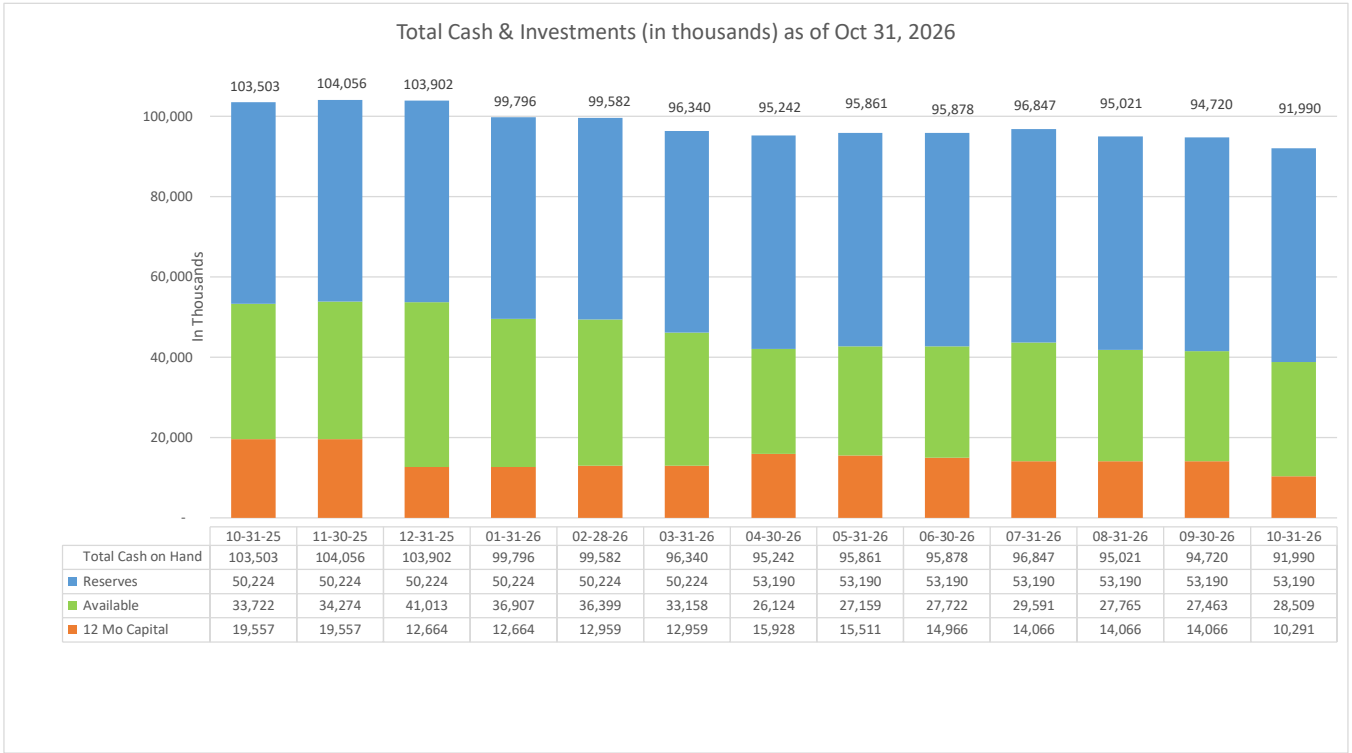
To: Ben Franklin Transit Board of Directors

From: Finance Department

Subject: Treasurer's Report - As of Oct 31, 2026

The Investment Position of Ben Franklin Transit as of the Close of Business on Oct 31, 2026 is as follows:

ITEM	RATE	MATURITY		COST	% OF TOTAL
WA State Government Investment Pool	3.9563%	Open	$	84,912,527	92.3%
Subtotal Investments				**84,912,527**	92.3%
Check Book Balance, Petty Cash, & Travel Account				7,077,448	7.7%
					100.0%
Total Cash and Equivalents on Hand			**$**	**91,989,975**	
Less Reserve Funds					
Operating Reserves				(35,630,000)	
Fuel Reserves				(2,100,000)	
Fleet Replacement Reserves				(8,550,000)	
Non-Fleet Capital Reserves				(6,910,000)	
Total Reserves				**(53,190,000)**	
Subtotal Funds Available				**38,799,975**	
	Local Funds Approved Remaining Budget Authority	**12 Month Estimated Outflows**			
Local Funds Obligated for Capital Projects (2024 - 2030)				**(10,290,693)**	
Fleet Vehicles	(23,459,326)	2,393,808			
Facilities - Transit Centers & Amenities	(57,837,405)	(5,641,710)			
Equipment	(1,349,995)	(26,162)			
Facilities - MOA Campus	(13,423,241)	(4,875,343)			
Technology	(5,789,587)	(622,881)			
Other	(5,954,410)	(1,518,405)			
	(107,813,964)	**(10,290,693)**			
Net Funds Available			**$**	**28,509,282**	



	10-31-25	11-30-25	12-31-25	01-31-26	02-28-26	03-31-26	04-30-26	05-31-26	06-30-26	07-31-26	08-31-26	09-30-26	10-31-26
Total Cash on Hand	103,503	104,056	103,902	99,796	99,582	96,340	95,242	95,861	95,878	96,847	95,021	94,720	91,990
Reserves	50,224	50,224	50,224	50,224	50,224	50,224	53,190	53,190	53,190	53,190	53,190	53,190	53,190
Available	33,722	34,274	41,013	36,907	36,399	33,158	26,124	27,159	27,722	29,591	27,765	27,463	28,509
12 Mo Capital	19,557	19,557	12,664	12,664	12,959	12,959	15,928	15,511	14,966	14,066	14,066	14,066	10,291

GRANTS SUMMARY

Source	Grant	Total Awards	Total Funds Available
Federal			
	5307	71,551,261	47,713,760
	5310	2,364,007	2,084,894
	5339	4,191,839	3,717,540
	Other Federal Funds	1,530,000	1,530,000
	Total Federal	**79,637,107**	**55,046,194**
State			
	Formula Grants	13,947,411	5,724,810
	RMG Grants	6,845,000	6,031,278
	Rideshare Grants	1,258,207	309,940
	Move Ahead WA Grants	12,106,000	11,855,046
	World Cup Grants	265,000	194,074
	Total State	**34,421,618**	**24,115,149**
Other			
	WSTIP	5,000	5,000
	Total Other	**5,000**	**5,000**
Total Grants		**114,063,725**	**79,166,343**

Pending	Grant	Year	Total Requested
Pending Apps			
State	Buses & Bus Facilities	2027-2029	2,000,000
	Total Pending Apps		**2,000,000**
Total Pending			**2,000,000**

FEDERAL GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL AWARD/BUDGET	TOTAL FUNDS AVAILABLE
5307	2018	6,515,735	93,161
5307	2019	6,471,622	-
5307	2020	6,689,922	2,832,578
5307	2021	6,704,521	1,285,053
5307	2022	8,593,081	6,926,588
5307	2023	8,729,975	8,729,975
5307	2024	9,283,725	9,283,725
5307	2025	9,808,701	9,808,701
5307	2026	8,753,979	8,753,979
TOTAL 5307		71,551,261	47,713,760
			47,713,760
5310	2018	176,938	-
5310	2019	183,530	81,355
5310	2020	192,711	192,711
5310	2021	203,019	203,019
5310	2022	294,460	294,460
5310	2023	310,451	310,451
5310	2024	326,922	326,922
5310	2025	328,366	328,366
5310	2026	347,610	347,610
TOTAL 5310		2,364,007	2,084,894
			2,084,894
5339	2022	777,766	303,467
5339	2023	799,085	799,085
5339	2024	862,035	862,035
5339	2025	922,212	922,212
5339	2026	830,741	830,741
TOTAL 5339		4,191,839	3,717,540
			3,717,540
CDS	2023	1,500,000	1,500,000
NEA	2026	30,000	30,000
		-	-
		-	-
		-	-
TOTAL OTHER FEDERAL		1,530,000	1,530,000
			1,530,000
TOTAL FED FUNDS		79,637,107	55,046,194

STATE GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL AWARD/BUDGET	TOTAL FUNDS AVAILABLE
Transit Support	2025-2027	7,109,914	662,049
Special Needs	2025-2027	6,837,497	5,062,761
			-
			-
TOTAL FORMULA		13,947,411	5,724,810
			5,724,810
RMG - W. Pasco	2025-2027	3,713,000	3,635,213
RMG - 22nd Ave	2025-2027	1,852,000	1,469,189
RMG - Peak Serv.	2025-2027	1,280,000	926,876
			-
			-
TOTAL RMG GRANTS		6,845,000	6,031,278
			6,031,278
PT Rideshare	2025-2027	542,700	40,702
RS Subsidy	2025-2027	715,507	269,238
			-
			-
TOTAL RIDESHARE GRANTS		1,258,207	309,940
			309,940
Long Range Corridor	2025-2033	1,606,000	1,355,046
Fleet Electrification	2025-2027	10,500,000	10,500,000
			-
			-
TOTAL MAWA GRANTS		12,106,000	11,855,046
World Cup 2026	2026	265,000	194,074
		-	-
			-
			-
TOTAL WORLD CUP		265,000	194,074
TOTAL STATE FUNDS		34,421,618	24,115,149

OTHER GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL AWARD/BUDGET	TOTAL FUNDS AVAILABLE
WSTIP - Risk Mngt.	2026	5,000	5,000
			-
TOTAL WSTIP		5,000	5,000
			5,000
		-	-
		-	-
		-	-
		-	-
		-	-
TOTAL		-	-
			-
		-	-
		-	-
		-	-
		-	-
TOTAL		-	-
			-
TOTAL STATE FUNDS		5,000	5,000

PENDING GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL REQUESTED	TOTAL FUNDS PENDING
		-	-
		-	-
		-	-
		-	-
TOTAL OTHER		-	-
			-
Buses & Bus Fac.	2027-2029	2,000,000	2,000,000
		-	-
		-	-
		-	-
		-	-
TOTAL STATE		2,000,000	2,000,000
			2,000,000
		-	-
		-	-
		-	-
		-	-
TOTAL FEDERAL		-	-
			-
TOTAL PENDING AWARDS		2,000,000	2,000,000