



BEN FRANKLIN TRANSIT

BOARD OF DIRECTORS REGULAR MEETING

Thursday, October 8 ,2026, at 6 p.m.
Ben Franklin Transit Boardroom
1000 Columbia Park Trail, Richland, Washington

Notice: Meeting attendance options include in-person and virtual via Zoom

Meeting Link:

[Join Meeting](#)

Phone: 253-215-8782 / Toll Free: 877-853-5247

Meeting ID: 989 6217 8731 / Password: 833979

If you'd like to share your thoughts with the Board in writing or speak during the Public Comments section of a Board meeting, please fill out and submit [this form](#). If you plan to speak at the meeting, you'll have up to **three minutes** to talk about items on the agenda or other topics that fall under the authority of the Ben Franklin Transit Board of Directors. To make sure written comments are received by the Board before the meeting, please send them at least **24 hours in advance**. The Public Comments section is usually limited to **30 minutes in total**, unless the Board decides to allow more time. **Priority will be given to those who sign up in advance.**

AGENDA

- | | |
|--|-------------------------------------|
| 1. Convene Board Meeting | Chair -Stephen Bauman |
| 2. Roll Call | Clerk of the Board-Pauline Escalera |
| 3. Pledge of Allegiance | |
| 4. Approval of the Agenda (page 1-2) | Chair – Stephen Bauman |
| 5. Employee Appreciation Highlight | CEO- Brian Lubanski |
| 6. Public Comments | |
| 7. Citizens Advisory Network (CAN) Report (page 3) | CAN Chair-Dennis Kreutz |
| 8. Consent Agenda | Chair – Stephen Bauman |
| A. September 10, 2026, Regular Board Meeting Minutes (page 11) | |
| B. September Voucher Summary (page 15) | |

C. Resolution 40-2026 Scott Pierce Retirement (*page 46*)

D. Resolution 41-2026 David Schmidt Retirement (*page 47*)

E. Resolution 42-2026 2027 Training Instructor (*page 48*)

9. Action Items

None

10. Information & Discussion Items

Union Letter

Chair -Stephen Bauman

11. Staff Reports & Comments

A. Legal Report

Legal Counsel, Jeremy J. Bishop

B. Chief Executive Officer's Report

CEO, Brian Lubanski

12. Board Member Comments

13. Executive Session

14. Other

15. Next Meeting

Regular Board Meeting – November 12, 2026, at 6:00 p.m.

16. Adjournment

October 2026 BFT Board Meeting
Ben Franklin Transit Citizens Advisory Network Report To Board
CAN Meeting Date: Monday September 21, 2026

A. Attendance

CAN Members Present: Dennis Kreutz, Brandon Harbo, Frank Cuta, Brooklyn Hufstader, Bill Barlow, David Cortinas, Jocelyn Flores, Laurie Price,

Excused Absences: Nayeli Aranda, Bernie Vinther, Erik Watkins

Guests: Gerado Morena – RideCo Representative

BFT Staff Attendance:

Pauline Escalera	CAN Representative
Gabe Martin	Transit Planning
Mike Lohman	Operations
Chris Lilyblade	Planning
Sepideh Azizi	Transit Planning

B. BFT Presentation regarding Fixed Route Bus Stop Announcements and Signage:

BFT - Chris Lilyblade

Discussion regarding why the fixed route buses do not have audio and digital signage notification for all the bus stops. Right now some cross streets, and a few stops, have notifications.

BFT states stop notification isn't done due to some stops (estimated to be 1%) have too long of a nomenclature and will cut into the next stop notification.

It was noted that it might be better to have 99% of the stops with notifications, rather than not doing it in order to prevent 1% not being announced....

BFT will do a more thorough evaluation of feasibility and get back to CAN.

It was noted by CAN that these features are extremely important to visually impaired, youth, those individuals who struggle with using BFT Transit App, and people unfamiliar with cross streets in relation to bus stops.

C. RideCo DAR Scheduling and Reservation APP rollout and CAN Testing Results:

RideCo Report by Dennis Kreutz

It was noted that the roll-out was a complete mess for the first five days, with CAN Members noting that they had tried to call BFT to initiate App for days without ever being able to have the phone answered. Mike Lohman stated that BFT underestimated the number of calls and only had three personnel answering phones at the beginning.

CAN Members expressed appreciation for ease of making online reservations, notices prior to pick-up, and bus location on map.

Update on RideCo Rollout status by RideCo Rep Gerado Morena:

Stated that the performance was at 90% (note that BFT Monthly goal is 95%)
He stated that RideCo team would be here another couple weeks.

D. CAN involvement with Vehicle selection criteria

A subcommittee was formed to provide input to BFT Staff.

Frank Cuta and Bill Barlow will report back to CAN Members in October.

E. CAN Member Ariel Houck has requested that she be released from her membership due to time constraints. This is a courtesy notification to BFT Board regarding that matter.

Next meeting is scheduled for October 19 at BFT Admin Building.

Meeting Adjourned At: 7:30 pm

Attachment A:

August 2026 Monthly Meeting Minutes

Ben Franklin Transit Citizens Advisory Network

Called to order by Chair Dennis Kreutz at 6:00 P.M. on Monday August 17, 2026.

Location: BFT Administration building.

A. Attendance

Dennis Kreutz, Barndon Harbo, Frank Cuta, Bill Barlow, David Cortinas, Jocelyn Flores, Brooklyn Hufstader, Laurie Price, Eric Watkins.

Excused Absences: Laurie Price, Eric Watkins

Guests: Gerado Morena - RideCo Representative

BFT Staff:

Pauline Escalera – BFT Representative

Kevin Sliger – BFT Chief Planning and Development

Mike Lohmann – BFT Director of Transit Operations

Gabe Martin – BFT Manager of Transit Planning

Tyler Owen – BFT Bus Stop Prio

B. Minutes of our July meeting:

David Cortinas moved to adopt the July Meeting Minutes and they were approved.

C. BFT Presentation of Fixed Route Shelter Amenities: Tyler Owen

The amenities at bus stop shelters are based primarily on ridership numbers.

There are about 850 stops.

BFT is making a concerted effort to develop a complete inventory of all stops and compliance levels, and this should be completed by October.

It is believed that 100% compliance is not possible but they will be done by priority.

CAN Comments: Suggested that the stops be evaluated using the riders that use the ride rather than just quantity of riders. There might be a higher use of stops by ADA riders during specific times.

D. RideCo presentation by RideCo Rep Gerado Morena

Rideco is a passenger facing, on-demand smart phone app and web portal for scheduling rides.

It is destination oriented rather than pick up oriented.

The smart phone app is called BookBFT.

BFT will go online with it starting September 13 and CAN members are being asked to test it for five days August 19-23.

When questioned by Frank Cuta RideCo stated that it should work with the Voice Over accessibility tool.

During the testing the service will be available on weekdays from 9 until 5 and Saturday and Sunday 8 until 4:00 P.M.

CAN Comment: These reduced hours are going to be an issue because the weekday hours are in conflict with work hours.

E. Report of the August BFT Board Meeting – Dennis Kreutz

F. BFT Comments:

G. CAN Member Comments:

Frank Cuta asked about gas mileage on paratransit vehicles and BFT said they would get that information for him.

CAN discussed using the term Fare Free instead of Free Fare due to the riders have paid the tax that funds BFT and being penalized to pay an additional fee in order to use the service.

Brooklyn Hufstader is still concerned about the lack of bus stop announcements.

BFT Gabe Martin committed to having a status update in the September CAN Meeting

H. Proposed Topics for next CAN Meeting:

RideCo evaluation

Bus Stop Announcement status

I. Representation at next BFT Board meeting – Dennis Kreutz

J. Next meeting is scheduled for September 14 at BFT Admin Building.

Meeting adjourned at 7:30 P.M.

Minutes submitted by:

Frank Cuta, Secretary

Attachment B:

August 2026 Monthly CAN Meeting - Report To Board

Ben Franklin Transit Citizens Advisory Network

Meeting called to order at 6:00 P.M. on Monday August 17, 2026.

BFT Administration Building.

A. Attendance

Dennis Kreutz, Barndon Harbo, Frank Cuta, Bill Barlow, David Cortinas, Jocelyn Flores, Brooklyn Hufsader, Ariel Houck

Excused Absences: Eric Watkins, Laurie Price, Bernie Vinther

BFT Staff members in attendance included

Pauline Escalera – BFT Representative

Kevin Sliger – BFT Planning and De

Tyler – BFT Planning / Bust Stops

Mike Lohman – BFT RideCo Lead

Gabe Martin – BFT Planning

B. Minutes of our July CAN Meeting Approved:

C. Report of the August BFT Board Meeting – Dennis Kreutz

D. RideCo DAR Scheduling and Reservation APP rollout and CAN Testing

RideCo Rep Guardo made presentation on using the App.

E. Discussion of the Fare Free July

CAN Members expressed positive opinions of the success of the Fare Free period and hoped that it will be instituted permanently.

Agreed with that a positive step would be another test in the winter months.

Dennis Kreutz pointed out that whereas the term Free Fare is used, the riders have already paid for the service via taxes and are actually being charged extra for riding since BFT collects enough money to eliminate fares if the money was not spent on other projects. Also that it appears that it costs more to collect fares than is generated.

F. Request from BFT Board for the CAN to report on our impression of the new DAR vehicles at the September BFT meeting. Report will be done by Dennis Kreutz.

G. Laurie Price will be making a presentation in the September Board Meeting.

H. Suggestions for September CAN Agenda:

Audible announcement of fixed routes stops presentation by Gabe Martin.

I. CAN member comments

Frank Cuta requested feedback from BFT regarding gas mileage info on older DAR vehicles and the new DAR vehicles.

David Cortinas requested feedback from BFT regarding Flea Market boardings.

J. BFT Comments

Kevin Sliger stated that he will make a presentation to CAN in the October CAN Meeting regarding the Annual Service Plan.

K. Representation at next BFT Board meeting – Laurie Price

L. Next meeting is scheduled for September 21 at BFT Admin Building.

Meeting Adjourned at 7:30 PM

Attachment C:
CAN Report to BFT Board regarding the DAR Vehicles
By Dennis Kreutz
September 10, 2026

Comfort and Appearance:

1. Since the vehicles are about one foot longer and six inches wider and coupled with a more open window area and lighter colored interior they feel more spacious to the rider.
2. There are fold-up jump seats along the right side to accommodate one more wheelchair, which is an option only some of the older style vehicles had. This could be an important feature since the RideCo System does not allow drivers to see more than the trip they are currently on, thus not able to plan loading based on subsequent pickups.
3. The new vehicles have additional sound proofing compared to the older vehicles.
4. The Passenger seats in these new vehicles are about the same comfort level as those in the old fleet and this is a problem for riders that are on for longer periods or have hip and back issues. This issue can hopefully be addressed by BFT Staff during any future selection process.
5. The new vehicles has a larger capacity Air Conditioner for the rider area, and a dedicated supply for the driver area. It is understood that there is also a larger capacity heater.

Passenger Amenities:

1. Although it has been discussed in the past the new vehicles do not have passenger Wi-Fi capabilities as do the Fixed Route Buses. There was discussion of implementing this during the RideCo upgrade.

Safety Features:

1. The wheelchair securements, floor entrapment devices, are now located on a mounting track located on the side wall of the vehicle, thus are located close to the location where they will be used on each wheelchair. This in theory is more efficient, but some of the devices are difficult to release and it may take longer for the rider to be secured.
2. Initially the fare box was obstructing the loading of passengers, but this was resolved by moving the box around to the inside of the vertical support.

3. The shoulder restraints used to tie down wheelchairs on some of the older vehicles were stationary and could not be relocated by the driver. This meant that when there were three wheelchairs loaded the resulting shoulder belt configuration did not adequately protect all the passengers.

This has been resolved with the new vehicles with a design that allows the shoulder restraints to be relocated by the driver.



BOARD OF DIRECTORS REGULAR MEETING

Thursday, September 10 ,2026, at 6 p.m.
Ben Franklin Transit Boardroom
1000 Columbia Park Trail, Richland, Washington

Notice: Meeting attendance options included in-person and virtual via Zoom

MINUTES

1. CONVENE BOARD MEETING

Chair Stephen Bauman called the meeting to order at 6:00 p.m.

Clerk of the Board, Pauline Escalera, asked the Board of Directors to state their name after their jurisdiction had been called.

2. ROLL CALL

Representing	Attendee Name	Title	Status
City of Pasco	Charles Grimm	Director	Present
City of Kennewick	Brad Beauchamp	Director	Absent
City of Richland	Kurt Maier	Vice Chair	Present
City of West Richland	Kate Moran	Director	Present
Franklin County #2	Stephen Bauman	Chair	Present
Franklin County #1	Clint Didier	Director	Absent
Benton County	Will McKay	Director	Present
City of Prosser	Steve Becken	Director	Present
City of Benton City	David Sandretto	Director	Present
Teamsters Union 839	Tracy Bronson	Union Representative	Present

Present: Brian Lubanski, Joshua Rosas, Kevin Sliger, Mackenzie Miller, Pauline Escalera

Legal Counsel: Jeremy J. Bishop

3. PLEDGE OF ALLEGIANCE

Chair Stephen Bauman led the meeting participants in the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Chair Bauman asked for a motion to approve the agenda.

Director Sandretto moved to approve the agenda; the motion was seconded by Director Maier and passed unanimously.

5. EMPLOYEE APPRECIATION HIGHLIGHT

CEO, Brian Lubanski presented Senior HR Generalist, Crystal Garza, with the certificate of commendation.

Richland School District presented Dial-A-Ride drivers and Fixed Route Drivers with the Worksite Learning Program plaques.

6. PUBLIC COMMENTS

Chair Bauman then opened the meeting to comments from the public.

No written comments were submitted. No oral public comments were made. Chair Bauman then closed public comments.

7. CITIZENS ADVISORY NETWORK (CAN) REPORT

A verbal report was made by Dennis regarding RideCo trial, Dial-A-Ride new vehicles and written report was submitted in the board packet.

8. CONSENT AGENDA

Chair Bauman presented the Consent Agenda items and invited a motion.

- a. August 13, 2026, Regular Board Meeting Minutes*
- b. August Voucher Summary*
- c. Resolution 33-2026 Daniel Kerr Retirement*
- d. Resolution 34-2026 Heritage University Tri-Cities College Pass Program Approval*
- e. Resolution 35-2026 Vehicle Surplus*
- f. Resolution 36-2026 Workday Change Order Approval*
- g. Resolution 37-2026 Authorizing the Award of an On-Call Appraiser and Right-of-Way (ROW) Land Acquisition Contract*
- h. Resolution 38-2026 Recommending Concourse for the Award for Labor Relations & Collective Bargaining*
- i. Resolution 39-2026 Authorization to Extend and Increase NTE Amount On-Call Marketing Advertising*

Director Sandretto moved to approve Consent Agenda Items A-I. The motion was seconded by Director Maier and passed unanimously.

9. ACTION ITEMS

None

10. INFORMATION & DISCUSSION ITEMS

None

11. STAFF REPORTS & COMMENTS

A. Legal Report

Legal counsel, Jeremy Bishop, made a report stating that business is going as usual and we are working through multiple public records requests.

B. Chief Executive Officer's Report

CEO, Brian Lubanski, made a report highlighting the following:

- Staff are finalizing options for future fare policy, including current fares, potential pilots, and a digital transit pass, with a presentation planned for the October meeting.
- The 2026 Fair generated **36,796 rides, a 19.9% increase over 2025**. Staff are evaluating additional park-and-ride locations for next year, including Southridge and Three Rivers.
- BFT received a **National Endowment for the Arts grant** to create six locally designed bus wraps representing each city in the service area. City Council briefings will occur in October/November, with wraps targeted for summer 2027.
- BFT will unveil a **breast cancer survivor bus** in October in partnership with Tri-City Cancer Center and Kadlec.
- BFT will provide shuttle service for the **25th anniversary 9/11 remembrance event** in Kennewick.
- A **budget workshop** is tentatively planned before the November Board meeting.

12. BOARD MEMBER COMMENTS

Board member comments were made.

13. EXECUTIVE SESSION

No executive session was held.

14. OTHER

No other items were presented.

15. NEXT MEETING

The next meeting will be held on Thursday, October 8, 2026, at 6:00 p.m.

16. ADJOURNMENT

Chair Bauman adjourned the meeting at 6:47 p.m.

Pauline Escalera, Clerk of the Board

Date



1000 Columbia Park Trail, Richland, WA 99352
509.735.4131 | 509.735.1800 fax | www.bft.org

Thursday, October 8, 2026

To: Ben Franklin Board of Directors

From: Finance Department

RE: Vouchers for September 2026

September 2026 vouchers totaled **\$5,794,430.63** An analysis of the vouchers had the following significant vendor payment amounts:

Vendor	Description	Amount
Internal Revenue Service	Services - Benefits	\$ 619,040.25
NW Admin Transfer	Services - Benefits	\$ 561,917.80
Coleman Oil Company LLC	Supplier - Other	\$ 424,996.82
Mohawk Lifts LLC	Parts - Facilities Services - Contracted Supplier - Other	\$ 313,181.85
Dept Of Retirement Systems	Services - Benefits	\$ 290,116.44
VIA Transportation Inc	Services - Contracted	\$ 265,816.69
State Of Washington	Services - Benefits	\$ 163,381.61
Vincent Brothers LLP	Services - Contracted Services - Other	\$ 144,088.12
Western Conf Of Teamsters Pension Trust	Services - Benefits	\$ 120,643.42
Apollo Sheet Metal Inc	Parts - Other Services - Contracted On Call Supplier - Other	\$ 84,195.19
Heart And Hunter Inc	Services - Other	\$ 76,492.95
Universal Protection Service LP	Services - Contracted Services - Professional	\$ 69,089.54
Omni-Invictus LLC	Services - Other	\$ 68,957.00
BFT Corporate Credit Card x3261 - Expense	US Bank Credit Card	\$ 50,059.31
Gillig LLC	Parts - Automotive	\$ 45,206.04
Wex Bank	Services - Other	\$ 45,108.19
American Public Transportation Assoc	Organization - Membership Fees	\$ 39,250.00
Rockwalla IT LLC	Services - Contracted Services - Other	\$ 35,752.07
Stacy A Short	Services - Consulting Services - Contracted	\$ 28,549.12
Cummins Inc	Parts - Automotive	\$ 25,842.68
Teamsters Union	Services - Benefits	\$ 24,658.50
Carahsoft Technology Corporation	Software	\$ 23,283.05
KPFF Inc	Services - Consulting Services - Contracted	\$ 23,269.22
Wenaha Group Inc	Services - Consulting Services - Contracted	\$ 22,631.97
Dept Of Retirement Systems - DCP	Services - Benefits	\$ 22,308.37
Trackit Transit Software Inc	Software	\$ 20,750.00
Assetworks Inc	Services - Contracted Software	\$ 20,692.20
Christensen Inc	Supplier - Other	\$ 20,338.82
Avaap USA LLC	Services - Consulting Services - Contracted	\$ 18,991.99
The Print Guys Inc	Services - Contracted Supplier - Office	\$ 17,645.10
Express Services	Services - Contracted Services - Professional	\$ 17,127.19
City Of Richland	Services - Other	\$ 13,536.94
Buenavista Services Inc	Services - Contracted Services - Other	\$ 13,464.36
Sara Marshall CPA LLC	Services - Consulting Services - Contracted	\$ 12,661.25
Iris Group Holdings LLC	Services - Contracted Services - Professional	\$ 12,335.74
McCurley Integrity Dealerships LLC	Parts - Automotive Services - Other	\$ 11,859.84
Chris K. Omolo	Services - Consulting	\$ 11,230.34
HRA VEBA Trust	Services - Benefits	\$ 10,380.87
NBS Promos Inc	Supplier - Other	\$ 10,273.58

Total Significant Vendors	\$	3,799,124.42
Payroll Total	\$	1,744,280.13
Total Non-Significant Vendors	\$	251,026.08
GRAND TOTAL	\$	5,794,430.63

I, the undersigned **CHAIRMAN/VICE-CHAIRMAN of BEN FRANKLIN TRANSIT**
Benton County, Washington, do hereby certify that the payroll related services, herein specified have been
received and that the following checks are approved for payment for the month of **September 2026**.

PAYROLL				
Check Register Number	Check Number	Check Number	Date of Issue	In the Amount
526-19	ACH	ACH	9/18/2026	\$ 875,220.29 Payroll
526-20	ACH	ACH	9/26/2026	\$ 869,059.84 Payroll
Total				\$ 1,744,280.13

GEORGE KATCALAS
AUTHORITY MEMBER
10/08/2026

I, the undersigned **CHAIRMAN/VICE-CHAIRMAN of BEN FRANKLIN TRANSIT**
 Benton County, Washington, do hereby certify that the merchandise or services herein specified have
 been received and that the following checks are approved for payment for the month of **September 2026**.

ACCOUNTS PAYABLE

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount	
256-26	ACH		9/3/2026	2,154.45	ACH TRANS
257-26	ACH		9/4/2026	494,771.86	ACH TRANS
258-26	95245	95252	9/4/2026	2,202.80	MDSE
259-26	DD			2,165.19	PPD
260-26	95253	95264	9/8/2026	341,270.76	MDSE
261-26	95265		9/8/2026	1,320.00	MDSE
262-26	95266	95324	9/11/2026	566,540.05	MDSE
263-26	95325	95328	9/11/2026	164,217.61	MDSE
264-26	95329		9/14/2026	45.00	MDSE
265-26	95330	95338	9/14/2026	45,703.29	MDSE
266-26	ACH		9/15/2026	0.87	ACH TRANS
267-26	ACH		9/18/2026	303,822.35	ACH TRANS
268-26	ACH		9/21/2026	739,048.80	ACH TRANS
269-26	95339	95408	9/21/2026	759,089.70	MDSE
270-26	95409	95424	9/21/2026	129,355.71	MDSE
271-26	ACH		9/22/2026	45,108.19	ACH TRANS
272-26	95425	95448	9/25/2026	114,375.99	MDSE
273-26	DD		9/21/2026	1,095.00	PPD
274-26	95449	95458	9/28/2026	495,599.09	MDSE
275-26	DD		9/28/2026	1,912.01	PPD
276-26	DD		9/18/2026	55,325.81	PPD
277-26	ACH		9/18/2026	2,703.22	ACH TRANS
278-26	ACH		9/4/2026	2,703.22	ACH TRANS
279-26	ACH		9/29/2026	129.24	ACH TRANS
280-26	VOID	95347	9/30/2026	(220,509.71)	VOID

Total \$ 4,050,150.50

GEORGE KAFICALAS

*voids and prior period removed from total

 AUTHORITY MEMBER
 10/08/2026

September 2026 vouchers audited and certified by Ben Franklin Transit's auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been emailed to the Board members October 08, 2026.

ACTION: As of this date, October 08, 2026, I, _____
move that the following checks be approved for payment:

PAYROLL

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount	
526-19	ACH	ACH	9/18/2026	\$ 875,220.29	Payroll
526-20	ACH	ACH	9/26/2026	\$ 869,059.84	Payroll
Total				\$ 1,744,280.13	

ACCOUNTS PAYABLE

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount	
256-26	ACH		9/3/2026	2,154.45	MDSE
257-26	ACH		9/4/2026	494,771.86	MDSE
258-26	95245	95252	9/4/2026	2,202.80	DD
259-26	DD			2,165.19	MDSE
260-26	95253	95264	9/8/2026	341,270.76	MDSE
261-26	95265		9/8/2026	1,320.00	MDSE
262-26	95266	95324	9/11/2026	566,540.05	MDSE
263-26	95325	95328	9/11/2026	164,217.61	MDSE
264-26	95329		9/14/2026	45.00	MDSE
265-26	95330	95338	9/14/2026	45,703.29	DD
266-26	ACH		9/15/2026	0.87	MDSE
267-26	ACH		9/18/2026	303,822.35	MDSE
268-26	ACH		9/21/2026	739,048.80	MDSE
269-26	95339	95408	9/21/2026	759,089.70	ACH TRANS
270-26	95409	95424	9/21/2026	129,355.71	MDSE
271-26	ACH		9/22/2026	45,108.19	ACH TRANS
272-26	95425	95448	9/25/2026	114,375.99	DD
273-26	DD		9/21/2026	1,095.00	MDSE
274-26	95449	95458	9/28/2026	495,599.09	MDSE
275-26	DD		9/28/2026	1,912.01	MDSE
276-26	DD		9/18/2026	55,325.81	DD
277-26	ACH		9/18/2026	2,703.22	ACH TRANS
278-26	ACH		9/4/2026	2,703.22	ACH TRANS
279-26	ACH		9/29/2026	129.24	ACH TRANS
280-26	VOID	95347	9/30/2026	(220,509.71)	VOID
Total				\$ 4,050,150.50	

\$ 5,794,430.63

GEORGE KAFKALAS

The motion was seconded by _____

and approved by a unanimous vote.

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 256-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 9/3/2026

DATE EFFECTIVE IN WORKDAY 9/3/2026

WORKDAY SETTLEMENT NO. 10000115 & 10000124

PURPOSE:

S-10424 BOON ADMIN	\$1,108.40
S-10358 WA STATE EMPY SCRTY DPT	\$1,046.05
TOTAL	\$2,154.45

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

09/30/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 257-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 9/4/2026

DATE EFFECTIVE IN WORKDAY 9/4/2026

WORKDAY SETTLEMENT NO. 10000116

PURPOSE:

S-10129 DOR DCP	\$10,984.61
S-10195 AW REHN	\$1,396.05
S-10012 HRA VEBA	\$5,190.00
S-10066 TEAMSTERS UNION	\$12,422.00
S-10106 DOR	\$146,350.70
S-10469 COMMITTEE FOR DRIVE	\$68.00
S-10111 ICMA MISSION SQUARE	\$3,142.60
S-10105 IRS	\$315,217.90
TOTAL	\$494,771.86

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

09/30/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 258-26

CHECK NUMBERS 95245 TO 95252

DATE 9/4/2026

PURPOSE AD HOC

SETTLEMENT RUN NO. 10000103

AMOUNT \$2,202.80

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

09/30/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 259-26

DIRECT DEPOSIT

DATE EFFECTIVE IN BANK 9/11/2026

DATE EFFECTIVE IN WORKDAY 9/11/2026

WORKDAY SETTLEMENT NO. 10000111

PURPOSE:

EXPENSE REPORT	\$2,165.19
TOTAL	\$2,165.19

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

09/30/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 260-26

CHECK NUMBERS 95253 TO 95264

DATE 9/8/2026

PURPOSE SUP INV

SETTLEMENT RUN NO. 10000106

AMOUNT \$341,270.76

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

09/30/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 261-26

CHECK NUMBERS 95265 TO _____

DATE 9/8/2026

PURPOSE PETTY CASH

SETTLEMENT RUN NO. 10000108

AMOUNT \$1,320.00

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

09/30/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 262-26

CHECK NUMBERS 95266 TO 95324

DATE 9/11/2026

PURPOSE SUP INV

SETTLEMENT RUN NO. 10000109

AMOUNT \$566,540.05

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

09/30/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER	<u>263-26</u>
CHECK NUMBERS	<u>95325</u> TO <u>95328</u>
DATE	<u>9/11/2026</u>
PURPOSE	<u>AD HOC</u>
SETTLEMENT RUN NO.	<u>10000110</u>
AMOUNT	<u>\$164,217.61</u>

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

09/30/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 264-26

CHECK NUMBERS 95329 TO _____

DATE 9/14/2026

PURPOSE AD HOC

SETTLEMENT RUN NO. 10000105

AMOUNT \$45.00

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

09/30/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 265-26

CHECK NUMBERS 95330 TO 95338

DATE 9/14/2026

PURPOSE SUP INV

SETTLEMENT RUN NO. 10000104

AMOUNT \$45,703.29

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

09/30/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 266-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 9/15/2026

DATE EFFECTIVE IN WORKDAY 9/15/2026

WORKDAY SETTLEMENT NO. 10000117

PURPOSE:

S-10012 HRA VEBA	\$0.87
TOTAL	\$0.87

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

09/30/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 267-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 9/18/2026

DATE EFFECTIVE IN WORKDAY 9/18/2026

WORKDAY SETTLEMENT NO. 10000118

PURPOSE:

S-10105 IRS	\$303,822.35
TOTAL	\$303,822.35

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

09/30/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 268-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 9/21/2026

DATE EFFECTIVE IN WORKDAY 9/21/2026

WORKDAY SETTLEMENT NO. 100000119

PURPOSE:

S-10129 DOR DCP	\$11,323.76
S-10195 AW REHN	\$1,396.05
S-10012 HRA VEBA	\$5,190.00
S-10066 TEAMSTERS UNION	\$12,236.50
S-10106 DOR	\$143,765.74
S-10469 COMMITTEE FOR DRIVE	\$68.00
S-10111 ICMA MISSION SQUARE	\$3,150.95
S-10000 NW ADMIN WA TMSTR	\$561,917.80
TOTAL	\$739,048.80

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

10/01/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER	<u>269-26</u>
CHECK NUMBERS	<u>95339</u> TO <u>95408</u>
DATE	<u>9/21/2026</u>
PURPOSE	<u>SUP INV</u>
SETTLEMENT RUN NO.	<u>10000120</u>
AMOUNT	<u>\$759,089.70</u>

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

09/30/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER	<u>270-26</u>
CHECK NUMBERS	<u>95409</u> TO <u>95424</u>
DATE	<u>9/21/2026</u>
PURPOSE	<u>AD HOC</u>
SETTLEMENT RUN NO.	<u>10000120</u>
AMOUNT	<u>\$129,355.71</u>

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

09/30/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 271-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 9/22/2026

DATE EFFECTIVE IN WORKDAY 9/22/2026

WORKDAY SETTLEMENT NO. 10000123

PURPOSE:

S-10267 WEX	\$45,108.19
TOTAL	\$45,108.19

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

09/30/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 272-26

CHECK NUMBERS 95425 TO 95448

DATE 9/25/2026

PURPOSE SUP INV

SETTLEMENT RUN NO. 10000122

AMOUNT \$114,375.99

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS
AUDITOR

10/01/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 273-26

DIRECT DEPOSIT

DATE EFFECTIVE IN BANK 9/21/2026

DATE EFFECTIVE IN WORKDAY 9/21/2026

WORKDAY SETTLEMENT NO. 10000121

PURPOSE:

EXPENSE REPORT	\$1,095.00
TOTAL	\$1,095.00

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

09/30/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 274-26

CHECK NUMBERS 95449 TO 95458

DATE 9/28/2026

PURPOSE SUP INV

SETTLEMENT RUN NO. 10000127

AMOUNT \$495,599.09

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS
AUDITOR

10/01/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 275-26

DIRECT DEPOSIT

DATE EFFECTIVE IN BANK 9/28/2026

DATE EFFECTIVE IN WORKDAY 9/28/2026

WORKDAY SETTLEMENT NO. 10000126

PURPOSE:

EXPENSE REPORT	\$1,912.01
TOTAL	\$1,912.01

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

09/30/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 276-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 9/18/2026

DATE EFFECTIVE IN WORKDAY 9/18/2026

WORKDAY SETTLEMENT NO. 100000132

PURPOSE:

US BANK CC x3261	\$50,059.31
US BANK CC x1116	\$5,266.50
TOTAL	\$55,325.81

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

10/01/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 277-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 9/4/2026

DATE EFFECTIVE IN WORKDAY 9/4/2026

WORKDAY SETTLEMENT NO. 100000130

PURPOSE:

S-10058 WA STATE DCS	\$2,703.22
TOTAL	\$2,703.22

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

10/01/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 278-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 9/18/2026

DATE EFFECTIVE IN WORKDAY 9/18/2026

WORKDAY SETTLEMENT NO. 100000131

PURPOSE:

S-10058 WA STATE DCS	\$2,703.22
TOTAL	\$2,703.22

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

10/01/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 279-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 9/29/2026

DATE EFFECTIVE IN WORKDAY 9/29/2026

WORKDAY SETTLEMENT NO. 100000133

PURPOSE:

S-10101 ST OF WA EXCISE TAX	\$129.24
TOTAL	\$129.24

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

10/01/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER	<u>280-26</u>
CHECK NUMBER(S)	<u>95347</u>
VOID DATE IN WORKDAY	<u>9/30/2026</u>
CHECK DATE(S)	<u>9/21/2026</u>
PURPOSE	<u>AP VOID CHECK(S)</u>
SETTLEMENT RUN NO.	<u>10000120</u>
AMOUNT	<u>(\$220,509.71)</u>

"I, the undersigned, do hereby certify, under penalty of perjury under the laws of the State of Washington, that the original instrument(s) was (were) either, 1) based upon the attached Affidavit(s) from the vendor(s), lost or destroyed and has (have) not been paid, or 2) is (are) in Ben Franklin Transit's possession and has (have) been determined to be null-and-void and that I am authorized to authenticate and certify the above and hereby the instrument(s) is (are) canceled."

GEORGE KAFICALAS
AUDITOR

10/01/2026
DATE

CHECK REGISTER CERTIFICATION

PAYROLL

CHECK REGISTER NUMBER 526-19

CHECK NUMBER

\$

ACH TRANSFER

\$ 875,220.29

PAYROLL DATE

September 18, 2026

PURPOSE: PPE 09/12/2026

AMOUNT: \$875,220.29

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims.”

GEORGE KATCALAS

AUDITOR

09/30/2026

DATE

CHECK REGISTER CERTIFICATION

PAYROLL

CHECK REGISTER NUMBER 526-20

CHECK NUMBER

\$

ACH TRANSFER

\$ 869,059.84

PAYROLL DATE

October 2, 2026

PURPOSE: PPE 09/26/2026

AMOUNT: \$869,059.84

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims.”

GEORGE KAFKALAS

AUDITOR

09/30/2026

DATE

**BEN FRANKLIN TRANSIT
RESOLUTION 40-2026**

**A RESOLUTION RECOGNIZING THE RETIREMENT OF SCOTT PIERCE AND HIS
11 YEARS OF SERVICE**

WHEREAS Scott Pierce has served our community for the last 11 years as a Ben Franklin Transit (BFT) Facilities Support Specialist. We would like to thank Scott for his years of service and positive impact on our customers, the agency, and her fellow employees; and

WHEREAS Scott submitted his notice of retirement to BFT with an effective date of October 2, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS THAT:

1. Scott Pierce served BFT and the Tri-Cities community for 11 years.
2. The Ben Franklin Transit Board of Directors affirms the recognition of Scott Pierce for his professional efforts on behalf of the agency, its employees, and its customers. BFT wishes Scott Pierce the best in all his future endeavors and congratulates him on his retirement.

APPROVED AT A REGULAR BEN FRANKLIN TRANSIT BOARD OF DIRECTORS meeting held October 10, 2026 at 1000 Columbia Park Trail, Richland, Washington.

ATTEST:

Pauline Escalera, Clerk of the Board

Stephen Bauman, Chair

APPROVED AS TO FORM BY:

Jeremy J. Bishop, Legal Counsel

**BEN FRANKLIN TRANSIT
RESOLUTION 41-2026**

**A RESOLUTION RECOGNIZING THE RETIREMENT OF DAVID SCHMIDT AND HIS
6 YEARS OF SERVICE**

WHEREAS David Schmidt has served our community for the last 6 years as a Ben Franklin Transit (BFT) Fixed Route Operator. We would like to thank David for his years of service and positive impact on our customers, the agency, and her fellow employees; and

WHEREAS David submitted his notice of retirement to BFT with an effective date of October 5, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS THAT:

1. David Schmidt served BFT and the Tri-Cities community for 6 years.
2. The Ben Franklin Transit Board of Directors affirms the recognition of David Schmidt for his professional efforts on behalf of the agency, its employees, and its customers. BFT wishes David the best in all his future endeavors and congratulates him on his retirement.

APPROVED AT A REGULAR BEN FRANKLIN TRANSIT BOARD OF DIRECTORS meeting held October 10, 2026, at 1000 Columbia Park Trail, Richland, Washington.

ATTEST:

Pauline Escalera, Clerk of the Board

Stephen Bauman, Chair

APPROVED AS TO FORM BY:

Jeremy J. Bishop, Legal Counsel

Memorandum

Date: October 8, 2026

To: Brian Lubanski, Chief Executive Officer

From: Mackenzie Miller, Chief People Officer

RE: Resolution 42-2026 Adopt the Collective Bargaining Agreement between Ben Franklin Transit (BFT) and Teamsters Local 839, Representing Training Instructors

Background

On September 3, 2026, Ben Franklin Transit reached a tentative one-year agreement with Teamsters Local 839 for a new Collective Bargaining Agreement with Training Instructors. The bargaining unit membership voted for their 2027 wages, with an agreement to reopen the negotiation in early 2027, with the goal to negotiate a master contract and subsequent year's wages. On October 8, 2026, is now brought before the BFT Board of Directors for approval. The agreement covers the period from December 31, 2026, through December 31, 2027.

Wages

Upon ratification, all members will remain at their current wage step. Effective January 1, 2027, the wage scale will be adjusted to establish a 15% differential above the top Operator wage step. This adjustment is intended to maintain wage alignment across employee groups, minimize wage compression, and remain consistent with industry standards for represented employees.

Health & Welfare Benefits

The parties agreed to bargain healthcare premium cost share in 2027 when negotiating the Master Contract.

Employer Known Issues

- BFT bargained to strengthen scheduling language to expand outside of business hours.
- BFT bargained for Teamsters and BFT to negotiate a Master Contract.

Funding

Budgeted:	Yes
Budget Source:	Year over Year Operating Budget
Funding Source:	Local and Federal

Recommendation

Staff recommends that the Board of Directors approve the Resolution 42-2026, adopting the Collective Bargaining Agreement between Ben Franklin Transit (BFT) and Teamsters Local 839, representing Training Instructors.

Forward as presented:

Brian Lubanski, Chief Executive Officer

BEN FRANKLIN TRANSIT

RESOLUTION 42-2026

A RESOLUTION ADOPTING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN BEN FRANKLIN TRANSIT (BFT) AND TEAMSTERS' LOCAL 839, REPRESENTING TRAINING INSTRUCTORS

WHEREAS, Teamsters' Local 839 voted on September 17, 2026, and ratified a one-year wage scale for the period of December 31, 2026, through December 31, 2027, with an opener in 2027 to negotiate a Master Collective Bargaining Agreement for subsequent years; and

WHEREAS, the terms and conditions are specifically identified in the attached Collective Bargaining Agreement (Appendix A) and summarized in the attached memorandum; and

WHEREAS, Staff recommends that the Board of Directors approve the Resolution XX-2026, adopting the Collective Bargaining Agreement between Ben Franklin Transit (BFT) and Teamsters Local 839, representing Training Instructors.

NOW, THEREFORE, BE IT RESOLVED BY THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS THAT:

The Chief Executive Officer is authorized to execute the contract with Teamsters' Local 839 on behalf of Ben Franklin Transit as referenced herein by title, "Collective Bargaining Agreement Training Instructors" by and between Ben Franklin Transit and Teamsters' Local 839 dated December 31, 2026, to December 31, 2027, and attached hereto.

APPROVED AT THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS meeting held Thursday, October 8, 2026, 1000 Columbia Park Trail, Richland, Washington.

ATTEST:

Pauline Escelara, Clerk of the Board

Steven Baumen, Chair

APPROVED AS TO FORM BY:

Jeremy Bishop, Legal Counsel



September 24, 2026

Russell Shjerven
Secretary Treasurer Local 839
1103 W Sylvester St #1, Pasco, WA 99301

Re: Settlement of Unfair Labor Practice Charges, Exhibit A – BFT Response Letter

Dear Mr. Shjerven,

Ben Franklin Transit ("BFT") values its employees and the labor organizations that represent them. A strong working relationship with Teamsters Local 839 ("Local 839") depends on open communication and mutual respect. We take that responsibility seriously.

As part of resolving unfair labor practice charges by Local 839 regarding events in December 2025 and February 2026, BFT wants to acknowledge what occurred and share our commitment to a better path forward.

The concerns involved interactions with Union representative Russell Shjerven, including Union bulletin board postings, access to BFT facilities, and the involvement of security and law enforcement. After reviewing these events, BFT recognizes that certain decisions made under prior leadership did not support the constructive labor-management relationship we seek to maintain with Local 839. With that in mind, BFT offers the following acknowledgments and commitments.

On December 5, 2025, Mr. Shjerven posted materials containing a photograph of then-CEO Tom Drozt and members of his family on three designated Union bulletin boards. The postings were removed by BFT because they included photographs of Mr. Drozt's family members, who, at the time, were not believed to have a business or employment-related connection to the matter addressed in the posting.

Later that day, the Union representative reposted the materials with the faces of the family members obscured. Prior BFT leadership interpreted the altered photographs as threatening, and the postings were again removed. BFT recognizes Local 839's right to use its designated Union bulletin boards to communicate with members about Union business, workplace matters, collective bargaining, and other protected activity. BFT acknowledges that concerns about these postings should have been raised directly with Local 839 rather than through removal of the materials.

Going forward, when BFT has concerns regarding materials posted on a Union bulletin board, BFT will communicate those concerns to an authorized Union representative and provide the Union an opportunity to address the issue, unless immediate action is reasonably necessary because of legitimate safety, security, or legal concern.

Also on December 5, 2025, an interaction occurred between Mr. Shjerven and BFT management at a BFT transit center. During that interaction, BFT management asked Mr. Shjerven to identify the business or representational purpose for his presence. The interaction escalated, and BFT believed Mr. Shjerven's conduct was causing a significant workplace disruption. After Mr. Shjerven did not leave the premises when directed, law enforcement was contacted, and he was removed from the property.

BFT has a responsibility to provide a safe and orderly workplace. At the same time, BFT recognizes the rights of Union representatives to communicate with and represent bargaining-unit employees and to access BFT facilities for lawful representational purposes. BFT acknowledges the escalation to involving law enforcement caused embarrassment to Mr. Shjerven and apologizes for the embarrassment or distress experienced by Mr. Shjerven.

Mr. Shjerven subsequently returned to BFT facilities on December 8, 2025, and again on February 9, 2026. At the direction of then-CEO Tom Drozt, law enforcement was again contacted in connection with Mr. Shjerven's presence. BFT acknowledges that calling law enforcement on these subsequent occasions was not an appropriate response and that concerns regarding Mr. Shjerven's access should have first been addressed directly with Mr. Shjerven.

On December 11, 2025, at the direction of the prior administration, BFT retained Phoenix Security to provide security services for BFT transit operations. BFT has the right and responsibility to utilize security services when appropriate to protect its employees, passengers, facilities, and operations. However, Mr. Drozt also directed security personnel to pay heightened attention to Mr. Shjerven's presence at BFT facilities.

BFT acknowledges that security personnel should not have been specifically directed to monitor Mr. Shjerven based upon his role or lawful activities as a Union representative. Security resources should be utilized to address legitimate safety, security, and operational concerns and not to monitor or interfere with lawful Union activity.

BFT recognizes that certain actions taken at the direction of prior leadership concerning Union bulletin board postings, Mr. Shjerven's access to BFT facilities, and heightened security attention toward Mr. Shjerven fell short of BFT's obligation to maintain a constructive and good-faith relationship with Local 839.

BFT is committed to moving forward differently.



BFT will respect Local 839's right to communicate with its members through designated Union bulletin boards and other protected means. BFT will respect the rights of authorized Union representatives to communicate with and represent bargaining-unit employees. When concerns arise regarding Union postings, representative access, or other Union activity, BFT will make reasonable efforts to address those concerns directly with Local 839 before taking further action.

Nothing in these commitments prevents BFT from taking appropriate action to protect the safety and security of employees, passengers, or the public, or to prevent a material disruption of operations. Those responsibilities remain important. They can and should be carried out while also respecting the rights of employees and their Union representatives.

BFT values its relationship with its employees and recognizes the important role Local 839 plays in representing its members. We are committed to learning from these events and working with Local 839 in good faith going forward.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Lubanski", is written over the printed name.

Brian Lubanski



BEN FRANKLIN
TRANSIT

Additional Board Information

October 2026

1. Board Executive Committee Meeting Minutes of October 1, 2026
2. Upcoming Bids and Requests for Proposals
3. Sales Tax Comparison
4. Treasurer's Report
5. Grant Summary



BOARD EXECUTIVE COMMITTEE MEETING

Thursday, October 1, 2026 – 3:00 p.m. GM Conference Room
1000 Columbia Park Trail, Richland, Washington

Notice: Meeting attendance options include in-person and virtual via Teams

[Teams Meeting Link](#)

Meeting Minutes

Committee Members Present: Will McKay, Kurt Maier

Committee Member Absent: David Sandretto, Stephen Bauman

Legal Counsel Present: Jeremy Bishop

BFT Staff: Brian Lumanski, Kevin Sliger, Joshua Rosas, Pauline Escalera, Mackenzie Miller, Rob Orvis

1. Convene Committee Meeting

Board Chair, Stephen Bauman, convened the meeting at 3:00 p.m.

Proposed Board Agenda Action Items

2. Resolution XX-2026 Scott Pierce Retirement

Clerk of the Board, Pauline Escalera, presented a recommendation that the Board affirms Scott Pierce and his X years of service.

Action: Moved forward on the consent agenda for the regular board meeting.

3. Resolution XX-2026 David Schmidt Retirement

Clerk of the Board, Pauline Escalera, presented a recommendation that the Board affirms David Schmidt and his X years of service.

Action: Moved forward on the consent agenda for the regular board meeting.

4. Resolution XX-2026 2027 Training Instructor

Mackenzie Miller, Chief People Officer, recommended the Board approve Resolution XX-2026 adopting the Collective Bargaining Agreement between Ben Franklin Transit (BFT) and Teamsters Local 839, representing Training Instructors.

Action: Moved forward on the consent agenda for the regular board meeting.

Additional Documents in Executive Committee Packet

Next Executive Committee Meeting – Thursday, November 5, 2026, at 4:00PM

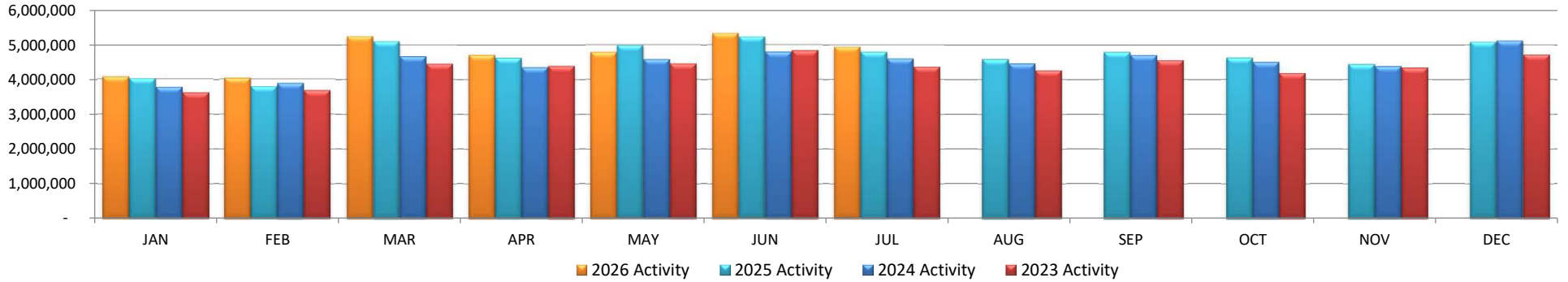
1. Notification of Upcoming Bids and Requests for Proposals

There being no further business, the meeting was adjourned at 4:44 p.m.

As of: 9/17/2026	Budget	Estimated Cost	Contract Term	Type IFB/RFP	Estimated Release Date	Estimated Award Date	Executive Board Committee
In Progress							
Color Code: Yellow - In Process							
Short Range Transit Plan	Operating	\$425,000	Up to 5 Years	RFP	9/4/2026	11/12/2026	X
Benton/Franklin Fair Grounds Improvement Project	Operating	\$418,000	6 Months	IFB	9/20/2026	11/20/2026	X
Bus Stop Shelters and Amenities	Capital	\$1,500,000	5 Years	RFP	10/2/2026	12/15/2026	X
Bus Stop Shelter Pad & amenities Installations	Capital	\$2,000,000	2 Years	IFB	10/6/2026	12/22/2026	X
October							
Color Code: Green - Recommendation for Award							
November							
Color Code: Grey - Future Procurement Awards							
Recommendation for Award: Short Range Transit Plan	Operating	\$425,000	Up to 5 Years	RFP	9/4/2026	11/20/2026	X
Benton/Franklin Fair Grounds Improvement Project	Operating	\$418,000	6 Months	IFB	9/20/2026	11/20/2026	X
December							
Bus Stop Shelters and Amenities	Capital	\$1,500,000	5 Years	RFP	9/30/2026	12/15/2026	X
Bus Stop Shelter Pad & amenities Installations	Capital	\$2,000,000	2 Years	IFB	10/1/2026	12/22/2026	X



BFT Sales Tax Comparison 2023 to YTD 2026



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	YTD
2026 Activity	4,077,195	4,041,945	5,256,605	4,720,607	4,792,227	5,338,339	4,947,855						33,174,772	\$ 33,174,772
2025 Activity	4,028,139	3,801,594	5,109,334	4,638,629	4,990,190	5,237,821	4,806,653	4,595,278	4,797,932	4,634,421	4,450,997	5,095,641	56,186,630	\$ 32,612,361
2024 Activity	3,779,941	3,890,902	4,676,729	4,364,050	4,587,567	4,803,116	4,610,109	4,470,339	4,705,860	4,510,224	4,388,830	5,121,953	53,909,620	
2023 Activity	3,621,393	3,685,398	4,462,542	4,404,165	4,461,692	4,845,735	4,376,047	4,276,040	4,559,657	4,191,167	4,349,920	4,724,583	51,958,339	
Chg 26 to 25	49,056	240,351	147,271	81,977	(197,964)	100,519	141,203	-	-	-	-	-	562,412	
Chg 25 to 24	248,198	(89,308)	432,605	274,580	402,623	434,705	196,543	124,940	92,073	124,197	62,167	(26,312)	2,277,010	
Chg 24 to 23	158,549	205,504	214,187	(40,116)	125,875	(42,619)	234,062	194,299	146,203	319,057	38,909	397,370	1,951,280	
Chg 23 to 22	(97,068)	(133,162)	(65,409)	183,458	261,773	104,419	40,800	(201,724)	244,609	48,307	457,583	219,885	1,063,471	
% Chg 26 to 25	1.2%	6.3%	2.9%	1.8%	-4.0%	1.9%	2.9%						1.7%	
% Chg 25 to 24	6.6%	-2.3%	9.3%	6.3%	8.8%	9.1%	4.3%	2.8%	2.0%	2.8%	1.4%	-0.5%	4.2%	
% Chg 24 to 23	4.4%	5.6%	4.8%	-0.9%	2.8%	-0.9%	5.3%	4.5%	3.2%	7.6%	0.9%	8.4%	3.8%	
% Chg 23 to 22	-2.6%	-3.5%	-1.4%	4.3%	6.2%	2.2%	0.9%	-4.5%	5.7%	1.2%	11.8%	4.9%	2.1%	
2026 Budget	4,022,000	4,003,900	5,014,100	4,717,900	4,940,500	5,238,600	4,853,700	4,694,900	4,948,900	4,692,900	4,641,500	5,258,200	57,027,100	\$ 32,790,700
2025 Budget	3,738,700	3,748,300	4,690,300	4,528,500	4,529,100	4,965,400	4,499,800	4,484,000	4,607,600	4,403,500	4,381,400	4,942,200	53,518,800	\$ 30,700,100
2024 Budget	3,717,000	3,783,000	4,584,000	4,514,000	4,573,000	4,967,000	4,485,000	4,383,000	4,675,000	4,296,000	4,459,000	4,728,000	53,164,000	
2023 Budget	3,680,707	3,513,039	4,384,049	4,227,086	4,601,849	5,074,020	4,571,488	4,468,766	4,739,106	4,447,024	4,513,023	5,179,843	53,400,000	
Vs. 2026 Budget	55,195	38,045	242,505	2,707	(148,273)	99,739	94,155						384,072	1.2%
Vs. 2025 Budget	289,439	53,294	419,034	110,129	461,090	272,421	306,853	111,278	190,332	230,921	69,597	153,441	2,667,830	6.2%
Vs. 2024 Budget	62,941	107,902	92,729	(149,950)	14,567	(163,884)	125,109	87,339	30,860	214,224	(70,170)	393,953	745,620	1.4%
Vs. 2023 Budget	(59,315)	172,359	78,493	177,079	(140,157)	(228,285)	(195,440)	(192,726)	(179,449)	(255,857)	(163,103)	(455,260)	(1,441,661)	-2.7%



Ben Franklin Transit Treasurer's Report

Date: October 8, 2026

To: Ben Franklin Transit Board of Directors

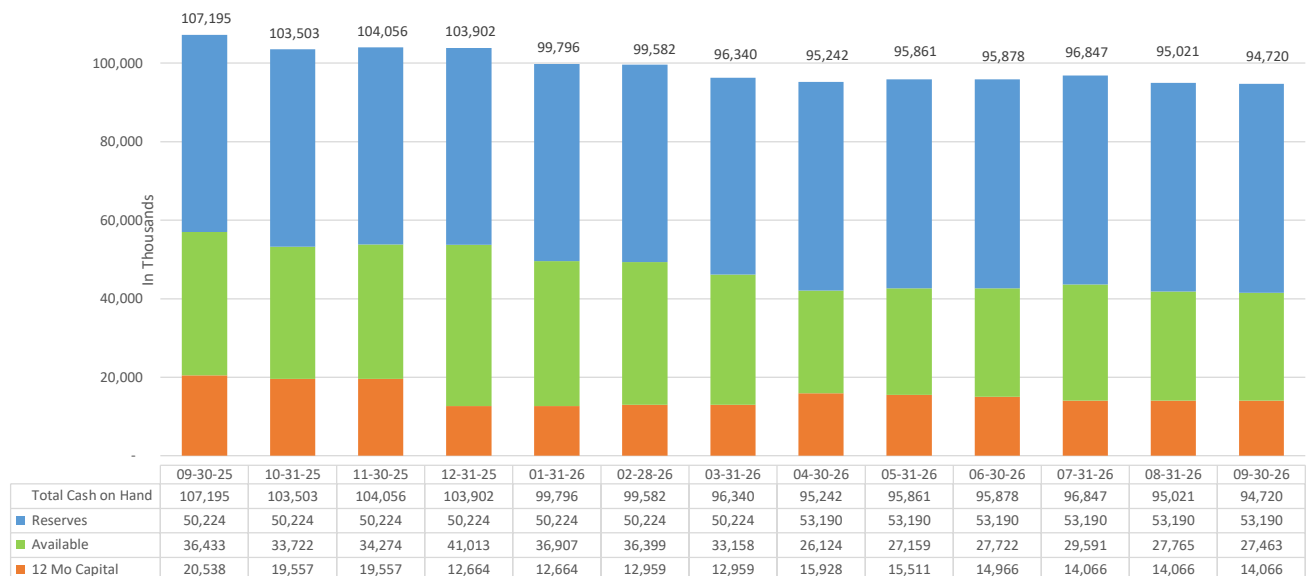
From: Finance Department

Subject: Treasurer's Report - As of Sep 30, 2026

The Investment Position of Ben Franklin Transit as of the Close of Business on Sep 30, 2026 is as follows:

ITEM	RATE	MATURITY	COST	% OF TOTAL
WA State Government Investment Pool	3.8198%	Open	\$ 84,628,164	89.4%
Subtotal Investments			84,628,164	89.4%
Check Book Balance, Petty Cash, & Travel Account			10,091,637	10.7%
				100.0%
Total Cash and Equivalents on Hand			\$ 94,719,801	
Less Reserve Funds				
Operating Reserves			(35,630,000)	
Fuel Reserves			(2,100,000)	
Fleet Replacement Reserves			(8,550,000)	
Non-Fleet Capital Reserves			(6,910,000)	
Total Reserves			(53,190,000)	
Subtotal Funds Available			41,529,801	
Local Funds Obligated for Capital Projects (2024 - 2030)	Local Funds Approved Remaining Budget Authority	12 Month Estimated Outflows	(14,066,490)	
Fleet Vehicles	(12,165,608)	1,604,891		
Facilities - Transit Centers & Amenities	(59,668,343)	(7,487,845)		
Equipment	(1,487,874)	(164,040)		
Facilities - MOA Campus	(14,127,708)	(5,580,601)		
Technology	(5,890,922)	(724,215)		
Other	(6,150,684)	(1,714,680)		
	(99,491,139)	(14,066,490)		
Net Funds Available			\$ 27,463,311	

Total Cash & Investments (in thousands) as of Sep 30, 2026



GRANTS SUMMARY

Source	Grant	Total Awards	Total Funds Available
Federal			
	5307	71,551,261	47,715,099
	5310	2,364,007	2,084,894
	5339	4,191,839	3,717,540
	Other Federal Funds	<u>1,530,000</u>	<u>1,530,000</u>
	Total Federal	79,637,107	55,047,533
State			
	Formula Grants	13,947,411	7,432,521
	RMG Grants	6,845,000	6,151,841
	Rideshare Grants	1,258,207	846,407
	Move Ahead WA Grants	12,106,000	11,862,433
	World Cup Grants	<u>265,000</u>	<u>229,545</u>
	Total State	34,421,618	26,522,748
Other			
	WSTIP	<u>5,000</u>	<u>5,000</u>
	Total Other	5,000	5,000
Total Grants		114,063,725	81,575,281

Pending	Grant	Year	Total Requested
Pending Apps			
	State Buses & Bus Facilities	2027-2029	2,000,000
	Total Pending Apps		2,000,000
Total Pending			2,000,000

FEDERAL GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL AWARD/BUDGET	TOTAL FUNDS AVAILABLE
5307	2018	6,515,735	94,500
5307	2019	6,471,622	-
5307	2020	6,689,922	2,832,578
5307	2021	6,704,521	1,285,053
5307	2022	8,593,081	6,926,588
5307	2023	8,729,975	8,729,975
5307	2024	9,283,725	9,283,725
5307	2025	9,808,701	9,808,701
5307	2026	8,753,979	8,753,979
TOTAL 5307			47,715,099
			47,715,099
5310	2018	176,938	-
5310	2019	183,530	81,355
5310	2020	192,711	192,711
5310	2021	203,019	203,019
5310	2022	294,460	294,460
5310	2023	310,451	310,451
5310	2024	326,922	326,922
5310	2025	328,366	328,366
5310	2026	347,610	347,610
TOTAL 5310			2,084,894
			2,084,894
5339	2022	777,766	303,467
5339	2023	799,085	799,085
5339	2024	862,035	862,035
5339	2025	922,212	922,212
5339	2026	830,741	830,741
TOTAL 5339			3,717,540
			3,717,540
CDS	2023	1,500,000	1,500,000
NEA	2026	30,000	30,000
		-	-
		-	-
		-	-
TOTAL OTHER FEDERAL			1,530,000
			1,530,000
TOTAL FED FUNDS		79,637,107	55,047,533

STATE GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL AWARD/BUDGET	TOTAL FUNDS AVAILABLE
Transit Support	2025-2027	7,109,914	1,841,552
Special Needs	2025-2027	6,837,497	5,590,970
			-
			-
TOTAL FORMULA		13,947,411	7,432,521
			7,432,521
RMG - W. Pasco	2025-2027	3,713,000	3,635,213
RMG - 22nd Ave	2025-2027	1,852,000	1,469,189
RMG - Peak Serv.	2025-2027	1,280,000	1,047,439
			-
			-
TOTAL RMG GRANTS		6,845,000	6,151,841
			6,151,841
PT Rideshare	2025-2027	542,700	542,700
RS Subsidy	2025-2027	715,507	303,707
			-
			-
TOTAL RIDESHARE GRANTS		1,258,207	846,407
			846,407
Long Range Corridor	2025-2033	1,606,000	1,362,433
Fleet Electrification	2025-2027	10,500,000	10,500,000
			-
			-
TOTAL MAWA GRANTS		12,106,000	11,862,433
World Cup 2026	2026	265,000	229,545
		-	-
			-
			-
TOTAL WORLD CUP		265,000	229,545
TOTAL STATE FUNDS		34,421,618	26,522,748

OTHER GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL AWARD/BUDGET	TOTAL FUNDS AVAILABLE
WSTIP - Risk Mngt.	2026	5,000	5,000
			-
TOTAL WSTIP			5,000
			5,000
		-	-
		-	-
		-	-
		-	-
		-	-
TOTAL			-
			-
		-	-
		-	-
		-	-
		-	-
TOTAL			-
			-
TOTAL STATE FUNDS		5,000	5,000
			5,000

PENDING GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL REQUESTED	TOTAL FUNDS PENDING
		-	-
		-	-
		-	-
		-	-
TOTAL OTHER			-
			-
Buses & Bus Fac.	2027-2029	2,000,000	2,000,000
		-	-
		-	-
		-	-
		-	-
TOTAL STATE			2,000,000
			2,000,000
		-	-
		-	-
		-	-
		-	-
TOTAL FEDERAL			-
			-
TOTAL PENDING AWARDS		2,000,000	2,000,000