



BEN FRANKLIN TRANSIT

BOARD OF DIRECTORS REGULAR MEETING

Thursday, June 11, 2026, at 6 p.m.
Ben Franklin Transit Boardroom
1000 Columbia Park Trail, Richland, Washington

Notice: Meeting attendance options include in-person and virtual via Zoom

Meeting Link:

[Join Meeting](#)

Phone: 253-215-8782 / Toll Free: 877-853-5247

Meeting ID: 989 6217 8731 / Password: 833979

If you'd like to share your thoughts with the Board in writing or speak during the Public Comments section of a Board meeting, please fill out and submit [this form](#). If you plan to speak at the meeting, you'll have up to **three minutes** to talk about items on the agenda or other topics that fall under the authority of the Ben Franklin Transit Board of Directors. To make sure written comments are received by the Board before the meeting, please send them at least **24 hours in advance**. The Public Comments section is usually limited to **30 minutes in total**, unless the Board decides to allow more time. **Priority will be given to those who sign up in advance.**

AGENDA

- | | |
|--|-------------------------------------|
| 1. Convene Board Meeting | Chair -Stephen Bauman |
| 2. Roll Call | Clerk of the Board-Pauline Escalera |
| 3. Pledge of Allegiance | |
| 4. Public Comments | |
| 5. Approval of the Agenda (page 1) | Chair – Stephen Bauman |
| 6. Citizens Advisory Network (CAN) Report (page 3) | CAN Representative |
| 7. Consent Agenda | Chair – Stephen Bauman |
| A. May 14, 2026, Regular Board Meeting Minutes (page 4) | |
| B. May Voucher Summary (page 7) | |
| C. Resolution 18-2026 Cynthia Schneider Retirement (page 34) | |

- D. Resolution 19-2026 Authorization to Increase Contract #1536 Amount *(page 35)*
- E. Resolution 20-2026 Authorization to Increase NTE Amount On-Call Marketing Advertising *(page 38)*
- F. Resolution 21-2026 Vehicle Surplus *(page 41)*
- G. Resolution 22-2026 Authorizing Fare-Free Service on Ben Franklin Transit Fixed Route Dial-A-Ride and CONNECT Services During July 2026 *(page 44)*

8. Action Items

None.

9. Information & Discussion Items

- A. Informational Release of 2026-2032
Transit Development Plan & CIP for Public Comment Chief P&D Officer, Kevin Sliger

10. Staff Reports & Comments

- A. Legal Report Legal Counsel, Jeremy J. Bishop
- B. Chief Executive Officer's Report CEO, Brian Lubanski

11. Board Member Comments

12. Executive Session

13. Other

14. Next Meeting

Regular Board Meeting – July 9, 2026, at 6:00 p.m.

15. Adjournment

Ben Franklin Transit Citizens Advisory Network
Report to Board for May 2026 CAN Meeting
BFT Three Rivers Transit Center Building

Meeting was called to order by Chair Dennis Kreutz at 6:48 PM on May 18, 2026.

A. Present:

Dennis Kreutz, Frank Cuta, Bernie Vinther, Bill Barlow, Brooklyn Hustader, Erik Watkins, Laurie Price

Excused: Brandon Harbo

BFT Staff in attendance:

Pauline Escalera	CEO Representative
Kevin Sliger	Chief Planning and Development Officer
Gabe Martin	Planning Manager
Epideh Acici	Transit Planning
Eyvette Brown	Safety and Security

Preceding the CAN Meeting the CAN Members attended the annual Student Art On The Bus awards ceremony.

C. Old and New Business:

a. Recruitment Committee:

The CAN submitted to the BFT Board the following 4 individuals for consideration for approval as members of the CAN.

Ariel Houck - new from Richland
David Cortinas - new from Pasco
Jocelyn Flores - new from Pasco
Nayeli Aranda (former member)

b. RideCo software testing

This is the software being considered for automated scheduling and the processing of on demand ride requests.

Kevin Slyger requested that CAN members take part in the evaluation of this product.

c. We continued discussing the new safety/security measures being considered.

d. Dennis Kreutz questioned the functionality of certain elements of the camera system being evaluated. He pointed out that the camera trailers located at the transit centers actually provide very little coverage.

D. The next BFT Board Meeting is on June 11 at 6:00 PM and Laurie Price will represent CAN.

Meeting adjourned at 7:31PM



BOARD OF DIRECTORS REGULAR MEETING

Thursday, May 14 ,2026, at 6 p.m.
Ben Franklin Transit Boardroom
1000 Columbia Park Trail, Richland, Washington

Notice: Meeting attendance options included in-person and virtual via Zoom

MINUTES

1. **CONVENE BOARD MEETING**

Chair Stephen Bauman called the meeting to order at 6:00 p.m.

Clerk of the Board, Pauline Escalera, asked the Board of Directors to state their name after their jurisdiction had been called.

2. **ROLL CALL**

Representing	Attendee Name	Title	Status
City of Pasco	Charles Grimm	Director	Present
City of Kennewick	Brad Beauchamp	Director	Present
City of Richland	Kurt Maier	Director	Present
City of West Richland	Kate Moran	Director	Present
Franklin County #2	Stephen Bauman	Vice Chair	Present
Franklin County #1	Clint Didier	Director	Absent
Benton County	Will McKay	Chair	Present
City of Prosser	Steve Becken	Director	Absent
City of Benton City	David Sandretto	Director	Present
Teamsters Union 839	Tracy Bronson	Union Representative	Absent

Present: Brian Lubanski, Joshua Rosas, Kevin Sliger, Mackenzie Miller, Pauline Escalera

Legal Counsel: Jeremy J. Bishop

3. **PLEDGE OF ALLEGIANCE**

Chair Stephen Bauman led the meeting participants in the Pledge of Allegiance.

4. PUBLIC COMMENTS

Chair Bauman then opened the meeting to comments from the public.

No written or oral public comments were made. Chair Bauman then closed public comments.

5. APPROVAL OF AGENDA

Chair Bauman asked for a motion to approve the agenda.

Director Maier moved to approve the agenda; the motion was seconded by Director McKay and passed unanimously.

6. CITIZENS ADVISORY NETWORK (CAN) REPORT

CAN chair, Dennis Kreutz, mentioned the CAN members meet on Monday May 18th, 2026, at Three Rivers Transit Center at 6pm. The BFT Art Bus ceremony will be at the same time. Both DAR and Fixed route vehicles will be wrapped in the awarding artwork.

7. CONSENT AGENDA

Chair Bauman presented the Consent Agenda items and invited a motion.

A. April 9, 2026, Regular Board Meeting Minutes

B. April Voucher Summary

C. Resolution 13-2026 Brenda Vanderpool Retirement

D. Resolution 14-2026 Donald Britain Retirement

E. Resolution 15-2026 EV Charger Project Closeout

Director McKay moved to approve Consent Agenda Items A-E. The motion was seconded by Director Maier and passed unanimously.

8. ACTION ITEMS

No report.

9. INFORMATION & DISCUSSION ITEMS

A. Q1 2025 Performance Report

Presented by Kevin Sliger, Chief Planning and Development Officer

10. STAFF REPORTS & COMMENTS

A. Legal Report

Legal counsel, Jeremy Bishop, made a report following a review of the Rebecca Dean investigation report, legal counsel and Executive HR Consultant, Mackenzie Miller, identified several policy and process areas that warranted attention or clarification to the Board. In their collaborated review, key findings and actions include consultant

background checks, procurement/sole source concerns, whistleblower policy, credit card and travel policy, severance pay policy, and ongoing review of potential policy gaps. Also mentioned in this report was the ongoing review of potential reserve interest and grant program discussion. Legal counsel requested guidance from the Board on whether there is interest in further developing the concept, potentially with assistance from a professional grant writer.

B. Interim Chief Executive Officer’s Report

Interim CEO, Brian Lubanski, made a report highlighting agency updates, fare policy history, service improvements, and community engagement efforts. He closed by expressing appreciation for BFT operators, drivers, and staff for their continued service and dedication to the community.

11. BOARD MEMBER COMMENTS

Board member comments were made.

12. EXECUTIVE SESSION

Executive Session began at 6:16PM and was held under RCW 42.31.4 (4) (B) Collective Bargaining for 20 minutes. No decisions were made.

A second Executive Session was held under RCW 42.30.110.1(G) for 10 minutes with potential action taken after.

Executive Session ended at 6:47PM

Director Maier moved to approve Resolution 16-2026 Maintenance Contract. The motion was seconded by Director Moran and passed unanimously.

Director Maier moved to approve Resolution 17-2026 Supervisor Contract. The motion was seconded by Director Moran and passed unanimously.

Director Maier moved to appoint Interim CEO, Brian Lubanski, as CEO. The motion was seconded by Director Grimm and passed unanimously. Brian Lubanski accepted the role as CEO.

13. OTHER

14. NEXT MEETING

The next meeting will be held on Thursday, June 11, 2026, at 6:00 p.m.

15. ADJOURNMENT

Chair Bauman adjourned the meeting at 6:56 p.m

Pauline Escalera, Clerk of the Board

Date



1000 Columbia Park Trail, Richland, WA 99352
 509.735.4131 | 509.735.1800 fax | www.bft.org

Thursday, June 11, 2026

To: Ben Franklin Board of Directors
 From: Finance Department
 RE: Vouchers for May 2026

May 2026 vouchers totaled **\$7,816,325.80** An analysis of the vouchers had the following

significant vendor payment amounts:

Vendor	Description	Amount
N.W. ADMIN. TRANSFER	MEDICAL INS PAYABLE	\$ 536,750.20
INTERNAL REVENUE SERVICE	PAYROLL TAX SERVICES	\$ 304,852.24
INTERNAL REVENUE SERVICE	PAYROLL TAX SERVICES	\$ 278,146.79
INTERNAL REVENUE SERVICE	PAYROLL TAX SERVICES	\$ 277,490.72
VIA TRANSPORTATION INC	CONTRACTED SERVICES	\$ 262,098.57
VIA TRANSPORTATION INC	CONTRACTED SERVICES	\$ 255,502.66
CARAHSOFT TECHNOLOGY CORPORATION	IT SOLUTIONS PROVIDER	\$ 253,973.54
ESF DEVELOPMENT LLC	CONSTRUCTION	\$ 176,480.05
WESTERN CONFERENCE OF	TMSTR PENSION	\$ 176,123.22
STATE OF WASHINGTON	MED INS PAYABLE	\$ 154,782.31
COLEMAN OIL COMPANY LLC	FUEL	\$ 145,603.51
COLEMAN OIL COMPANY LLC	FUEL	\$ 145,477.57
DEPT OF RETIREMENT SYSTEMS	PERS PAYABLE	\$ 135,999.32
DEPT OF RETIREMENT SYSTEMS	PERS PAYABLE	\$ 133,112.89
WENAH GROUP INC	CONSTRUCTION MANAGEMENT	\$ 113,402.47
ARC OF THE TRI-CITIES INC	PROFESSIONAL SERVICES	\$ 104,024.46
COLEMAN OIL COMPANY LLC	FUEL	\$ 101,008.95
Bouten Construction Co	SERVICE	\$ 100,711.59
COLEMAN OIL COMPANY LLC	FUEL	\$ 100,127.62
AVAAP USA LLC	CONTRACTED SERVICES	\$ 53,788.27
MLLJ INC	EQUIPMENT	\$ 50,396.00
WEX BANK	CONTRACTED SERVICES	\$ 48,348.75
BUD CLARY CHEVROLET INC.	PURCHASE VEHICLE	\$ 47,784.00
KPFF INC	CONSULTING	\$ 47,413.15
COLEMAN OIL COMPANY LLC	FUEL	\$ 44,897.40
Compunet INC	SERVICE	\$ 44,841.27
US BANK MAY	CC	\$ 42,595.28
GOODMAN AND MEHLENBACHER	CONSTRUCTION	\$ 40,000.00
BRIDGESTONE AMERICAS INC	BUS TIRE LEASE	\$ 34,608.52
ROCKWALLA IT LLC	NETWORK SERVICES	\$ 32,630.39
CDW GOVERNMENT INC.	COMPUTER SUPPLY	\$ 32,193.27
DiscountCell LLC	SERVICE	\$ 32,186.07
STACY A SHORT	CONSULTING	\$ 32,117.76
SUMMIT LAW GROUP	LEGAL EMP RELATIONS	\$ 29,998.78
Universal Protection Service LP	SERVICE	\$ 27,642.88
Universal Protection Service LP	SERVICE	\$ 27,376.93
Universal Protection Service LP	SERVICE	\$ 26,389.11
AVAAP USA LLC	CONTRACTED SERVICES	\$ 22,700.00
ROACH & BISHOP LAW LLP	LEGAL SERVICES	\$ 20,075.77
BUSINESS RADIO INC	PROFESSIONAL SERVICES	\$ 18,108.77
BAILEY CPA LLC	PROFESSIONAL SERVICES	\$ 17,720.00
CARPENTER DRILLING LLC	CONTRACTED SERVICES	\$ 17,617.95
ROACH & BISHOP LAW LLP	LEGAL SERVICES	\$ 16,176.74
AVAAP USA LLC	CONTRACTED SERVICES	\$ 15,812.50
SEON SYSTEMS SALES INC	BUS PARTS/REPAIR	\$ 14,302.75
CUMMINS INC	PARTS, EQUIP., BUS A/C	\$ 14,298.61
TRI-CITY REGIONAL CHAMBER OF COMMERCE	MEMBERSHIP	\$ 14,250.38
CITY OF RICHLAND	UTILITY	\$ 14,143.56
VIA TRANSPORTATION INC	CONTRACTED SERVICES	\$ 13,950.06
Universal Protection Service LP	SERVICE	\$ 13,940.17
Sara Marshall CPA LLC	CONSULTING	\$ 13,737.50
GILLIG LLC	PARTS, EQUIP., BUS A/C	\$ 13,593.14
BUENAVISTA SERVICES INC	JANITORIAL SERV	\$ 13,464.36
BUENAVISTA SERVICES INC	JANITORIAL SERV	\$ 13,464.36
HEART AND HUNTER INC	CONTRACTED SERVICES	\$ 13,017.19
WENAH GROUP INC	CONSTRUCTION MANAGEMENT	\$ 12,690.88
OGDEN MURPHY WALLACE PLLC	LEGAL SERVICES	\$ 12,290.20
HERITAGE PROFESSIONAL LANDSCAPING INC	LANDSCAPE MAINTENANCE	\$ 11,841.61
CARAHSOFT TECHNOLOGY CORPORATION	IT SOLUTIONS PROVIDER	\$ 11,776.02
Verizon Communications Inc	UTILITY	\$ 11,592.14
HEART AND HUNTER INC	CONTRACTED SERVICES	\$ 10,583.53
CITY OF RICHLAND	UTILITY	\$ 10,224.97
Verizon Communications Inc	UTILITY	\$ 10,177.28

Total Significant Vendors	\$ 4,822,426.95
Payroll Total	\$ 2,521,669.78
Total Non-Significant Vendors	\$ 472,229.07
GRAND TOTAL	\$ 7,816,325.80

I, the undersigned **CHAIRMAN/VICE-CHAIRMAN of BEN FRANKLIN TRANSIT**
Benton County, Washington, do hereby certify that the payroll related services, herein specified have been
received and that the following checks are approved for payment for the month of **May 2026**.

PAYROLL

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount	
526-09	ACH	ACH	5/1/2026	\$ 809,332.57	Payroll
526-10	ACH	ACH	5/15/2026	\$ 818,269.29	Payroll
526-11	ACH	ACH	5/29/2026	\$ 894,067.92	Payroll
			Total	\$ 2,521,669.78	

AUTHORITY MEMBER
6/11/2026

I, the undersigned **CHAIRMAN/VICE-CHAIRMAN of BEN FRANKLIN TRANSIT**
 Benton County, Washington, do hereby certify that the merchandise or services herein specified have
 been received and that the following checks are approved for payment for the month of **May 2026**.

ACCOUNTS PAYABLE

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount	
183-26	94232	94307	4/3/2026	639,590.82	MDSE
184-26	ACH	ACH	4/3/2026	289,074.74	ACH TRANS
185-26	ACH	ACH	4/10/2026	16,458.50	ACH TRANS
186-26	ACH	ACH	4/13/2026	133,112.89	ACH TRANS
187-26	94308	94367	4/2/2026	281,739.70	MDSE
188-26	94315		4/3/2026	(14,856.70)	VOID
189-26	94368	94369	4/6/2026	14,856.70	MDSE
190-26	94287		4/17/2026	(1,818.00)	VOID
191-26	94370	94445	4/17/2026	971,865.69	MDSE
192-26	ACH	ACH	4/22/2026	306,406.52	ACH TRANS
193-26	ACH	ACH	4/24/2026	5,595.40	ACH TRANS
194-26	ACH	ACH	4/24/2026	48,348.75	ACH TRANS
195-26			4/24/2026		VOID
196-26	ACH	ACH	4/24/2026	42,595.28	ACH TRANS
197-26	94446	94495	4/20/2026	493,636.36	MDSE
198-26			4/21/2026	1,031,702.48	MDSE
199-26	ACH	ACH	4/24/2026	47,784.00	ACH TRANS
200-26	ACH	ACH	4/25/2026	137,099.51	ACH TRANS
201-26	ACH	ACH	4/29/2026	539,146.30	ACH TRANS
202-26	ACH	ACH	4/28/2026	312,317.08	ACH TRANS

Total \$ 5,294,656.02

*voids and prior period removed from total

 AUTHORITY MEMBER
 6/11/2026

May 2026 vouchers audited and certified by Ben Franklin Transit's auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been emailed to the Board members June 11, 2026.

ACTION: As of this date, June 11, 2026, I, _____
 move that the following checks be approved for payment:

PAYROLL

Check Register Number	Check Number	Check Number	Date of Issue	In the Amount	
526-09	ACH	ACH	5/1/2026	\$ 809,332.57	Payroll
526-10	ACH	ACH	5/15/2026	\$ 818,269.29	Payroll
526-11	ACH	ACH	5/29/2026	\$ 894,067.92	Payroll
Total				\$ 2,521,669.78	

ACCOUNTS PAYABLE

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183-26		94307	4/3/2026	639,590.82	MDSE
184-26	ACH	ACH	4/3/2026	289,074.74	ACH TRANS
185-26	ACH	ACH	4/10/2026	16,458.50	ACH TRANS
186-26	ACH	ACH	4/13/2026	133,112.89	ACH TRANS
187-26	94308	94367	4/2/2026	281,739.70	MDSE
188-26	94315		4/3/2026	(14,856.70)	VOID
189-26	94368	94369	4/6/2026	14,856.70	MDSE
190-26	94287		4/17/2026	(1,818.00)	VOID
191-26	94370	94445	4/17/2026	971,865.69	MDSE
192-26	ACH	ACH	4/22/2026	306,406.52	ACH TRANS
193-26	ACH	ACH	4/24/2026	5,595.40	ACH TRANS
194-26	ACH	ACH	4/24/2026	48,348.75	ACH TRANS
195-26			4/24/2026		VOID
196-26	ACH	ACH	4/24/2026	42,595.28	ACH TRANS
197-26	94446	94495	4/20/2026	493,636.36	MDSE
198-26	94496	94555	4/21/2026	1,031,702.48	MDSE
199-26	ACH	ACH	4/24/2026	47,784.00	ACH TRANS
200-26	ACH	ACH	4/25/2026	137,099.51	ACH TRANS
201-26	ACH	ACH	4/29/2026	539,146.30	ACH TRANS
202-26	ACH	ACH	4/28/2026	312,317.08	ACH TRANS
Total				\$ 5,294,656.02	

Check Register Nos. 183-269 TO 201-26, 526-09, 526-10, 526-11 Supp in the total amount of: **\$ 7,816,325.80**

The motion was seconded by _____ and approved by a unanimous vote.

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 183-26

CHECK NUMBERS 94232 TO 94307

DATE 5/1/2026

PURPOSE APMAY26A VOUCHERS

AMOUNT \$639,590.82

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFKALAS
AUDITOR

05/08/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 184-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 5/1/2026

PURPOSE:

00430 IRS	\$276,669.65
00430 IRS	\$1,477.14
02672 COMMUNITY NATIONAL DRIVE	\$88.00
00286 UNTION DUES TMSTRS LOCAL 839	\$9,057.50
00262 WA DCS	\$1,782.45
TOTAL	\$289,074.74

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFKALAS 05/08/2026
AUDITOR DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 185-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 5/4/2026

PURPOSE:

01609 AW REHN	\$1,637.71
00532 DOR DEFERRED COMP	\$6,721.11
00082 HRA VEBA	\$4,920.00
00441 ICMA MISSION SQUARE	\$3,179.68
TOTAL	\$16,458.50

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

AUDITOR

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 186-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 5/5/2026

PURPOSE:

00432 DOR OASI	\$133,112.89
TOTAL	\$133,112.89

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS

AUDITOR

05/08/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 187-26

CHECK NUMBERS 94308 TO 94367

DATE 5/8/2026

PURPOSE APMAY26B VOUCHERS

AMOUNT \$281,739.70

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

05/08/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 188-26

CHECK NUMBERS 94315

VOID DATE 5/12/2026

CHECK DATE(S) 5/8/2026

AMOUNT (\$14,856.70)

PURPOSE AP VOID CHECK(S)

"I, the undersigned, do hereby certify, under penalty of perjury under the laws of the State of Washington, that the original instrument(s) was (were) either, 1) based upon the attached Affidavit(s) from the vendor(s), lost or destroyed and has (have) not been paid, or 2) is (are) in Ben Franklin Transit's possession and has (have) been determined to be null-and-void and that I am authorized to authenticate and certify the above and hereby the instrument(s) is (are) canceled."

GEORGE KAFKALAS
AUDITOR

05/12/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 189-26

CHECK NUMBERS 94368 TO 94369

DATE 5/12/2026

PURPOSE APMAY26C VOUCHERS

AMOUNT \$14,856.70

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFCALAS
AUDITOR

05/13/2026
DATE

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 190-26

CHECK NUMBERS 94287

VOID DATE 5/12/2026

CHECK DATE(S) 5/1/2026

AMOUNT (\$1,818.00)

PURPOSE AP VOID CHECK(S)

"I, the undersigned, do hereby certify, under penalty of perjury under the laws of the State of Washington, that the original instrument(s) was (were) either, 1) based upon the attached Affidavit(s) from the vendor(s), lost or destroyed and has (have) not been paid, or 2) is (are) in Ben Franklin Transit's possession and has (have) been determined to be null-and-void and that I am authorized to authenticate and certify the above and hereby the instrument(s) is (are) canceled."

GEORGE KAFKALAS
AUDITOR

05/13/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 191-26

CHECK NUMBERS 94370 TO 94445

DATE 5/15/2026

PURPOSE APMAY26D VOUCHERS

AMOUNT \$971,865.69

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFKALAS
AUDITOR

06/03/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 192-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 5/15/2026

PURPOSE:

01609 AW REHN	\$1,637.71
02672 COMMUNITY NATIONAL DRIVE	\$88.00
00532 DOR DEFEERRED COMP PROG	\$8,520.50
00082 HRA VEBA	\$4,920.00
00441 ICMA MISSION SQUARE	\$3,142.05
00430 IRS	\$277,490.72
00286 UNION DUESTEAMSTERS 839	\$8,958.00
00262 WA DCS	\$1,649.54
TOTAL	\$306,406.52

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFKALAS

AUDITOR

06/03/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 193-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 5/18/2026

PURPOSE:

00430 IRS	\$5,595.40
TOTAL	\$5,595.40

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS

AUDITOR

06/03/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 194-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 5/19/2026

PURPOSE:

02072 WEX	\$48,348.75
TOTAL	\$48,348.75

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KATCALAS

AUDITOR

06/03/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 195-26

CHECK NUMBERS 94306

VOID DATE 5/19/2026

CHECK DATE(S) 5/1/2026

AMOUNT (\$113,402.47)

PURPOSE AP VOID CHECK(S)

"I, the undersigned, do hereby certify, under penalty of perjury under the laws of the State of Washington, that the original instrument(s) was (were) either, 1) based upon the attached Affidavit(s) from the vendor(s), lost or destroyed and has (have) not been paid, or 2) is (are) in Ben Franklin Transit's possession and has (have) been determined to be null-and-void and that I am authorized to authenticate and certify the above and hereby the instrument(s) is (are) canceled."

GEORGE KAFCALAS
AUDITOR

06/03/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 196-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 5/19/2026

DATE EFFECTIVE IN FLEETNET 5/20/2026

PURPOSE:

00740 US BANK MAY EXPENSE CARDS	\$31,031.07
00740 US BANK MAY PCARD CARDS	\$11,564.21
TOTAL	\$42,595.28

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFKALAS
AUDITOR

06/03/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 197-26

CHECK NUMBERS 94446 TO 94495

DATE 5/20/2026

PURPOSE APMAY26E VOUCHERS

AMOUNT \$493,636.36

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS
AUDITOR

06/03/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 198-26

CHECK NUMBERS 94496 TO 94555

DATE 5/29/2026

PURPOSE APMAY26F VOUCHERS

AMOUNT \$1,031,702.48

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS
AUDITOR

06/03/2026
DATE

CHECK REGISTER CERTIFICATION

ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 199-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 5/21/2026

PURPOSE:

00385 BUD CLARY CHEV	\$47,784.00
TOTAL	\$47,784.00

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFICALAS

AUDITOR

06/03/2026

DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 201-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 5/28/2026

PURPOSE:

02555 BOON ADMIN METLIFE JUNE	\$1,238.80
02555 BOON ADMIN METLIFE MAY	\$1,157.30
00014 NW ADMIN	\$536,750.20
TOTAL	\$539,146.30

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFKALAS
AUDITOR

06/03/2026
DATE

BEN FRANKLIN TRANSIT
CHECK REGISTER CERTIFICATION
ACCOUNTS PAYABLE

CHECK REGISTER NUMBER 202-26

ACH WIRE TRANSFERS

DATE EFFECTIVE IN BANK 5/29/2026

PURPOSE:

00430 IRS	\$304,852.24
02672 COMMUNITY NATIONAL DRIVE	\$88.00
00532 DOR DEFERRED COMP	\$2,552.08
00441 IMCA MISSION SQUARE	\$3,175.22
00262 WA DCS	\$1,649.54
TOTAL	\$312,317.08

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims."

GEORGE KAFKALAS 06/03/2026
AUDITOR DATE

CHECK REGISTER CERTIFICATION

PAYROLL

CHECK REGISTER NUMBER 526-09

CHECK NUMBER
ACH TRANSFER

\$
\$ 809,332.57
gk

PAYROLL DATE May 1, 2026

PURPOSE: PPE 04/25/2026 AMOUNT: \$809,332.57

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims.”

GEORGE KAFKALAS
AUDITOR

04/29/2026
DATE

CHECK REGISTER CERTIFICATION

PAYROLL

CHECK REGISTER NUMBER 526-10

CHECK NUMBER
ACH TRANSFER

\$
\$ 818,269.29

PAYROLL DATE May 15, 2026

PURPOSE: PPE 5/09/2026 AMOUNT: **\$818,269.29**

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims.”

GEORGE KAFICALAS
AUDITOR

05/13/2026
DATE

CHECK REGISTER CERTIFICATION

PAYROLL

CHECK REGISTER NUMBER 526-11

CHECK NUMBER

\$

ACH TRANSFER

\$ 894,067.92

PAYROLL DATE

May 29, 2026

PURPOSE: PPE 5/23/2026

AMOUNT: \$894,067.92

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just, due and unpaid obligations against Ben Franklin Transit, and that I am authorized to authenticate and certify said claims.”

George Kafcalas
AUDITOR

05/27/2026
DATE

**BEN FRANKLIN TRANSIT
RESOLUTION 18-2026**

**A RESOLUTION RECOGNIZING THE RETIREMENT OF CYNTHIA SCHNEIDER
AND HER 7.5 YEARS OF SERVICE**

WHEREAS Cythia Schneider has served our community for the last 7.5 years as a Ben Franklin Transit (BFT) Fixed Route driver. We would like to thank Cynthia for her years of service and positive impact on our customers, the agency, and her fellow employees; and

WHEREAS Cythia Schneider submitted her notice of retirement to BFT with an effective date of April 12, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS THAT:

1. Cythia Schneider served BFT and the Tri-Cities community as a Fixed Route driver for 7.5 years.
2. The Ben Franklin Transit Board of Directors affirms the recognition of Fixed Route driver Cythia Schneider for her professional efforts on behalf of the agency, its employees, and its customers. BFT wishes Cythia Schneider the best in all her future endeavors and congratulates her on her retirement.

APPROVED AT A REGULAR BEN FRANKLIN TRANSIT BOARD OF DIRECTORS meeting held May 14, 2026, at 1000 Columbia Park Trail, Richland, Washington.

ATTEST:

Pauline Escalera, Clerk of the Board

Stephen Bauman, Chair

APPROVED AS TO FORM BY:

Jeremy J. Bishop, Legal Counsel

Memorandum

Date: June 11, 2026

To: Brian Lubanski, Chief Executive Officer

From: George Kafcalas, Director of Finance & Accounting

Re: Resolution 19-2026 Authorization to Increase Contract #1536 with SAS Consulting LLC for Accounting and Financial Services Not to Exceed Dollar Amount

Background

BFT entered into a contract with SAS Consulting LLC in May of 2025. BFT has determined that there is a continuing need for services, based on the implementations of the ERP systems for Workday and Assetworks with a go-live date of July 1, along with several annual audits, the triennial audit, and annual NTD reporting, the department remains short-staffed. This includes a vacant Accounting Manager position and other accounting vacancies that occurred simultaneously, including an Accountant I position. Currently, Accountant I is scheduled to begin in June, and several promising candidates are scheduled for interviews in the coming weeks.

SAS Consulting LLC has provided support to the accounting and finance department support in the past year in the following ways:

- BFT also receives grant funding from state and federal sources, in addition to public funds. Consulting is responsible for complying, as well as assisting BFT with its compliance, with all applicable federal and state requirements including providing financial supporting documentation necessary to complete annual independent audits.
- Perform highly technical and complex accounting analysis, research, preparation and maintenance of financial records, reports and systems in compliance with Federal and State rules and regulations.
- Assist with timely monthly and year-end financial closing; review monthly and year-end financial statements and supporting documentation; review statements, schedules and reports for accuracy and completeness.

BFT requested quotes (RFQ) for accounting and financial services in April of 2025. BFT sent out four RFQ's and only one firm responded with a proposal. The other accounting firms were not interested or did not have the availability at this time. The proposal submitted was from SAS Consulting LLC and it was determined to be responsive and responsible. BFT is requesting to increase contract #1536 not to exceed amount from \$225,000 to \$350,000.

Funding

Budgeted: Yes

Budget Source: Operating

Funding Source: Local Funds

Recommendation

Authorization to increase the not to exceed amount dollar amount in Contract #1536 with SAS Consulting LLC for Accounting & Financial Services.

Forward as presented:

Brian Lubanski, Chief Executive Officer

BEN FRANKLIN TRANSIT

RESOLUTION 19-2026

A RESOLUTION AUTHORIZING AN INCREASE TO CONTRACT #1536 WITH SAS CONSULTING LLC FOR ACCOUNTING & FINANCIAL SUPPORT SERVICES

WHEREAS, BFT released sent out request for quotes for accounting & financial services in April of 2025 and only one firm submitted a proposal: and

WHEREAS, BFT only received one proposal which was from SAS Consulting LLC. The proposal was determined to be responsive and responsible. SAS Consulting LLC has provided BFT with professional consultant services over the last year; and

WHEREAS, BFT staff is requesting to increase the contract not to exceed amount from \$225,000 to \$350,000; and

WHEREAS, funding for Accounting & Finance services will be provided by local funding from the Operating Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS THAT:

The Chief Executive Officer is authorized to increase contract #1536 with SAS Consulting LLC for Accounting & Financial Support services not to exceed amount to \$350,000.

APPROVED AT A REGULAR BEN FRANKLIN TRANSIT BOARD OF DIRECTORS MEETING held on Thursday, June 11, 2026, at 1000 Columbia Park Trail, Richland, Washington.

ATTEST:

Pauline Escalera, Clerk of the Board

Stephen Bauman, Chairman

APPROVED AS TO FORM BY:

Jeremy J. Bishop, Legal Counsel

Memorandum

Date: June 11, 2026

To: Brian Lubanski, Chief Executive Officer

From: Tara Divers, Director of Marketing

Re: Resolution 20-2026 Authorization to Increase the Not-to-Exceed (NTE) Amount of On-Call Marketing and Media Placement Services Contract #1456 with Hunter Marketing

Background

Hunter Marketing was awarded the On-Call Marketing and Media Placement Services contract at the July 18, 2024, board meeting. This contract replaced multiple expiring contracts for digital media placement and creative content. Additionally, it has streamlined the accounts payable process for internal staff with all advertisement placement invoices falling under one (1) vendor.

The scope of work includes a variety of marketing services, such as digital, video, audio, and print media advertisement development. Examples of projects completed by Hunter Marketing include:

- **2025 Fair.** Hunter Marketing executed a multi-channel advertising campaign to promote free rides to and from the 2025 Benton Franklin Fair & Rodeo, with the goal of driving over 30,000 rides during fair week.
- **Pay-Per-Click (PPC), Web Support.** Hunter utilized PPC with the launch of BFT's new website. This advertising model drove over 80k visitors per month to the site, at its peak, in April 2025.
- **Everyday Champions Spot – Olympics & Mariners.** Hunter produced *Everyday Champions*, a brand spot for BFT that aired during two of the high-profile viewing moments of the year — the Olympics and Mariners games.
- **Rider Testimonials.** In April 2025, Hunter visited Tri-Cities to capture real rider stories — authentic voices from people whose lives the transit system genuinely impact. These aren't just feel-good stories, they're a foundational content asset BFT can continue drawing from.

BFT staff would like to continue collaborating with Hunter Marketing. The initial contract was for two (2) years, with the option to extend up to an additional three (3) years, with a NTE amount of \$175,000 for On-Call Marketing and Media Placement Services. The NTE amount does not include the fees charged by media firms to publish and list advertisements.

Staff requests an increase of \$75,000 to the existing contract, for a final NTE amount of \$250,000. Increasing the NTE will allow BFT staff to continue working with a contractor familiar with BFT's marketing strategies while avoiding the time and expense associated with a new contract solicitation.

Funding

Budgeted: Yes

Budget Source: Operating

Funding Source: Local

Recommendation

Authorize an increase to the NTE amount of Contract #1456 with Hunter Marketing to \$250,000.

Forward as presented:

Brian Lubanski, Chief Executive Officer

BEN FRANKLIN TRANSIT

RESOLUTION 20-2026

A RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO INCREASE THE NOT-TO-EXCEED AMOUNT OF CONTRACT #1456 WITH HUNTER MARKETING

WHEREAS, Ben Franklin Transit (BFT) Board of Directors approved Contract #1456 with Hunter Marketing on July 18, 2024, for an amount not to exceed \$175,000 to provide on-call marketing and media placement services; and

WHEREAS, an increase in the budget authorization is required to continue utilizing the Contractor's services; and

WHEREAS, BFT staff request that the NTE amount of Contract #1456 be increased by \$75,000, for a total of \$250,000, through the remaining contract term; and

WHEREAS, funding for the Marketing Media services will be provided from the approved 2026 Operating Budget using local funds.

NOW, THEREFORE, BE IT RESOLVED BY THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS THAT:

The Chief Executive Officer is authorized to increase Contract #1456 with Hunter Marketing to \$250,000.

APPROVED AT A REGULAR BEN FRANKLIN TRANSIT BOARD OF DIRECTORS MEETING held on Thursday, June 11, 2026, at 1000 Columbia Park Trail, Richland, Washington.

ATTEST:

Pauline Escalera, Clerk of the Board

Stephen Bauman, Chairman

APPROVED AS TO FORM BY:

Jeremy J. Bishop, Legal Counsel

Memorandum

Date: June 11, 2026

To: Brian Lubanski, Chief Executive Officer

From: Terry DeJuan, Senior Manager of Fleet Maintenance

Re: Resolution 21-2026 Authorizing the Chief Executive Officer to Declare Vehicle Listed in Exhibit "A" as Surplus and Dispose of Per BFT Policy FIN-108

Background

Vehicle 8756, a 2024 Chrysler Pacifica was involved in an accident on 7/9/2025 and has been deemed totaled by Ben Franklin Transit (BFT) and the Washington State Transit Insurance Pool (WSTIP). This vehicle was purchased with a Washington State Department of Transportation Grant so the value of the vehicle will be paid out to WSDOT. BFT will receive payment from WSTIP for repairs made prior to deeming the vehicle totaled minus \$5,000.00 deductible. WSTIP will arrange for the disposal of the vehicle.

Funding

Budgeted: NA

Budget Source: NA

Funding Source: NA

Recommendation

Approve Resolution 21-2026 authorizing the Chief Executive Officer to declare vehicles listed in Exhibit "A" as surplus and dispose of per BFT Policy FIN-108.

Forward as presented:

Brian Lubanski, Chief Executive Officer

**BEN FRANKLIN TRANSIT
RESOLUTION 21-2026**

**A RESOLUTION AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO DECLARE
VEHICLE LISTED IN EXHIBIT “A” AS SURPLUS AND DISPOSE OF PER BFT
POLICY FIN-108**

WHEREAS, BFT has a need to surplus totaled vehicle 8756; and

WHEREAS, BFT staff and the Washington State Transit Insurance Pool have determined that said vehicle is beyond repair; and

WHEREAS, BFT Policy FIN-108 establishes the disposal of surplus items.

NOW, THEREFORE, BE IT RESOLVED BY THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS THAT:

1. The Chief Executive Office is authorized to declare the identified vehicle surplus (which is attached to this Resolution as Exhibit “A”, List of Surplus Vehicle, and incorporated herein by reference).
2. The Chief Executive Officer is authorized to dispose of the vehicles per BFT Policy FIN-108.

APPROVED AT A REGULAR BEN FRANKLIN TRANSIT BOARD OF DIRECTORS meeting held Thursday, June 11, 2026, at 1000 Columbia Park Trail, Richland, Washington.

ATTEST:

Pauline Escalera, Clerk of the Board

Stephen Bauman, Chairman

APPROVED AS TO FORM BY:

Jeremy J. Bishop, Legal Counsel

EXHIBIT A

Vehicle #	Model Year	Vehicle Age (YRS)	Make / Model	VIN	Mileage	Condition
8756	2024	2	Chrysler Pacifica	2C4RC3BG8RR181488	4,680	Totaled

Memorandum

Date: June 11, 2026

To: Brian Lubanski, Chief Executive Officer

From: Kevin Sliger, Chief Planning and Development Officer

Re: Resolution 22-2026 Authorizing Fare-Free Service on Ben Franklin Transit Fixed Route, Dial-A-Ride, and CONNECT Services During July 2026

Background

Ben Franklin Transit (BFT) is proposing a one-time, systemwide fare-free pilot for the month of July 2026 on Fixed Route, Dial-A-Ride (including General Demand), and CONNECT services. The pilot is intended as a temporary demonstration and would not modify or replace existing fare policies or fare waiver authorities.

July has historically been one of BFT's lowest ridership months, providing an opportunity to evaluate the impacts of a fare-free approach. Recent discussions regarding fare-free transit reflect both potential benefits and concerns, including improved access and increased ridership, as well as considerations related to fare revenue impacts and potential operational and safety implications.

The pilot is intended to provide BFT with a clearer understanding of these impacts in the local operating environment, while encouraging transit use and reducing transportation costs for riders during a period of continued higher household expenses. Throughout the pilot period, BFT will monitor ridership, customer feedback, operational performance, safety, and revenue impacts, and use the findings to inform future Board discussions regarding fares and fare policy.

Fiscal Impact

Based on historical fare revenue trends for the month of July, BFT estimates that the proposed fare-free pilot would result in a reduction of approximately \$35,000 to \$45,000 in fare revenue. This revenue reduction is anticipated to be absorbed within the agency's existing operating budget.

Funding

Budgeted: No

Budget Source: N/A

Funding Source: N/A

Recommendation

Authorize fare-free service on all Ben Franklin Transit Fixed Route, Dial-A-Ride (including General Demand), and CONNECT services from July 1, 2026, through July 31, 2026.

Forward as presented:

Brian Lubanski, Chief Executive Officer

BEN FRANKLIN TRANSIT

RESOLUTION 22-2026

A RESOLUTION AUTHORIZING FARE-FREE SERVICE ON BEN FRANKLIN TRANSIT FIXED ROUTE, DIAL-A-RIDE, AND CONNECT SERVICES DURING JULY 2026

- WHEREAS, Ben Franklin Transit provides public transportation services within its Public Transportation Benefit Area, including Fixed Route, Dial-A-Ride (including General Demand), and CONNECT services; and
- WHEREAS, the Board of Directors seeks to promote transit use, improve community mobility, and encourage awareness of available transit services; and
- WHEREAS, providing temporary fare-free service has the potential to reduce financial barriers to transit access and support ridership growth; and
- WHEREAS, July has historically been one of Ben Franklin Transit’s lowest ridership months, providing an opportunity to evaluate the impacts of a temporary fare-free initiative during a period of reduced seasonal demand; and
- WHEREAS, Ben Franklin Transit anticipates that a fare-free period during July 2026 may result in a reduction in fare revenue while providing an opportunity to assess ridership response and operational impacts;

NOW, THEREFORE, BE IT RESOLVED BY THE BEN FRANKLIN TRANSIT BOARD OF DIRECTORS THAT:

The Chief Executive Officer is authorized to is authorized to waive fare for Fixed Route, Dial-A-Ride (including General Demand), and CONNECT services during July 2026.

APPROVED AT A REGULAR BEN FRANKLIN TRANSIT BOARD OF DIRECTORS MEETING held on Thursday, June 11, 2026, at 1000 Columbia Park Trail, Richland, Washington.

ATTEST:

Pauline Escalera, Clerk of the Board

Stephen Bauman, Chairman

APPROVED AS TO FORM BY:

Jeremy J. Bishop, Legal Counsel

Memorandum

Date: June 11, 2026

To: Brian Lubanski, Chief Executive Officer

From: Kevin Sliger, Chief Planning & Development Officer

Re: Informational: Release of 2026-2032 Transit Development Plan & Capital Improvement Plan for Public Comment

Background

An annual Transit Development Plan (TDP) is required under RCW 35.58.2795 to be prepared and submitted to each municipality within the transit service area, the regional Metropolitan Planning Organization (MPO), the Washington State Department of Transportation (WSDOT) Public Transportation Office, and the Transportation Improvement Board, by September 1 of each year.

The TDP must include:

- An annual update of Ben Franklin Transit's progress in 2026, primarily as it relates to cost-effectiveness
- A Capital Improvement Plan (CIP) that can be reasonably achieved in the 2026-2032 horizon
- A Transit Asset Management assessment that ensures the fleet and facilities remain in a State of Good Repair
- A *fully constrained* budget for the committed projects and services in the years 2026 and 2027
- A financial forecast of revenues and expenses required to implement planned service, preservation, and capital improvements over the remaining 2028-2032 horizon
- A published process for the public, agencies, and jurisdictions to comment on the Plan before its adoption by the Board of Directors

The TDP is a reference document for updating the regional Transportation Improvement Program (TIP) prepared by the Benton-Franklin Council of Governments, BFT's designated Metropolitan Planning Organization. Summary tables of the BFT CIP and Program of Projects (POP) will be revised and reformatted before the end of 2026 and ready for direct input into the Statewide Transportation Improvement Program (STIP).

An essential part of the TDP process is the 30-day public comment period, which requires BFT to make the draft TDP available for public review prior to its adoption by the Board of Directors. This process concludes with a formal public hearing on the TDP; staff modifications and edits based on public comment, if required; and Board approval of the final TDP document.

To meet the statutory deadlines, the BFT Board of Directors must adopt the annual TDP no later than regular board meeting in August of each year.

Intent of the TDP

The narrative describes how BFT can help meet Benton and Franklin Counties' long-range priorities for public transportation. The document is organized to align with state and local goals, objectives, and action strategies. BFT uses both targets and examples of achievement to ensure these principles have been applied and to reassure that citizens' tax dollars and government awards are meeting the expanding demands of the Public Transit Benefit Area.

Public Outreach & 30-Day Public Comment Period

On June 9, 2026, staff released the 2026-2032 Transit Development Plan (TDP), which includes an updated Capital Improvement Program (CIP), for Ben Franklin Transit, initiating the required 30-day public comment period. During this period, BFT staff will conduct public outreach activities, including public meetings, notices, advertisements, and opportunities for community feedback on the draft TDP.

Public comment opportunities include the following:

Requests for paper or digital copies: Beginning June 9, 2026, the public may download a digital copy of the draft TDP or request a paper copy by emailing planning@bft.org or calling 509.735.5100.

Public review locations and meetings:

- Virtual Open House via Zoom: June 23, 2026, at 12:00 PM
- Three Rivers Transit Center: June 25, 2026, at 5:30 PM
 - 7109 W. Okanogan Place, Kennewick, WA 99336
 - Both in-person and virtual

A final public hearing will be held on July 9, 2026, at 6:00 PM at BFT's Board Room, located at 1000 Columbia Park Trail, Richland, WA.

Funding

Budgeted: N/A

Budget Source: N/A

Funding Source: N/A

Forward as presented:

Brian Lubanski, Chief Executive Officer



**BEN FRANKLIN
TRANSIT**

2026-2032 Transit Development Plan

BFT Board of Directors
June 11, 2026



2026-2032 Transit Development Plan & FY 2027 Program of Projects

- **Transit Development Plan (TDP):** Required annually by WSDOT to maintain eligibility for state-allocated funding
 - Discusses current service and plan for the next six years
 - Serves as the agency's implementation program
- **Program of Projects (POP):** Required each federal fiscal year to maintain eligibility for federal funds
- **Capital Improvement Plan (CIP):** Includes BFT's detailed CIP.



BEN FRANKLIN
TRANSIT

Document Organization

1. Public Hearing and Distribution
2. Service Area, Operations, and Facilities
3. State and Agency Goals, Objectives, and Action Strategies
4. Local Performance Measures and Targets
5. Plan Consistency
6. Planned Capital Expenses
7. Planned Operating Changes
8. Multi-Year Financial Plan
9. Projects of Regional Significance
10. Program of Projects

Appendices include service area maps, organizational chart, ridership trends, park-and-ride occupancy, and fleet inventory



BEN FRANKLIN
TRANSIT

Engagement Strategy

- **30-day public comment** period beginning June 9, 2026
 - To promote awareness and gain more feedback, the document, the open comment period, and the open houses were also emailed to jurisdictional partners, Board members, and media
- Published **legal notice** in Tri-City Herald on June 10, 2026
- **Open Houses:**
 - Virtual Open House – June 23 from 12 p.m. to 1 p.m. via Zoom
 - <https://us02web.zoom.us/j/83882425786?pwd=HXxf1tFM1sMsuSZe7luhmxeBMG44Qf.1>
 - Three Rivers Transit Center – June 25 from 5:30 p.m. to 6:30 p.m.
- **Public Hearing:**
 - Scheduled during the July 9th Board meeting (BFT Boardroom, 1000 Columbia Park Trail, Richland, WA 99352)



Next Steps

- Receive public feedback
- Deliver presentation and conduct public hearing at the July 9th Board meeting
- Revise draft plan as necessary
- Deliver to WSDOT by September 1



BEN FRANKLIN
TRANSIT

THANK
YOU!



BEN FRANKLIN
TRANSIT



BEN FRANKLIN
TRANSIT

2026-2032

Transit Development Plan

Prepared By: Planning and Service Development

Scheduled for Adoption by Ben Franklin Transit Board of Directors July 9, 2026

*Spanish version available upon request

*Versión en español disponible a solicitud

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2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

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2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

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1: Public Hearing and Distribution

Introduction

The Ben Franklin Transit (BFT) 2026-2032 Transit Development Plan (TDP) outlines a strategic roadmap to improve mobility, sustainability, and overall service quality throughout the BFT service area. BFT seeks to provide efficient, reliable, and equitable transit options for the communities it serves by aligning with state and regional transportation priorities, BFT aims to deliver efficient and equitable transportation solutions for the community.

The plan details BFT's operational and capital initiatives for 2026-2032 and is developed in accordance with Washington State Department of Transportation (WSDOT) guidelines as well as broader regional transportation goals.

Public Hearing and Distribution

Americans with Disabilities Act (ADA) Information

This material can be provided in an alternative format upon request by emailing planning@bft.org or calling Customer Service at 509-735-5100. Individuals who are deaf or hard of hearing may request information through Washington State Relay by dialing 711 or 800-833-6384.

Title VI Notice

The BFT Board has adopted a policy to ensure that no person shall, on the basis of race, color, national origin, as protected under Title VI of the Civil Rights Act of 1964, be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any of BFT's programs or activities.

For more information about BFT's Title VI policy or complaint process, visit bft.org/civil-rights or call 509-734-5107.

Plan adoption

The 2026-2032 TDP is scheduled for adoption by the BFT Board of Directors on July 9, 2026. The Board memorandum and resolution will be included in Appendix H following approval.

Public participation process

The public comment period for the TDP will run from June 7 to July 9, 2026.

Comment submission

Public comments may be submitted through the following methods:

- Email: planning@bft.org
- Phone: 509-735-5100
- Mail or In Person:
Ben Franklin Transit

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Ben Franklin Transit

Service Planning & Development
1000 Columbia Park Trail
Richland, WA 99352

Public hearing

BFT will hold a public hearing on the TDP on July 9, 2026, at 6:00 p.m. in the BFT Maintenance and Operations Center (MOA) Board Room, located at 1000 Columbia Park Trail, Richland, WA 99352.

The hearing will take place during a regular meeting of the BFT Board of Directors and will include a presentation highlighting key elements of the TDP. The purpose of the hearing is to receive public testimony and comments before significant changes affecting the community are implemented.

The public involvement process will comply with all Legal/Open-Government Public Meetings Act requirements, including publication in print media to solicit public comments during the 30-day period outlined in the approved Public Participation Plan. A copy of the public notice is provided in Appendix G.

Notice posted to the website: BFT posted a notice of the hearing on the TDP to its website at www.bft.org on June 3, 2026.

Notice published in the local paper: The Tri-City Herald published a notice of the hearing for the TDP on June 3, 2026.

Requests for paper or digital copies: Starting June 3, 2026, BFT allowed the public to download a draft copy of the digital TDP. The public could also request a paper copy of the draft TDP by emailing planning@bft.org or calling 509.735.5100.

Available to the public for review: BFT allowed the public to view a copy of the draft TDP in the following locations:

- Virtual Open House: June 23, 2026, at 12 PM
 - Zoom Meeting:
 - <https://us02web.zoom.us/j/83882425786?pwd=HXxf1tFM1sMsuSZe7luhmXeBMG44Qf.1>
 - Meeting ID: 838 8242 5786
 - Passcode: 025473
- Three Rivers Transit Center: June 25, 2026, at 5:30 PM
 - Both in-person and virtual
 - 7109 W. Okanogan Place, Kennewick, WA 99336
 - Zoom Meeting:
 - <https://us02web.zoom.us/j/83708814362?pwd=5j5bbWDL1xMf0EQO8KetKGEf86f4gl.1>
 - Meeting ID: 837 0881 4362
 - Passcode: 814071
- Transit Development Plan page on BFT's website (<https://www.bft.org/transit-development-plan/>)

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Plan distribution

Following public hearing and BFT Board of Directors adoption scheduled for July 9, 2026, BFT intends to distribute the adopted TDP to:

- WSDOT Public Transportation Division online grants management system compliance module
- The Transportation Improvement Board via:
 - Vaughn Nelson, Finance Manager at vaughnn@tib.wa.gov
 - Jonathan Heusman, Project Engineer at jonathanh@tib.wa.gov
- All cities, counties, and regional transportation planning organizations included in the Public Transit Benefit Area that BFT operates within, which includes:
 - City of Benton City
 - Benton County
 - Benton Franklin Council of Governments
 - City of Kennewick
 - City of Pasco
 - City of Prosser
 - City of Richland
 - City of West Richland
 - Franklin County
- Ben Franklin Transit Citizens Advisory Network

2: Service Area, Operations, and Facilities

BFT provides public transportation services across Benton and Franklin counties, covering both urban and rural communities in the Tri-Cities region. Established in 1981 following the approval of a local sales tax, BFT has steadily expanded its offerings to include fixed-route bus service, Dial-A-Ride paratransit, Rideshare, and CONNECT programs.

BFT operates a diverse fleet of buses, vans, and support vehicles, supported by infrastructure that includes transit centers, maintenance yards, and administrative offices. Key service milestones include:

- **1997:** Expansion to Benton City and Prosser
- **2005:** Inclusion of Finley
- **2019 -2021:** Extended weekday and Saturday service hours to 10 p.m., launch of high-frequency METRO routes (15-minute intervals), introduction of Sunday service and CONNECT on-demand service
- **2025:** Implementation of express routes that aim to reduce travel time between cities

BFT serves a 625-square-mile area covering portions of Benton and Franklin Counties that include the cities of Benton City, Kennewick, Pasco, Prosser, Richland, West Richland, and select unincorporated areas. The Tri-Cities area is part of the Public Transportation Benefit Area (PTBA) that continues to expand as cities annex new territories. Per [2025 Public Transportation Benefit Area Population Estimates](#), the PTBA population is 290,240, while Benton and Franklin counties together have an estimated population of 303,622 (based on population estimates from the 2020 U.S. Census Bureau).

BFT operates under a single enterprise fund and uses accrual accounting to manage its finances. Governance is provided by a Board of Directors made up of elected officials from the member jurisdictions of Benton City, Kennewick, Pasco, Prosser, Richland, West Richland, Benton County, and Franklin County. Additionally, a non-voting Union member is appointed to the Board. The agency is organized into departments for operations, planning, finance, marketing and maintenance, with staffing aligned to support both current services and future growth.

BFT's primary source of funding is voter-approved local sales tax revenue, which is sensitive to economic conditions. A sharp decline in 2001 led to service reductions, but a sales tax increase approved in 2002 helped restore financial stability. The agency also receives supplemental funding through Federal Transit Administration (FTA) formula grants and other federal and state sources.

As the region continues to grow, BFT anticipates potential future expansions of its service area to meet increasing demand for transit access. Cities within the PTBA may annex new territory, which is then automatically incorporated into the PTBA. This expands BFT's taxing authority and allows transit service to be provided within the newly annexed area. Areas outside the current PTBA boundary may also pursue annexation through a voter-approved process if residents seek to join

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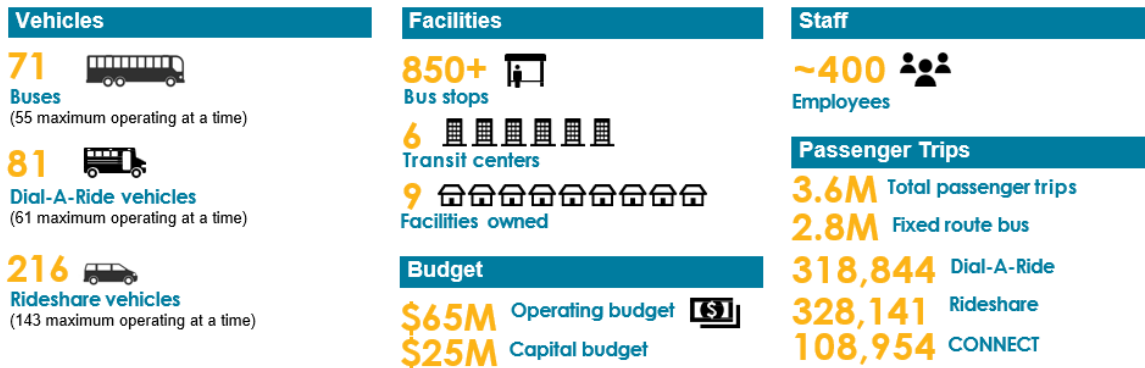
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the transit district. These mechanisms ensure that as development extends outward, and population centers evolve, communities have clear pathways to join the PTBA and gain access to public transit services. BFT will continue monitoring growth trends and collaborating with regional jurisdictions to evaluate when and where future expansions may best support mobility, equity, and system efficiency.

Figure 1 provides an overview of BFT systemwide highlights. An organizational chart for the agency is available in Appendix B.

Figure 1 BFT at a Glance

Agency Resources



Tri-Cities Region

The Tri-Cities region of Washington, which includes Kennewick, Pasco, Richland, and West Richland, is projected to experience significant population growth in the coming decades. According to the Benton-Franklin Council of Governments (BFCOG), the population of Benton and Franklin Counties is forecasted to grow by nearly 140,000 by the year 2045. Population growth will have a significant impact on transportation network demand. According to BFCOG's Transition 2045 Regional Transportation Plan, while the existing roadway network can accommodate the projected 47% increase in traffic, the transit network as it exists today could not keep pace and accommodate the forecasted demand due to the existing constraints on capacity. BFCOG estimates a 30% increase in transit trips by 2045.

This growth is fueled by the region's strong economy, diverse job opportunities, affordable living costs, and high quality of life. Key sectors such as agriculture, technology, healthcare, and energy continue to drive the area's attractiveness to new residents. In preparation for this growth, local governments are investing in infrastructure, housing, transportation, and public services to ensure sustainable development while maintaining the region's high living standards.

In 2025, BFT participated in the BFCOG's Visioning 2075 initiative, joining regional partners to help shape a long-range vision for a rapidly growing Tri-Cities region. Throughout the event, we heard consistently from community leaders and agencies that expanding public transit will be essential as the region continues to grow. Our involvement helped underscore how BFT can support that

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future by improving mobility, strengthening regional connections, and ensuring transit remains a core part of the area's long-term planning.

Among the Tri-Cities, Pasco is expected to experience the most substantial growth. With a population of 82,990 in 2025, according to the Washington State Office of Financial Management, it is projected to reach 121,828 by 2038 according to the city's most recent comprehensive plan. Kennewick, with a population of 87,790, could grow by 34%, reaching an estimated 116,237 by 2040. Meanwhile, Richland, with approximately 64,930 residents in 2025, is expected to grow by 28%, reaching around 81,366 by 2040.

The Tri-Cities region is primarily suburban, with a focus on single-family homes. Urban planning is increasingly moving towards well-designed neighborhoods that offer a variety of housing options to accommodate diverse income levels and family sizes. There is also a rising trend in mixed-use developments that integrate residential, commercial, and recreational spaces. These developments aim to create vibrant community hubs that reduce the need for long commutes, support local businesses, and enhance overall quality of life. Urban planners are focusing on these developments to create more self-sustaining suburban areas. As the Tri-Cities grows and embraces mixed-use developments, it will foster denser, more accessible, and pedestrian-friendly environments, ensuring balanced demand for transit services and supporting the development of a dynamic urban transportation system.

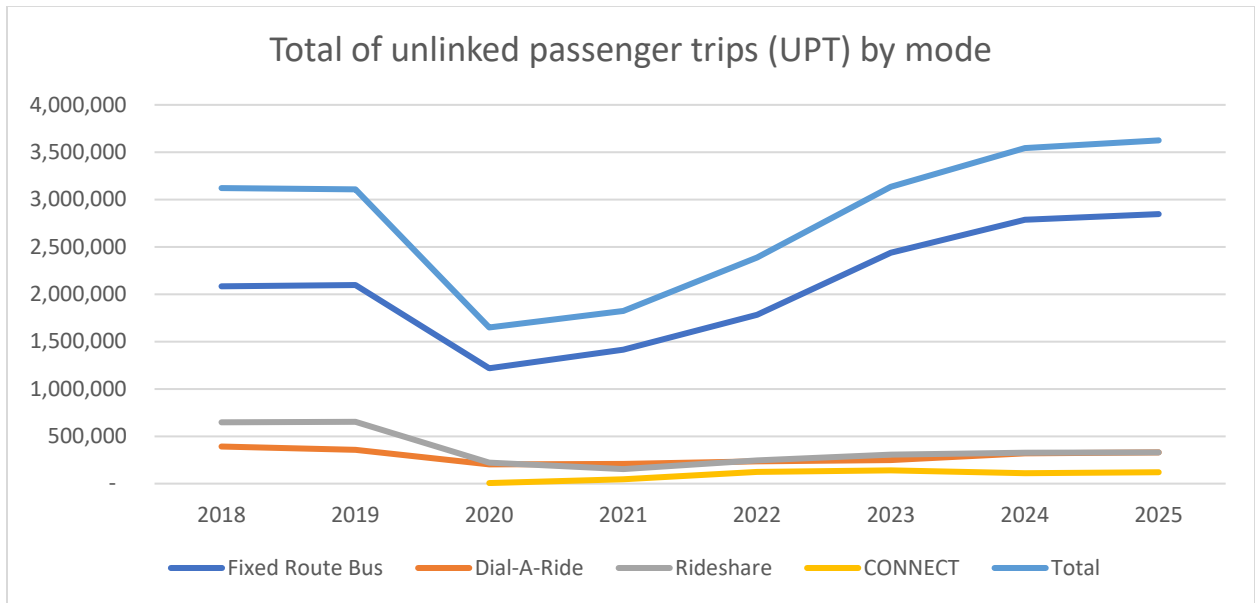
Services

BFT offers a variety of services, including fixed routes, Dial-A-Ride (DAR) complementary ADA paratransit, CONNECT microtransit first/last mile service, and Rideshare. The agency's geographic coverage includes locations such as Kennewick, Pasco, Richland, West Richland, Benton City, Prosser, and Finley.

Benton City, benefiting from its proximity to the expanding urban areas of West Kennewick, Horn Rapids, and West Richland, sees the advantage of extended transit services from neighboring cities. In contrast, Prosser requires a more complex rural transit service model, given its larger population and surrounding rural areas. BFT currently serves both Benton City and Prosser with Route 170, which operates at a 60-minute frequency during peak hours between the cities and Queensgate Transit Center. In addition to regular fixed-route service, BFT also offers a weekday-only general demand service open to the public for both Benton City and Prosser. This service is operated by Dial-A-Ride.

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Figure 2 BFT Passenger Trips by Mode



DRAFT

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Fixed Route

As of June 2026, BFT's fixed-route system consists of 25 routes, including the following new routes:

- **Route 66**, a new route to the Pasco Aquatic Center
- **Route 61**, which will serve the Veterans Center
- **Route 60**, a pilot that will operate only on weekends and connects Downtown Pasco to the Pasco Flea Market

Regular service operates Monday through Friday from 6:00 a.m. to 10:00 p.m., Saturday from 7:00 a.m. to 10:00 p.m., and Sunday from 8:00 a.m. to 6:00 p.m. BFT's system maps and PTBA boundaries are provided in Appendix A.

Recent fixed-route service improvements include new express routes and realigned local routes for more efficient service, increased frequency on high-demand routes, longer hours of service, development of new transit hubs including Queensgate Transit Center to support improved regional connectivity, and service extensions to key areas including new schools and residential growth zones.

In June 2025, BFT launched Express 2X and Express 240X to improve service between Kennewick, Pasco, and Richland. With support from a WSDOT Regional Mobility Grant, BFT increased the 2X frequency from every 30 minutes to every 15 minutes during peak hours.

In December 2025, BFT Express 27X was launched, offering 20-minute service from Queensgate Transit Center to North Richland's employment and educational areas—corridors currently only partially served by Route 26—while providing a park-and-ride option for North Richland commuters. A WSDOT Regional Mobility Grant also funds operating costs for Express 27X.

Planned 2026 expansions include service to the Aquatic Center, Veterans Center, and potentially the Flea Market. Route 66 will serve the Aquatic Center hourly Monday through Saturday, with a Route 67 variant operating on Sundays. Route 61 will serve the Veterans Center every 30 minutes, and service to the Flea Market is also planned at 30-minute intervals.

Dial-A-Ride

DAR is BFT's ADA-complementary paratransit service, operating during the same hours as the fixed-route service. It is available to qualified riders within the PTBA. In Prosser and Benton City, DAR offers a general demand service open to the public Monday through Friday, with required bookings 24 hours in advance.

For DAR's operating system, BFT is currently in the process of moving from the legacy Trapeze system to RideCo. The rollout is expected to be completed in summer of 2026. It will offer an optional app interface for customers to book rides. As the new system is implemented, BFT will evaluate the possibility of offering same-day booking services.

The Arc of Tri-Cities

The [Arc of Tri-Cities](#) empowers more than 2,000 individuals with developmental disabilities and their families in Benton and Franklin Counties by assisting them in making informed choices and accessing essential services. Their mission is to promote the rights of people with intellectual and

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developmental disabilities, ensuring their full inclusion and participation in all aspects of the community throughout their lives. The Arc of Tri-Cities is contracted with BFT to provide ADA paratransit. BFT provides vital transit assistance through the [Enhanced Mobility of Seniors & Individuals with Disabilities Section 5310](#) FTA program, offering most of the vehicles used by The Arc of Tri-Cities. Transportation services are offered to eligible people with intellectual and developmental disabilities to The Arc, Goodwill Industries, Adult Day Care, and Columbia Abilities Alliance. This collaboration helps create a more inclusive and supportive environment, enabling individuals to engage in society to their fullest potential.

BFT is coordinating with BFCOG on an update to the Human Services Transportation Plan to better serve vulnerable populations and is exploring opportunities for additional Section 5310 funding.

CONNECT

CONNECT is BFT's contracted microtransit service, providing first and last-mile connections 15 minutes before and after regular service hours. The service is divided into six zones, each designed to connect to transit centers and bus stops. A map is provided in Appendix A.

As a key part of BFT's transportation system, the CONNECT service fills gaps in the existing network by offering flexible, on-demand transportation. Designed to complement fixed routes, CONNECT provides reliable options, especially in areas not served by traditional transit. Its usage depends on factors like passenger location, time of travel, and fixed-route availability.

In 2025, BFT adjusted its CONNECT service by expanding eligible destinations beyond designated points of interest (POIs) to also include trips to and from the nearest fixed-route bus stop. This change significantly improved both ridership and service productivity by strengthening first-mile/last-mile connections to the broader transit network and making the service more flexible for riders.

As a result, monthly ridership more than doubled, increasing from 7,277 rides in May 2025 to 15,265 rides in April 2026. During the same period, productivity improved by approximately 70%, growing from 2.3 rides per vehicle revenue hour in May 2025 to 3.9 rides per vehicle revenue hour by May 2026. The service adjustment demonstrated strong customer demand for expanded mobility options and highlighted CONNECT's role in improving access to BFT's fixed-route system.

Looking ahead, BFT will be assessing the long-term role and effectiveness of the CONNECT service and determining what the service should look like in the future. Staff will evaluate how CONNECT is complementing the fixed-route network, identify and address potential fixed-route ridership cannibalization, and develop a strategy to better focus and reallocate CONNECT resources to areas where fixed-route service is limited or unavailable. BFT plans to initiate an internal study process to evaluate service performance, market needs, and future service priorities. Based on the outcome of that effort, any potential CONNECT service changes would likely be considered for implementation in mid-2027 or later.

Rideshare

BFT rebranded Vanpool as Rideshare in 2025. Rideshare offers 6, 12, and 15-passenger vans, providing commuters with the flexibility to create new minivan groups with just three people. Rideshare is the only service operating outside the PTBA, though rides must start or end within the

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PTBA. The service covers routes to Pendleton, Boardman, Walla Walla, Connell, Patterson, and the Hanford Site.

In 2024, BFT made significant improvements to Rideshare service, enhancing passenger comfort, safety, and commute efficiency. New vehicles were introduced to replace the older ones and replenish the fleet after the sale of several vehicles during the COVID-19 pandemic. These upgrades modernized the fleet and reinforced BFT's commitment to providing reliable transportation.

Fare Structure

BFT's fare structure has not been revamped in more than 20 years. The recommendations detailed in the recent Comprehensive Fare Study were considered and approved at the December 2023 Board meeting. In 2024, given the ambiguity of the status of the Climate Commitment Act and its potential impacts on Move Ahead Washington funding as part of the November 2024 election cycle, BFT's Board of Directors asked that staff delay implementation of the updated fare structure and revisit the topic in 2026.

While neither the Board nor staff have formally addressed the updated fare structure so far in 2026, the topic of fare-free service has continued to emerge during Board discussions. If directed by the Board, staff will provide information and analysis on the potential benefits, challenges, and operational impacts associated with a fare-free model. This evaluation will help determine whether such an approach aligns with BFT's service goals, financial considerations, and local community context. BFT's existing fare structure is shown in Figure 3.

Figure 3 BFT Fare Structure (as of March 2026)

Ticket Prices

All tickets include one bus transfer. Transfers expire 3 hours after being issued.

Single All Day Pass (Age 19+, all routes. Purchased directly from bus driver)	Monthly Pass	10-Ride Ticket	Cash Fare
Youth (0-19th birthday) beginning June 1, 2022	Free Pass	Free Pass	Free Pass
Adult (Age 19+)	\$25.00	\$12.00	\$1.50
Senior Citizen (age 65 & older FREE with Senior Pass* – Senior Pass can be used on Fixed Route and CONNECT only)	Free	Free	Free
Single All Day Pass (Age 19+, all routes. Purchased direct from bus driver)			\$4.00
Reduced (Temporary or permanent disability documentation required. Does not include Dial-A-Ride)	\$12.50	\$6.00	\$0.75

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Dial-A-Ride	Monthly Pass	10-Ride Ticket	Cash Fare
Adult (Age 19+) – Rides WITHIN 3/4 mile of bus routes. Rides BEYOND 3/4 mile of bus route require FREEDOM pass/tickets. Dial-A-Ride pass owners may also use of our fixed route system.	\$25.00	\$12.00	\$1.50
Youth (Age 18 & younger) beginning June 1, 2022	Free Pass	Free Pass	Free Pass

Specialty Tickets & Passes	Monthly Pass	10-Ride Ticket	Cash Fare
General Demand (Adult Age 19+) Prosser and Benton City	\$25.00	\$12.00	\$1.50
General Demand (Age 18 & younger) Prosser and Benton City beginning June 1, 2022	Free Pass	Free Pass	Free Pass
FREEDOM (Includes rides across all BFT services. Includes Dial-A-Ride beyond 3/4 mile of bus routes)	\$50.00	\$25.00	\$3.00

Equipment & Facilities

The main campus of BFT hosts administrative offices, maintenance, and operations facilities at 1000 Columbia Park Trail, Richland, Washington. The newly reconstructed operations building, rebuilt on top of the original site, was completed in the summer of 2024. The new operations building replaced a 35-year-old building that was well past its useful life. Customer Service is located at Three Rivers Transit Center.

Transit Centers

- Three Rivers Transit Center, 7109 W Okanogan Place, Kennewick
- 22nd Avenue Transit Center, N 22nd Ave at W Park St., Pasco
- Knight Street Transit Center, Knight St at Goethals Drive, Richland
- Queensgate Transit Center (Columbia Park Trail & Queensgate Drive), Richland

Transfer Points

- Dayton Street Transfer Point, S Dayton St at 1st Ave., Kennewick
- Stacey Avenue Transfer Point, Stacy Ave at 7th St., Prosser
- West Richland Transfer Point, W Van Giesen St. at Bombing Range Road, West Richland

Future transit centers and transfer points anticipated in West Pasco, Southridge area of Kennewick, Prosser, and Benton City will be designated as a Transit Center or Transfer Point during the design phases. Transfer Point facilities are used in collaboration with jurisdictional partners but are not owned by BFT.

The Queensgate Transit Center opened in 2024 and has allowed BFT to enhance service frequencies to Benton City and Prosser. Currently, BFT is focusing on developing a long-term plan

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that aligns with local development efforts across Benton and Franklin counties, ensuring that transit services are in sync with growth projections and planning documents.

Bus Stop Amenities

In 2017, staff conducted a comprehensive bus stop inventory to prepare for a new amenity program. BFT plans to conduct another comprehensive inventory in 2026 to collect more detailed and standardized data that will support improved decision-making. Since the original inventory, staff have continued to expand and refine bus stop data, including updated amenity inventories, condition assessments, GIS mapping, and stop classification standards.

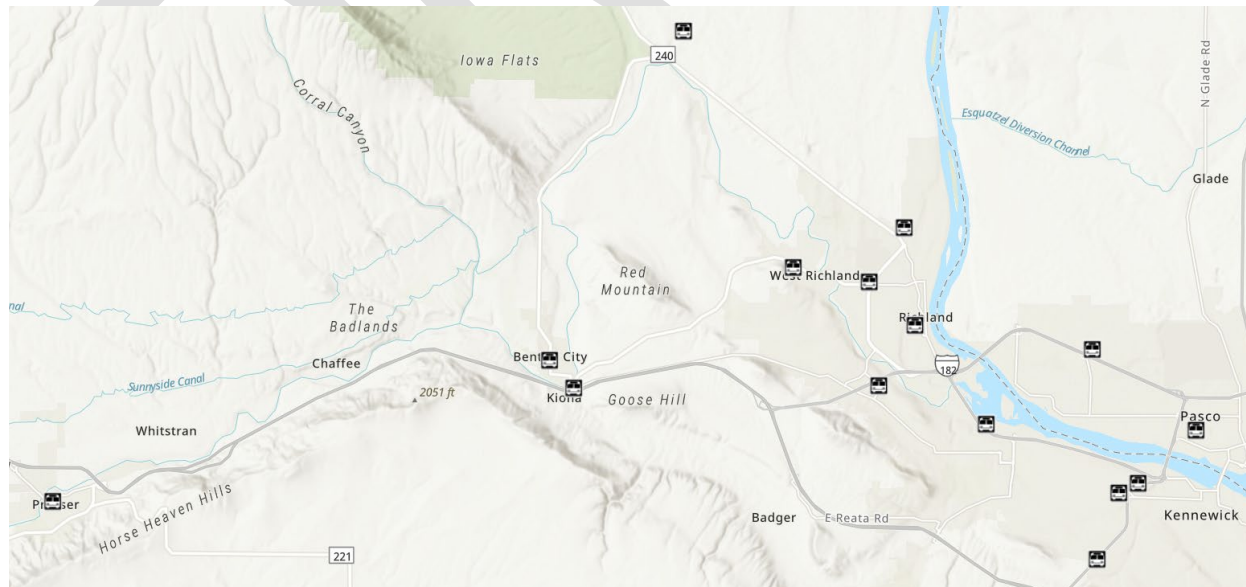
Through careful planning and prioritization, staff have achieved steady progress, typically increasing ADA compliance by approximately 3% annually through coordinated construction, pad installation, and amenity improvement projects. By the end of 2026, systemwide ADA compliance is expected to reach approximately 30%. Additional work has included targeted deployment of seating and shelters, development of bus stop design standards, amenity monitoring and scoring methods, improved stop documentation processes, and enhanced data management tools.

Looking ahead to 2032, BFT intends to review and update its implementation plan to ensure continued prioritized annual improvements to bus stops, including coordination with local jurisdictions and strategic partnership opportunities where needed.

Park-and-Ride Lots

There are currently 15 park-and-ride lots located within the BFT service area, and BFT operates services to 11 of these lots. A primary goal for BFT park-and-ride lots is to ensure Rideshare groups have secure parking spaces to store their personal vehicles during their workday. A map of existing park-and-ride lot locations is shown in Figure 4. Additional details about regional park-and-ride lots and occupancy are available in Appendix D.

Figure 4 Existing Park-and-Ride Lots in BFT's Service Area



Source: WSDOT (<https://wsdot.maps.arcgis.com/apps/webappviewer/index.html?id=31a3d9a42681442096fbbd38590f3af7>)

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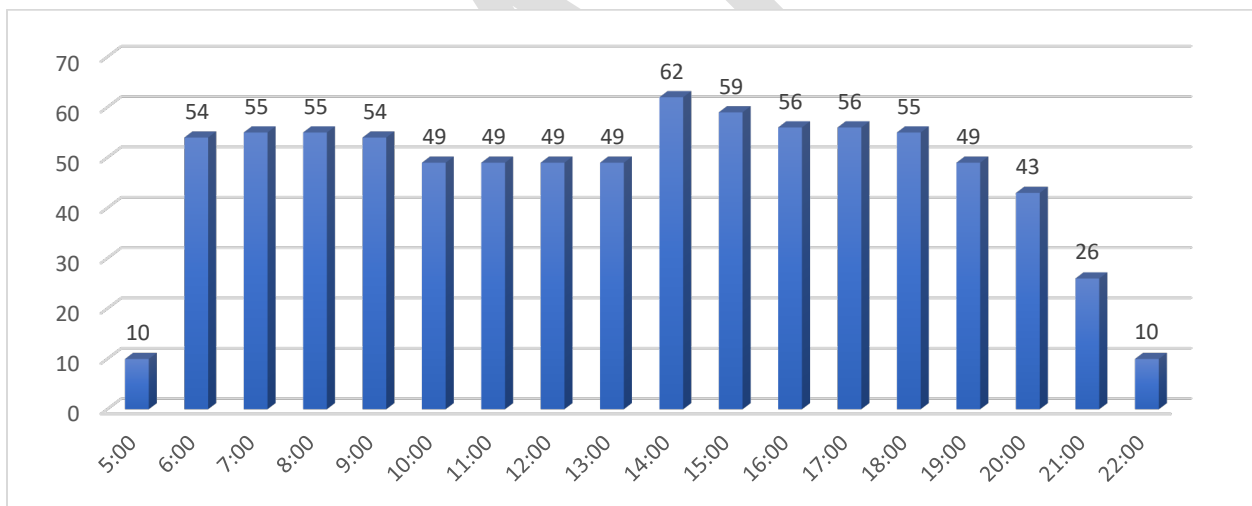
Vehicle Fleet

BFT is committed to maintaining its vehicle fleet in a state of good repair, ensuring safety, reliability, and comfort for every rider. Detailed information about BFT's vehicle fleet is available in Appendix F. As of June 2026, BFT's fleet is comprised of the following available vehicles:

- **Fixed-Route:** 71 vehicles
- **DAR:** 81 vehicles
- **The Arc of Tri-Cities:** 37 vehicles
- **Rideshare:** 216 vehicles
- **Non-Revenue:** 71 vehicles

As a result of anticipated 2026 improvements to the fixed-route network, Vehicles Operated in Maximum Service (VOMS) are expected to grow from 51 to 57 on weekdays (Figure 5), BFT is aiming to increase this number to 62 in Fall 2026. The reason for this significant increase is the focus on providing more service during peak hours of the day. BFT is potentially looking at leasing vehicles to help supplement fleet needs along with the possibly of purchasing used buses at auction. The additional expansion of routes will place BFT under the FTA 20% spare ratio. Measures are being taken to increase fleet size to accommodate expansion and training needs.

Figure 5 2026 Annual Service Plan: Weekday Vehicles Operated in Maximum Service



Intermodal Connections and Regional Partnerships

Tri-Cities Airport (PSC)

Tri-Cities Airport (PSC) is the region's main commercial airport, offering direct flights to major western hubs. BFT provides service to the airport via local routes and a newly introduced express route, improving travel times and regional connectivity. This expanded service is part of a collaborative effort with the Port of Pasco to enhance multimodal access and support the airport's growing role in regional mobility.

Amtrak – Pasco Station

Amtrak provides passenger rail service to the Tri-Cities region via the Pasco Intermodal Train Station, located in downtown Pasco. The station is served by the Empire Builder line, which

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connects Seattle and Portland to Chicago, offering long-distance rail access to major regional and national destinations. The station also houses the local FlixBus/Greyhound terminal. BFT provides high-frequency service to the station, enabling multimodal connectivity for passengers arriving by train or bus.

FlixBus/Greyhound

In 2021, FlixBus acquired Greyhound, integrating the long-established intercity bus network into its operations. Although Greyhound continues to operate under its own brand, the companies are now under common ownership, with ongoing efforts to coordinate operations, streamline services, and improve efficiency across both networks. This consolidation has implications for intercity travel planning and service availability throughout the region.

Intercity Bus Network

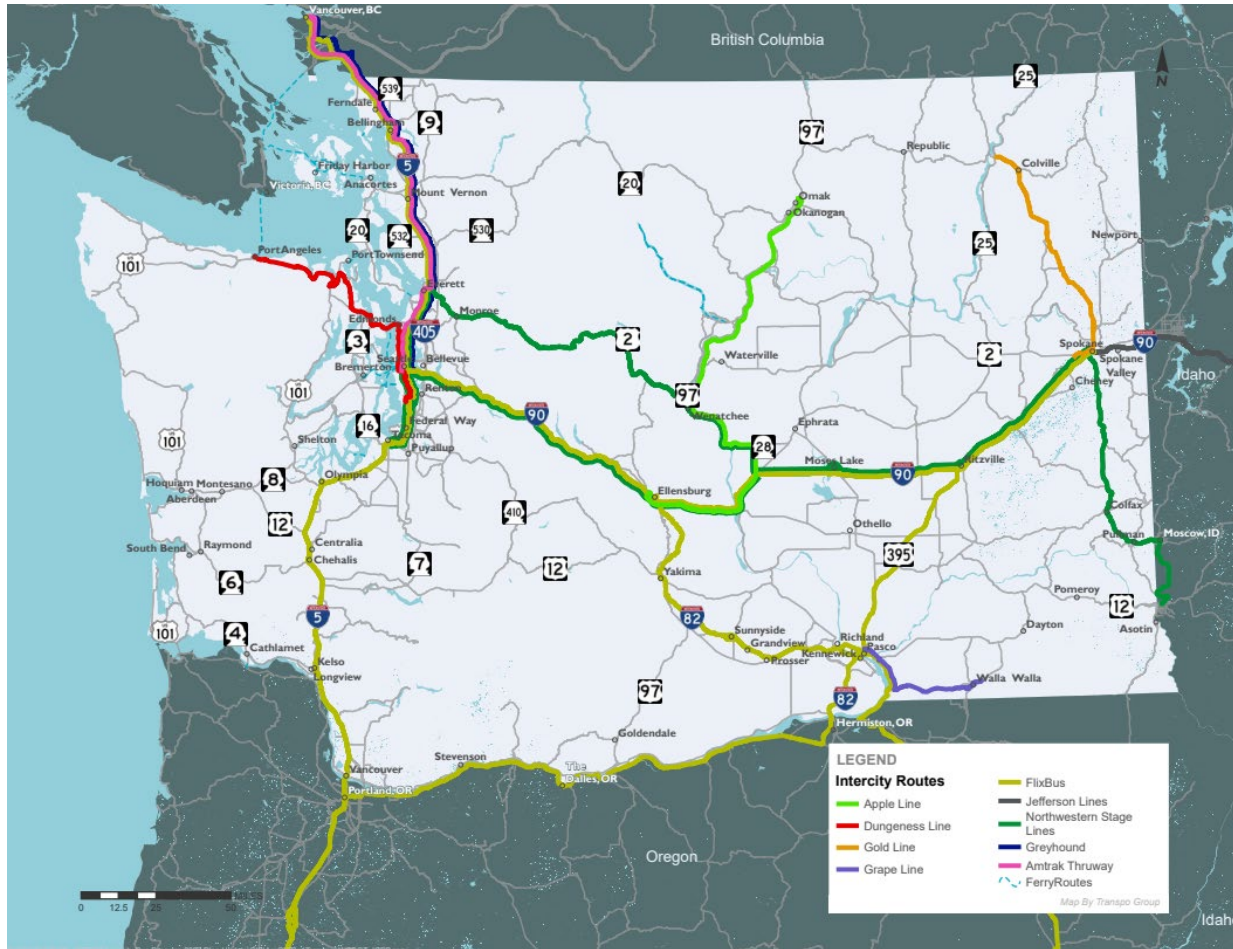
The Travel Washington intercity bus network contracts private bus operators and receives funding from FTA. The current network, which includes the Grape Line, Dungeness Line, Apple Line, Gold Line, and the newly implemented Wheat Line, offers extensive connections across Washington state.

The Grape Line provides intercity bus service in BFT's service area and the surrounding region. Operating since 2007, this route connects Walla Walla, Pasco, and now to Yakima, linking passengers with FlixBus (formerly Greyhound), Amtrak, BFT, and Valley Transit in Walla Walla.

In May 2026, WSDOT launched its newest intercity bus line, the Wheat Line, connecting Pasco to Spokane via Connell, Othello, and Moses Lake with two round trips daily. The Wheat Line shares a stop with the Grape Line at the 22nd Avenue Transit Center.

Figure 6 WSDOT Statewide Intercity Bus Network

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Regional Partnerships

As identified in BFT’s Long-Range Transit Plan, improved regional connections were needed with regional transit providers. To address this, planning staff is in the process of creating a regional transit advisory committee. Connections have already been made with eastern Oregon’s Region 5 with plans to bolster active collaboration with regional transit agency partners, including Kayak Public Transit, Morrow County, Valley Transit, and intercity bus providers to discuss expanding intercity connections and partnerships. While this process is complex and requires careful planning, BFT is committed to gradually improving and growing regional transit connections as additional funding becomes available.

Valley Transit

BFT and Valley Transit are exploring ways to collaborate more closely to meet broader regional travel needs and ensure seamless, efficient mobility across county lines. Policymakers in the Tri-Cities area have expressed interest in the potential annexation of Burbank, located in Walla Walla County but economically linked to the Tri-Cities. At the same time, perspectives on annexation and regional governance may vary among stakeholders in Walla Walla County and neighboring communities. Regardless of future jurisdictional decisions, effective coordination of transit services to the Burbank area, which currently falls within Valley Transit’s jurisdiction, will be important to support regional travel needs.

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Kayak Public Transit

Kayak Public Transit, the transit system in Hermiston, OR, coordinated planning efforts to reestablish a route connecting to the Tri-Cities and has engaged in discussions with BFT. This route was previously in operation but discontinued. A team of consultants is assessing the feasibility of reinstating the service with Kayak as the operator.

People for People

BFT collaborates with People for People to offer complementary services, providing reliable transportation to underserved areas with direct connections at Three Rivers Transit Center in Kennewick and Stacy Avenue Transfer point in Prosser. BFT also posts People for People rider alerts and service updates on its website to help keep passengers informed about schedule changes and service impacts. There is also a recognized need for improved regional travel between northern Franklin County and communities west of Prosser in the Yakima Valley, currently served by People for People shuttles with limited trips.

Women of Wisdom

Women of Wisdom (WOW) Tri-Cities is a nonprofit organization based in Pasco dedicated to empowering underserved communities through education, mentorship, and community support. As part of its mission, WOW operates an innovative Electric Vehicle (EV) carshare program, providing accessible and eco-friendly transportation options to residents in the Tri-Cities area.

3: State & Agency Goals, Objectives, and Action Strategies

This TDP aligns with *Washington Transportation Plan (WTP) 2040 and Beyond* and statewide transportation policy goals established in RCW 47.04.280 that relate to:

- **Preservation:** To maintain, preserve, and extend the life and utility of prior investments in transportation systems and services, including the state ferry system
- **Safety:** To provide for and improve the safety and security of transportation customers and the transportation system
- **Stewardship:** To continuously improve the quality, effectiveness, resilience, and efficiency of the transportation system
- **Mobility:** To improve the predictable movement of goods and people throughout Washington state, including congestion relief and improved freight mobility
- **Economic vitality:** To promote and develop transportation systems that stimulate, support, and enhance the movement of people and goods to ensure a prosperous economy
- **Environment:** To enhance Washington's quality of life through transportation investments that promote energy conservation, enhance healthy communities, and protect the environment

Long-Range Transit Plan

As Benton County and Franklin County grow, so does demand for the transportation system. BFT understands that it will need a system that can continue to provide high-quality public transportation to the growing community. To prepare for future services, BFT finalized its 20-year long-range transit plan (LRTP) and received board approval in February 2026. BFT has developed three draft strategic directions to help guide the future of the agency (Figure 7). Alignment of these strategic directions with statewide transportation policy goals is shown in Figure 8.

Figure 7 BFT Draft Strategic Directions (2026 Long Range Transit Plan)



Getting the Service Right

BFT provides the right mode of service at the right time and place.



Working Better Together

BFT's internal and external relationships and processes are strong and support BFT's ongoing improvement and success.



Making Every Dollar Count

BFT invests its resources (staff time, physical assets, and funding) to meet agency and community goals efficiently and effectively.

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Figure 8

BFT Draft Strategic Directions Alignment with State Policy Goals

BFT Draft Strategic Direction	Washington Statewide Transportation Policy Goals					
	Preservation	Safety	Stewardship	Mobility	Economic Vitality	Environment
Getting the Service Right			*	*	*	*
Working Better Together		*	*			
Making Every Dollar Count	*		*		*	

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4: Local Performance Measures and Targets

BFT's current strategies focus on promoting economic vitality by serving as the primary regional transportation provider, connecting people to jobs, schools, shopping, and social services, while complementing WSDOT's highway improvements. Positioned strategically within the PTBA, BFT plays a key role in supporting regional economic growth.

BFT's mission is centered on enhancing fixed-route transit services to keep pace with the region's rapid development. This includes efforts to improve service frequency, coverage, and connectivity. BFT works closely with local jurisdictions to align service expansion with the region's economic goals.

The agency's commitment to economic vitality, such as the completion of the Queensgate Transit Center, the development of new transit hubs funded by WSDOT Regional Mobility Grants, and the ongoing negotiations for the West Pasco Transit Center highlight BFT's proactive efforts in addressing community needs and supporting economic development. These projects are crucial to BFT's broader mission of fostering sustainable growth and improving regional mobility.

Title VI Service Standards and Policies

In adherence with federal requirements, BFT has developed a Title VI Program to outline how the agency meets the requirements set forth in FTA Circular 4702.1B and reaffirm its commitment to ensuring that no individual is denied access to transit services based on race, color, or national origin.

BFT's service standards play a key role in guiding decisions related to service planning, including the system's structure, route alignments, stop locations, service hours, frequency, and the areas served by the community. BFT is planning to revisit existing service standards and policies as part of a comprehensive update in late 2026 and early 2027.

The section below outlines the systemwide service standards currently in place that comply with Title VI requirements. According to Title VI, all fixed-route transit providers must establish quantitative standards for their operations in the following areas:

- Load factor
- Vehicle headways
- On time performance
- Equitable distribution of services, vehicles, and amenities

Service Standards

Vehicle Load

BFT has established a load standard of 1.25 for its fixed-route service during peak operating hours, ensuring that vehicle capacity is not exceeded (Figure 9). A load factor of 1.25 means all seats are occupied, with no more than 25% of passengers standing. If a trip or route consistently reaches or

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exceeds a 1.25 load factor, corrective measures such as increasing service frequency or adding overload service will be taken to alleviate overcrowding.

Figure 9 Maximum Load Factor Standard Thresholds by Vehicle Type

Vehicle Type	Capacity	Seated	Standing	Total	Load Factor
29' Bus	23	23	6	29	1.25
35' Bus	38	38	9	47	1.25
40' Bus	44	44	11	55	1.25

Vehicle Headway

BFT adjusts route headways based on ridership demand and market potential, considering load factors, productivity, and development growth in the planning process. Current vehicle headways range from 15 to 60 minutes, except for Route 170, which operates 60 minutes during peak and 120 minutes during off-peak times and on Saturdays. Efforts were made in 2024 to increase the frequency of Route 170 from its prior 120-minute all-day service. In 2021, BFT introduced two high-frequency corridor routes (Routes 1 and 3), which run at a fixed 15-minute frequency for most of the day on weekdays. These routes provide high-frequency service between Knight Street Transit Center (Richland), Three Rivers Transit Center (Kennewick), and 22nd Avenue Transit Center (Pasco). Express 2X provides direct, 15-minute express service between Knight St Transit Center and 22nd Ave Transit center.

On-Time Performance

On-time performance (OTP) standards vary by mode. For fixed-route services, a bus is considered early if it departs at a scheduled time point no more than one minute earlier and late if it arrives more than five minutes after the scheduled time. For Demand Response services, a paratransit vehicle is considered late if it arrives more than 30 minutes after the scheduled time. BFT has set an internal goal of 90% OTP for its fixed-route bus operation and 95% for its on-demand DAR service.

Service Availability

BFT allocates fixed-route bus service primarily based on observed demand, population trends, and land use patterns. In 2020, BFT launched CONNECT, an on-demand option designed to expand transit access to areas where demand does not justify fixed-route service. Through CONNECT, BFT ensures that all residents within the PTBA have access to either fixed-route or on-demand services. The DAR paratransit service operates throughout the PTBA on an eligibility basis, with regular rates applying when the origin and destination are within $\frac{3}{4}$ of a mile of the service boundary, and premium rates applying when either the origin or destination is beyond $\frac{3}{4}$ of a mile from the boundary.

Service Policies

Transit Amenities Distribution

BFT allocates amenities based on how many people use a bus stop on an average day. To classify stops consistently, the agency separates them into urban and rural datasets and applies percentile calculations to average daily boarding activity (Figure 10).

By grouping stops into defined categories based on ridership data, BFT can match amenity investment with activity levels. This approach supports consistent service quality, improves the rider experience, and helps guide long-term planning and budgeting. The different classifications of stops and minimum, preferred, and optional amenities appropriate for each stop type are shown in Figure 11 and 12.

Figure 10 BFT Bus Stop Classification Metrics

Classification Metric	Description
Urban vs. Rural	<p>To ensure that bus stop classifications reflect meaningful differences in activity, BFT separates ridership data into two datasets:</p> <ul style="list-style-type: none"> ▪ Urban (Kennewick, Pasco, Richland, and West Richland) ▪ Rural (Prosser and Benton City) <p>Ridership patterns in rural communities naturally differ from those in more densely populated urban areas and cannot reasonably be expected to compete with the higher activity levels seen in the urban core. By evaluating these areas separately, BFT prevents rural stops from being overshadowed by urban ridership volumes and ensures that each stop is compared fairly within its local context. This approach supports more equitable amenity allocation across the entire service area.</p>
Boardings vs. Alightings	<p>When determining amenity allocation, BFT looks at the number of average daily boardings a stop receives:</p> <ul style="list-style-type: none"> ▪ Boardings indicate how many people wait at a stop to catch the bus, which directly relates to the need for shelters, seating, lighting, and other features ▪ Alightings (the number of riders getting off the bus) do not correlate to demand for amenities, since passengers who are only alighting at a stop typically leave the stop immediately
Percentile Groupings	<p>Percentiles group stops relative to one another, not against arbitrary numerical thresholds. This allows stops to be separated into tiers (e.g., bottom 50%, top 15%), ensuring that classifications reflect the actual distribution of ridership in the system. For example, a stop in the 85th percentile has higher boardings than 85% of the stops in its dataset, making it eligible for shelter. Using percentiles also makes the classification system more adaptable over time. As ridership patterns grow, decline, or shift geographically, percentile boundaries shift with them. This allows BFT to regularly update classifications without redefining fixed thresholds, ensuring the system remains equitable and reflective of current travel behavior.</p>

Figure 11 BFT Bus Stop Classification Types

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Percentile, Average Daily Boardings	Classification	Description
0-49th	Basic Stop	<p>Largest share of stops in the BFT system. These locations typically serve lower daily activity levels and are commonly found in residential neighborhoods, lower-density corridors, or areas with limited surrounding destinations. At Basic Stops, BFT’s primary focus is on ensuring that each location meets ADA accessibility requirements and has a posted sign. Beyond these essential elements, additional amenities may be considered based on context, available right-of-way, or community needs.</p>
50th	Moderate Stop	<p>The next tier of ridership activity. These locations serve a moderate but consistent volume of riders and are found across a wide range of settings, including residential neighborhoods, commercial areas, and community destinations.</p>
85th	Major Stop	<p>Busiest locations in the BFT system. These stops experience the highest levels of boarding and alighting activity and often serve as key access points to major destinations, commercial areas, and transfer points.</p>

Figure 12 BFT Bus Stop Amenities by Classification Type

Bus Stop Amenity	Major Stop	Moderate Stop	Basic Stop
ADA-Compliant Landing Pad	✓	✓	✓
Bus Stop Sign	✓	✓	✓
No Parking Restriction	✓	✓	✓
Trash Receptacle	✓	✓	○
Simme Seat and/or Freestanding Bench	○	✓	○
Bicycle Rack	○	○	○
Lighting	○	○	
Lean Rail	○	○	
Bicycle Repair Station	○	○	

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Display Case/Posted Passenger Information	<input type="radio"/>	
Real-Time Arrival Display	<input type="radio"/>	
Shelter with Seating	<input checked="" type="checkbox"/>	

Required and/or Recommended

Optional

Transit Access

BFT's fixed-route service averages one stop every ¼ mile on most routes and provides flag stops where customers can signal the bus if safety standards are met. Flag stops are locations without a physical pole, allowing riders to flag down the bus as it arrives. BFT is gradually phasing out flag stops by replacing them with physical stop signs or eliminating them altogether if the stop is poorly located and experiences minimal ridership. BFT also strives to accommodate stop-location requests from the public. For service planning and evaluation, BFT assumes that the maximum distance customers will walk to access local urban fixed-route service is ½ mile.

Vehicle Assignment

Vehicle assignment for fixed-route service is based on operational requirements such as vehicle size, route capacity, and turning radius. Dispatch assigns buses to specific operational blocks each month. Buses that are out for maintenance or other reasons are replaced daily with vehicles from the spare fleet. Drivers receive their assigned bus number upon checking in with dispatch. Buses are assigned to routes based on ridership capacity and the anticipated need for additional capacity. BFT uses buses of the same size interchangeably for daily assignments, ensuring that both newer and older vehicles are used in minority and non-minority neighborhoods alike. The age of the fleet is also considered when assigning vehicles to different routes or blocks.

Transit Asset Management Plan

Transit Asset Management and State of Good Repair

BFT's Transit Asset Management (TAM) plan allows the agency to predict the impact of policies and investment decisions on asset conditions throughout their life cycle, as well as the ability to enhance or maintain State of Good Repair (SGR) by proactively investing in assets before their conditions deteriorate.

BFT's SGR policy includes prevention, preservation, maintenance, inspection, rehabilitation, disposal, and replacement of capital assets. The goal is to predict and manage the costs to improve asset conditions at various stages of the asset life cycle, balancing capital, operating, and expansion needs. The two foundational criteria of SGR performance measures are the Useful Life Benchmark (ULB) and asset condition.

As stated in 49 CFR § 625.41, a capital asset is in SGR if it meets the following objective standards:

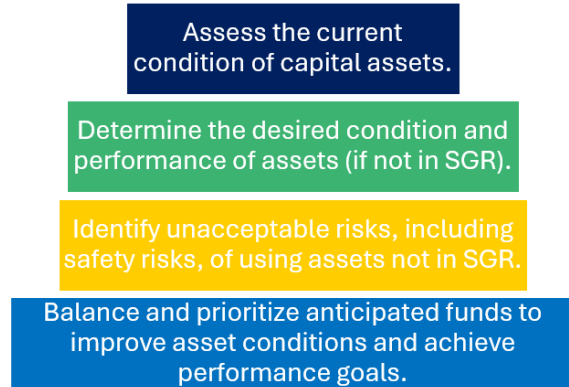
- The capital asset can perform its designed function;

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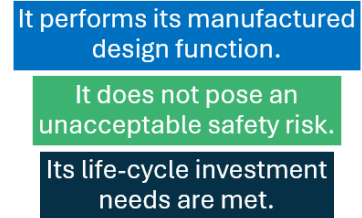
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- The use of the asset in its current condition does not pose an identified unacceptable safety risk; and
- The life-cycle investment needs of the asset have been met or recovered, including all scheduled maintenance, rehabilitation, and replacements.

BFT's TAM Plan aims to:



A capital asset is in State of Good Repair when:



Condition Assessment

As described in BFT's TAM Plan (2022), BFT conducts condition assessments to generate information sufficient to monitor and predict the performance and ULB of capital assets. The assessments are provided to the WSDOT and BFCOG on an annual basis in accordance with 49 CFR § 625.53(b).

BFT condition assessment ratings are based on the FTA Transit Economic Requirements Model (TERM) scale (Figure 13). In accordance with the TERM scale, assets with a condition rating score of 3.0 and above are in an SGR, whereas assets with a condition rating score of 2.9 or lower are not in an SGR and may require prioritization during capital programming.

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Figure 13

FTA TERM Scale

Rating	Condition	Description
5	Excellent	No visible defects, new or near new condition, may still be under warranty if applicable
4	Good	Good condition, but no longer new, may have some slightly defective or deteriorated component(s), but is overall functional
3	Adequate	Moderately deteriorated or defective components; but has not exceeded useful life
2	Marginal	Defective or deteriorated component(s) in need of replacement; exceeded useful life
1	Poor	Critically damaged component(s) or in need of immediate repair; well past useful life

Additional details about BFT’s facilities and vehicle fleet inventory, including condition ratings related to SGR, are available in Appendix F.

Estimating Capital Investment Needs

BFT uses analytical processes and decision-support tools to estimate and plan for capitalization investment needs through asset life-cycle planning.

Fleet Management Plan

- A forecast model based on vehicle useful life.

Vehicle Master Reports

- Annual reports assessing vehicle asset conditions based on the TERM scale.

Asset Master Reports

- Annual reports assessing facility asset conditions based on the TERM scale.

Facilities Condition Assessment

- Reports prepared at least every four years assessing facility asset conditions based on the TERM scale.

Investment Prioritization

BFT engages in an iterative capital planning process where capital investment needs and requests are evaluated by the Capital Improvement Committee (CIC). The CIC evaluates requests based on safety considerations, alignment with strategic objectives, and support for maintaining SGR.

Projects are prioritized based on their potential to address identified safety risks and enhance or maintain an SGR over a four-year period. The CIC evaluates funding levels from all available sources and the probability of securing these funds each fiscal year. The six-year rolling Capital Improvement Program (CIP) is updated annually and presented to the Board of Directors for approval.

Safety Performance Measures and Targets

BFT's Public Transportation Agency Safety Plan (PTASP) aligns with FTA's Safety Management System (SMS) framework under 49 CFR Part 673 and the Bipartisan Infrastructure Law (BIL). BFT's SMS utilizes a proactive, data-driven approach focused on hazard identification, risk mitigation, safety assurance, and continuous improvement.

BFT continues to enhance safety oversight through improved digital safety reporting systems, expanded safety analytics, and an Employee Safety Reporting Program (ESRP) that supports both identified and anonymous reporting. These tools allow the agency to better identify safety trends, assign corrective actions, and monitor mitigation effectiveness across operations and maintenance activities.

In 2026, BFT strengthened its Safety Committee governance structure to support PTASP oversight, Safety Performance Target (SPT) review, Safety Risk Management activities, and continuous safety improvement initiatives.

BFT's 2026 safety priorities include:

- Reducing collisions, injuries, and preventable safety events
- Preventing assaults on transit workers
- Improving system reliability and operational safety performance
- Expanding defensive driving, de-escalation, and refresher training programs
- Utilizing telematics, camera systems, and safety performance monitoring to support proactive risk reduction

BFT's 2026 Safety Performance Targets include:

- Zero fatalities
- Zero major safety events
- Zero assaults on transit workers
- Reduced collision and injury rates
- Increased Mean Distance Between Failures (MDBF) target to 45,000 miles

BFT remains committed to strengthening its safety culture through employee engagement, leadership accountability, ongoing training, and continuous improvement to ensure safe, reliable, and effective transit services throughout the Tri-Cities region.

5: Plan Consistency

This chapter outlines regional transportation plans and policies relevant to public transit in Benton and Franklin counties. Additional detail from these plans is available in Appendix E. BFT’s TDP aligns with the Washington State Transportation Plan, regional growth strategies, and comprehensive local plans to support sustainable mobility and economic development.

Figure 14 BFT TDP Regional Plan Review

Jurisdiction/ Agency	Document	Goals and Policies Relevant to BFT
Benton & Franklin Council of Governments	2022 Human Services Transportation Plan (HSTP)	<ul style="list-style-type: none"> ▪ The HSTP identifies transportation needs for vulnerable populations, including seniors, low-income individuals, and those with disabilities. It outlines strategies to improve access to essential services and reduce transportation gaps. ▪ Identified gaps include transportation access to food and social services for seniors. ▪ Strategies include free transit fares for low-income individuals and increased service connections to medical facilities.
Benton & Franklin Council of Governments	2045 Metropolitan Transportation Plan (MTP)	<ul style="list-style-type: none"> ▪ The 2045 MTP addresses future transportation needs and emphasizes multimodal accessibility and sustainability. ▪ A projected 30% increase in transit trips is anticipated by 2045. ▪ The plan emphasizes the need for additional transit options, especially for elderly and disabled populations. ▪ Strategies focus on enhancing service frequency and expanding service areas to meet growing demand.
Benton City	2017 Comprehensive Plan	<ul style="list-style-type: none"> ▪ Benton City aims to develop a balanced and efficient multimodal transportation system that accommodates various transportation modes. ▪ Public transportation services are to be maintained and expanded for all demographics.
Connell	2022 Comprehensive Plan	<ul style="list-style-type: none"> ▪ Connell's comprehensive plan highlights the need for sustainable land use and transportation systems that support community growth. ▪ The city currently relies heavily on automobile travel, with limited public transit options. ▪ Land use policies encourage multi-family developments near public transportation routes.
Kennewick	Kennewick 2026 Comprehensive Plan (DRAFT)	<ul style="list-style-type: none"> ▪ The city supports a coordinated multimodal transportation system by working closely with Ben Franklin Transit (BFT) and regional partners to improve transit access, safety, and connectivity. Policies promote Complete Streets principles, enhanced transit amenities, and stronger

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Jurisdiction/ Agency	Document	Goals and Policies Relevant to BFT
		connections between transit, pedestrian, and bicycle networks to provide safe and convenient travel options for all users.
Kennewick	2040 Transportation Systems Plan	<ul style="list-style-type: none"> ▪ The Kennewick TSP coordinates and plans for the development of a balanced, multimodal transportation system by recognizing the regional nature of the transportation system and the need for continuing interagency coordination. ▪ The plan contains policies encouraging and supporting alternative travel modes, including transit.
Richland	Richland 2027-2032 Transportation Improvement Program (Draft)	<ul style="list-style-type: none"> ▪ Richland has programmed a variety of transportation projects, including roadways, intersection, safety, and active transportation improvements that support a more connected multimodal network. Many of these investments will improve access to Ben Franklin Transit services through enhanced pedestrian and bicycle connectivity, while corridor and capacity improvements may support future transit service enhancements, including higher-frequency routes and potential BRT opportunities.
Richland	2017 Comprehensive Plan	<ul style="list-style-type: none"> ▪ Comprehensive Plan focuses on creating pedestrian-friendly connections to commercial areas and transit.
West Richland	2017 Comprehensive Plan	<ul style="list-style-type: none"> ▪ Comprehensive Plan emphasizes the development of a multimodal transportation system that supports economic growth and community connectivity. ▪ The plan encourages high-density developments near public transit. ▪ Policies promote multimodal transportation and accessibility for disadvantaged populations.
Pasco	2018-2038 Comprehensive Plan	<ul style="list-style-type: none"> ▪ Comprehensive Plan supports transit use and collaboration with BFT. ▪ Policies encourage mixed-use developments with transit amenities and safe pedestrian routes.
Pasco	Pasco 2025-2032 Transportation Improvement Program	<ul style="list-style-type: none"> ▪ Pasco has programmed a diverse set of transportation projects, including roadways, intersection, safety, and active transportation improvements that support a more connected multimodal transportation network. Investments in pedestrian crossings, bicycle facilities, multi-use pathways, and Safe Routes to School projects will improve access to Ben Franklin Transit services, while major corridors, interchange, and roadway expansion projects may enhance regional mobility and create opportunities for future transit service improvements and increased ridership.
Pasco	Transportation System Master Plan 2022	<ul style="list-style-type: none"> ▪ The city encourages public transportation use and collaboration with BFT for transit routes. ▪ As growth occurs, Pasco sees an opportunity to improve the quality and consistency of transit connections as part of new neighborhood designs.

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Jurisdiction/ Agency	Document	Goals and Policies Relevant to BFT
Prosser	2018 Comprehensive Plan	<ul style="list-style-type: none"> ▪ Comprehensive Plan emphasizes residential developments near public transit and support for mobility disadvantaged groups. ▪ Policies advocate for equitable transportation investments and improved public transit access.
Benton & Franklin Counties	2026-2028 Community Health Improvement Plan	<ul style="list-style-type: none"> ▪ The Benton-Franklin Community Health Improvement Plan recognizes transportation as a critical factor in accessing healthcare, employment, food, and other essential services. The plan supports reducing health inequities by improving access to healthcare and promoting equitable access to safe and active transportation, reinforcing the important role of Ben Franklin Transit in supporting community health and quality of life throughout the region.
Benton County	2017 Comprehensive Plan	<ul style="list-style-type: none"> ▪ Comprehensive Plan encourages multi-modal connectivity and compact developments to support transit use. ▪ Policies focus on expanding transportation capacity and integrating pedestrian and bicycle routes.
Franklin County	2018-2038 Comprehensive Plan	<ul style="list-style-type: none"> ▪ Comprehensive Plan aims to connect all transportation modes and promote energy-efficient travel. ▪ Policies support public transportation accessibility for disadvantaged populations and potential shuttle services to Tri-Cities.

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6: Planned Capital Expenses

Capital Improvement Plan

The development of a six-year CIP provides a mid-term horizon for prioritizing resources, developing budgets, enhancing the transit system, and maintaining existing assets and resources in good repair. Aligning the CIP with annual TDP updates helps connect the goals and policies of BFT. Over the six-year time horizon, the total cost of BFT’s CIP is approximately \$188 million, with over a third of funding derived from state and federal sources.

Figure 15 through Figure 24 provide detailed information about CIP expenses, funding sources, timeline, and projects.

Figure 15 2026-2032 CIP Summary by Project Category and Funding Source

Planned Capital Expenses	Funding Source			Total Cost
	Local	State	Federal	
Revenue Vehicles	\$20,409,190	\$6,782,700	\$47,677,133	\$74,869,023
Non-Revenue Vehicles	\$821,851	\$0	\$0	\$821,851
Facilities - Maintenance & Administration	\$37,293,836	\$0	\$98,210	\$37,392,046
Facilities - Passenger & Operational	\$48,484,285	\$10,345,000	\$1,500,000	\$60,329,285
Technology	\$14,621,909	\$0	\$0	\$14,621,909
Transit Planning & Analysis	\$425,000	\$0	\$0	\$425,000
Total	\$122,056,071	\$17,127,700	\$49,275,343	\$188,459,114

Figure 16 2026-2032 CIP Summary by Project Category

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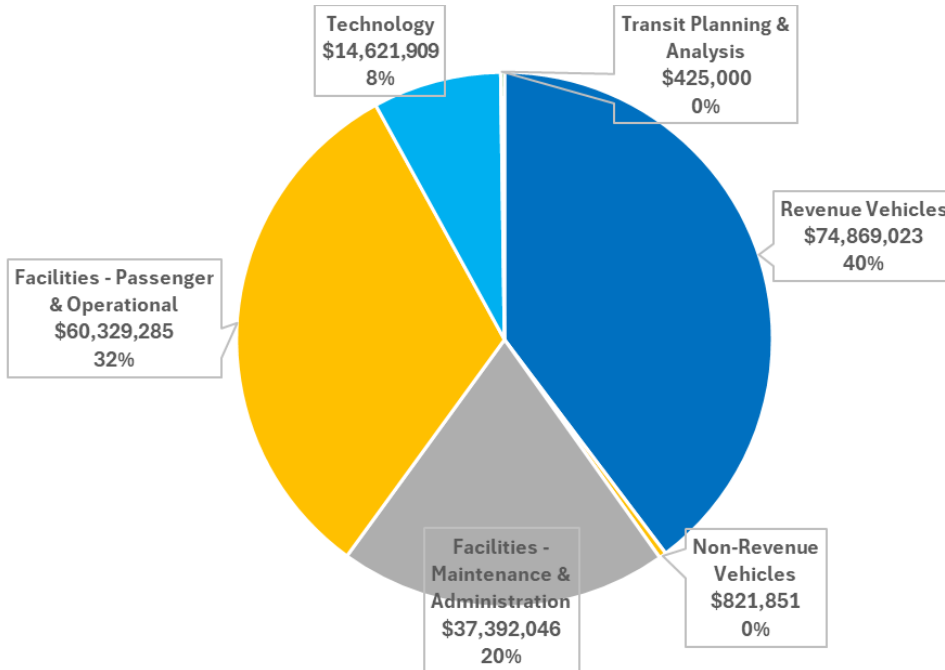


Figure 17 2026-2032 CIP Summary by Project Category and Funding Source

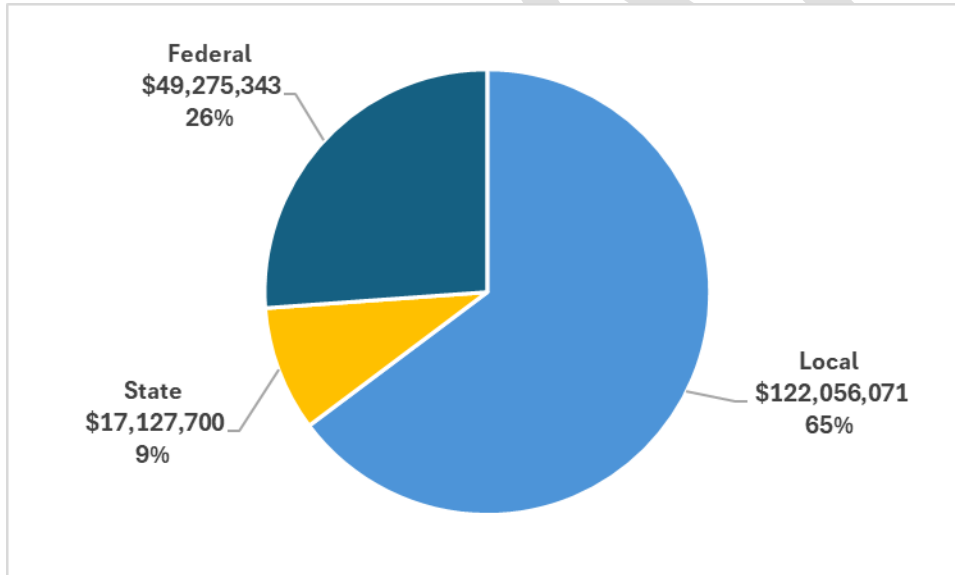


Figure 18 2026-2032 CIP Summary by Year and Funding Source

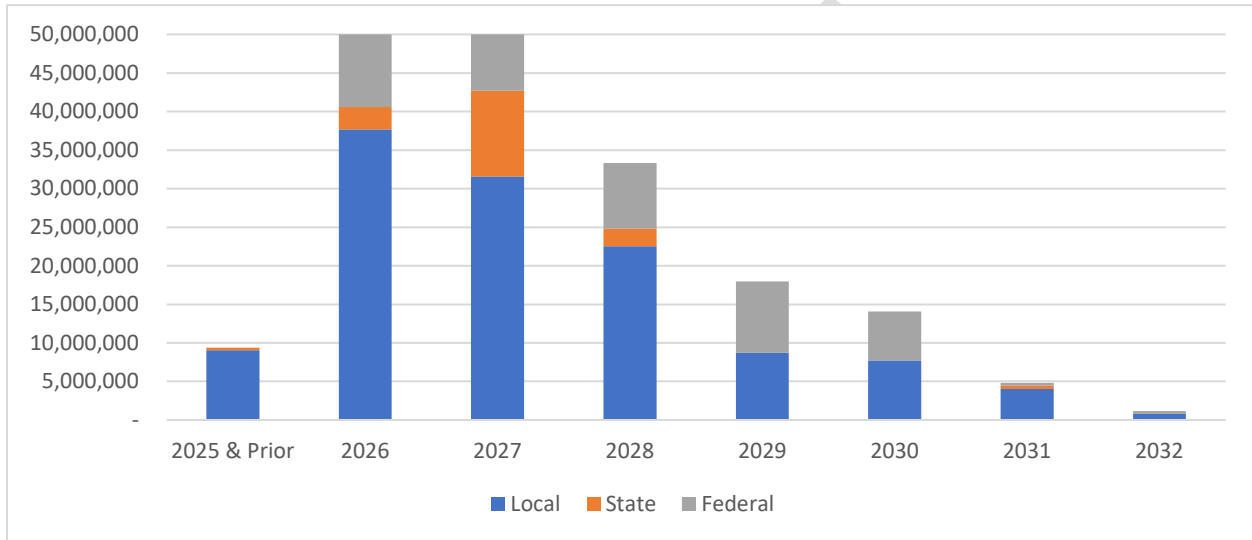
Year	Funding Source			Total Cost
	Local	State	Federal	
Previous Expenditures	\$9,060,220	\$331,555	\$-	\$9,391,775
2026	\$37,696,937	\$2,893,661	\$13,830,818	\$54,421,416
2027	\$31,567,131	\$11,137,855	\$10,571,765	\$53,276,751

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2028	\$22,526,152	\$ 2,284,629	\$8,516,329	\$33,327,110
2029	\$8,724,209	\$-	\$9,260,638	\$17,984,847
2030	\$7,697,878	\$-	\$6,387,783	\$14,085,661
2031	\$4,004,193	\$480,000	\$333,967	\$4,818,160
2032	\$779,351	\$-	\$374,043	\$1,153,394
Total	\$122,056,071	\$17,127,700	\$49,275,343	\$188,459,114

Figure 19 2026-2032 CIP Summary by Year and Funding Source



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Figure 20 2026-2032 CIP: Vehicles

Year	Planned Capital Expense	Description	Quantity	Funding Source			Total Cost
				Local	State	Federal	
2026-2030	Fixed Route Fleet - Replacement	Replaces fixed-route coaches as they reach the end of their planned useful life, typically two years beyond the 12-year minimum lifespan established by FTA.	46	\$7,210,168	\$6,240,000	\$32,017,619	\$45,467,787
2026-2031	Non-Revenue Vehicles	The acquisition and replacement of non-revenue vehicles that support transit operations, including those used for facility maintenance, road service calls, and the transportation of employees and equipment.	28	\$821,851	-	-	\$821,851
2026-2032	Paratransit Vehicles	Replaces paratransit vehicles on a regular schedule, in alignment with the established fleet replacement plan.	101	\$2,283,441	-	\$12,939,514	\$15,222,955
2026-2031	Rideshare Vehicles	The acquisition and replacement of rideshare vehicles, in alignment with the established fleet plan.	122	\$10,435,581	\$542,700	-	\$10,978,281
2027	Fixed Route Fleet Expansion	In order to support BFT's future service expansion and operational needs, this project provides for the acquisition of new coaches that will increase the overall fleet size.	4	\$480,000		\$2,720,000	\$3,200,000
Total			301	\$21,231,041	\$6,782,700	\$47,677,133	\$75,690,874

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Figure 21 2026-2032 CIP: Facilities – Maintenance & Administration

Year	Planned Capital Expense	Description	Funding Source			Total Cost
			Local	State	Federal	
2025-2029	MOA - Preservation and Enhancements	Includes projects designed to extend the useful life of the Maintenance, Operations, and Administration campus through the replacement and upgrade of building systems and fixtures, including the installation of electrical charging infrastructure.	\$15,805,247	-	\$98,210	\$15,903,457
2026	Miscellaneous Equipment & Fixtures	Provides funding for smaller capital projects, including routine upgrades to fixtures, equipment, and minor facility improvements.	\$1,608,589	-	-	\$1,608,589
2025-2027	Facility Maintenance Building	Plans for the development and construction of a new facility maintenance building to support efficient and reliable transit operations (located at 1000 Columbia Park Trail).	\$9,500,000	-	-	\$9,500,000
2026-2027	Huntington Training Center	Plans for the development and construction of a dedicated training center to support workforce development and enhance operational excellence (located in Kennewick).	\$10,380,000	-	-	\$10,380,000
Total			\$37,293,836	-	\$98,210	\$37,392,046

Figure 22 2026-2032 CIP: Facilities – Passenger & Operational

Year	Planned Capital Expense	Description	Funding Source			Total Cost
			Local	State	Federal	
2025-2032	Route and Bus Stop Improvements	Supports a range of projects aimed at	\$20,011,351	\$4,300,000	\$1,500,000	\$25,811,351

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Year	Planned Capital Expense	Description	Funding Source			Total Cost
			Local	State	Federal	
		improving the functionality of BFT bus stops, routes, and related infrastructure—such as enhanced signage, ADA accessibility upgrades, and improved passenger amenities.				
2027	Transit Center Upgrades	This program invests in existing transit centers to enhance customer experience, modernize infrastructure, improve safety, and expand capacity where feasible.	\$250,000	-	-	\$250,000
2026-2029	Land Acquisition	Acquisition of land and property to support the expansion of BFT services and accommodate the continued growth of the PTBA.	\$9,000,000	-	-	\$9,000,000
2025-2029	West Pasco Transit Hubs	Creation of a new transit facility to serve the growing West Pasco area, improving regional connectivity and access to public transportation. The transit center, along with an accompanying park-	\$3,998,533	\$3,713,000	-	\$7,711,533

2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Year	Planned Capital Expense	Description	Funding Source			Total Cost
			Local	State	Federal	
		and-ride lot, will support expanding service needs, reduce congestion, and provide a convenient hub for riders traveling within Pasco and to the broader region. These funds also include potential costs associated with the Downtown Pasco project depending on the direction the agency decides to go with that specific location.				
2026-2028	22nd Avenue Transit Center	Extends and enhances the useful life of the 22nd Avenue Transit Center through a range of improvements. Planned upgrades include, but are not limited to, reconfiguring the platform to ensure ADA compliance and improve safety through updated technology, adding a customer service window, enhancing driver comfort facilities, TOD and	\$11,204,401	\$1,852,000	-	\$13,056,401

2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Year	Planned Capital Expense	Description	Funding Source			Total Cost
			Local	State	Federal	
		modernizing the park-and-ride lot (located in Pasco).				
2028-2031	Transit Mobility Hubs	Design and construction of three new small-scale transit hubs to support recent and long-term growth in the region. These facilities will be located in the Southridge area of Kennewick, Benton City, and Prosser, and are intended to improve transit access, enhance service efficiency, and meet the evolving transportation needs of these growing communities.	\$4,020,000	\$480,000	-	\$4,500,000
Total			\$48,484,285	\$10,345,000	\$1,500,000	\$60,329,285

Figure 23 2026-2032 CIP: Technology

Year	Planned Capital Expense	Description	Funding Source			Total Cost
			Local	State	Federal	
2025-2032	Computer Equipment Preservation & Updates	Supports the routine acquisition and replacement of the agency's IT-related assets, including but not limited to computers, hardware, and associated equipment.	\$4,263,909	-	-	\$4,263,909

2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Year	Planned Capital Expense	Description	Funding Source			Total Cost
			Local	State	Federal	
2025-2027	Business Systems Replacement	Upgrade and replace the agency's current Enterprise Business System (EBS) and records management system, including but not limited to financial, human resources, and inventory management software.	\$8,000,000	-	-	\$8,000,000
2026-2027	Communication Technology Upgrades	Replaces and upgrades in-vehicle and stationary communication systems to ensure reliable, up-to-date technology for transit operations. Upgrades are conducted as systems reach the end of their useful life to maintain safety, efficiency, and service reliability.	\$2,158,000	-	-	\$2,158,000
2026	Information Systems (IS) Infrastructure	Provides ongoing funding for the routine acquisition and upgrade of IS infrastructure, computers, and associated hardware. These investments support the agency's overall information system and ensure that end-user requirements are met through reliable, secure, and efficient technology.	\$200,000	-	-	\$200,000
Total			\$14,621,909	-	-	\$14,621,909

Figure 24

2026-2032 CIP: Transit Planning & Analysis

2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Year	Planned Capital Expense	Description	Funding Source			Total Cost
			Local	State	Federal	
2027-2028	Short-Range Service Plan	Comprehensive 3–5-year plan to evaluate and improve transit services, ensuring service, fleet, facility, and funding needs align with regional growth and community demand.	\$425,000	-	-	\$425,000
Total			\$425,000	-	-	\$425,000

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7: Planned Operating Changes

This chapter includes proposed operating changes scheduled to occur within the six-year plan horizon.

Fixed-Route

In January 2021, the BFT Board of Directors adopted the Annual Service Plan (ASP) policy, establishing a framework to align service planning and delivery. This policy serves as a crucial tool in guiding budget decisions and managing annual labor requirements.

2026 ASP recommendations (Figure 25) continue to emphasize efficiency, aligning with the BFT Board of Directors' directive to enhance the cost-effectiveness of systemwide services. Reducing travel time by providing more limited-stop, cross-town trips is also an intended outcome of the 2026 ASP service recommendations.

Additional recommendations for the TDP time horizon are shown in Figure 26. As the Tri-Cities region continues to experience rapid growth, particularly in West Richland, the demand for expanded public transportation services is becoming increasingly evident. West Richland's ongoing residential and commercial development underscores the need for additional bus routes to serve these emerging areas. Enhanced service in this region would improve accessibility, connect residents to key destinations, and support the area's growth by providing a reliable alternative to driving.

Additionally, the need for new transfer centers in strategic locations is critical to improving regional connectivity and efficiency. In South Kennewick's Southridge area, a transfer center near Trios Southridge Hospital and a newly proposed veteran's clinic would better serve this growing community while enhancing access to healthcare, retail, and residential areas. Similarly, transfer centers in Benton City and Prosser would strengthen transit connections along the I-82 corridor, allowing for faster, more streamlined service between these communities and the rest of the Tri-Cities.



2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Pasco is also experiencing rapid growth, particularly in West Pasco, highlighting the need for a dedicated West Pasco Transit Center. Such a facility would serve as a vital hub for connecting residents to key destinations within the city and beyond. As the King City area and East Pasco's industrial and residential developments continue to expand, additional routes will be required to meet the growing demand for public transportation. Expansion of the service area is currently being evaluated in BFT's ongoing LRTP, which was approved by the Board of Directors in February 2026.

Figure 25 2026 Annual Service Plan Planned Operating Changes

Route/Service	Recommendation	Estimated Peak Vehicle Change	Estimated Start Date	Estimated 2026 Revenue Hours	Estimated Annual Revenue Hours
Tripper and Special Event Service	Targeted service allocation to address overcrowding and employment shuttles. Special event services such as additional buses for Fair, FIFA World Cup*, and Prosser Balloon Rally.			2,500*	2,500*
Route 123s	Discontinue due to low ridership	-1	March	-97	-126
Route 26s	Discontinue 7:15 a.m. due to low ridership and third afternoon trip at 3:00 p.m.	-1	March	-49	-63
Columbia Basin Veterans (Route 61)	Local Pasco route serving West A Street and Veterans Center	1	June	1410	2560
Pasco Aquatics Center	Seasonal pilot service pattern to provide more direct, frequent service to the Aquatics Center and West Pasco	1	Memorial Day	2,100	3,590
Pasco Flea Market	Pilot service operates from 7:00 a.m. to 4:00 p.m. on weekends from March to October	-	August	180	595
Richland Downtown Loop	Route realignment to accommodate changes	-	Spring	-	-
Total				6,044	9,056
*Partial grant-funded hours for FIFA					

Figure 26 Planned Operating Projects (2026-2032)

Recommended Operating Changes (2026-2032)	
Recommended Operating Change	Potential Locations and Additional Details
Evaluate expansion of service coverage and options to meet demand	<ul style="list-style-type: none"> ▪ West Richland ▪ King City area ▪ East Pasco industrial and residential developments

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Recommended Operating Changes (2026-2032)	
Recommended Operating Change	Potential Locations and Additional Details
	<ul style="list-style-type: none"> ▪ CONNECT high ridership zones: Horn Rapids, Badger South, West Clearwater, Finley ▪ Pasco residential growth areas, especially northern neighborhoods
Consider options to expand regional service	<ul style="list-style-type: none"> ▪ Burbank ▪ Wallula ▪ Walla Walla ▪ Hermiston
Evaluate options tailored to vulnerable populations	<ul style="list-style-type: none"> ▪ Veterans ▪ Low-income ▪ Minority ▪ Persons with disabilities ▪ Limited-English Proficiency
Identify potential PTBA expansion areas	<ul style="list-style-type: none"> ▪ Badger Canyon
Evaluate options for new transfer center locations	<ul style="list-style-type: none"> ▪ South Kennewick (near Trios Southridge Hospital and newly proposed Veterans Clinic) ▪ Benton City ▪ Prosser ▪ West Pasco
Pursue route optimization	<ul style="list-style-type: none"> ▪ Adjustments to improve efficiency and meet ridership demand systemwide.
Evaluate additional service improvements to meet identified community needs	<ul style="list-style-type: none"> ▪ Improved frequency, including increased service on high-ridership corridors ▪ Later Sunday service ▪ Earlier weekday service ▪ Later weekday service ▪ Expanded Sunday service coverage ▪ Later Saturday service ▪ Improved microtransit ▪ New express/commuter routes and limited-stop services

Dial-a-Ride

BFT is committed to providing reliable and accessible paratransit services throughout Benton and Franklin Counties within the PTBA. As BFT looks toward 2027, the focus will be on maintaining the high service standards that riders rely on. While no major changes are planned for the upcoming year, BFT recognizes the importance of addressing staffing challenges to ensure continued service quality.

2026-2032 TRANSIT DEVELOPMENT PLAN

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A new computer-aided dispatch system, RideCo, is scheduled for implementation in 2026. The system will optimize trips throughout the day to create the most efficient schedules possible. This improved efficiency is expected to increase scheduling capacity and may allow for same-day ride requests. RideCo will also provide Dial-A-Ride (DAR) customers with the ability to book trips through a mobile app.

CONNECT

In 2026, BFT is focused on expanding the CONNECT service while ensuring fixed routes remain the primary and most efficient transportation option. The upcoming year will include exploring opportunities for growth to meet rising demand.

Under the guidance of the BFT Board of Directors, potential enhancements to CONNECT will be carefully considered, ensuring the service continues to meet the needs of riders who lack access to fixed routes or when those routes are unavailable. BFT will also conduct a biannual customer survey through the CONNECT app to gather feedback and make data-driven decisions for future improvements. Staff will assess the need for additional points of interest as community growth demands.

BFT will focus on improving app experience across all platforms, ensuring consistent and reliable functionality for both Android and iOS users. BFT is also committed to monitoring its driver partners, ensuring comprehensive training and the necessary tools for high-quality service. To ensure equitable access, BFT will actively promote CONNECT services within the Limited English Proficiency community. Service hours, zones, and coverage may be adjusted as needed based on evolving community needs or budget considerations.

Through these efforts, BFT aims to provide convenient, reliable, and accessible mobility solutions that meet community expectations and improve the overall transportation experience.

Rideshare

In 2026, BFT is focused on expanding the Rideshare program's reach and impact. The main goals include growing Rideshare groups, fostering a sense of community among commuters, easing traffic congestion, and reducing environmental impact. By encouraging more people to join, BFT aims to improve transportation options and promote sustainable commuting.

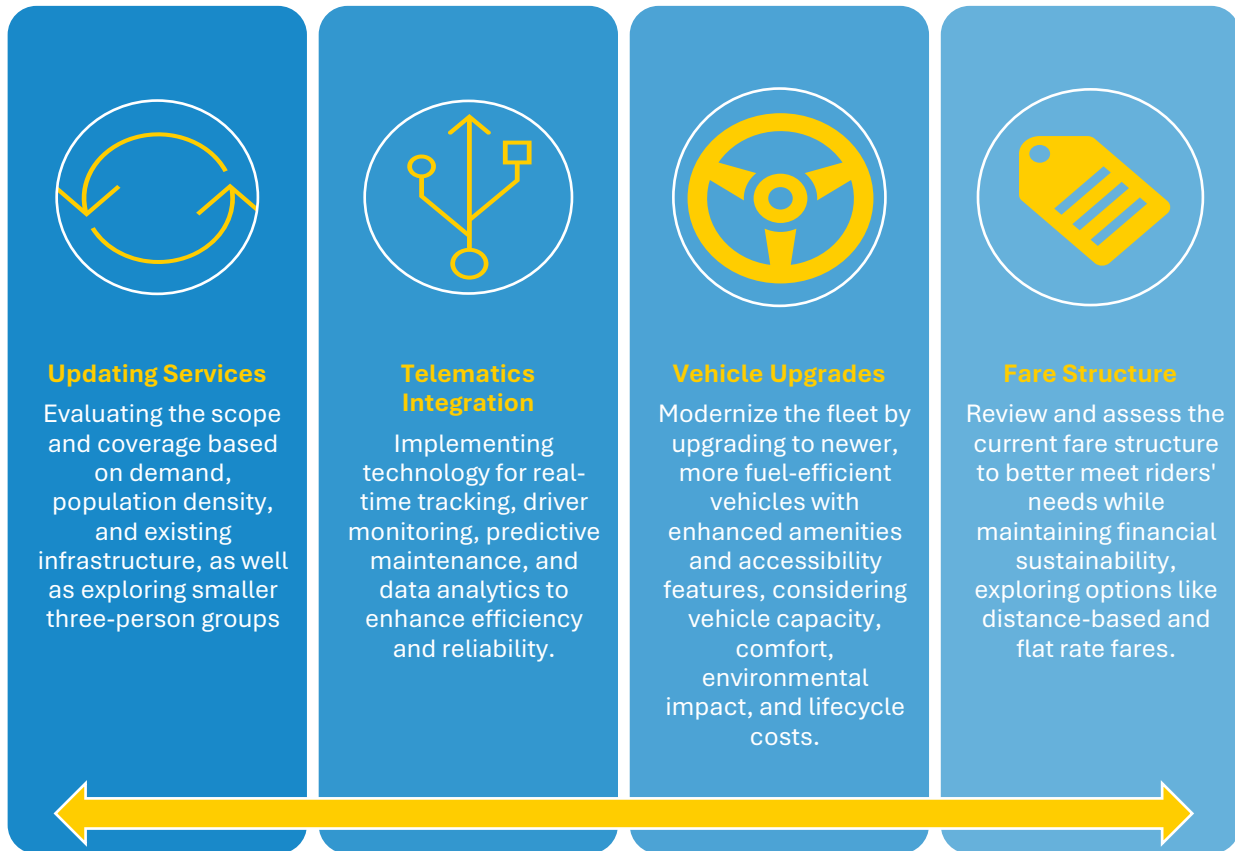
In addition to expanding Rideshare groups, integrating telematics, and adjusting fare structures, BFT plans to create educational videos to guide new participants through the process of starting and joining Rideshare groups, empowering them with the knowledge and resources needed to make the most of their Rideshare experience.

2026-2032 TRANSIT DEVELOPMENT PLAN

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Figure 27

Planned Rideshare Initiatives



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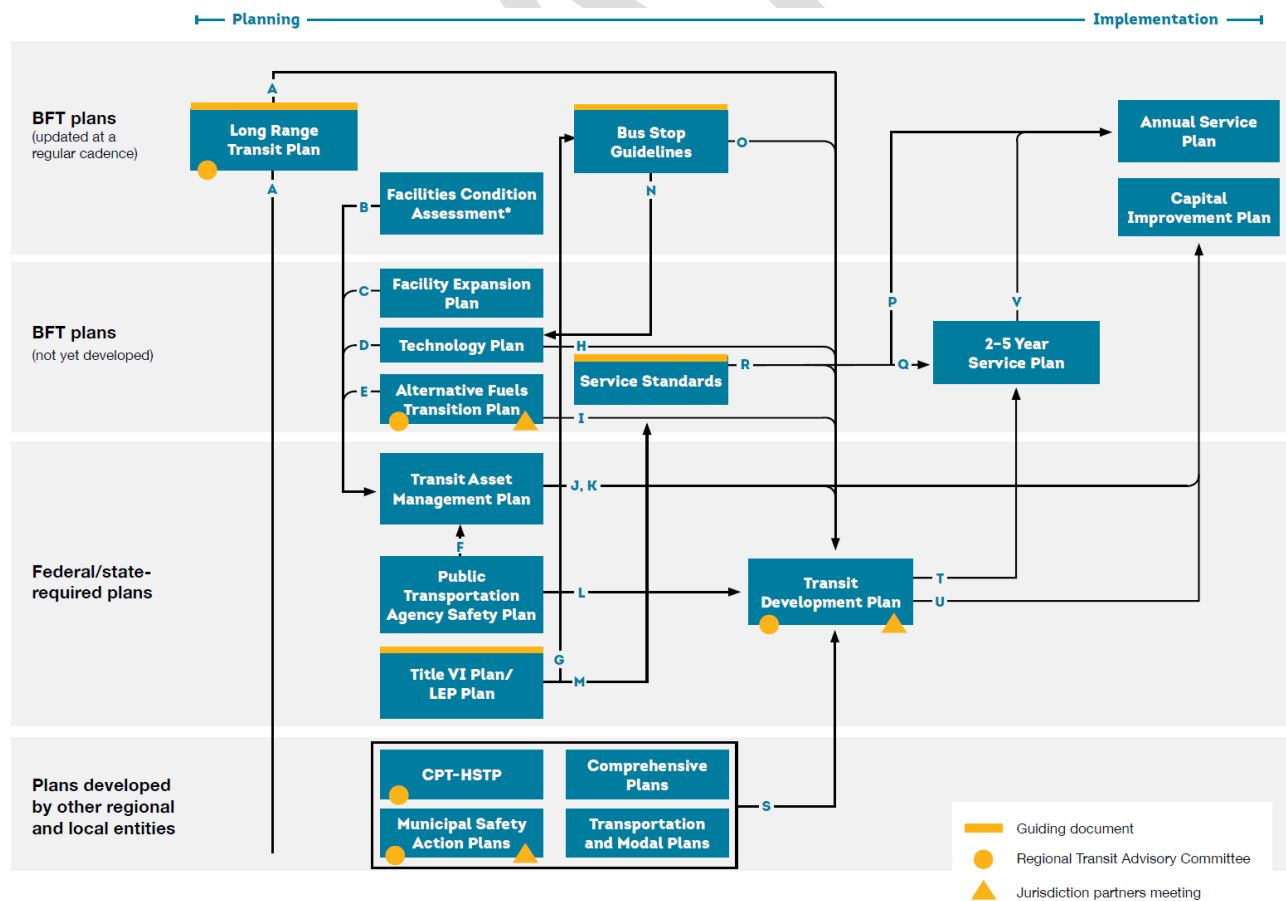
Planning Projects

In addition to systemwide service improvements, BFT intends to complete several planning studies to help guide the future of transit service in the region during the TDP timeframe. Anticipated planning projects are shown in Figure 28.

Through the development of the Long-Range Transit Plan (LRTP), an integrated planning framework was created to illustrate how agency plans align and support one another (Figure 28). This process identified several internal plans that still need to be developed or refined. Moving forward, BFT will focus on creating and strengthening these plans to strategically advance the agency as a whole.

In 2026, the agency will undertake a Short-Range Service Plan (SRSP) study to conduct a comprehensive evaluation of the transit system and develop detailed service change recommendations for implementation over the subsequent five years. The planning process will include an assessment of existing routes, service performance, travel demand, and community needs to identify opportunities for improvement. The study will focus on enhancing service reliability, increasing route efficiency, and improving the overall rider experience while ensuring that proposed changes align with regional mobility goals, demographic and land-use trends, and anticipated funding availability. Public and stakeholder engagement will be a key component of the process, helping to ensure that recommendations reflect community priorities and support a more effective and sustainable transit network.

Figure 28 Long-Range Transit Plan (LRTP)



2026-2032 TRANSIT DEVELOPMENT PLAN

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Figure 29 Anticipated Planning Projects (2026-2032)

Year	Project	Description
2026	Long-Transit Transit Plan (approved Feb. 2026)	Provides an overarching guide on how to implement agency transportation goals and policies over the next 20 years.
2026-2028	Frequent Service Corridor Study (in progress)	Planning and engineering to inform an update and redesign of BFT’s current and future frequent service (15 minutes or better) routes, as well as improving access and ADA accessibility of frequent-corridor routes.
2026-2027	Service Standards & Performance Measures (in progress)	Update and expand on existing service standards, including establishing new metrics or thresholds as necessary.
2026-2027	Short-Range Transit Plan	Conduct a comprehensive planning process to develop detailed service change recommendations to be implemented within a five-year timeframe. The study will focus on enhancing service reliability, route efficiency, and rider experience while aligning with regional mobility goals and funding availability.
2026-2027	Fare Study Update	Re-evaluate fare study recommendations and determine a path forward for future fare structure and policies.
2026-2028	Zero-Emissions Transition Plan	Strategic roadmap outlining BFT’s transition to zero-emission alternatives over time, including plans for fleet conversion, infrastructure upgrades, funding, workforce training, and community engagement. Developing strategies to address charging capacity constraints at BFT’s Maintenance, Operations, and Administration facility will be of particular importance.
2026-2028	Climate Action Plan Update	Update to BFT’s existing plan to guide how the agency will reduce its greenhouse gas emissions and increase climate resilience through measures like adopting cleaner vehicles, improving energy efficiency, promoting sustainable transportation, and engaging the community to support statewide environmental goals.
2026-2028	ADA Transition Plan Update	Update to BFT’s existing bus stop implementation plan to establish a clear path forward and ensure continued progress toward ADA compliance goals.

8: Multi-Year Financial Plan

The multi-year financial plan outlines budget projections for operations, capital investments, and contingency reserves. This plan assumes sufficient funding to construct and operate all the projects outlined, unless otherwise specified. BFT relies on three primary revenue sources:

- **Federal and State Grants:** BFT will continue to pursue grant opportunities to fund capital projects, allowing more local funds to be directed toward service operations.
- **Fare Revenue and Ridership:** BFT will actively seek opportunities to increase ridership. The current financial projections for this TDP do not include fare changes over the six-year planning period. Any potential fare adjustments will undergo review, discussion, and public input. Additionally, fare changes will require a Title VI equity analysis.
- **Sales Tax Revenue:** BFT has the authority, subject to voter approval, to collect up to a 0.6% sales tax for general public transportation. Currently, BFT collects the full 0.6% sales tax within the Public Transportation Benefit Area (PTBA) in the Tri-Cities Region. The TDP assumes the sales tax, as authorized by voters in March 2002, will remain in place.

The multi-year financial plan combines the results of the capital plan and planned operating changes year-by-year for the current budget year and forecasts for the next five years. The cash flow analysis reflects BFT agency's restrictions on operating and capital funds:

- BFT uses the accrual basis of accounting.
- BFT is a member of the Washington State Transit Insurance Pool (WSTIP).
- BFT maintains an adequate reserve fund.

Figure 30 shows budgeted figures for 2026 and the projections for the years 2026-2032.

Service Expansion Revenue Hour Projections for Cash Flow

The methodology for establishing the service expansion costs for the cash flow analysis relies on the revenue hours of service performance metric.

Note that costs shown reflect marginal rather than fully-allocated costs. BFT has elected to use marginal costs since they more accurately reflect the actual additional cost of providing one more unit of service (e.g., revenue hour), whereas fully-allocated costs include fixed overhead and may overstate the cost of incremental changes. Showing marginal costs helps BFT make more efficient, responsive, and competitive decisions, especially when capacity already exists and the goal is to optimize usage or evaluate new service opportunities.

Service expansion revenue hour projections are shown in Figure 31.

2026-2032 TRANSIT DEVELOPMENT PLAN
Ben Franklin Transit

Figure 30 BFT 2026-2032 Multi-Year Financial Plan

	Forecast	Projected					
	2026	2027	2028	2029	2030	2031	2032
Sales Tax (Local)	\$ 57,000,000	\$ 58,710,000	\$ 60,764,850	\$ 62,587,796	\$ 64,778,368	\$ 66,721,719	\$ 69,056,980
Fares	1,900,000	1,947,500	1,996,188	2,046,092	2,097,244	2,149,676	2,203,417
State Operating Grants	11,800,000	11,800,000	11,918,000	12,037,180	12,157,552	12,279,127	12,401,919
Federal Operating Grants	12,500,000	12,500,000	12,562,500	12,625,313	12,688,439	12,751,881	12,815,641
Miscellaneous	3,400,000	2,565,796	1,487,156	1,102,297	1,117,693	1,123,525	959,495
Total Revenues	\$ 86,600,000	\$ 87,523,296	\$ 88,728,693	\$ 90,398,678	\$ 92,839,297	\$ 95,025,929	\$ 97,437,451
Labor & Benefits	\$ 49,300,000	\$ 51,765,000	\$ 55,491,704	\$ 60,082,398	\$ 64,153,593	\$ 68,026,702	\$ 72,122,162
Professional Services	4,700,000	4,841,000	5,275,868	5,877,310	6,319,419	6,678,178	7,051,078
Fuel & Lubricants	4,400,000	4,532,000	5,087,208	5,899,164	6,462,677	6,891,975	7,338,021
Tires & Tubes	300,000	309,000	351,160	413,784	456,524	488,433	521,552
Materials/Supplies	4,200,000	4,326,000	4,500,123	4,704,974	4,888,321	5,061,187	5,238,204
Insurance & Liability	1,800,000	1,854,000	1,939,269	2,027,727	2,114,963	2,203,140	2,292,116
Purchased Transportation	4,500,000	4,635,000	4,861,228	5,032,368	5,210,275	5,395,186	5,587,469
All Else	2,200,000	2,266,000	2,340,672	2,419,856	2,498,656	2,577,883	2,658,530
Service Expansion	-	1,132,950	1,696,690	1,024,110	651,610	652,300	695,570
Total Operating Expenses	\$ 71,400,000	\$ 75,660,950	\$ 81,543,924	\$ 87,481,692	\$ 92,756,037	\$ 97,974,985	\$ 103,504,701
Operating Surplus/(Deficit)	\$ 15,200,000	\$ 11,862,346	\$ 7,184,769	\$ 2,916,986	\$ 83,260	\$ (2,949,056)	\$ (6,067,250)
Cash Flow from Capital Activity							
Net Proceeds from State Grants	\$ 1,344,198	\$ 2,743,194	\$ 7,151,434	\$ 6,223,335	\$ 7,772,230	\$ 3,000,000	\$ -
Net Proceeds from Federal Grants	13,830,818	10,571,765	8,516,329	9,260,638	6,387,783	333,967	374,043
Capital Improvement Program Spending	(53,441,416)	(54,329,751)	(33,254,110)	(17,984,847)	(14,085,661)	(4,818,160)	(1,153,394)
Net Cash Flow from Capital Activity	\$ (38,266,400)	\$ (41,014,792)	\$ (17,586,347)	\$ (2,500,874)	\$ 74,352	\$ (1,484,193)	\$ (779,351)
Cash and Reserve Balances							
Beginning Cash	\$ 102,412,244	79,345,844	50,193,398	39,791,820	40,207,932	40,365,544	35,932,295
Less: Reserves	(50,900,000)	(53,030,475)	(55,971,962)	(58,940,846)	(61,578,019)	(64,187,492)	(66,952,351)
Available Unrestricted Cash	51,512,244	26,315,369	(5,778,564)	(19,149,026)	(21,370,087)	(23,821,948)	(31,020,056)
Add: Operating Surplus	15,200,000	11,862,346	7,184,769	2,916,986	83,260	(2,949,056)	(6,067,250)
Less: Net Cash Flow from Capital Activity	(38,266,400)	(41,014,792)	(17,586,347)	(2,500,874)	74,352	(1,484,193)	(779,351)
Ending Available Unrestricted Cash	28,445,844	(2,837,077)	(16,180,142)	(18,732,914)	(21,212,475)	(28,255,198)	(37,866,657)
Ending Total Cash (with reserves)	\$ 79,345,844	\$ 50,193,398	\$ 39,791,820	\$ 40,207,932	\$ 40,365,544	\$ 35,932,295	\$ 29,085,694

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Figure 31 Service Expansion Revenue Hour Projections for Cash Flow

Revenue Hours by Mode	2026	2027	2028	2029	2030	2031	2032	2026-2032
Fixed Route								
Revenue Hours	239,847	245,284	257,209	260,038	262,898	265,790	268,714	1,718,120
Expansion Hours	1,490	5,437	11,925	5,144	1,312	1,318	1,325	30,000
Cost/Revenue Hour	\$ 89.54	\$ 89.54	\$ 93.37	\$ 97.37	\$ 101.53	\$ 105.89	\$ 110.45	
Expansion Cost	\$ 133,415	\$ 486,845	\$ 1,113,380	\$ 500,860	\$ 133,203	\$ 139,566	\$ 146,346	\$ 2,653,614
Dial-A-Ride								
Revenue Hours	121,522	129,421	135,892	141,328	146,274	150,662	155,182	892,568
Expansion Hours	3,348	4,861	4,423	3,924	4,042	4,163	4,288	44,628
Cost/Revenue Hour	\$ 88.04	\$ 88.04	\$ 91.80	\$ 95.73	\$ 99.82	\$ 104.11	\$ 108.59	
Expansion Cost	\$ 294,758	\$ 427,948	\$ 406,009	\$ 375,646	\$ 403,468	\$ 433,415	\$ 465,644	\$ 2,806,888
The Arc of Tri-Cities								
Revenue Hours	23,458	24,044	24,525	25,016	25,516	26,026	26,547	149,456
Expansion Hours	2,553	586	481	491	500	510	521	4,484
Cost/Revenue Hour	\$ 63.00	\$ 63.00	\$ 65.69	\$ 68.51	\$ 71.43	\$ 74.50	\$ 77.71	
Expansion Cost	\$ 160,839	\$ 36,919	\$ 31,597	\$ 33,637	\$ 35,716	\$ 37,997	\$ 40,487	\$ 377,192
CONNECT								
Total Hours	48,544	49,758	51,002	52,277	53,323	54,389	55,477	406,513
Expansion Hours	3,623	971						9,807
Cost/Revenue Hour	\$ 57.71	\$ 57.71	\$ 60.22	\$ 62.79	\$ 65.48	\$ 68.28	\$ 71.21	
Expansion Cost	\$ 209,083	\$ 56,035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 265,119
Rideshare								
Revenue Hours	51,416	55,756	64,064	64,705	65,352	66,006	66,666	425,655
Expansion Hours	(5,850)	3,584	4,000	3,000	2,000	1,000	1,000	10,000
Cost/Revenue Hour	\$ 34.93	\$ 34.93	\$ 36.43	\$ 37.99	\$ 39.61	\$ 41.31	\$ 43.09	
Expansion Cost	\$ (204,341)	\$ 125,205	\$ 145,703	\$ 113,962	\$ 79,219	\$ 41,313	\$ 43,091	\$ 344,152
Total Expansion Cost	\$ 593,754	\$ 1,132,952	\$ 1,696,689	\$ 1,024,105	\$ 651,606	\$ 652,291	\$ 695,568	\$ 6,446,965

9: Projects of Regional Significance

BFT collaborates with regional partners on major transit projects, including multimodal hubs, highway transit enhancements, and connectivity improvements with neighboring transit agencies. BFT has identified a series of projects that are largely improvements associated with moving passengers safely and reliably throughout the community. BFT will coordinate with BFCOG to incorporate these into the Transportation Improvement Program (TIP).

According to BFCOG's 2026-2028 TIP, a project is classified as regionally significant if it meets one of the following criteria:

1. A roadway project which serves regional transportation needs (such as access to and from the area outside the region; major civic and activity centers in the region; major developments such as retail shopping centers, sports complexes, employment centers; or transportation terminals for movement of people or freight including agriculture).
2. A transit capital project which serves regional transportation needs (such as administrative, operations, maintenance, or transfer facility) or is a frequent transit corridor that operates predominately on federal aid-eligible roadways.
3. A non-motorized project which is located on or adjacent to a federal-aid eligible road, serves regional transportation needs, provides access to frequent transit service or a regional transit facility, or offers an alternative to regional roadway travel.

BFT has identified a series of regionally-significant projects to occur over the time horizon of the TDP. These projects are summarized in Figure 32.

2026-2032 TRANSIT DEVELOPMENT PLAN

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Figure 32 *Projects of Regional Significance*

Project	Description
Pasco Transit Hubs	<ul style="list-style-type: none"> ▪ New transit facility to serve the growing West Pasco area <ul style="list-style-type: none"> ○ Improve regional connectivity and access to public transportation ○ Support expanding service needs ○ Reduce congestion ○ Provide a convenient hub for riders traveling within Pasco and to the broader region ○ Park-and-ride lot ▪ Potential Downtown Pasco facility, depending on future agency direction
Frequent Service Corridors	<ul style="list-style-type: none"> ▪ Corridor-level transit infrastructure improvements to support frequent service (15 minutes or better) routes ▪ Improved access and ADA accessibility on frequent-corridor routes.
22nd Avenue Transit Center	<ul style="list-style-type: none"> ▪ Reconfiguring the platform to ensure ADA compliance ▪ Improve safety through updated technology ▪ Add customer service window ▪ Enhanced driver comfort facilities ▪ Transit-Oriented Development (TOD) ▪ Modernized park-and-ride lot
Transit Mobility Hubs	<ul style="list-style-type: none"> ▪ Three new small-scale transit hubs: <ul style="list-style-type: none"> ○ Southridge area of Kennewick ○ Benton City ○ Prosser ▪ Improve transit access ▪ Enhance service efficiency ▪ Meet evolving transportation needs of growing communities
Comprehensive Plan Coordination	<ul style="list-style-type: none"> ▪ Coordinating with the city and regional partners to improve transit accessibility as a major transportation mode, while evaluating future level-of-service standards to ensure reliable public transit access for existing and future developments.

10: Section 5307 Program of Projects

The Section 5307 Urbanized Area Formula Program (49 U.S.C. § 5307) provides federal funding for public transportation capital investments, operating assistance in certain circumstances, and transportation-related planning activities in urbanized areas. An urbanized area is an incorporated area with a population of 50,000 or more, as designated by the U.S. Census Bureau.

Section 5307 funds may be used for a variety of transit capital projects, including the replacement, rehabilitation, rebuilding, and expansion of bus fleets; the acquisition of service and support equipment; mobility management activities; security and safety improvements; and the construction, rehabilitation, and improvement of passenger and maintenance facilities. These eligible activities support the continued operation, modernization, and expansion of public transportation services.

Figure 33 presents projected Section 5307 apportionments for Federal Fiscal Year (FFY) 2027 and serves as the Section 5307 Program of Projects (POP) for this Transit Development Plan (TDP), as required by federal statute. In FFY 2027, Ben Franklin Transit (BFT) intends to utilize Section 5307 funding for the replacement of fixed-route and Dial-A-Ride vehicles.

Figure 33 Section 5307 Program of Projects

Capital Project	Federal	Local	Total
Vehicle Replacement	\$44,957,133	\$9,493,609	\$54,450,742
Vehicle Expansion	\$2,720,000	\$480,000	\$3,200,000
MOA Preservation & Enhancements	\$98,210	\$12,249,907	\$12,348,117
Route & Bus Stop Improvements	\$1,500,000	\$1,640,901	\$3,140,901

As part of the annual Section 5307 POP public process, BFT publishes a public hearing notice as part of the TDP in the local newspaper and posts the following statement on the BFT website:

- The POP public hearing will be held in coordination with the TDP process
- The proposed program will be the final program unless amended
- Final notice is considered as part of the Final Adopted TDP

Appendix A: System Maps and PTBA Service Area

DRAFT

2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

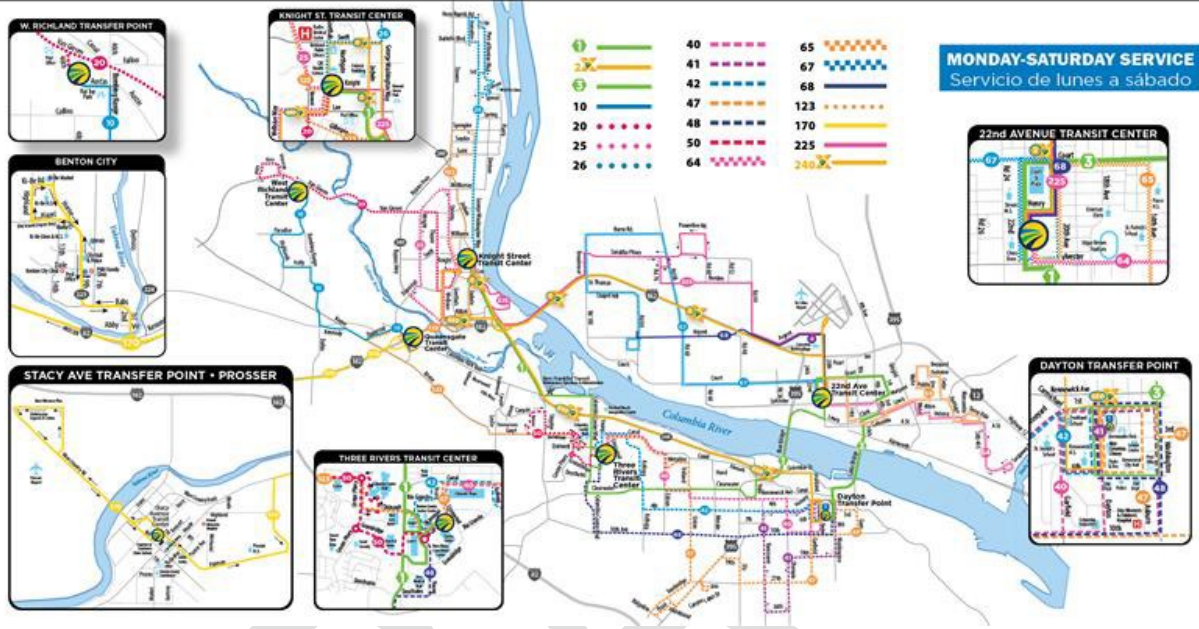
BFT Fixed-Route Route System Weekdays through Saturdays

 **BEN FRANKLIN
TRANSIT**

SYSTEM MAP

Mapa del sistema

WWW.BFT.ORG • 509.735.5100

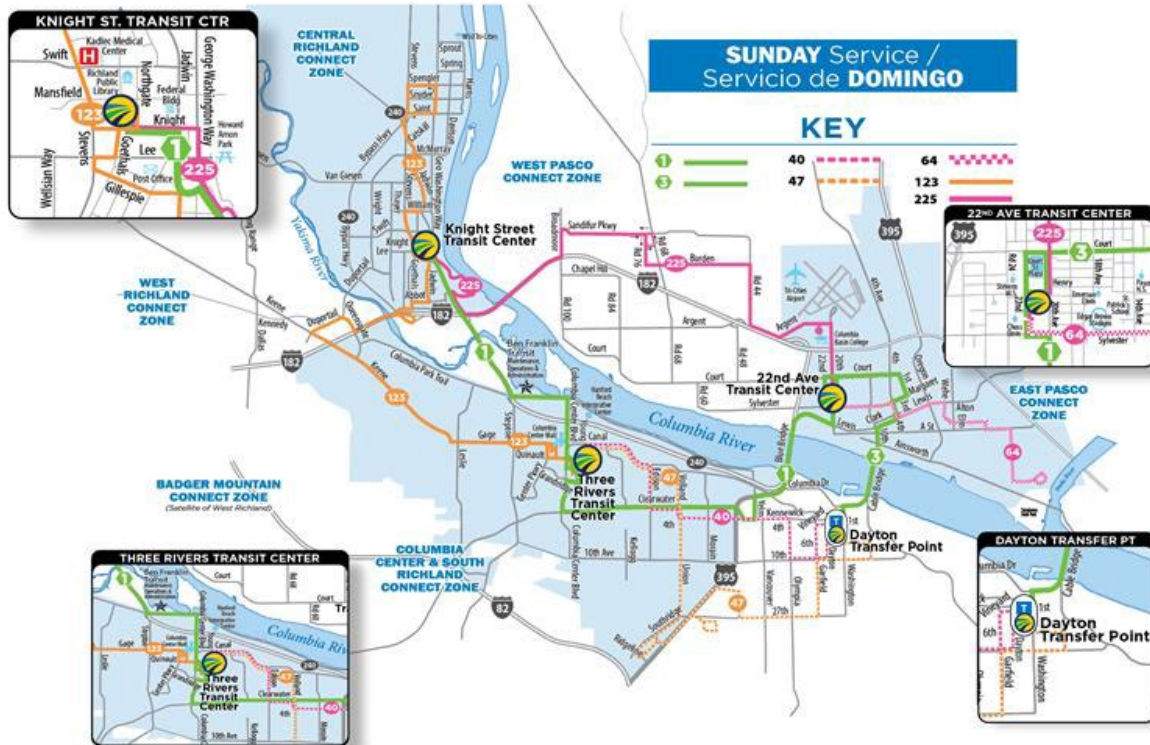


DRY

2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

BFT Fixed-Route System on Sundays



DRY

BFT CONNECT Service Zones



Transit centers.

- 1 West Richland
- 2 Knight Street
- 3 Queensgate
- 4 Three Rivers
- 5 22nd Ave
- 6 Dayton Transfer Point

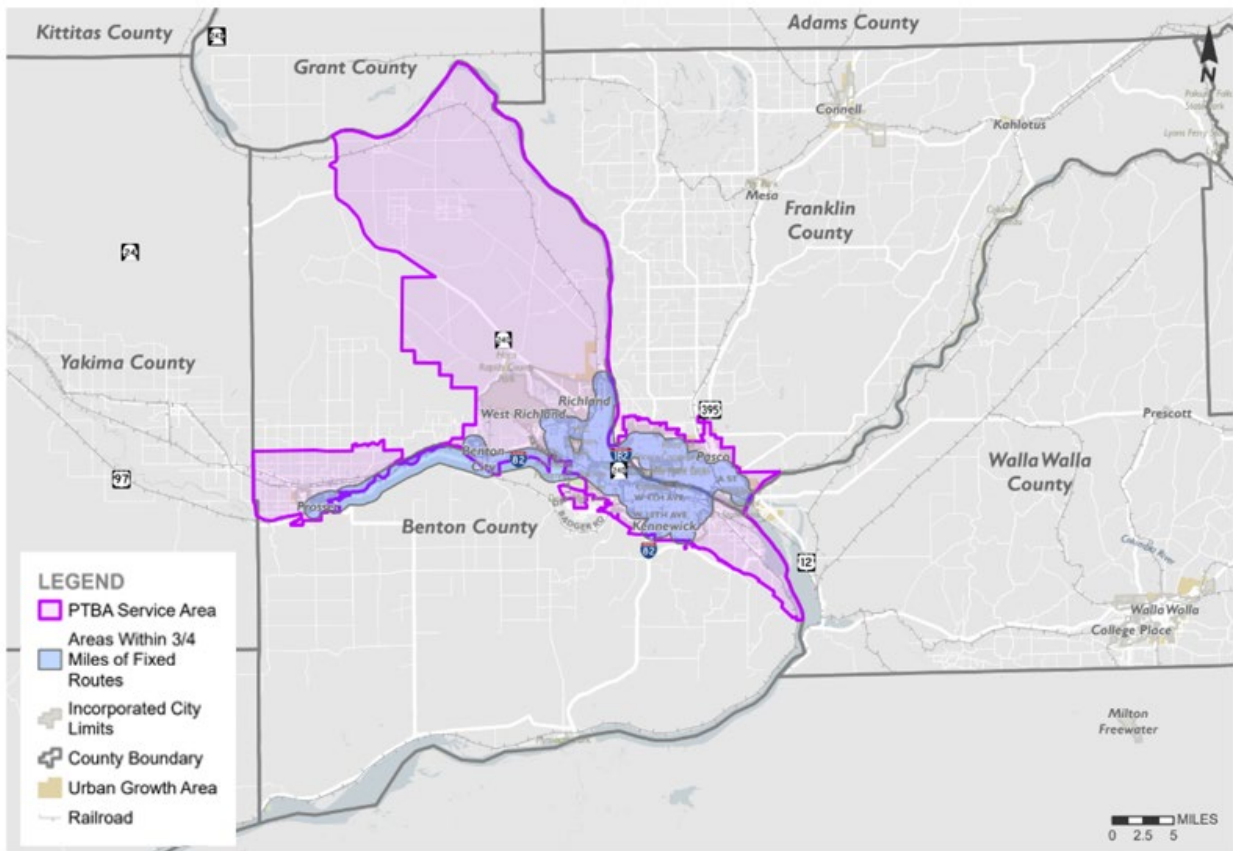
Services.

- 7 Woodspring Hotel
 - 8 Desert Hills Middle School
 - 9 Pasco Processing
 - 10 Columbia Basin Veterans Center
 - 11 Riverview High School
-  Transit connection

2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

BFT Public Transportation Benefit Area (PTBA)

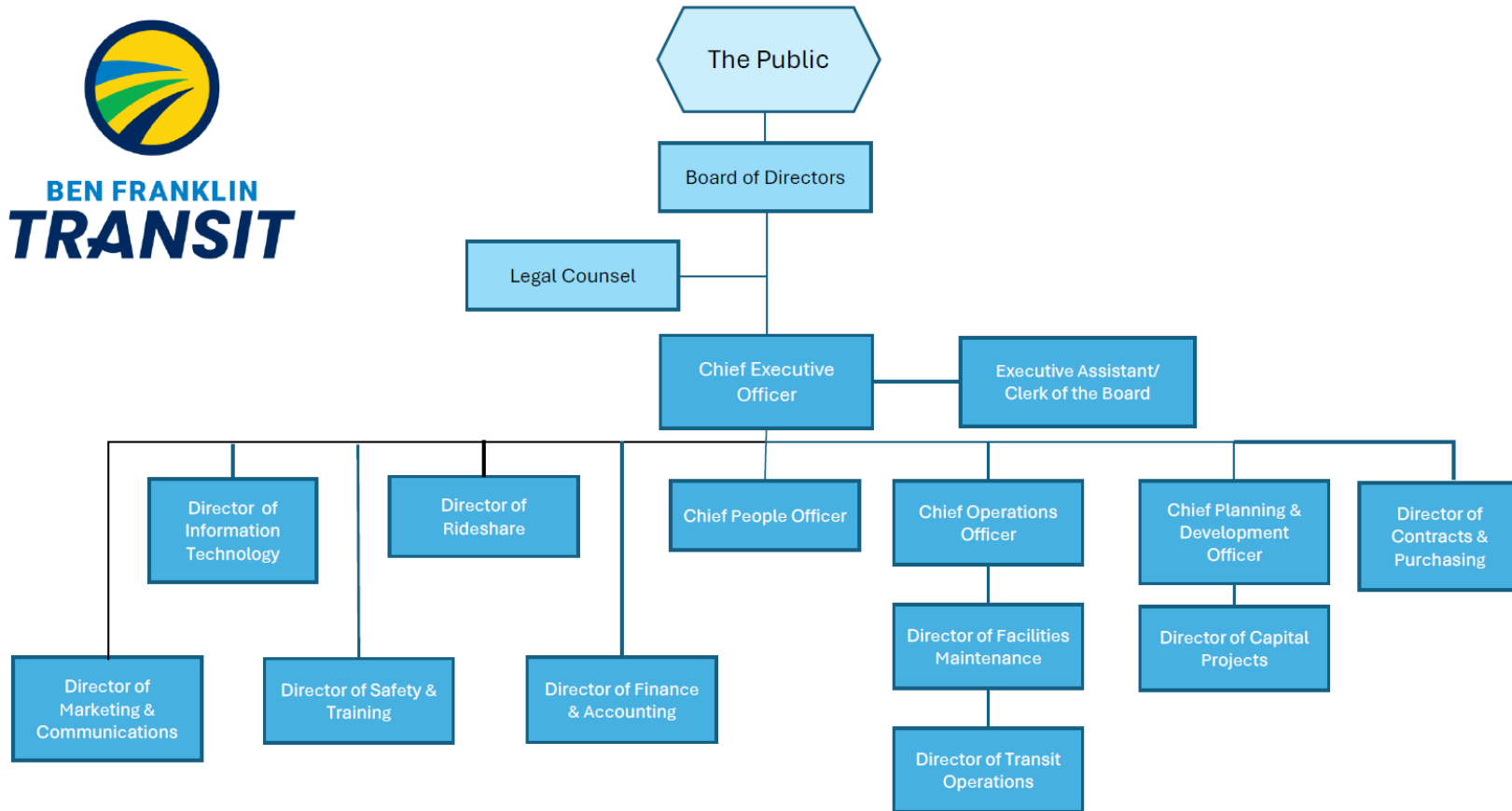


Appendix B: Organizational Chart

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2026-2032 TRANSIT DEVELOPMENT PLAN
Ben Franklin Transit

BFT Organizational Chart (as of June 2026)



6/2026



Appendix C: Ridership Trends

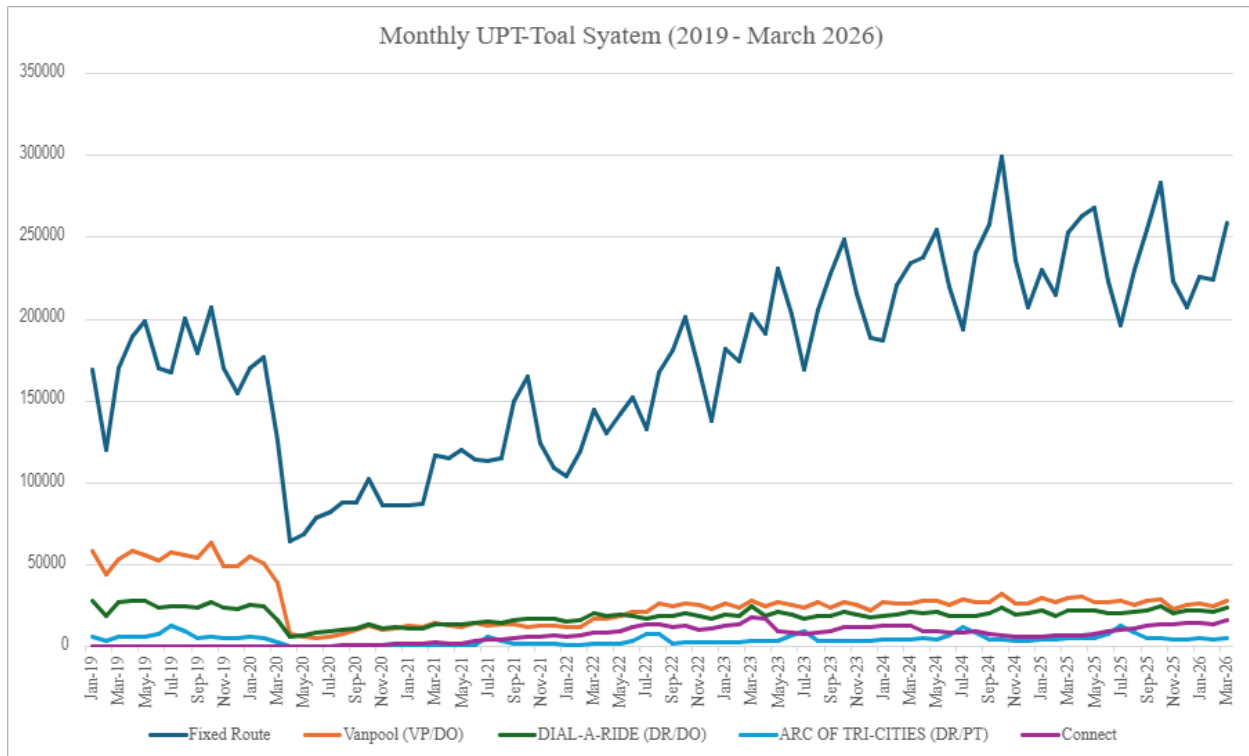
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2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

System Total

The following graphs display the monthly total of unlinked passenger trips (UPT) by mode, with detailed breakdowns for each. In 2023, total system UPT surpassed 2019 pre-pandemic ridership by 2%, adding an extra 43,693 passenger trips. Total systemwide ridership in 2025 added another 94,052 passenger trips compared to 2024, signaling that ridership expansion is now driven by factors significantly beyond post-pandemic recovery, with a notable rise in discretionary riders. The first three months of 2026 saw an additional 3.8% increase in UPT compared to the same period in 2025, resulting in 33,464 more passenger trips.



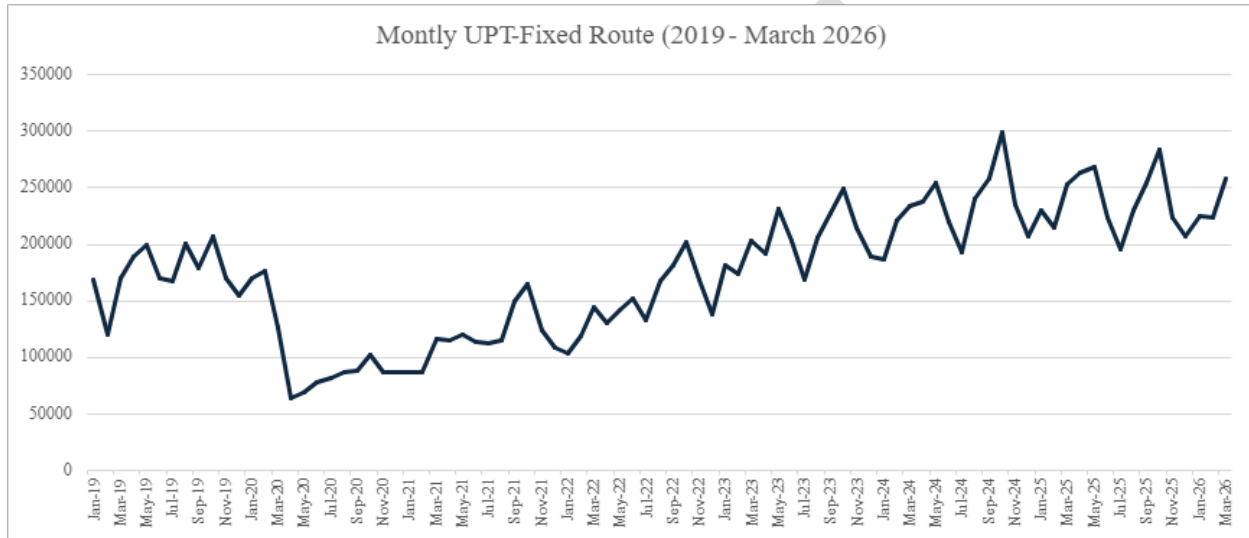
2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Fixed-Route

In 2025, fixed-route ridership surpassed pre-pandemic levels by 36%, adding 749,905 passengers compared to 2019 totals. Ridership growth continued into the first quarter of 2026, with a 1.52% increase over the same period in 2025, translating to an additional 10,615 passengers for the quarter.

Youth Ride Free continued to capture 42% of fixed route ridership, identical to 2023. With ridership growth, this equated to an additional 156,345 rides.

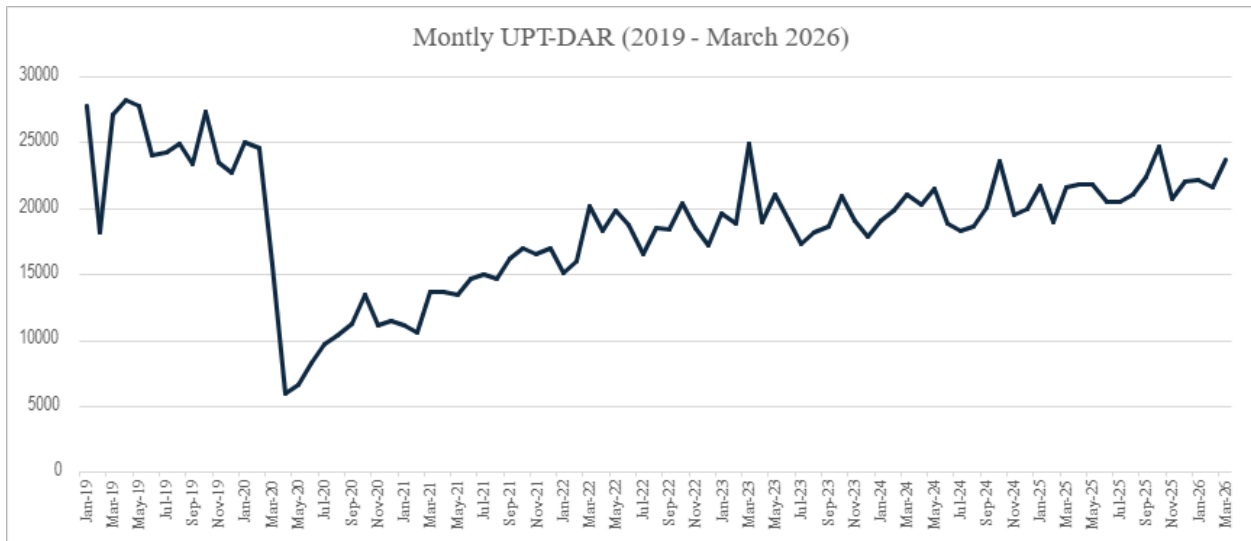


2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Dial-A-Ride

In 2025, total DAR ridership reached 258,191, approximately 86% of pre-pandemic levels. Ridership in 2025 increased by 7% (+17,245) compared to the previous year. Population growth and the development of additional senior housing complexes are expected to continue driving an upward trend in ridership in the coming years. According to BFCOG's 2022 HSTP, the region's population aged 65 and over is projected to increase from 13% to 89% over the next two decades.

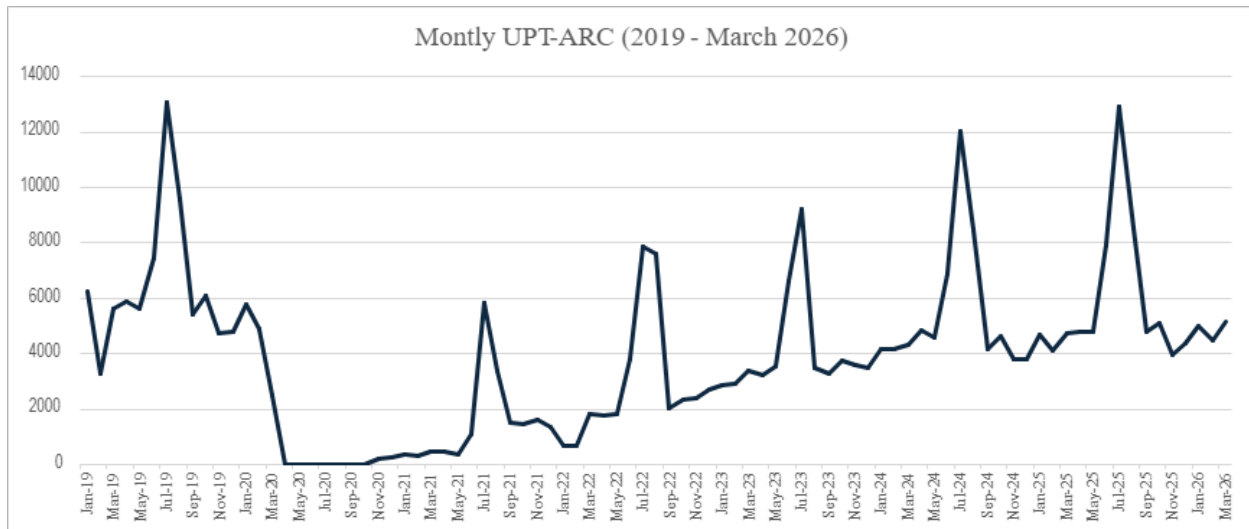


2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

The Arc of Tri-Cities

In 2025, The Arc ridership reached 90% of pre-pandemic levels. Ridership in 2025 increased by 7.4% (+4,898) compared to last year. The first three months of 2026 saw another 7.8% increase compared to the same timeframe the year prior. Large ridership peaks, presented in the graph below, represent The Arc's summer program Partners and Pals.

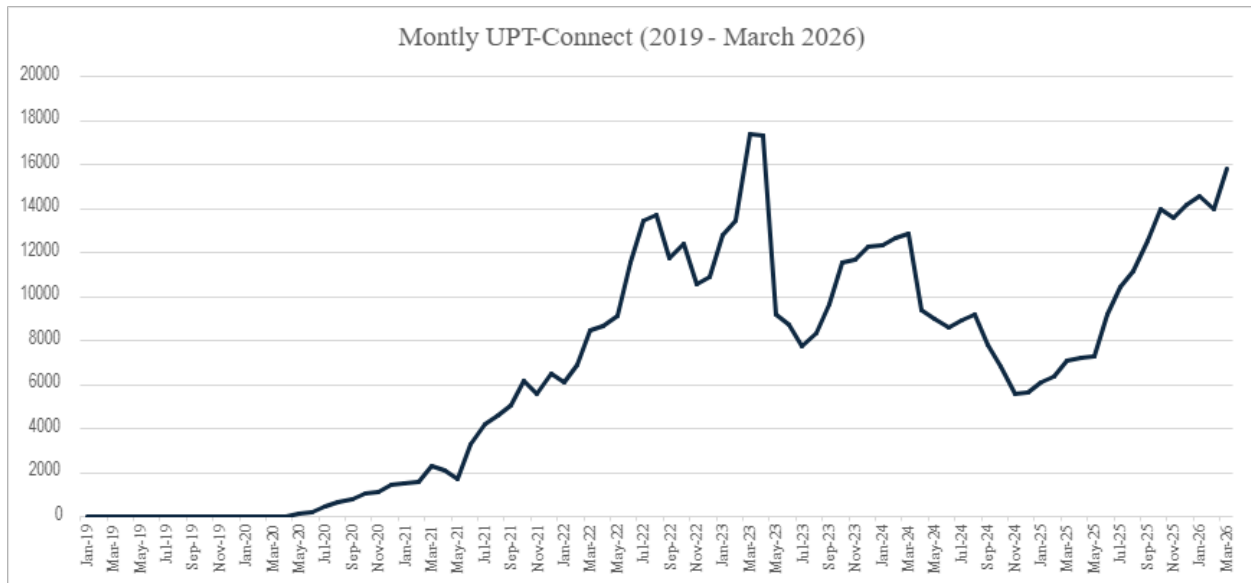


2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

CONNECT

CONNECT ridership has seen significant growth since its launch. From its first full year in 2021 to 2025, ridership increased by 166%, with an additional 74,400 rides. In May 2023, changes were made to encourage better use of fixed routes, and in Spring 2024, updates to the app and fraud prevention measures led to a 22% decrease in ridership (-31,111) in 2024 as the system was fine-tuned. Ridership in the first three months of 2026 was 126% more than the same timeframe in 2025.

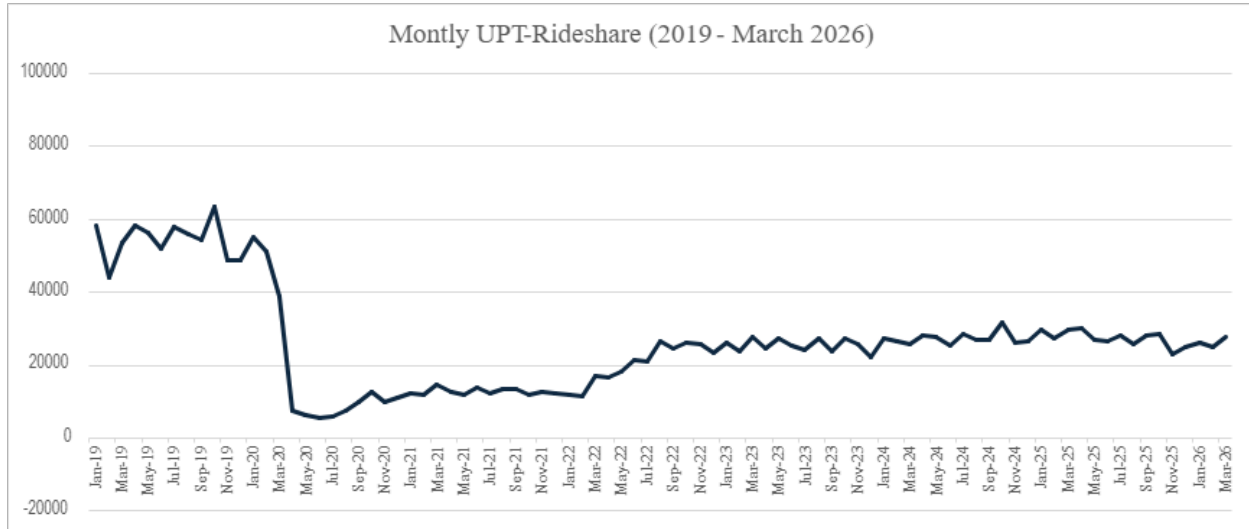


2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Rideshare

In 2025, the total Rideshare ridership reached 330367, or 50% of pre-pandemic levels. Ridership in the first three months of 2026 was 9.4% lower than the same period in 2025.



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Appendix D: Park-and-Ride Lots and Occupancy

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2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Park-and-Ride Lots/Transit Centers Served by BFT – 2025

Park-and-Ride Lot/Transit Center	City	Spaces	Property Ownership	Annual Average Maximum Utilization	Average Maximum Utilization Rate (2025)
22nd Ave Transit Center	Pasco	49	BFT	13.64	27.84 %
SR 224 and SR 240	Richland	89	WSDOT	7.39	8.31 %
9th & Dale	Benton City	37	Leased	11.54	31.19 %
Ed Frost Transit Center	Kennewick	43	BFT	0.36	0.84 %
West Richland Transfer Point (Flat Top)	West Richland	154	Leased	17.26	11.21 %
Knight Street Transit Center	Richland	46	BFT	10.51	22.86 %
WSDOT: Richland "Y"	Richland	250	Leased	68.77	27.51 %
Stacy Ave Transfer Point	Prosser	28	Leased	2.74	9.80 %
HAPO Center	Pasco	179	Leased	47.18	26.36 %
Tulip Lane	Richland	157	Leased	26.95	17.17 %
Port of Benton	Richland	350	Leased	51.56	14.73 %

Additional Park-and-Ride Lots in BFT Service Area

Park-and-Ride Lot	City	Spaces	Property Ownership
Kiona I/C - Red Mountain P&R	Benton City	49	WSDOT
Horne Dr/Hanford Rte. 10 (SR 240)	Benton City	18	WSDOT
Union & 27th	Kennewick	50	WSDOT
W Falls Ave (US 395 west of Yelm St.)	Kennewick	39	WSDOT

2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Average Maximum Park-and-Ride Occupancy Rate by Month (2025)

Park-and-Ride Lot/Transit Center	Spaces	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
22nd Ave Transit Center	49	21.9%	25.5%	26.5%	28.5%	25.1%	26.5%	30.2%	32.2%	26.5%	23.4%	32.6%	34.6%
SR 224 and SR 240	89	4.2%	6.1%	8.9%	4.4%	5%	6.7%	10.1%	10.1%	10.1%	10.6%	113.4%	9.5%
9th & Dale	37	16.8%	22.9%	24.3%	33.7%	47.3%	28.3%	31.7%	36.4%	37.8%	33.7%	36.4%	24.3%
Ed Frost Transit Center	43	8.1%	0.78%	0%	0%	0%	0%	1.1%	0%	0%	0%	0%	0%
West Richland Transfer Point	154	4.8%	5.6%	8.1%	10.7%	12.6%	8.1%	10.7%	15.5%	17.2%	13.3%	12%	15.5%
Knight Street Transit Center	46	29%	27.1%	25%	27.1%	28.2%	22.8%	20.1%	17.9%	17.3%	17.9%	23.3%	18.1%
WSDOT: Richland "Y"	250	25.9%	21.7%	28.8%	27%	19.4%	31.6%	36%	31%	34%	23%	25.6%	26%
Stacy Ave Transfer Point	28	18.7%	17.8%	17.8%	3.5%	1.7%	1.7%	8.3%	21.4%	0%	9.52%	10.7%	5.9%
HAPO Center	179	22.2%	21.2%	28.4%	26.2%	28.7%	29.3%	25.9%	25.1%	28.2%	26.8%	27.3%	26.5%
Tulip Lane	157	17%	14.4%	18.7%	18.7	19.1%	17.2%	18.7%	16.2%	17.5%	14.9%	16.5%	16.5%
Port of Benton	350	10.2%	12.2%	15.1%	15.4%	14.4%	20.8%	12.8%	20.7%	19.8%	12.1%	12.1%	10.7%

Appendix E: Plan Review

DRAFT

Benton & Franklin Council of Governments (BFCOG)

BFCOG 2022	Policies and Goals Relevant to BFT
<p>Human Services Transportation Plan</p>	<p>A major focus of the HSTP is to identify public transportation resources for the youth and ageing populations, people with disabilities, and low-income individuals that are dependent on public transportation. 13% of the region’s residents are over 65. This portion is expected to increase by 89% in the next 25 years.</p> <p>Identified needs and gaps:</p> <ul style="list-style-type: none"> • Lower cost public transit • Transportation access to food (foodbanks) • Transportation connections for seniors/ senior social access • Transit service to Burbank area/Walla Walla County • Expanded door-to-door service for those with mobility issues • Language barrier assistance • Transportation for students without access to school bus • Need for more transit stop amenities • Revisit criteria for special needs qualification • Increased service to Yakima immigration services <p>Strategies and activities identified to reduce gaps:</p> <ul style="list-style-type: none"> • Free transit fares at certain times of day, pre-paid cards or badges for low-income and disabled people • Fixed route and on-demand service in HSTP study areas of Prosser, Connell, and Mesa to stops at medical facilities in Pasco, Kennewick, and Richland • Driving Miss Daisy style pilot program to connect seniors with social gatherings • Increased regular service connections between upper Yakima valley to mid-Columbia area • More stops for transit service for medical appointments via contracted services • Bi-lingual travel trainers and mobility managers • Expanding fixed route areas serving students • Security cameras and anti-theft devices • Updated amenities report (BFT in process) • Create a panel of medical professionals to make recommendations on application criteria • Scheduled shuttle to Yakima immigration office

2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

BFCOG 2045 Metropolitan Transportation Plan	Policies and Goals Relevant to BFT
	<ul style="list-style-type: none"> • Population projections indicate the demand for additional public transportation services will be significant • BFCOG 2045 model forecasts a 30% increase in transit trips • Additional future needs identified through stakeholder engagement were: <ul style="list-style-type: none"> ○ Additional transit options outside of the BFT service area, especially for elderly and disabled persons ○ First and Last mile connections in areas where BFT is not available ○ More education and communication about public transportation resources ○ Additional frequency, days, and spans of service for certain existing routes

Local Jurisdictions – Cities

Benton City

Benton City 2017 Comprehensive Plan	Policies and Goals Relevant to BFT
	<p>TE Goal 7: Maintain and expand public transportation service for all demographics traveling through Benton City and the surrounding area</p> <p>TE Goal 7 Policy 1: Continue inclusion of the City in BFTs PTBA</p> <p>TE Goal 7 Policy 2: Continue implementation of a shuttle van service to the Tri-Cities area, including coordination of interconnecting bus, train, and airplane schedules</p>

Connell

Connell 2022 Comprehensive Plan	Policies and Goals Relevant to BFT
	<p>Connell relies heavily on automobile travel and does not have fixed-route, regular service to the city though there are some vanpools operating.</p> <ul style="list-style-type: none"> • Land Use Goal 4, policy 1: place multi-family residential developments next to arterial streets, along public transportation routes, or near commercially designated areas

Kennewick

<p>Kennewick 2026 Comprehensive Plan (DRAFT)</p>	<p>Policies and Goals Relevant to BFT</p> <ul style="list-style-type: none"> • Policy T-1.3: Coordinate with Ben Franklin Transit to improve access to transit, transit priority treatments, transit stop safety, and transit stop amenities. • Policy T-1.6: Coordinate the planning, implementation, and operation of a safe and efficient multimodal transportation system with stakeholders including WSDOT, Benton County, the Benton Franklin Council of Governments, Ben Franklin Transit, the cities of Richland, Pasco, and West Richland, as well as various community groups. • Policy T-2.8: Incorporate the principles of Complete Streets by planning and implementing improvements that provide facilities with all users in mind, including pedestrians, bicyclists and transit riders. • Policy T-3.2: Support transit service by establishing LOS standards for bus stops in coordination with Ben Franklin Transit.
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<p>Kennewick 2040 Transportation Systems Plan</p>	<p>Policies and Goals Relevant to BFT</p> <p>The Kennewick TSP coordinates and plans for the development of a balanced, multimodal transportation system by recognizing the regional nature of the transportation system and the need for continuing interagency coordination. The plan contains policies encouraging and supporting alternative travel modes including transit.</p> <ul style="list-style-type: none"> • Priority corridors for additional pedestrian crossings: <ul style="list-style-type: none"> ○ Clearwater Ave ○ 10th Ave ○ Columbia Dr ○ Steptoe St ○ Ely St ○ Washington St ○ Olympia St • Priority bike corridors: <ul style="list-style-type: none"> ○ Columbia Park Trail ○ Canal Dr ○ 4th Ave ○ 10th Ave ○ Bob Olson Pkwy/Hildebrand Blvd ○ Olympia St ○ Ely St ○ Volland St ○ Kellogg St ○ Steptoe St
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2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Richland

<p>Richland 2027-2032 Transportation Improvement Program (Draft)</p>	<p>Projects Relevant to BFT</p>
	<p>Richland has programmed a diverse portfolio of transportation projects, including roadway expansions, intersection upgrades, safety enhancements, Complete Streets initiatives, and active transportation investments. The city continues to prioritize multimodal mobility through new pedestrian crossings, multi-use pathways, bicycle facilities, and Safe Routes to School projects, which will improve access to transit and support future ridership growth. In addition, several corridor, intersection, and capacity improvement projects are expected to enhance overall network connectivity and may create opportunities for future transit service enhancements, including higher-frequency service and potential Bus Rapid Transit (BRT) investments.</p>

<p>Richland 2017 Comprehensive Plan</p>	<p>Policies and Goals Relevant to BFT</p>
	<p>Richland desires to create an economically prosperous city center and has established priorities for reinvigorating commercial centers in part through creation of bicycle and pedestrian friendly connections between downtown areas and residential neighborhoods. In addition to a well-connected network of paths, trails, and sidewalks, the city also values the implementation of mixed-uses, higher density, access to transit, safety improvements, streetscape elements and building orientation to create an active mode-friendly community.</p> <ul style="list-style-type: none"> • Urban Design Goal 2: Revitalize commercial areas, such as areas in the CBD including Uptown retail area and Island View area <ul style="list-style-type: none"> ○ Policy 2: Ensure adequate public transit, bicycle, and pedestrian access in the commercial centers along with parking and landscaping • Transportation Goal 3: Encourage the use of transportation modes that promote energy conservation, circulation efficiency, and an active lifestyle <ul style="list-style-type: none"> ○ Policy 1: Support increased use of transit, bicycling, and pedestrian travel ○ Policy 4: Encourage new developments to be pedestrian friendly and compatible with the public transportation system

West Richland

<p>West Richland 2017 Comprehensive Plan</p>	<p>Policies and Goals Relevant to BFT</p> <ul style="list-style-type: none"> • LU Policies and Strategy 7: Give preference to locating new high-density development areas where residents will have access to walking and bicycling amenities, and to public transit <ul style="list-style-type: none"> • Place multi-family developments next to arterial streets, along public transportation routes, or on the periphery of commercial designating areas • LU Policies and Strategy 36: Encourage commercial and mixed-use developments located on current or planned transit corridors and encourage transit-oriented site planning and design • LU Policies and Strategy 41: Encourage a multimodal transportation system that allows local residents to move easily from their homes to their jobs and to other necessary services without exclusive dependence upon the single-occupancy vehicle • Environmental Policies and Strategies 10: Encourage non-motorized forms of transportation, carpooling and other trip-reduction measures • Housing Policies and Strategies 11: Work with transit and transportation providers to increase access between special needs housing and community facilities and programs in West Richland and the surrounding area • Transportation Policies 1b: Consider TDM commute trip reduction methods to decrease traffic congestion, especially if traffic exceeds the City’s LOS standard • Transportation Policies 1c: Support access and circulation by pedestrians, bicycles, transit buses and other roadway users • Transportation Policies 4f: Develop a transportation system that facilitates mass transit, driving, walking, biking, and equestrian uses. Streets shall be designed in accordance with the Complete Streets Policy. • Transportation Policies 4g: Obtain rights of ways and easements prior to or concurrent with development and retain options for alternative transportation modes, bicycle, pedestrian, and equestrian use • Transportation Policies 4h: Promote public transportation service accessibility for elderly, disabled, low and moderate income, youth, and other mobility disadvantaged people • Transportation Policies 6c: encourage trip making by walking, biking, carpooling, and transit ridership to reduce criteria pollutant emissions and improve water quality
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2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Pasco

<p>Pasco 2018-2038 Comprehensive Plan</p>	<p>Policies and Goals Relevant to BFT</p> <p>Most of Pasco’s transportation goals and policies support transit use and collaboration with BFT and other regional transportation partners. In addition, policy 4F under the City’s Land use goals supports smart growth and transit-oriented development, or at the very least, development that considers and creates amenities that support the use of transit and alternative transportation modes.</p> <ul style="list-style-type: none"> • Land Use Goal 4: Increase community accessibility through proper land use planning <ul style="list-style-type: none"> ○ Policy 4F: Support mixed use, smart growth, infill, and compact developments with transit and pedestrian amenities that promote a healthy community • Transportation Goal 2: Encourage efficient, alternative, and multi-modal transportation systems <ul style="list-style-type: none"> ○ Policy 2A: Maintain the Multimodal Passenger Terminal ○ Policy 2B: Collaborate with BFT in programming transit routes, transit stops, and supporting facilities that increase user accessibility during the development process ○ Policy 2C: Encourage the use of public transportation including ridesharing, and BFT’s vanpool program ○ Policy 2D: Encourage pedestrian and bicycle travel by providing safe and purposeful bicycle and pedestrian routes ○ Policy 2E: Encourage Park and Rides for bicycles and/or automobiles ○ Policy 2G: Collaborate with transit agencies on the design of arterial streets to improve transit access
<p>Pasco 2025-2030 Transportation Improvement Program</p>	<p>Projects Relevant to BFT</p> <p>Pasco has programmed a comprehensive mix of roadway expansion, intersection modernization, safety, active transportation, and multimodal connectivity projects throughout the city. Significant investments in pedestrian crossings, multi-use pathways, bicycle facilities, Safe Routes to School improvements, and trail connections will improve access to schools, neighborhoods, employment centers, and transit services. The city is also advancing several major corridor, interchange, overpass, and roadway extension projects that are expected to enhance regional mobility, support future growth, and improve the efficiency and reliability of the overall transportation network</p>
<p>Pasco 2022 Transportation System Master Plan</p>	<p>Policies and Goals Relevant to BFT</p> <ul style="list-style-type: none"> • Goal TR-1: Coordinate with Regional partners on shared transportation investments <ul style="list-style-type: none"> ○ 1-C: Collaborate with BFT in programming transit routes, transit stops, and supporting facilities that increase user accessibility during the development process

2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

- Goal TR-3: Preserve existing roads, sidewalks, trails and transit facilities
 - 3-A: Ensure maintenance of the existing facilities
- Goal TR-7: Develop a Complete Multimodal Transportation system
 - 7-A Collaborate with BFT in programming transit routes, transit stops, and supporting facilities that increase user accessibility during the development process
 - 7-B: Encourage the use of public transportation including ride-sharing and BFT's vanpool program
 - 7-C encourage park & ride lots for bicycles and/or automobiles
- Additional relevant information:
 - Mobility data for the Tri Cities region indicated that 48 percent of Pasco's employed residents travel to jobs outside of the city. Commuting residents generally travel to jobs in Richland, Kennewick, or the Hanford nuclear Site. The other half work in or near central and downtown Pasco, at commercial businesses along SR 395, or in the industrial areas of east Pasco.
 - Other large traffic generators include higher level schools including Chiawana High School, Pasco High School and the Columbia Basin College.
 - Wider sidewalks to be built on arterial and collector streets to accommodate future development and upgrade of ADA compliant transit facilities
 - Portions of the city that do not support non-drivers include portions of Burns Rd, Sandifur Pkwy, Burden Blvd, Court St, and Sylvester St. Long block lengths, limited access options and concentrated vehicular volumes at limited crossings increase the distance and hazard for pedestrians and bicyclists trying to access transit or other destinations
 - Limited street connectivity increases the distance to transit access for many residents, despite stops being located between ¼ - ½ mile apart as the crow flies
 - As growth occurs, Pasco sees an opportunity to improve the quality and consistency of transit connections as part of new neighborhood designs
 - The primary area identified for growth is north of I-182 in the greater Broadmoor Blvd area. As new streets are developed in these areas, providing safe, convenient, and direct access for pedestrians and bicyclists to existing and planned transit routes "will be critical to maintaining safe and reliable transportation options for our residents." Expect higher office, retail and mixed use in Broadmoor area. Potential location for future park-and-ride.

Prosser

<p>Prosser 2018 Comprehensive Plan</p>	<p>Policies and Goals Relevant to BFT</p> <ul style="list-style-type: none"> • Land Use policy 2.1 Place residential developments next to arterial streets, along public transportation routes, or on the periphery of commercially designated areas • LU policy 2.5: Locate new residential development so that residents will have access to walking and bicycle trails and public transit • Transportation Policy 1.3: Focus efforts to address the transportation needs of mobility disadvantaged groups, such as the elderly, disabled or low and moderate income, and youth • Transportation Policy 2.3: Support local and regional public transportation agencies in providing service to Prosser and connectivity to nearby communities • Transportation Goal 3: Distribute transportation costs and benefits equitably; and provide for consistency and fairness in establishing priorities for transportation expenditures • Transportation Policy 3.1: Support the transportation needs of traditionally underserved neighborhoods and vulnerable populations through equitable investments throughout the City, including potential catch-up investment for areas in need as necessary • Transportation Policy 3.2: Establish clear and objective criteria for evaluating costs to public benefit when considering transportation system improvements • Transportation Policy 5.4: Designate safe walkway and bikeway routes from residential areas to schools, parks, transit, and other activity centers • Transportation Goal 6: Develop and support a public transportation system and regional transportation strategies that address the special needs of the transportation disadvantaged and provide mobility options and access for all • Transportation Policy 6.1: Offer a public transportation system that conveniently serves Prosser and offers easy connection to regional destinations • Transportation Policy 6.2: Work with transit providers to maintain and expand frequent service in Prosser to support community needs • Transportation Policy 6.3 Work cooperatively with public transportation agencies to develop access management agreements for transit routes within the city • Transportation Policy 6.4: Identify, dedicate, and preserve necessary right-of-way for transit facilities including bump-outs, bus stops, turn lanes, etc.
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Local Jurisdictions – Counties

<p>Benton & Franklin Counties 2026-2028 Community Health Improvement Plan</p>	<p>Policies and Goals Relevant to BFT</p> <p>Establishes the groundwork for addressing some of the most pressing health challenges facing the bi-county region and fosters more equitable health outcomes and well-being for all residents. The goal of the plan is to improve the health of people living in Benton and Franklin counties by aligning public health related services, programs, and policies throughout the counties to meet the needs of residents. The plan shows that transit is an important means of access to health care services, employment, and adequate food and water resources for many members of the community.</p> <p>Access to Health</p> <p>Goal 1: Individuals and families have access to comprehensive, high-quality health care services in Benton and Franklin counties.</p> <p>Objective 1.3: Reduce inequities in access to healthcare that may contribute to disparities in health outcomes.</p> <p>Goal 2: Families and individuals in our communities have the support they need to work, learn, and live sustainably.</p> <p>Objective 2.3: Increase equitable access to safe and active transportation.</p>
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Benton County

<p>Benton County 2017 Comprehensive Plan</p>	<p>Policies and Goals Relevant to BFT</p> <ul style="list-style-type: none"> • Land Use Goal 1, Policy 5: Encourage multi-modal connectivity between land uses that enhances community access and promotes healthier and more active lifestyles for residents • LU goal 3, policy 2: Encourage well-designed compact developments within the UGAs to save taxpayers and ratepayers money, conserve water, reduce water pollution, and support transit use • LU G7, P3: Develop a site master plan that functionally integrates various land uses with motorized and non-motorized circulations systems that are accessible to public transportation where available and connect with open spaces for public use • Housing Goal 1, Policy 3: Work with cities to provide housing for all economic segments of the population and seek to create the conditions necessary for the construction of affordable housing at appropriate densities within each of the jurisdiction types • TE Goal 1 policy 2: Encourage transportation projects that: <ul style="list-style-type: none"> ○ Conform with and serve the land use element ○ Facilitate the flow of people, goods, local products, and services to strengthen and assist the expansion of the local and regional economy
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2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

	<ul style="list-style-type: none"> ○ Enable the conservation of energy ● TE Goal 1 Policy 7: Plan to expand transportation capacity by using existing facilities and rights-of-way, where practical and feasible ● TE Goal 1 Policy 9: Create an integrated network of safe pedestrian ways and or bicycle routes along arterial and other roadways ● TE Goal 1 Policy 12, support the development of a complete streets policy that would make accommodations for pedestrian, bicycle, and transit users on appropriate roadways ● TE Goal 3 Policy 1: Avoid and or minimize adverse social, economic, and environmental impacts and costs ● TE Goal 4, Policy 2: work with transit, rail, port authorities, and other transportation agencies to promote a coordinated transportation system
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Franklin County

Franklin County 2018-2038 Comprehensive Plan	Policies and Goals Relevant to BFT
	<ul style="list-style-type: none"> ● Transportation Goal 2: Actively influence the future character of the County by managing land use change and developing facilities and services in a manner that directs and controls land use patterns and intensities ● Transportation Goal 3, Policy 5: Connect all transportation modes by coordinating planning of transportation programs, operation of facilities, and project site design ● Transportation Goal 3, Policy 17: Promote energy efficient modes such as high occupancy vehicles, bicycling and walking ● Transportation Goal 4: Recognize bicycle and pedestrian movement as basic means of circulation and ensure adequate accommodation of bicycle and pedestrian travel facilities ● Transportation Goal 6, Policy 3: Strive to plan, construct and maintain transportation facilities in such a manner as to promote positive social, economic, and environmental impacts ● Transportation Goal 9: Provide public transportation service accessibility for elderly, disabled, low and moderate income, youth, and other mobility disadvantaged people between northern Franklin County communities and the Tri-Cities ● Transp. Goal 9 policy 1: Pursue inclusion in BFT PTBA when need and public sentiment become evident ● Transp. Goal 9 policy 2: Consider implementation of shuttle van services to the Tri-Cities, including coordination of interconnecting bus, train and plane schedules ● Transp. Goal 9 policy 3: Support future transit feasibility by encouraging and facilitating high-density residential development in the rural towns and settlement areas

Appendix F: Facilities and Fleet Inventory Summary

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2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Facilities Summary

Year Built	Facility Name	Address	Section of Larger Facility	Facility Type	Condition Rating
1984	Admin Building	1000 Columbia Park Trail, Richland, WA, 99352	Yes	Administrative Office/ Sales Office	4
1984	Maintenance Building	1000 Columbia Park Trail, Richland, WA, 99352	Yes	Maintenance Facility (Service and Inspection)	3
1986	Huntington Station	N Huntington St., Kennewick, WA, 99336	No	Bus Transfer Center	1
1989	22nd St Station	N 22nd Avenue, Pasco, WA, 99302	No	Bus Transfer Center	2
2005	Three Rivers Station	W. Okanogan Pl, Kennewick, WA 99336	No	Bus Transfer Center	3
2005	Fuel Island	1000 Columbia Park Trail, Richland, WA, 99352	Yes	Vehicle Fueling Facility	2
2008	Bus Wash	1000 Columbia Park Trail, Richland, WA, 99352	Yes	Vehicle Washing Facility	3
2008	Richland "Y"	SR 240 & Columbia Park Trail, Richland, WA 99352	No	Surface Parking Lot	4
2016	Tulip Lane	Windmill Rd & Columbia Park Trail, Richland, WA, 99354	No	Surface Parking Lot	5
2020	Knight Street Station	Knight Street, Richland, WA 99352	No	Bus Transfer Center	3
2024	Operations Building	1000 Coluxmbia Park Trail, Richland, WA, 99352	Yes	Operations	5
2024	Queensgate Station	655 Windmill Rd, Richland, WA 99352	No	Bus Transfer Center	5

2026-2032 TRANSIT DEVELOPMENT PLAN
Ben Franklin Transit

Fixed-Route Fleet Summary

Year in Service	Make/Model	Units	Length (Feet)	Seating Capacity	Wheelchair Capacity	Condition Rating
2013	Gillig Low Floor	7	40	37	2	3
2014	Gillig Low Floor	4	40	37	2	3
2015	Gillig Low Floor	9	40	37	2	3
2016	Gillig Low Floor (Trolley)	2	35	30	2	3
2018	Gillig Low Floor	6	29	23	2	4
2018	Gillig Low Floor	13	35	30	2	4
2022	Gillig Low Floor	9	40	37	2	5
2023	Gillig Low Floor	5	35	33	2	5
2023	Gillig Low Floor	15	40	37	2	5
2024	Gillig Low Floor BEB	2	40	37	2	5
Total		72				

Dial-A-Ride Fleet Summary

Year in Service	Make/Model	Units	Length (Feet)	Seating Capacity	Wheelchair Capacity	Condition Rating
2014	Eldorado National Aerotech 220	10	24	6	3	3
2014	Eldorado National Aerotech 240	10	24	11	3	3
2018	Eldorado Aerotech 240	26	24	11	3	3
2018	Eldorado Aerotech 220	3	22	6	4	3
2020	Eldorado Aerotech 220	10	24	6	3	4
2020	Eldorado Aerotech 240	22	24	11	3	4
Total		81				

The Arc of Tri-Cities Fleet Summary

Year in Service	Make/Model	Units	Length (Feet)	Seating Capacity	Wheelchair Capacity	Condition Rating
2006	Dodge Grand Caravan	1	16	7	0	2
2008	Chevy Express	1	17	12	0	2
2009	Chevy Express	9	19	12	0	3
2010	Chevy Express	3	19	12	0	3
2013	Dodge Grand Caravan	2	16	7	0	3
2014	Chevy Express	1	19	12	0	3
2014	Eldorado National Aerotech 240	4	24	11	3	3
2018	Eldorado Aerotech 240	6	24	11	3	3
2020	Eldorado Aerotech 240	4	24	11	3	4
2024	Chrysler Pacifica	2	17	4	1	5
Total		33				

2026-2032 TRANSIT DEVELOPMENT PLAN
Ben Franklin Transit

Rideshare Fleet Summary

Year in Service	Make/Model	Units	Seating Capacity	Condition Rating
2009	Chevy Express	1	12	2
2010	Chevy Express	9	12	2
2013	Dodge Grand Caravan	1	7	3
2014	Chevy Express	13	12	3
2014	Chevy Express	7	15	3
2014	Dodge Grand Caravan	4	7	3
2017	Chevy Express G3500	54	15	3
2018	Dodge Grand Caravan	6	7	3
2019	Dodge Grand Caravan	7	7	4
2023	Chrysler Pacifica Touring	25	7	5
2024	Chrysler Pacifica Touring	42	7	5
2024	Ford Transit	26	15	5
2024	Chevy Express	4	12	5
2025	Ford Explorer	18	7	5
Total		217		

Non-Revenue Fleet Summary

Year in Service	Make/Model	Units	Seating Capacity	Condition Rating
1994	Triton Flatbed Trailer	1	-	3
1998	Triton Flatbed Trailer	1	-	2
2003	Iron Eagle Trailer	1	-	3
2005	Chevy Silverado 350	1	3	2
2009	Chevy Express	1	2	3
2013	Dodge Grand Caravan	3	7	3
2014	Ford F150 Pickup	1	3	2
2014	Dodge Grand Caravan	25	7	3
2016	Landa Trailer (Trv 3500)	1	-	3
2015	Ram 3500	1	5	3
2017	Ford F-150	1	5	3
2018	Kubota M7060Hdc12	1	1	4
2018	Kubota Rtv X1100C	3	2	4
2018	Chevy Silverado 3500Hd	1	3	4
2018	Pjtm T6223 Flatbed Trailer	1	-	4
2018	Toyota 8Fgu30 Forklift	1	-	4
2019	Kubota Attachment Spreader	1	-	4
2020	Ford Ranger	10	5	4
2021	Isuzu Nnr Nu2 54	1	-	4
2021	Honda Snowrator	1	-	4
2023	Ford F-550 4x4 DRW	1	3	5

2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

Year in Service	Make/Model	Units	Seating Capacity	Condition Rating
2024	Ford F-250	2	6	5
2024	Chevy Equinox	6	5	5
2025	Evolution D5 Ranger	5	4	5
Total		71		

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Appendix G: 30-Day Public Comment and Public Hearing Notice

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2026-2032 TRANSIT DEVELOPMENT PLAN

Ben Franklin Transit

The TDP 30-day public comment period will be June 7 to July 9, 2026. The following legal notice was posted in Tri-City Herald on June 7.

BEN FRANKLIN TRANSIT

30-Day Public Comment & Public Hearing Notice: Transit Development Plan

Ben Franklin Transit will hold two open houses and a public hearing regarding the agency's updated Transit Development Plan.

The first virtual open house will take place on **June 23 from 12 p.m. – 1 p.m. via Zoom.**

Zoom Link: <https://us02web.zoom.us/j/83882425786?pwd=HXxf1tFM1sMsuSZe7luhmxeBMG44Qf.1> Meeting ID: 838 8242 5786 Passcode: 025473 One tap mobile +12532050468, 83882425786# US +12532158782, 83882425786# US (Tacoma)

A second open house will take place on **June 25 from 5:30 p.m. – 6:30 p.m. at Three Rivers Transit Center** located at 7109 W Okanogan Pl., Kennewick, WA 99336 **with a Zoom virtual option.**

Zoom Link: <https://us02web.zoom.us/j/83708814362?pwd=5j5bbWDL1xMf0EQO8KetKGEf86f4gl.1> Meeting ID: 837 0881 4362 Passcode: 814071 One tap mobile +12532050468, 83708814362# US +12532158782, 83708814362# US (Tacoma)

The public hearing will take place on **July 9** during the regularly scheduled BFT Board of Directors meeting that begins at **6 p.m.** The meeting can be accessed via Zoom or in-person at 1000 Columbia Park Trail, Richland, WA 99352.

Zoom Link: <https://us06web.zoom.us/j/98962178731?pwd=OGg1amhEQXA0RG5QRTdqNnFpRGN5dz09> Meeting ID: 227 388 001 437 1 Passcode: Xj3sF96A **Dial in by phone +1 253-527-1980, 56269608# US, Tacoma (844) 640-7974., 56269608# US**

Members of the public are encouraged to review the plan and provide feedback.

Details are available at bft.org

Additional comments will be accepted during a 30-day public comment period. Commenters can submit input by mail, email, or phone call to the Ben Franklin Transit Planning Department through **Thursday, July 9, 2026.**

BFT operates its programs without regard to race, color, and national origin. To receive additional information on BFT's discrimination obligations, including our complaint procedures, please contact BFT's Title VI coordinator at (509) 734-5107. If information is needed in another language, contact (509) 735-5100

***Spanish version available upon request**

***Versión en español disponible a solicitud**

Mailing Address

Ben Franklin Transit Planning Department
1000 Columbia Park Trail
Richland WA, 99352

Email

Planning@bft.org

Phone call

Customer Service comment line at **509-735-5100**

2026-2032 TRANSIT DEVELOPMENT PLAN Ben Franklin Transit

Spanish:

BEN FRANKLIN TRANSIT

Aviso de 30 días de comentarios públicos y sesiones públicas: Actualización del Programa Transit Development Plan

Ben Franklin Transit tendrá dos puertas abiertas y una sesión pública en relación con la actualización del Programa de Transit Development Plan de la agencia.

La primera puerta abierta virtual se llevará a cabo el **23 de junio de 12 p.m. a 1 p.m.** a través de Zoom.

Enlace Zoom: <https://us02web.zoom.us/j/83882425786?pwd=HXxf1tFM1sMsuSZe7LuhmxeBMG44Qf.1>
Meeting ID: 838 8242 5786 Passcode: 025473 One tap mobile +12532050468, 83882425786# US
+12532158782, 83882425786# US (Tacoma)

La segunda puerta abierta se llevará a cabo el **25 de junio de 5:30 p.m. a 6:30 p.m. en el Centro de Transito de Three Rivers Transit Center**, localizada en 7109 W Okanogan Pl., Kennewick, WA 99336, **con opción virtual de Zoom.**

Enlace Zoom: <https://us02web.zoom.us/j/83708814362?pwd=5j5bbWDL1xMf0EQO8KetKGEf86f4gl.1>
Meeting ID: 837 0881 4362 Passcode: 814071 One tap mobile +12532050468, 83708814362# US
+12532158782, 83708814362# US (Tacoma)

La sesión pública se llevará a cabo el **9 de julio** durante la reunión regular de la Junta Directiva de BFT que comienza a las **6 p.m.** Puede participar en la reunión a través de Zoom o en persona en 1000 Columbia Park Trail, Richland, WA 99352.

Enlace Zoom: <https://us06web.zoom.us/j/98962178731?pwd=OGg1amhEQXA0RG5QRTdqNnFpRGN5dz09>
Meeting ID: 227 388 001 437 1 Passcode: Xj3sF96A **Llamar por teléfono +1 253-527-1980, 56269608# US, Tacoma (844) 640-7974, 56269608# US**

Se anima al público a revisar el plan y brindar comentarios.

Los detalles están disponibles en bft.org

Se aceptarán comentarios adicionales durante un período de comentarios públicos de 30 días. Los participantes pueden enviar sus comentarios por carta en correo, correo electrónico o llamada telefónica al departamento de planificación de Ben Franklin Transit hasta el **jueves 9 de julio de 2026.**

BFT opera sus programas sin distinción de raza, color ni origen nacional. Para obtener más información sobre las obligaciones de BFT en materia de discriminación, incluyendo nuestros procedimientos de quejas, comuníquese con el coordinador del Título VI de BFT al (509) 734-5107. Si necesita información en otro idioma, comuníquese al (509) 735-5100.

***Versión en español disponible a solicitud.**

Por correo

Ben Franklin Transit Planning Department
1000 Columbia Park Trail
Richland WA, 99352

Correo electrónico

Planning@bft.org

Teléfono

Línea de comentarios del servicio al cliente en **509-735-5100**

Appendix H: Board Adoption

Memorandum and resolution will be added after Board adoption scheduled for July 9, 2026.

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BEN FRANKLIN
TRANSIT

Additional Board Information

June 2026

1. Board Executive Committee Meeting Minutes of June 4, 2026
2. Upcoming Bids and Requests for Proposals
3. Sales Tax Comparison
4. Treasurer's Report
5. Grant Summary



BOARD EXECUTIVE COMMITTEE MEETING

Thursday, June 4, 2026 – 3:00 p.m. GM Conference Room
1000 Columbia Park Trail, Richland, Washington

Notice: Meeting attendance options include in-person and virtual via Teams

[Teams Meeting Link](#)

Meeting Minutes

Committee Members Present: David Sandretto, Stephen Bauman, Will McKay, Kurt Maier

Committee Member Absent: none

Legal Counsel Present: Jeremy Bishop

BFT Staff: Brian Lumanski, Kevin Sliger, Joshua Rosas, Pauline Escalera, Shane Anderson, Rob Orvis, Michael Brown

Convene Committee Meeting

Board Chair, Stephen Bauman, convened the meeting at 3:00 p.m.

Proposed Board Agenda Action Items

1. Resolution 18-2026 Cynthia Schneider Retirement

Clerk of the Board, Pauline Escalera, presented a recommendation that the Board affirms the recognition of Fixed Route Driver, Cynthia Schneider, for her 7.5 years of service.

Action: Moved forward on the consent agenda for the regular board meeting.

2. Resolution 19-2026 Authorization to Increase Contract #1536 Amount

Director of Finance, George Kafcalas, presented a recommendation that the Board authorizes the increase in the not to exceed amount dollar amount in Contract #1536 with SAS Consulting LLC for Accounting & Financial Services.

Action: Moved forward on the consent agenda for the regular board meeting

3. Resolution 20- Authorization to Increase NTE Amount On-Call Marketing Advertising

Director of Marketing, Tara Divers, presented a recommendation that the Board authorizes an increase to the NTE amount of Contract #1456 with Hunter Marketing to \$250,000.

Action: Moved forward on the consent agenda for the regular board meeting

4. Resolution 21- 2026 Vehicle Surplus

Chief Operations Officer, Josh Rosas, presented a recommendation that the Board authorizes the Chief Executive Officer to declare vehicles listed in Exhibit "A" as surplus and dispose of per BFT Policy FIN-108.

Next Executive Committee Meeting – Thursday, July 2, 2026, at 4:00PM

Action: Moved forward on the consent agenda for the regular board meeting

5. Resolution 22- 2026 Authorizing Fare-Free Service on Ben Franklin Transit Fixed Route, Dial-A-Ride, and CONNECT Services During July 2026

Chief Planning and Development Officer, Kevin Sliger, presented a recommendation that the Board authorize fare-free service on all Ben Franklin Transit Fixed Route, Dial-A-Ride (including General Demand) and CONNECT services from July 1, 2026, through July 31, 2026.

Action: Moved forward on the consent agenda for the regular board meeting

Additional Documents in Executive Committee Packet

6. Informational Release of the 2026-2027 Transit Development Plan & CIP for Public Comment
7. Notification of Upcoming Bids and Requests for Proposals

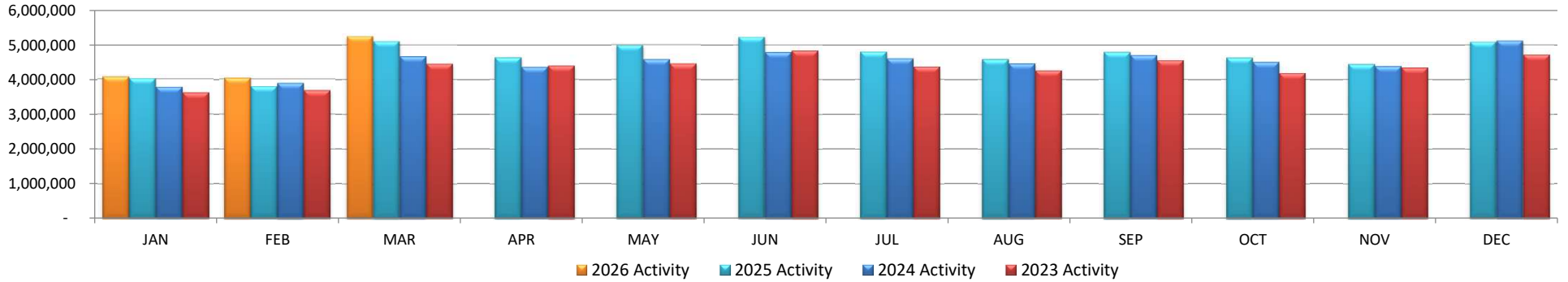
There being no further business, the meeting was adjourned at 4:21 p.m.

Next Executive Committee Meeting – Thursday, July 2, 2026, at 4:00PM

As of: 5/26/2026	Budget	Estimated Cost	Contract Term	Type IFB/RFP	Estimated Release Date	Estimated Award Date	Executive Board Committee
In Progress							
Color Code: Yellow - In Process							
Huntington Training Facility Progressive Design Build Procurement	Capital	\$7,850,000	12 Months	RFQ/RFP	2/17/2026	7/15/2026	X
June							
Color Code: Green - Recommendation for Award							
Recommendation: Contract #1536 SAS Consulting LLC Contract Increase Not to Exceed Amount	Operating	\$350,000	Up to 5 Years	RFQ	NA	6/11/2026	X
Recommendation: Contract #1456 Hunter Marketing Increase Not to Exceed Amount	Operating	\$250,000	Up to 3 Years	NA	NA	6/15/2026	X
July							
Color Code: Grey - Future Procurement Awards							
Recommendation to Award: Huntington Training Facility Progressive Design Build Project	Capital	\$9,800,000	12 Months	RFQ/RFP	2/17/2026	7/15/2026	X
Recommendation: Facilities Maintenance Building Validation Award	Operating	\$7,729,526	12 Months	NA	NA	7/15/2026	X
August							
Radio Service Maintenance Agreement	Operating	Est. \$75,000 per Year	Up to 5 Years	RFP	5/25/2026	8/20/2026	X



BFT Sales Tax Comparison 2023 to YTD 2026



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	YTD
2026 Activity	4,077,195	4,041,945	5,256,605										13,375,745	\$ 13,375,745
2025 Activity	4,028,139	3,801,594	5,109,334	4,638,629	4,990,190	5,237,821	4,806,653	4,595,278	4,797,932	4,634,421	4,450,997	5,095,641	56,186,630	\$ 12,939,067
2024 Activity	3,779,941	3,890,902	4,676,729	4,364,050	4,587,567	4,803,116	4,610,109	4,470,339	4,705,860	4,510,224	4,388,830	5,121,953	53,909,620	
2023 Activity	3,621,393	3,685,398	4,462,542	4,404,165	4,461,692	4,845,735	4,376,047	4,276,040	4,559,657	4,191,167	4,349,920	4,724,583	51,958,339	
Chg 26 to 25	49,056	240,351	147,271	-	-	-	-	-	-	-	-	-	436,677	
Chg 25 to 24	248,198	(89,308)	432,605	274,580	402,623	434,705	196,543	124,940	92,073	124,197	62,167	(26,312)	2,277,010	
Chg 24 to 23	158,549	205,504	214,187	(40,116)	125,875	(42,619)	234,062	194,299	146,203	319,057	38,909	397,370	1,951,280	
Chg 23 to 22	(97,068)	(133,162)	(65,409)	183,458	261,773	104,419	40,800	(201,724)	244,609	48,307	457,583	219,885	1,063,471	
% Chg 26 to 25	1.2%	6.3%	2.9%										3.4%	
% Chg 25 to 24	6.6%	-2.3%	9.3%	6.3%	8.8%	9.1%	4.3%	2.8%	2.0%	2.8%	1.4%	-0.5%	4.2%	
% Chg 24 to 23	4.4%	5.6%	4.8%	-0.9%	2.8%	-0.9%	5.3%	4.5%	3.2%	7.6%	0.9%	8.4%	3.8%	
% Chg 23 to 22	-2.6%	-3.5%	-1.4%	4.3%	6.2%	2.2%	0.9%	-4.5%	5.7%	1.2%	11.8%	4.9%	2.1%	
2026 Budget	4,022,000	4,003,900	5,014,100	4,717,900	4,940,500	5,238,600	4,853,700	4,694,900	4,948,900	4,692,900	4,641,500	5,258,200	57,027,100	\$ 13,040,000
2025 Budget	3,738,700	3,748,300	4,690,300	4,528,500	4,529,100	4,965,400	4,499,800	4,484,000	4,607,600	4,403,500	4,381,400	4,942,200	53,518,800	\$ 12,177,300
2024 Budget	3,717,000	3,783,000	4,584,000	4,514,000	4,573,000	4,967,000	4,485,000	4,383,000	4,675,000	4,296,000	4,459,000	4,728,000	53,164,000	
2023 Budget	3,680,707	3,513,039	4,384,049	4,227,086	4,601,849	5,074,020	4,571,488	4,468,766	4,739,106	4,447,024	4,513,023	5,179,843	53,400,000	
Vs. 2026 Budget	55,195	38,045	242,505										335,745	2.6%
Vs. 2025 Budget	289,439	53,294	419,034	110,129	461,090	272,421	306,853	111,278	190,332	230,921	69,597	153,441	2,667,830	6.3%
Vs. 2024 Budget	62,941	107,902	92,729	(149,950)	14,567	(163,884)	125,109	87,339	30,860	214,224	(70,170)	393,953	745,620	1.4%
Vs. 2023 Budget	(59,315)	172,359	78,493	177,079	(140,157)	(228,285)	(195,440)	(192,726)	(179,449)	(255,857)	(163,103)	(455,260)	(1,441,661)	-2.7%



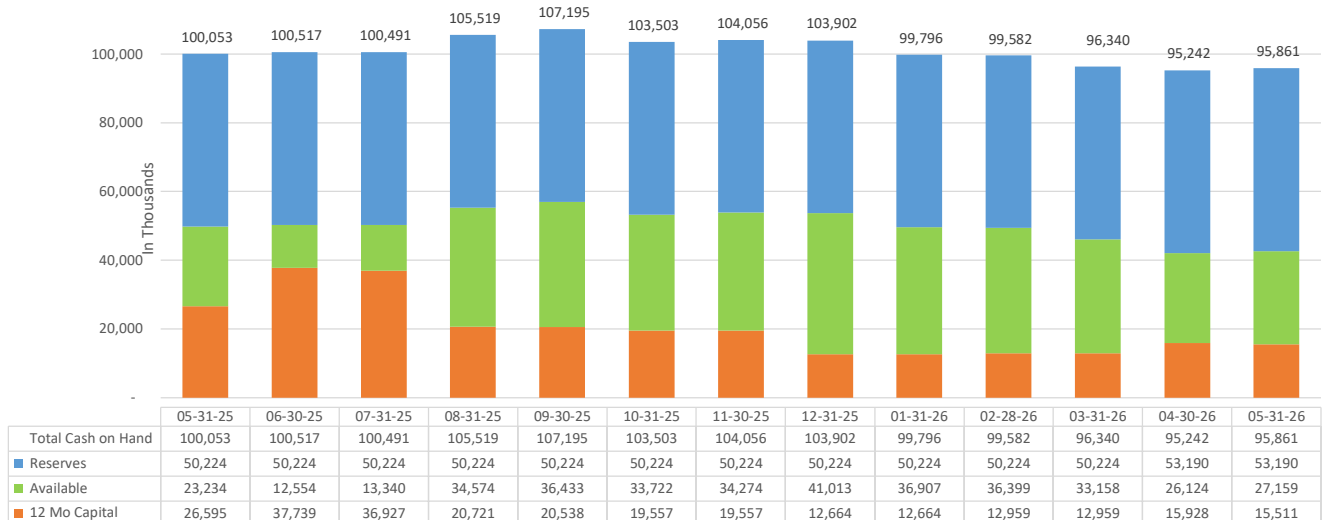
Ben Franklin Transit Treasurer's Report

Date: June 11, 2026
 To: Ben Franklin Transit Board of Directors
 From: Finance Department
 Subject: Treasurer's Report - As of May 31, 2026

The Investment Position of Ben Franklin Transit as of the Close of Business on May 31, 2026 is as follows:

ITEM	RATE	MATURITY	COST	% OF TOTAL
WA State Government Investment Pool	3.6700%	Open	\$ 87,038,538	90.8%
Subtotal Investments			87,038,538	90.8%
Check Book Balance, Petty Cash, & Travel Account			8,822,084	9.2%
			<u>8,822,084</u>	<u>100.0%</u>
Total Cash and Equivalents on Hand			\$ 95,860,623	
Less Reserve Funds				
Operating Reserves			(35,630,000)	
Fuel Reserves			(2,100,000)	
Fleet Replacement Reserves			(8,550,000)	
Non-Fleet Capital Reserves			(6,910,000)	
Total Reserves			(53,190,000)	
Subtotal Funds Available			42,670,623	
Local Funds Obligated for Capital Projects (2024 - 2030)	Local Funds Approved Remaining Budget Authority	12 Month Estimated Outflows		(15,511,496)
Fleet Vehicles	(12,271,189)	1,509,889		
Facilities - Transit Centers & Amenities	(60,289,328)	(8,151,610)		
Equipment	(1,538,300)	(214,466)		
Facilities - MOA Campus	(14,007,343)	(5,521,771)		
Technology	(6,264,969)	(1,098,262)		
Other	(6,471,280)	(2,035,276)		
	<u>(100,842,409)</u>	<u>(15,511,496)</u>		
Net Funds Available			\$ 27,159,127	

Total Cash & Investments (in thousands) as of May 31, 2026



GRANTS SUMMARY

Source	Grant	Total Awards	Total Funds Available
Federal			
	5307	71,551,261	50,334,418
	5310	2,364,007	2,224,173
	5339	4,191,839	3,717,540
	Total Federal	78,107,107	56,276,131
State			
	Formula Grants	13,947,411	9,321,857
	RMG Grants	6,845,000	6,284,612
	Rideshare Grants	958,207	676,727
	Move Ahead WA Grants	13,900,000	13,693,561
	World Cup Grants	265,000	265,000
	Total State	35,915,618	30,241,756
Other			
	WSTIP	5,000	5,000
	Total Other	5,000	5,000
Total Grants		114,027,725	86,522,887

Pending	Grant	Year	Total Requested
Pending Apps			
Federal	NEA - Art Bus Wraps	2026	60,000
	Total Pending Apps		60,000
Total Pending			60,000

FEDERAL GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL AWARD/BUDGET	TOTAL FUNDS AVAILABLE
5307	2018	6,515,735	94,547
5307	2019	6,471,622	582,406
5307	2020	6,689,922	5,017,442
5307	2021	6,704,521	1,137,055
5307	2022	8,593,081	6,926,588
5307	2023	8,729,975	8,729,975
5307	2024	9,283,725	9,283,725
5307	2025	9,808,701	9,808,701
5307	2026	8,753,979	8,753,979
TOTAL 5307		71,551,261	50,334,418
			<i>50,334,418</i>
5310	2018	176,938	37,104
5310	2019	183,530	183,530
5310	2020	192,711	192,711
5310	2021	203,019	203,019
5310	2022	294,460	294,460
5310	2023	310,451	310,451
5310	2024	326,922	326,922
5310	2025	328,366	328,366
5310	2026	347,610	347,610
TOTAL 5310		2,364,007	2,224,173
			<i>2,224,173</i>
5339	2022	777,766	303,467
5339	2023	799,085	799,085
5339	2024	862,035	862,035
5339	2025	922,212	922,212
5339	2026	830,741	830,741
TOTAL 5339		4,191,839	3,717,540
			<i>3,717,540</i>
TOTAL FED FUNDS		78,107,107	56,276,131
			<i>56,276,131</i>

STATE GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL AWARD/BUDGET	TOTAL FUNDS AVAILABLE
Transit Support	2025-2027	7,109,914	3,434,696
Special Needs	2025-2027	6,837,497	5,887,160
			-
			-
TOTAL FORMULA		13,947,411	9,321,857
			<i>9,321,857</i>
RMG - W. Pasco	2025-2027	3,713,000	3,637,367
RMG - 22nd Ave	2025-2027	1,852,000	1,512,227
RMG - Peak Serv.	2025-2027	1,280,000	1,135,018
			-
			-
TOTAL RMG GRANTS		6,845,000	6,284,612
			<i>6,284,612</i>
PT Rideshare	2025-2027	542,700	542,700
RS Subsidy	2025-2027	415,507	134,027
			-
			-
TOTAL RIDESHARE GRANTS		958,207	676,727
			<i>676,727</i>
Long Range Corridor	2025-2033	3,400,000	3,193,561
Fleet Electrification	2025-2027	10,500,000	10,500,000
			-
			-
TOTAL MAWA GRANTS		13,900,000	13,693,561
World Cup 2026	2026	265,000	265,000
		-	-
			-
			-
TOTAL WORLD CUP		265,000	265,000
TOTAL STATE FUNDS		35,915,618	30,241,756
			<i>30,241,756</i>

x
x

OTHER GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL AWARD/BUDGET	TOTAL FUNDS AVAILABLE
WSTIP - Risk Mngt.	2026	5,000	5,000
			-
TOTAL WSTIP		5,000	5,000
			<i>5,000</i>
		-	-
		-	-
		-	-
		-	-
		-	-
TOTAL		-	-
			-
		-	-
		-	-
		-	-
TOTAL		-	-
			-
TOTAL STATE FUNDS		5,000	5,000
			<i>5,000</i>

PENDING GRANTS

FUNDING SOURCE	AWARD YEAR	TOTAL REQUESTED	TOTAL FUNDS PENDING
NEA - Federal	2026	60,000	60,000
			-
			-
TOTAL OTHER		60,000	60,000
			<i>60,000</i>
		-	-
		-	-
		-	-
		-	-
		-	-
TOTAL STATE		-	-
			-
		-	-
		-	-
		-	-
TOTAL FEDERAL		-	-
			-
TOTAL PENDING AWARDS		60,000	60,000
			<i>60,000</i>